

PRESENT: Councilmembers Mendoza, Ortiz, Martinez, Llamas & Valero

OTHERS: Lara, Waters, Zamora & Zacarias

ABSENT: Marquez

FLAG SALUTE

PUBLIC COMMENT

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-D)

A. Action: Approval of Minutes of the regular meeting held on May 26, 2020 (Pages 1-6)

B. Action: Approval of Warrants (Pages 7-66)

C. Action: Adoption of Resolution: Approval of the May 2020 Monthly Report of Investments (Pages 67-69)

D. Action: Adoption of Resolution: Approval of the City Administrator Employment Agreement (Pages 70-86)

ON A MOTION BY MARTINEZ, SECOND BY VALERO IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Approval of the City Engineer's Reports for the Assessments at the Parkwood, Gentle Hills Estates, Olive Estates, Castle Rock Park, Olive Vista, Castle Rock Park Phase II, Valencia Heights and Castle Rock Park Phase III Landscape and Lighting Districts and Set July 27, 2020, for a Public Hearing to Set the Rates for each District

City Administrator Lara reported the following: Annually, as part of the Landscape and Lighting Act of 1972, Council sets a public hearing date for those wishing to comment on any of the individual assessment districts in the City of Woodlake. This year that date will be set as July 27, 2020. All assessment district property owners have been notified of the public hearing date and location. Prior to any action by the City Council, the City Engineer develops an engineer's report that breaks down the costs necessary to maintain each assessment district. Reports have been developed for the following districts: Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista, Castle Rock Park Phase II, Valencia Heights and Castle Rock Phase II. The individual engineer's reports, for each assessment district, break down the costs necessary to maintain each district. The costs have not changed from the previous year. The assessment allows for maintenance of grounds and lights plus incidental costs such as administration and engineering. Districts are maintained by City staff. Most of the expenditures go towards basic maintenance. Currently, staff is continuing to revamp the sprinkler systems at some of the sites and will replant shrubs and trees as necessary in all the districts. The addition of the Valencia Heights and Castle Rock Phase III Lighting and Landscaping Districts will also be added to the weekly maintenance schedule. The costs will not be increased from the previous year for existing Districts.

The costs for each individual property owner are as follows:

Parkwood: \$197.50

Gentle Hill Estates: \$198.40

Olive Estates: \$172.44

Castle Rock Park: \$171.00

Olive Vista: \$200.00

Castle Rock Park Phase II: \$177.50

Valencia Heights: \$102.86

Castle Rock Phase III: \$ \$206.78

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY'S ENGINEER REPORT FOR THE L&L DISTRICT AND SET DATE FOR PUBLIC HEARING. APPROVED UNANIMOUSLY.

- B. Action: Adoption of Resolution: Approval of Measure R Expenditure Plan Amendment No. 5

City Administrator Lara reported the following: On May 18, 2020, an action was taken by the TCTA to allow for the submittal of Measure R Expenditure Plan Amendment No. 5 to its member agencies for their consideration and approval. All nine member agencies are requested to present Amendment No. 5 to their respective councils and submit copies of their resolutions to the TCTA by August 1, 2020.

Approval by a majority of the cities, with a majority of the population, plus the approval of the Board of Supervisors is required to approve Amendment No. 5 of the Measure R Expenditure Plan.

ON A MOTION BY MARTINEZ, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE MEASURE R EXPENDITURE PLAN AMENDMENT NO. 5. APPROVED UNANIMOUSLY.

- C. Action: Adoption of Resolution: Approval of the Tulare County Regional Transit Agency Joint Powers Agreement

City Administrator Lara reported the following: The Tulare County Association of Governments was tasked by all cities in Tulare County and the County of Tulare to look at options for better implementing transit services in the County. At the time all cities and the County were running individual transit systems that did not always lend itself to regional coordination and efficiency.

On April 20, 2020 the Tulare County Association of Governments approved a Joint Powers Agreement (JPA) for circulation to all Tulare County agencies for consideration. Agencies that agree to enter into the JPA will become part of the Tulare County Regional Transit Agency (TCRTA). The agency will focus on providing regional transit services in Tulare County.

The City of Woodlake would cease to provide the current transit dial-a-ride services that it provides and turn those services over to the TCRTA. The City would have a Councilmember be part of the TCRTA Board as a representative for the City.

The Whitney Transit Center would continue to be a City of Woodlake asset and would be maintained and operated by the City. Other assets such as buses would be turned over to the TCRTA.

ON A MOTION BY MARTINEZ, SECOND BY LLAMAS IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE TULARE COUNTY REGIONAL TRANSIT AGENCY JOINT POWERS AGREEMENT. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2019/2020 Budget Amendment No. 4

City Administrator Lara reported the following: Annually, the City staff submits, to the City Council, a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them.

Occasionally, budget amendments will be necessary to cover unexpected expenditures or note unexpected revenues. Amendments will be presented to the Council for approval.

Below is a summary of the key changes as shown in the attached Budget Amendment No.4:

1. General Fund Increase in the Sale of Fixed Assets.
2. General Fund Increase in Regulatory Fees.
3. General Fund Decrease in Parks and Recreation with the refund of Baseball/Softball Fees.
4. Impact Fees Increase in Fees Collected.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY OF WOODLAKE'S FISCAL YEAR 2019/2020 BUDGET AMENDMENT NO. 4. APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2020/2021 Budget

City Administrator Lara reported the following: Annually, City staff submits to the City Council a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them. The current budget will be in place from July 1, 2020 to June 30, 2021. The Draft budget was presented to Council and to the public during a budget session at the May 25, 2020 Council meeting.

The City of Woodlake, like many other governmental agencies, has had to adapt to current economic conditions and revenue streams. The City has taken a conservative approach during its budget process, while keeping in mind the wellbeing of its citizens and its employees.

For Fiscal Year 2020/2021 City staff is presenting a balanced budget that allows for adequate services to be provided for its citizens. Some of the major highlights for this year's budget will be the continued street improvements city-wide, addition of housing development and continued park improvements.

As part of the Fiscal Year 2020/2021 Budget no new positions will be added to any department. The City will have thirty-two full time employees and the departments will be staffed as follows:

1. City Administration and Clerical – 7
(City Administrator, City Clerk, Community Development Director, Accountant, Planner 1, Clerk(2))
2. Police Department – 14
(Chief, Lieutenant, Sergeant (2), Officers (9), Clerk)
3. Public Works – 11
(Supervisor, Chief Waste Water, Chief Water, Water/Waste Water II(1), Building Inspector, Mechanic, Maintenance Worker (3), Bus Driver)

ON A MOTION BY LLAMAS, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY OF WOODLAKE'S FISCAL YEAR 2020/2021 BUDGET. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Clerk Zacarias – Reported the candidate nomination period opens on July 13th and closes August 7th.

Community Services Director Waters – Reported he has continued to communicate with the small business owners and keeping them informed of COVID-19 guidelines.

City Administrator Lara – Reported the housing projects are all doing well. Marsico's has gone out to bid for a contractor. Green Bean has pulled permits and their estimated

completion date is 8/24/20. Some small businesses have requested a fee waiver on their utility accounts. They have been told their request will need to be submitted in writing to council and after review will be granted or denied.

B. Information from Council

Councilmember Ortiz – Asked everyone to continue to stay healthy.

Councilmember Martinez – Asked if there are policies in place for PD, regarding the current events happening at this time. City Administrator stated yes, Lexipol.

Councilmember Valero – Asked if body cameras were available to the officers. City Administrator Lara stated he has had a conversation with the Chief and is waiting for a quote to discuss. Councilmember Valero also expressed concern regarding apartment complexes with dead grass and looking messy or dirty. City Administrator Lara stated code enforcement has noticed the apartments. Councilmember Valero asked if the city would allow the fireworks booth to start selling before July 1st. City Administrator Lara stated the current city ordinance allows the sale of fireworks from July 1st to July 4th, if council wanted to change ordinance, they may ask staff to prepare an agenda item to amend the current ordinance.

Councilmember Llamas – Reported he has seen more people drinking on the lake and asked if PD could patrol area.

Mayor Mendoza – Reported he will be appointed to serve as the EDC representative for the City of Woodlake.

C. Information from Public

VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(d)).

Significant exposure to litigation (Government Code § 54956.9(d)(2)).

Number of potential cases is: ___1___.

Facts and circumstances clearly known to potential plaintiff (if any) that might result in litigation (Government Code § 54956.9(e)(2):

MEETING MOVED TO CLOSED SESSION AT 7:27 PM

MEETING RECONVENED AT 7:35 PM

Mayor Mendoza reported no action was taken and there was nothing to report.

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code § 54957.5 (a) shall apply.”

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, July 13, 2020 at 6:30 p.m. at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Jose L. Martinez – Councilmember

Emmanuel Llamas - Councilmember

William Valero – Councilmember

Meeting adjourned at 7:35 PM

Submitted by,
Irene Zacarias
City Clerk