

Date: October 12, 2020 (Monday)

Time: 6:30 p.m.

Place: TELECONFERENCE MEETING  
Zoom Meeting

<https://us02web.zoom.us/j/86186282451>

Meeting ID: 861 8628 2451

One tap mobile

+16699009128,,86186282451# US (San Jose)

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

- I. CALL TO ORDER & WELCOME
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Council on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Council on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

- IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS  
Request Approval of the Consent Calendar Action Items (IV A-B)

- A. Action: Approval of Minutes of the regular meeting held on September 28, 2020 (Pages 1-4)
- B. Action: Approval of Warrants (Pages 5-16)
- C. Action: Adoption of Resolution: Amendment of Personnel Policy Rule No. 29.5, Drug and Alcohol Testing Policy (applies to Transit Bus Drivers Only) (Pages 17-18)

## V. ACTION/DISCUSSION ITEM

- A. Action: Adoption of Resolution: Award the Construction of the Concrete Sidewalks for the City of Woodlake North Valencia Blvd. Extension Improvements Project to Community Services Employment Training (Pages 19-23)
- B. Information: Presentation on Proposed Woodlake Park Public Outreach Findings and Study Session (Page 24)

## VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Council Member
- C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City.

Exemptions and details in Government Code§ 54957.5 (a) shall apply.”

## II. ADJOURN

The next scheduled City Council meeting will be held on Monday, October 26, 2020 at 6:30 p.m. at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

City Council:

Rudy Mendoza – Mayor  
Frances Ortiz - Vice Mayor  
Emmanuel Llamas - Councilmember  
Jose L. Martinez – Councilmember  
William Valero - Councilmember

**ZOOM:** Councilmembers Mendoza, Ortiz, Martinez, Valero & Llamas

**ZOOM:** Lara, Waters, Zamora & Zacarias

**ABSENT:**

**FLAG SALUTE**

**PUBLIC COMMENT** - None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-B)

A. Action: Approval of Minutes of the regular meeting held on September 14, 2020

B. Action: Approval of Warrants

**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.**

V. ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Approval of Expenditure Plan for Local Law Enforcement Funds as Authorized by Assembly Bill 3229-**PUBLIC HEARING**  
Chief Marquez reported the following: Assembly Bill (AB) 3229 declares that there is a need for additional resources at the local level to fight crime and protect public safety. To do so, AB 3229 creates the Citizens Option for Public Safety (COPS) Program. The bill allocates money to cities and counties for law enforcement and public safety purposes. The City of Woodlake is awarded approximately \$100,000 in COPS funds annually. The funds will be allocated to enhance the City’s current crime prevention program involving cooperation between community residents and law enforcement personnel to control, detect and investigate crime and assist in the prosecution of criminals.

Continue to enhance, support and participate in the following programs:

- Crime Free Multi-Housing
- Business Watch
- Neighborhood Watch
- Traffic Enforcement Programs
- Juvenile Crime Reduction Programs
- Drug and Gang Task Forces
- As needed vehicles and equipment

COPS funds must be used on front line law enforcement services and may not be used to supplant existing law enforcement services. “Front line law enforcement services” is not specifically defined, but it includes “anti-gang” and “community crime prevention programs”. There is no provision in AB 3229 permitting requests for funding to be made directly by community activists to the town council.

**PUBLIC HEARING OPENED: 6:34 PM**

**PUBLIC HEARING CLOSED: 6:35 PM**

**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE EXPENDITURE PLAN FOR LOCAL LAW ENFORCEMENT FUNDS AS AUTHORIZED BY ASSEMBLY BILL 3229. APPROVED UNANIMOUSLY.**

B. Action: Adoption of Resolution: City of Woodlake 2019-2020 Impact Fee Report  
**PUBLIC HEARING**

City Administrator Lara reported the following: The City is required to conduct a public hearing annually within 180 days after the last day of each fiscal year and report on the impact fees collected and spent for the past fiscal year as per Government Code Section 66006. For Fiscal Year 2019 –2020 there was two key projects:

1. Magnolia Sewer Line Expansion Project.
2. Orangewood Storm Drain Project.

**PUBLIC HEARING 6:44 PM OPENED**

**PUBLIC HEARING 6:45 PM CLOSED**

**ON A MOTION BY MARTINEZ, SECOND BY VALERO IT WAS VOTED TO ADOPT THE RESOLUTION AND AOPT THE CITY OF WOODLAKE 2019-2020 IMPACT FEE REPORT. APPROVED UNANIMOUSLY.**

- C. Action: Adoption of Resolution: Award the Construction of the City of Woodlake North Valencia Blvd. Extension Improvements Project to the Lowest Bidder DOD Construction

City Administrator Lara reported the following: The City of Woodlake North Valencia Blvd. Extension Street Improvements Project will construct curb, gutters, ramps, sidewalks, streetlights and storm drain improvements on North Valencia Blvd. from Sierra Avenue north to Sequoia Avenue. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe. The City completed the necessary plans and permits to put out to bid the construction of the North Valencia Blvd. Extension Improvements Project. The City will cover the expenditures associated with the project using ATP, SHOPP, SB1, Measure R and local street funds. The City received seven bids for the construction of the North Valencia Blvd. Extension Improvements Project. The lowest responsible bidder was DOD Construction with a bid of \$462,569.00. The engineers estimate for the construction of the project was \$755,529.50.

**ON A MOTION BY MARTINEZ, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND AWARD THE CONSTRUCTION OF THE CITY OF WOODLAKE NORTH VALENCIA BLVD. EXTENSION IMPROVEMENTS PROJECT TO THE LOWEST RESPONSIBLE BIDDER DOD CONSTRUCITON. APPROVED UNANIMOUSLY.**

- D. Action: Adoption of Resolution: Award the Construction Management and Resident Engineer Services for the City of Woodlake North Valencia Blvd. Extension Improvements Project to SJ Construction Management

City Administrator Lara reported the following: The City of Woodlake North Valencia Blvd. Extension Street Improvements Project will construct curb, gutters, ramps, sidewalks, streetlights and storm drain improvements on North Valencia Blvd. from Sierra Avenue north to Sequoia Avenue. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe. The City completed the necessary plans and permits to put out to bid the construction of the North Valencia Blvd. Extension Improvements Project. As part of construction oversight on the project the City will needed to secure construction management and resident engineer services. The City will cover the expenditures associated with the construction management and resident engineer services using ATP, SHOPP, SB1, Measure R and local street funds. The City only received one proposal for this project from SJ Construction Management. After review of the proposal and interviewing the firm City staff is happy with the team that SJ Construction Management has put together for this project. All team members have previously worked on City of Woodlake projects in the past. SJ is proposing a fee of \$129,943.27 for their services.

**ON A MOTION BY MARTINEZ, SECOND BY LLAMAS IT WAS VOTED TO ADOPT THE RESOLUTION AND AWARD THE CONSTRUCTION MANAGEMENT AND RESIDENT ENGINEER SERVICES FOR THE CITY OF WOODLAKE NORTH VALENCIA BLVD. EXTENSION IMPROVEMENTS PROJECT TO SJ CONSTRUCTION MANAGEMENT. APPROVED UNANIMOUSLY.**

- E. Action: Adoption of Resolution: Authorize City Staff to Circulate an RFP for Design/Engineering Services for Phase II of the City of Woodlake Stormwater Projects and Authorize the City Administrator to Execute Agreements for 2018 CDBG

Community Services Director Waters reported the following: Phase I of the Woodlake Stormwater Project was funded via 2014 CDBG and resulted in the construction of a new stormwater pump near the Woodlake Botanical Garden. The City of Woodlake has received 2018 CDBG funding to construct Phase II of the Woodlake Stormwater project, which will build a stormwater line from the pump to the future stormwater basin on Ropes Ave. Phase III of the project is the construction of the basin for the stormwater retention on City owned property. The City of Woodlake has completed Phase I of the Woodlake Stormwater Project (Pump), is completing the design process for Phase III of the project (Basin) and has received funding for Phase II of the project which includes the design of the storm drain lines that will direct water to the basin from the pump. Staff is requesting authorization to seek a qualified Design/Engineering consultant for Phase II of the project and requesting authorization for the City Administrator to execute any agreements related to the project.

**ON A MOTION BY ORTIZ, SECOND BY VALERO IT WAS VOTED TO ADOPT THE RESOLUTION AND AUTHORIZE CITY STAFF TO CIRCULATE AN RFP FOR DESIGN/ENGINEERING SERVICES FOR PHASE II OF THE CITY OF WOODLAKE STORMWATER PROJECT AND AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE AGREEMENTS FOR 2018 CDBG. APPROVED UNANIMOUSLY.**

## VI. OTHER BUSINESS

### A. Information: Items from Staff

Community Services Director Waters – Reported the City is applying for a Parks grant. Staff plans to schedule the next parks meeting for October 12<sup>th</sup>.

City Administrator Lara – Reported the new park equipment at Willow Ct. park is almost complete. The housing developments are going well. Castle Rock lots are sold out. Valencia Heights has a few more lots. Hillside Estates will have a final map to council soon.

Chief Marquez – Reported PD staff is continuing to monitor the COVID guidelines and helping to keep the community safe. Councilmember Valero asked if the City has received any guidelines from the County regarding Halloween. City Administrator Lara stated no. Councilmember Valero also asked city staff if the weeds on the south Valencia could be cleaned up. City Administrator Lara stated the weeds are on private property and will look into the matter.

### B. Information from Council

Councilmember Llamas – Thanked staff for a keeping up the good work.

Councilmember Llamas also participated in the recent candidate forum and a main question being asked was the need for a park on the south side of town.

Councilmember Martinez – Reported he has been approached by members of the community about having the restrooms open at the Castle Rock fields. City Administrator Lara stated due to COVID, the restrooms cannot remain open during the day.

Mayor Mendoza – Reported he also participated in the recent candidate forum and would like for city staff to be more active in promoting community events.

C. Information from Public

VII. CLOSED SESSION

NOTICE TO THE PUBLIC

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VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, October 12, 2020 at 6:30 p.m. via Zoom.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Jose L. Martinez – Councilmember

Emmanuel Llamas - Councilmember

William Valero – Councilmember

Meeting adjourned at 7:15 PM

Submitted by,

Irene Zacarias

City Clerk

**City of Woodlake**  
**Summary of Disbursements and Payroll**  
**City Council Meeting October 12, 2020**

**PAYROLL**

9/25/2020 (City)	\$54,262.96
9/25/2020 (Fire)	\$21,976.06

<b>Gross Payroll</b>	<b>\$76,239.02</b>
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**DISBURSMENTS / WARRANTS**

10/7/2020	\$143,284.57
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<b>Total Disbursements</b>	<b>\$143,284.57</b>
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**WIRES**

PAYROLL TAX WIRE	CITY	\$	11,470.46
	FIRE	\$	8,691.83

USDA - Water Loan  
 USDA - Sewer Loan  
 USDA - Airport Loan  
 USDA - Fire Truck Loan

<b>Total Wire Amount Sent Out</b>	<b>\$</b>	<b>20,162.29</b>
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<b>Amount to be Approved</b>	<b>\$</b>	<b>239,685.88</b>
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I, Ramon Lara, certify under penalty of perjury that the above listed accounts are correct, due and payable to the best of my knowledge.

  
 \_\_\_\_\_  
 City Administrator, Ramon Lara

**Passed and adopted at a regular meeting of the City Council of the  
 City of Woodlake on the 12th day of October 2020.  
 by the following vote:**

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstain:**

\_\_\_\_\_  
 Mayor, Rudy Mendoza

\_\_\_\_\_  
 City Clerk, Irene Zacarias

PERIOD 2 DATING 9/06/2020- 9/19/2020 CHECK DATE 9/25/2020  
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
49594	1,553.69	220	1 STUB ONLY
49595	4,222.54	208	1 STUB ONLY
49596	2,184.57	210	1 STUB ONLY
49597	1,116.01	206	1 STUB ONLY
49598	2,898.75	212	1 STUB ONLY
49599	1,979.80	207	1 STUB ONLY
49600	1,253.39	173	1 STUB ONLY
49601	1,356.72	582	1 STUB ONLY
49602	1,494.72	576	1 STUB ONLY
49603	1,511.81	579	1 STUB ONLY
49604	1,662.58	575	1 STUB ONLY
49605	1,177.03	555	1 STUB ONLY
49606	1,617.43	583	1 STUB ONLY
49607	1,598.48	572	1 STUB ONLY
49608	3,116.14	549	1 STUB ONLY
49609	1,549.89	566	1 STUB ONLY
49610	3,003.57	577	1 STUB ONLY
49611	2,150.92	578	1 STUB ONLY
49612	1,493.85	581	1 STUB ONLY
49613	1,651.88	215	1 STUB ONLY
49614	2,027.35	134	1 STUB ONLY
49615	1,379.00	223	1 STUB ONLY
49616	1,491.52	218	1 STUB ONLY
49617	1,471.71	216	1 STUB ONLY
49618	1,195.63	219	1 STUB ONLY
49619	1,180.39	159	1 STUB ONLY
49620	2,234.11	209	1 STUB ONLY
49621	1,764.07	211	1 STUB ONLY
49622	1,016.99	214	1 STUB ONLY
49623	1,908.42	188	1 STUB ONLY

PERIOD 2 DATING 9/06/2020- 9/19/2020 CHECK DATE 9/25/2020  
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS			COUNTS
0.00	*EMPLOYEE CHECKS		0
0.00	*VENDOR CHECKS		0
0.00	*BANK CHECKS		0
0.00	**TOTAL NEGOTIABLE CHECKS		0

OTHER CHECKS

0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0
0.00	**TOTAL FOR CHECK FORM		

NON-NEGOTIABLE CHECKS

54,262.96	*DIRECT DEPOSIT STUBS		30
0.00	*VENDOR DIR DEP STUBS		0

PAY INFORMATION

F E A T U R E   D I S T R I B U T I O N

GROSS PAY

CITY-GROSS REPORT-PAYROLL #07 3Q FY20/21  
 09/06/20 TO 09/19/20 - PAY DAY 09/25/20

EMP #	CUR AMT	CUR HRS
223	1,537.41	83.00
215	2,385.72	82.00
582	1,900.00	90.00
214	2,144.83	80.00
576	1,975.09	80.00
159	1,630.62	80.58
579	1,951.92	80.00
220	1,966.16	80.00
575	2,104.32	80.00
188	2,525.23	80.00
555	1,547.54	80.00
209	2,799.85	80.00
208	5,859.84	80.00
583	2,124.26	82.00
173	1,812.47	80.00
572	2,123.38	80.00
549	4,603.85	80.00
566	2,553.99	82.00
210	2,997.69	80.00
577	3,906.00	80.00
211	2,876.28	80.00
206	1,547.53	80.00
218	1,958.62	92.50
216	1,996.28	87.50
219	1,511.53	80.00
134	2,890.02	95.00
212	4,228.16	80.00
578	2,674.44	84.00
581	1,926.92	80.00
207	2,846.30	80.00
PAGE TOTALS ***    30 EMPLOYEES	74,906.25	2,458.58
FEATURE TOTALS *    30 EMPLOYEES	74,906.25	2,458.58

PAY INFORMATION  
O/T T-1/2 03

F E A T U R E   D I S T R I B U T I O N  
CITY-O/T REPORT-PAYROLL #07 3Q FY20/21  
09/06/20 TO 09/19/20 - PAY DAY 09/25/20

RUN- 9/25/2020 12:22:52 PAGE 1  
PR4B0R-V14.09 Paymate

	EMP #	CUR AMT	CUR HRS
	223	73.88	3.00
	582	300.00	10.00
	159	17.54	0.58
	583	75.88	2.00
	566	83.67	2.00
	218	371.89	12.50
	216	246.12	7.50
	134	590.49	15.00
	578	184.47	4.00
PAGE TOTALS ***	9 EMPLOYEES	1,943.94	56.58
FEATURE TOTALS *	9 EMPLOYEES	1,943.94	56.58

PERIOD 2 DATING 9/06/2020- 9/16/2020 CHECK DATE 9/25/2020  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
49586	5,833.73	4044	1 STUB ONLY
49587	414.10	4052	1 STUB ONLY
49588	491.62	4023	1 STUB ONLY
49589	445.25	4053	1 STUB ONLY
49590	4,402.05	4042	1 STUB ONLY
49591	2,384.68	4018	1 STUB ONLY
49592	5,305.98	4022	1 STUB ONLY
49593	2,698.65	4041	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

21,976.06	*DIRECT DEPOSIT STUBS	8
0.00	*VENDOR DIR DEP STUBS	0

PAY INFORMATION

GROSS PAY

F E A T U R E   D I S T R I B U T I O N

FIRE-GROSS REPORT-PAYROLL #07 3Q FY20/21  
09/06/20 TO 09/19/20 - PAY DAY 09/25/20

RUN- 9/25/2020 12:23:38 PAGE 1  
PR4B0R-V14.09 Paymate

	EMP #	CUR AMT	CUR HRS
	4044	6,930.00	300.00
	4052	485.10	21.00
	4023	576.00	48.00
	4053	485.10	21.00
	4042	6,953.10	300.00
	4018	3,031.24	80.00
	4022	7,402.30	324.00
	4041	3,787.24	205.00
PAGE TOTALS ***	8 EMPLOYEES	29,650.08	1,299.00
FEATURE TOTALS *	8 EMPLOYEES	29,650.08	1,299.00

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF THE SIERRA				
	000593 ABH FOX SOLUTIONS	69234	10/12/20	100.00
	000783 AFLAC	69235	10/12/20	514.98
	001927 ART OF PLUMBING	69236	10/12/20	494.90
	001212 AT&T	69237	10/12/20	48.99
	001801 AT&T (NEW)	69238	10/12/20	2,317.09
	001913 AUTOZONE STORE 4485	69239	10/12/20	33.69
	000364 B. S. & E. CO. INC.	69240	10/12/20	1,700.03
	000334 BANK OF AMERICA	69241	10/12/20	895.66
	000351 BSK ASSOCIATES	69242	10/12/20	2,363.00
	000915 CA STATE DISBURSEMENT UN	69243	10/12/20	430.14
	000956 CA STATE DISBURSEMENT UN	69244	10/12/20	700.60
	001089 CA TURF EQUIPMENT & SUPP	69245	10/12/20	3,664.89
	001199 CALIF BUILDING STDS COMM	69246	10/12/20	89.10
	000424 CALIFORNIA INDUSTRIAL RU	69247	10/12/20	61.98
	001748 CALIFORNIA STATE	69248	10/12/20	801.22
	001750 CENTRAL VALLEY TOXICOLOG	69249	10/12/20	78.00
	000964 CIVIL AIR PATROL MAGAZIN	69250	10/12/20	495.00
	000994 COMPANION ANIMAL MEDICAL	69251	10/12/20	55.00
	000863 CRAIGS AUTO PARTS	69252	10/12/20	1,213.73
	000107 DEPARTMENT OF CONSERVATI	69253	10/12/20	223.12
	000753 DEPARTMENT OF JUSTICE	69254	10/12/20	35.00
	001441 DORADO/DENISE K.	69255	10/12/20	1,200.00
	001396 EMPIRE SUPPLY CO INC	69256	10/12/20	68.41
	000290 EWING IRRIGATION PRODUCT	69257	10/12/20	655.25
	001443 FIRST AMERICAN TITLE COM	69258	10/12/20	57.00
	001630 FIRST CHOICE AUTO BODY &	69259	10/12/20	1,589.18
	001996 FOOTHILL H2O ENTERPRISES	69260	10/12/20	899.63
	.01001 GARCIA/FRANCISCA	69261	10/12/20	90.00
	000025 GAS COMPANY/THE	69262	10/12/20	39.33
	000252 GIANT AUTO GROUP	69263	10/12/20	337.23
	001723 GRISWOLD, LASALLE, COBB,	69264	10/12/20	531.85
	000497 HAAKER EQUIPMENT COMPANY	69265	10/12/20	1,567.38
	000688 ISU INSURANCE SERVICES	69266	10/12/20	7,650.00
	000076 JORGENSEN & CO.	69267	10/12/20	264.00
	000542 K R C SAFETY CO., INC.	69268	10/12/20	460.68
	001100 LEHIGH HANSON	69269	10/12/20	1,623.80
	001829 MARX/CHRISTOPHER	69270	10/12/20	302.50
	000591 MEDALLION SUPPLY	69271	10/12/20	1,065.65
	001154 PORTERVILLE/ CITY OF	69272	10/12/20	90.00
	001056 PRO FORCE LAW ENFORCEMEN	69273	10/12/20	182.06
	001924 QUADRAPLEX	69274	10/12/20	780.06
	001127 SANTA FE AGGREGATES, INC	69275	10/12/20	791.83
	001631 SASCO	69276	10/12/20	34,450.00
	000024 SOUTHERN CALIF EDISON CO	69277	10/12/20	5,856.45
	001605 ST JOHN'S RIVER	69278	10/12/20	330.00
	001098 STILLWELL/DAVID	69279	10/12/20	6,904.31
	001326 SUBURBAN PIPE & STEEL IN	69280	10/12/20	974.76
	001284 TEAMSTERS LOCAL UNION NO	69281	10/12/20	132.00

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF THE SIERRA					
	001727	TRANSUNION RISK AND ALTE	69282	10/12/20	50.00
	001194	TULARE COUNTY JAIL	69283	10/12/20	43.10
	001995	TULARE POLARIS	69284	10/12/20	44,360.26
	001520	ULINE	69285	10/12/20	431.26
	000292	VANTAGEPOINT TRAN AGENT-	69286	10/12/20	8,926.26
	000832	VERIZON WIRELESS	69287	10/12/20	735.85
	000027	WOODLAKE GROWERS SUPPLY	69288	10/12/20	481.80
	000028	WOODLAKE HARDWARE CO	69289	10/12/20	1,312.29
BANK OF THE SIERRA				141,550.30	***

ACS FINANCIAL SYSTEM  
10/08/2020 13:

Check Register

CITY OF WOODLAKE  
GL540R-V08.14 PAGE 3

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				141,550.30

RECORDS PRINTED - 000187

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK	BANK OF THE SIERRA				
001944	CEP AMERICA CALIFORNIA	14322	10/12/20	170.02	
001251	CA EMERGENCY PHYS. MED.	14323	10/12/20	65.20	
001525	KAWEAH DELTA MEDICAL FOU	14324	10/12/20	23.47	
001525	KAWEAH DELTA MEDICAL FOU	14325	10/12/20	21.10	
001525	KAWEAH DELTA MEDICAL FOU	14326	10/12/20	55.00	
001264	FAMILY HEALTH CARE NETWO	14327	10/12/20	32.41	
001267	ORTHOPAEDIC ASSOC. MEDIC	14328	09/24/20	20.00	
001263	WISHON RADIOLOGICAL	14329	09/24/20	4.98	
001525	KAWEAH DELTA MEDICAL FOU	14330	09/24/20	252.44	
001819	IMMEDIATE CARE MEDICAL G	14331	09/24/20	66.38	
001266	MINERAL KING RADIOLOGICA	14332	09/24/20	252.00	
001235	PRO PT	14333	09/24/20	135.00	
001521	MIERZWINSKI/MICHAL	14334	10/01/20	86.07	
001525	KAWEAH DELTA MEDICAL FOU	14335	10/01/20	78.03	
001525	KAWEAH DELTA MEDICAL FOU	14336	10/01/20	21.96	
001819	IMMEDIATE CARE MEDICAL G	14337	10/01/20	66.38	
001242	KAWEAH DELTA MEDICAL CEN	14338	10/01/20	383.83	
	BANK OF THE SIERRA			1,734.27	***

ACS FINANCIAL SYSTEM  
10/08/2020 14:

Check Register

CITY OF WOODLAKE  
GL540R-V08.14 PAGE 2

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				1,734.27

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# City of Woodlake

## **AGENDA ITEM IV-C**

**October 12, 2020**

**Prepared by Irene Zacarias, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Amendment of Personnel Policy Rule No 29.5, Drug and Alcohol Testing Policy (applies to Transit Bus Drivers Only)

### **BACKGROUND:**

The City of Woodlake needs to comply with the United States Department of Transportation regulations implementing the Federal Omnibus Transportation Employee Testing Act of 1991. Specifically, the City needs to comply with the regulations of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Adoption of policy is one of the City's obligations under the regulations.

### **DISCUSSION:**

The City of Woodlake is dedicated to providing safe, dependable and economical transit services to the citizens of Woodlake. In meeting these goals, it is the policy of the City to assure that all employees are not impaired in their ability to perform assigned duties in a safe, productive and healthy manner. Also creating a work place environment free from the adverse effects of drug and alcohol substance abuse.

The City of Woodlake encourages employees to seek professional assistance anytime personal problems, including alcohol or drug dependency; adversely affect their ability to perform their assigned duties.

Employees shall refer any questions regarding his/her rights and obligations under this policy or under the new regulation to the Personnel Officer or his/her designee.

### **RECOMMENDATIONS:**

Staff recommends that Council approve the resolution amending the Personnel Policy Rule No. 29.5, Drug and Alcohol Testing Police for Transit Bus Drivers only.

### **FISCAL IMPACT:**

There is no fiscal impact.

### **ATTACHMENTS:**

1. Resolution: Approval of Amendment to Personnel Policy Rule No 29.5, Drug and Alcohol Testing Policy (applies to Transit Bus Drivers Only)

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF RESOLUTION	)	Resolution No.
AMENDMENT OF PERSONNEL	)	
POLICY RULE NO. 29.5 DRUG &	)	
ALCOHOL TESTING POLICY	)	
FOR TRANSIT BUS DRIVERS	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Amendment of Personnel Policy Rule No. 29.5, Drug and Alcohol Testing Policy (applies to Transit Bus drivers only).

WHEREAS, the City of Woodlake is dedicated to providing safe, dependable and economical transit services to the citizens of Woodlake;

WHEREAS, the City of Woodlake assures that employees are not impaired in their ability to perform assigned duties in a safe, productive and healthy manner;

WHEREAS, the City of Woodlake creates a work place environment free from the adverse effects of drug and alcohol substance abuse;

WHEREAS, the City of Woodlake encourages employees to seek professional assistance anytime personal problems, including alcohol or drug dependency; adversely affect their ability to perform their assigned duties.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the resolution amending the Personnel Policy Rule No. 29.5, Drug and Alcohol Testing Policy.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on October 12, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

# City of Woodlake

## **AGENDA ITEM V-A**

**October 12, 2020**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Award the Construction of the Concrete Sidewalks for the City of Woodlake North Valencia Blvd. Extension Improvements Project to Community Services Employment Training

### **BACKGROUND:**

The City of Woodlake North Valencia Blvd. Extension Street Improvements Project will construct curb, gutters, ramps, sidewalks, streetlights and storm drain improvements on North Valencia Blvd. from Sierra Avenue north to Sequoia Avenue. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe.

The City completed the necessary plans and permits to put out to bid the construction of the North Valencia Blvd. Extension Improvements Project. The City will cover the expenditures associated with the project using ATP, SHOPP, SB1, Measure R and local street funds.

### **DISCUSSION:**

The City awarded the construction of the North Valencia Blvd. Extension Improvements Project to DOD Construction. As part of the funding requirements the City is to work with youth organizations to promote employment and development opportunities. Community Services Employment Training (CSET) will be partnering with the City on this project to construct concrete sidewalks on City streets that are part of the project. CSET has submitted the attached proposal with a fee of \$15,800.00 for their services.

### **RECOMMENDATIONS:**

City staff recommends that Council award the construction of concrete sidewalks for the project to CSET. This will allow the City to meet grant guidelines and promote youth employment and development opportunities. The project will increase bike and bicycle safety along North Valencia Blvd. and Sequoia Ave.

### **FISCAL IMPACT:**

No fiscal impact to the General Fund. All expenditures associated with construction for the North Valencia Blvd. Extension Improvements Project will be covered by ATP, SHOPP, SB1, Measure R and local street funds.

**ATTACHMENTS:**

1. Resolution: Award the Construction of the Concrete Sidewalks for the City of Woodlake North Valencia Blvd. Extension Improvements Project to Community Services Employment Training
2. Attachment No. 1 – Project Proposal

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

AWARD THE CONSTRUCTION OF THE	)	Resolution No.
CONCRETE SIDEWALKS FOR THE	)	
CITY OF WOODLAKE NORTH VALENCIA	)	
BLVD. EXTENSION IMPROVEMENTS	)	
PROJECT TO COMMUNITY SERVICES	)	
EMPLOYMENT TRAINING	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Award the construction of the concrete sidewalks for the City of Woodlake North Valencia Blvd. Extension Improvements Project to Community Services Employment Training (CSET).

WHEREAS, the City of Woodlake wishes to develop the North Valencia Blvd. Extension Street Improvements Project by constructing curb, gutters, ramps, sidewalks, streetlights and storm drain improvements on North Valencia Blvd. from Sierra Avenue north to Sequoia Avenue; and

WHEREAS, the project will increase pedestrian and bicycle safety along the corridor; and

WHEREAS, the City wishes to partner with CSET to promote youth employment and development opportunities; and

WHEREAS, CSET has submitted the attached proposal with a fee of \$15,800.00 for their services; and

WHEREAS, the City will cover the expenditures associated with the construction using ATP, SHOPP, SB1, Measure R and local street funds.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to award the construction of the concrete sidewalks for the City of Woodlake North Valencia Blvd. Extension Improvements Project to CSET while authorizing the City Administrator to execute all necessary documents.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ and carried by the following vote at the City Council meeting held on October 12, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk



Ramon Lara  
*City Administrator*  
**City of Woodlake**  
350 N Valencia Blvd.  
Woodlake, CA 93286

September 24, 2020

CSET respectfully submits this proposal for 932 square feet of concrete sidewalks, 4 inches thick.

Plans provided by Monique Mello with Quad Knopf were used to gather the information for this proposal. Project No. 180088, sheet No's 9 and 11 were used for this proposal. A separate sheet labeled 1 of 1 of Project No. 180088 was drawn to show CSET'S limits of work. This sheet is attached to this proposal.

Note: plans state 100% Progress Set, not for construction.

Proposal includes the following:

- Forms to be set to establish a four foot sidewalk at back of curb.
- Two inch sand bed below concrete sidewalks.
- Rebar and expansion joints installed per detail labeled City of Woodlake, Improvement Standards-Sidewalks on sheet No. 11.
- Pour in place four foot sidewalks.
- CSET would like to pour sidewalks before the retaining wall is constructed on Sequoia Avenue.

This proposal does not include:

- Grading behind curb for sidewalks, grade needs to be six inches below top of curb to accommodate sand and concrete.
- Permits
- Traffic Control

CSET proposes to do the above-mentioned work for the sum of **\$15,800.00**

CSET agrees to:

- Provide supervision and labor for project
- Provide materials per sheets 9 and 11.
- Provide tools and equipment necessary to do work requested
- Provide transportation to and from work
- Keep our phase of work clean

City of Woodlake agrees to:

- Provide a Person to coordinate with CSET Supervisor
- Provide direct pay of all items outside of CSET's proposed scope of work



- Pay CSET \$15,800.00 at the completion of the work

CSET'S Sequoia Community Corps is exempt from both state and federal prevailing wages.

Submitted by:

Ron Stout

Community Services Employment Training Inc.  
312 NW 3rd Ave.  
Visalia, CA 93291  
(559) 741-4678

# City of Woodlake

## **AGENDA ITEM V-B**

**October 12, 2020**

**Prepared by Jason Waters, City Staff**

### **SUBJECT:**

**Information:** Presentation on Proposed Woodlake Park Public Outreach Findings and Study Session

### **BACKGROUND:**

On June 5, 2018, voters passed Proposition 68. The \$4 billion “Parks, Environment, and Water Bond Act of 2018” makes grant funding available to local jurisdictions.

### **DISCUSSION:**

The City will apply for Proposition 68 money to build a new park. City Staff has conducted extensive public outreach to gather information about priorities for a new park. Staff’s findings and information regarding the proposed park will be provided in a presentation.

### **ATTACHMENTS:**

1. PowerPoint Presentation