

Date: July 13, 2020 (Monday)
Time: 6:30 p.m.
Place: City Council Chambers
145 N. Magnolia
Woodlake, CA 93286

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

- I. CALL TO ORDER & WELCOME
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Council on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Council on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV A-G)

- A. Action: Approval of Minutes of the regular meeting held on June 22, 2020 (Pages 1-5)
- B. Action: Approval of Warrants (Pages 6-61)
- C. Action: Adoption of Resolution: Approval of the June 2020 Monthly Report of Investments (Pages 62-64)
- D. Action: Adoption of Resolution: Approval of the Agreement Between the County of Tulare and the City of Woodlake for 24 Hour Emergency Dispatch and Communication Services and Authorize the City Administrator to Execute the Agreement (Pages 65-76)
- E. Action Adoption of Resolution: Certifying to the County the Validity of the Legal Process Used to Place Miscellaneous Special Assessments on the Secured Tax Roll (Pages 77-80)

- F Action: Adoption of Resolution: Approve the Agreement Between the County of Tulare and the City of Woodlake for the Sherriff's Work Alternate Program (Pages 81-94)
- G. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2020/2021 Appropriations Limit (Pages 95-96)

V. ACTION/DISCUSSION ITEM

- A. Information: Service Award Presentations for Rachel Lira and Shane Headrick
- B. Action: Adoption of Resolution: Authorization to submit the PLHA Program Application and the PLHA Standard Agreement – **PUBLIC HEARING** (Pages 97-105)
- C. Action: Adoption of Resolution: Seek Public Comments and Authorize Staff to Submit a Funding Application for the Sequoia Ave Pedestrian Improvement Project **PUBLIC HEARING** (Pages 106-108)
- D. Action: Adoption of Resolution: Authorizing Application for, and Receipt of Local Government Planning Support Grant Program Funds (Pages 109-112)
- E. Action: Adoption of Resolution: Reaffirm Sewer, Water and Refuse Rates for the City of Woodlake Effective July 1, 2020 (Pages 113-115)
- F. Action: Adoption of Resolution: Accept the Request by the Woodlake Valley Chamber of Commerce for a Waiver of City Utility Fees (Pages 116-118)
- G. Action: Adoption of Resolution: Approval of the City of Woodlake Representative to the Tulare County Regional Transit Agency Board (Pages 119-120)

VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Council Member
- C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City.

Exemptions and details in Government Code § 54957.5 (a) shall apply.”

II. ADJOURN

The next scheduled City Council meeting will be held on Monday, July 27, 2020 at 6:30 p.m. at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

City Council:

Rudy Mendoza – Mayor

Frances Ortiz - Vice Mayor

Emmanuel Llamas - Councilmember

Jose L. Martinez – Councilmember

William Valero - Councilmember

PRESENT: Councilmembers Mendoza, Ortiz, Martinez, Llamas & Valero

OTHERS: Lara, Waters, Zamora & Zacarias

ABSENT: Marquez

FLAG SALUTE

PUBLIC COMMENT

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-D)

A. Action: Approval of Minutes of the regular meeting held on May 26, 2020 (Pages 1-6)

B. Action: Approval of Warrants (Pages 7-66)

C. Action: Adoption of Resolution: Approval of the May 2020 Monthly Report of Investments (Pages 67-69)

D. Action: Adoption of Resolution: Approval of the City Administrator Employment Agreement (Pages 70-86)

ON A MOTION BY MARTINEZ, SECOND BY VALERO IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Approval of the City Engineer's Reports for the Assessments at the Parkwood, Gentle Hills Estates, Olive Estates, Castle Rock Park, Olive Vista, Castle Rock Park Phase II, Valencia Heights and Castle Rock Park Phase III Landscape and Lighting Districts and Set July 27, 2020, for a Public Hearing to Set the Rates for each District

City Administrator Lara reported the following: Annually, as part of the Landscape and Lighting Act of 1972, Council sets a public hearing date for those wishing to comment on any of the individual assessment districts in the City of Woodlake. This year that date will be set as July 27, 2020. All assessment district property owners have been notified of the public hearing date and location. Prior to any action by the City Council, the City Engineer develops an engineer's report that breaks down the costs necessary to maintain each assessment district. Reports have been developed for the following districts: Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista, Castle Rock Park Phase II, Valencia Heights and Castle Rock Phase II. The individual engineer's reports, for each assessment district, break down the costs necessary to maintain each district. The costs have not changed from the previous year. The assessment allows for maintenance of grounds and lights plus incidental costs such as administration and engineering. Districts are maintained by City staff. Most of the expenditures go towards basic maintenance. Currently, staff is continuing to revamp the sprinkler systems at some of the sites and will replant shrubs and trees as necessary in all the districts. The addition of the Valencia Heights and Castle Rock Phase III Lighting and Landscaping Districts will also be added to the weekly maintenance schedule. The costs will not be increased from the previous year for existing Districts.

The costs for each individual property owner are as follows:

Parkwood: \$197.50

Gentle Hill Estates: \$198.40

Olive Estates: \$172.44

Castle Rock Park: \$171.00

Olive Vista: \$200.00

Castle Rock Park Phase II: \$177.50

Valencia Heights: \$102.86

Castle Rock Phase III: \$ \$206.78

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY'S ENGINEER REPORT FOR THE L&L DISTRICT AND SET DATE FOR PUBLIC HEARING. APPROVED UNANIMOUSLY.

- B. Action: Adoption of Resolution: Approval of Measure R Expenditure Plan Amendment No. 5

City Administrator Lara reported the following: On May 18, 2020, an action was taken by the TCTA to allow for the submittal of Measure R Expenditure Plan Amendment No. 5 to its member agencies for their consideration and approval. All nine member agencies are requested to present Amendment No. 5 to their respective councils and submit copies of their resolutions to the TCTA by August 1, 2020.

Approval by a majority of the cities, with a majority of the population, plus the approval of the Board of Supervisors is required to approve Amendment No. 5 of the Measure R Expenditure Plan.

ON A MOTION BY MARTINEZ, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE MEASURE R EXPENDITURE PLAN AMENDMENT NO. 5. APPROVED UNANIMOUSLY.

- C. Action: Adoption of Resolution: Approval of the Tulare County Regional Transit Agency Joint Powers Agreement

City Administrator Lara reported the following: The Tulare County Association of Governments was tasked by all cities in Tulare County and the County of Tulare to look at options for better implementing transit services in the County. At the time all cities and the County were running individual transit systems that did not always lend itself to regional coordination and efficiency.

On April 20, 2020 the Tulare County Association of Governments approved a Joint Powers Agreement (JPA) for circulation to all Tulare County agencies for consideration. Agencies that agree to enter into the JPA will become part of the Tulare County Regional Transit Agency (TCRTA). The agency will focus on providing regional transit services in Tulare County.

The City of Woodlake would cease to provide the current transit dial-a-ride services that it provides and turn those services over to the TCRTA. The City would have a Councilmember be part of the TCRTA Board as a representative for the City.

The Whitney Transit Center would continue to be a City of Woodlake asset and would be maintained and operated by the City. Other assets such as buses would be turned over to the TCRTA.

ON A MOTION BY MARTINEZ, SECOND BY LLAMAS IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE TULARE COUNTY REGIONAL TRANSIT AGENCY JOINT POWERS AGREEMENT. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2019/2020 Budget Amendment No. 4

City Administrator Lara reported the following: Annually, the City staff submits, to the City Council, a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them.

Occasionally, budget amendments will be necessary to cover unexpected expenditures or note unexpected revenues. Amendments will be presented to the Council for approval.

Below is a summary of the key changes as shown in the attached Budget Amendment No.4:

1. General Fund Increase in the Sale of Fixed Assets.
2. General Fund Increase in Regulatory Fees.
3. General Fund Decrease in Parks and Recreation with the refund of Baseball/Softball Fees.
4. Impact Fees Increase in Fees Collected.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY OF WOODLAKE'S FISCAL YEAR 2019/2020 BUDGET AMENDMENT NO. 4. APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2020/2021 Budget

City Administrator Lara reported the following: Annually, City staff submits to the City Council a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them. The current budget will be in place from July 1, 2020 to June 30, 2021. The Draft budget was presented to Council and to the public during a budget session at the May 25, 2020 Council meeting.

The City of Woodlake, like many other governmental agencies, has had to adapt to current economic conditions and revenue streams. The City has taken a conservative approach during its budget process, while keeping in mind the wellbeing of its citizens and its employees.

For Fiscal Year 2020/2021 City staff is presenting a balanced budget that allows for adequate services to be provided for its citizens. Some of the major highlights for this year's budget will be the continued street improvements city-wide, addition of housing development and continued park improvements.

As part of the Fiscal Year 2020/2021 Budget no new positions will be added to any department. The City will have thirty-two full time employees and the departments will be staffed as follows:

1. City Administration and Clerical – 7
(City Administrator, City Clerk, Community Development Director, Accountant, Planner 1, Clerk(2))
2. Police Department – 14
(Chief, Lieutenant, Sergeant (2), Officers (9), Clerk)
3. Public Works – 11
(Supervisor, Chief Waste Water, Chief Water, Water/Waste Water II(1), Building Inspector, Mechanic, Maintenance Worker (3), Bus Driver)

ON A MOTION BY LLAMAS, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY OF WOODLAKE'S FISCAL YEAR 2020/2021 BUDGET. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Clerk Zacarias – Reported the candidate nomination period opens on July 13th and closes August 7th.

Community Services Director Waters – Reported he has continued to communicate with the small business owners and keeping them informed of COVID-19 guidelines.

City Administrator Lara – Reported the housing projects are all doing well. Marsico's has gone out to bid for a contractor. Green Bean has pulled permits and their estimated

completion date is 8/24/20. Some small businesses have requested a fee waiver on their utility accounts. They have been told their request will need to be submitted in writing to council and after review will be granted or denied.

B. Information from Council

Councilmember Ortiz – Asked everyone to continue to stay healthy.

Councilmember Martinez – Asked if there are policies in place for PD, regarding the current events happening at this time. City Administrator stated yes, Lexipol.

Councilmember Valero – Asked if body cameras were available to the officers. City Administrator Lara stated he has had a conversation with the Chief and is waiting for a quote to discuss. Councilmember Valero also expressed concern regarding apartment complexes with dead grass and looking messy or dirty. City Administrator Lara stated code enforcement has noticed the apartments. Councilmember Valero asked if the city would allow the fireworks booth to start selling before July 1st. City Administrator Lara stated the current city ordinance allows the sale of fireworks from July 1st to July 4th, if council wanted to change ordinance, they may ask staff to prepare an agenda item to amend the current ordinance.

Councilmember Llamas – Reported he has seen more people drinking on the lake and asked if PD could patrol area.

Mayor Mendoza – Reported he will be appointed to serve as the EDC representative for the City of Woodlake.

C. Information from Public

VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(d)).

Significant exposure to litigation (Government Code § 54956.9(d)(2)).

Number of potential cases is: ___1__.

Facts and circumstances clearly known to potential plaintiff (if any) that might result in litigation (Government Code § 54956.9(e)(2):

MEETING MOVED TO CLOSED SESSION AT 7:27 PM

MEETING RECONVENED AT 7:35 PM

Mayor Mendoza reported no action was taken and there was nothing to report.

NOTICE TO THE PUBLIC

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City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Jose L. Martinez – Councilmember

Emmanuel Llamas - Councilmember

William Valero – Councilmember

Meeting adjourned at 7:35 PM

Submitted by,
Irene Zacarias
City Clerk

City of Woodlake
Summary of Disbursements and Payroll
City Council Meeting July 13, 2020

PAYROLL

6/19/2020 (City)	\$57,040.44
6/19/2020 (Fire)	\$7,119.18
07/03/2020 (City)	\$53,508.06
07/03/2020 (Fire)	\$7,506.45

Gross Payroll	\$125,174.13
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DISBURSMENTS / WARRANTS

7/9/2020 (FY 19/20)	\$270,970.00
7/9/2020 (FY 20/21)	\$312,541.87

Total Disbursements	\$583,511.87
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WIRES

PAYROLL TAX WIRE	CITY	\$ 24,824.49
	FIRE	\$ 4,355.09

USDA - Water Loan
 USDA - Sewer Loan
 USDA - Airport Loan
 USDA - Fire Truck Loan

Total Wire Amount Sent Out	\$ 29,179.58
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Amount to be Approved	\$ 737,865.58
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I, Ramon Lara, certify under penalty of perjury that the above listed accounts are correct, due and payable to the best of my knowledge.



 City Administrator, Ramon Lara

**Passed and adopted at a regular meeting of the City Council of the
 City of Woodlake on the 13th day of July 2020.
 by the following vote:**

Ayes:
Noes:
Absent:
Abstain:

 Mayor, Rudy Mendoza

 City Clerk, Irene Zacarias

PERIOD 2 DATING 5/31/2020- 6/13/2020 CHECK DATE 6/19/2020
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
49342	1,553.70	220	1 STUB ONLY
49343	4,222.55	208	1 STUB ONLY
49344	2,184.58	210	1 STUB ONLY
49345	1,116.01	206	1 STUB ONLY
49346	2,898.74	212	1 STUB ONLY
49347	1,979.80	207	1 STUB ONLY
49348	1,163.38	173	1 STUB ONLY
49349	3,036.75	576	1 STUB ONLY
49350	1,673.71	579	1 STUB ONLY
49351	3,302.53	575	1 STUB ONLY
49352	1,177.03	555	1 STUB ONLY
49353	3,638.62	572	1 STUB ONLY
49354	3,116.14	549	1 STUB ONLY
49355	2,370.35	566	1 STUB ONLY
49356	2,870.01	577	1 STUB ONLY
49357	2,420.51	578	1 STUB ONLY
49358	1,435.45	581	1 STUB ONLY
49359	1,607.36	215	1 STUB ONLY
49360	1,658.24	134	1 STUB ONLY
49361	1,194.36	223	1 STUB ONLY
49362	1,366.29	218	1 STUB ONLY
49363	1,310.81	216	1 STUB ONLY
49364	1,206.13	219	1 STUB ONLY
49365	1,242.36	159	1 STUB ONLY
49366	2,234.11	209	1 STUB ONLY
49367	1,764.11	211	1 STUB ONLY
49368	1,131.45	214	1 STUB ONLY
49369	2,165.36	188	1 STUB ONLY

PERIOD 2 DATING 5/31/2020- 6/13/2020 CHECK DATE 6/19/2020
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS			COUNTS
0.00	*EMPLOYEE CHECKS		0
0.00	*VENDOR CHECKS		0
0.00	*BANK CHECKS		0
0.00	**TOTAL NEGOTIABLE CHECKS		0
OTHER CHECKS			
0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0
0.00	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS			
57,040.44	*DIRECT DEPOSIT STUBS		28
0.00	*VENDOR DIR DEP STUBS		0

PAY INFORMATION

F E A T U R E D I S T R I B U T I O N

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PR4B0R-V14.09 Paymate

GROSS PAY

FIRE-GROSS REPORT-PAYROLL #26 2Q FY19/20
05/31/20 TO 06/13/20 - PAY DAY 06/19/20

	EMP #	CUR AMT	CUR HRS
	4042	2,146.32	136.00
	4040	288.00	24.00
	4018	2,931.27	80.00
	4022	2,049.60	112.00
	4041	1,624.24	112.00
PAGE TOTALS ***	5 EMPLOYEES	9,039.43	464.00
FEATURE TOTALS *	5 EMPLOYEES	9,039.43	464.00

PERIOD 2 DATING 5/31/2020- 6/13/2020 CHECK DATE 6/19/2020
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
49337	1,559.13	4042	1 STUB ONLY
49338	237.16	4040	1 STUB ONLY
49339	2,310.95	4018	1 STUB ONLY
49340	1,774.64	4022	1 STUB ONLY
49341	1,237.30	4041	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS	COUNTS
0.00 *EMPLOYEE CHECKS	0
0.00 *VENDOR CHECKS	0
0.00 *BANK CHECKS	0
0.00 **TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0
0.00 **TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

7,119.18 *DIRECT DEPOSIT STUBS	5
0.00 *VENDOR DIR DEP STUBS	0

PAY INFORMATION
O/T T-1/2 03

F E A T U R E D I S T R I B U T I O N
CITY-O/T REPORT-PAYROLL #26 2Q FY19/20
05/31/20 TO 06/13/20 - PAY DAY 06/19/20

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	EMP #	CUR AMT	CUR HRS
	576	393.53	11.00
	579	71.55	2.00
	575	450.80	12.00
	572	976.72	26.00
	566	82.83	2.00
	581	420.00	14.00
PAGE TOTALS ***	6 EMPLOYEES	2,395.43	67.00
FEATURE TOTALS *	6 EMPLOYEES	2,395.43	67.00

PAY INFORMATION

F E A T U R E D I S T R I B U T I O N

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GROSS PAY

CITY-GROSS REPORT-PAYROLL #26 2Q FY19/20
05/31/20 TO 06/13/20 - PAY DAY 06/19/20

EMP #	CUR AMT	CUR HRS
223	1,313.54	80.00
215	2,327.53	80.00
214	2,294.84	80.00
576	4,566.73	163.00
159	1,613.08	80.00
579	2,195.35	90.00
220	1,966.17	80.00
575	4,356.82	148.00
188	2,525.24	80.00
555	1,547.54	80.00
209	2,799.85	80.00
208	5,859.85	80.00
173	1,812.46	80.00
572	5,583.71	184.00
549	4,603.85	80.00
566	3,680.84	111.00
210	2,997.70	80.00
577	3,720.00	80.00
211	2,876.34	80.00
206	1,547.53	80.00
218	1,736.74	80.00
216	1,666.61	80.00
219	1,439.54	80.00
134	2,299.54	80.00
212	4,228.15	80.00
578	3,039.80	95.60
581	2,020.00	94.00
207	2,846.29	80.00
PAGE TOTALS *** 28 EMPLOYEES	79,465.64	2,565.60
FEATURE TOTALS * 28 EMPLOYEES	79,465.64	2,565.60

PERIOD 1 DATING 6/14/2020- 6/27/2020 CHECK DATE 7/03/2020
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
49374	1,553.69	220	1 STUB ONLY
49375	4,222.55	208	1 STUB ONLY
49376	2,184.58	210	1 STUB ONLY
49377	1,116.01	206	1 STUB ONLY
49378	2,898.75	212	1 STUB ONLY
49379	1,979.80	207	1 STUB ONLY
49380	1,163.37	173	1 STUB ONLY
49381	752.55	582	1 STUB ONLY
49382	1,955.38	576	1 STUB ONLY
49383	1,895.73	579	1 STUB ONLY
49384	2,036.56	575	1 STUB ONLY
49385	1,177.03	555	1 STUB ONLY
49386	368.05	583	1 STUB ONLY
49387	1,933.85	572	1 STUB ONLY
49388	3,116.14	549	1 STUB ONLY
49389	2,052.81	566	1 STUB ONLY
49390	2,870.01	577	1 STUB ONLY
49391	2,383.74	578	1 STUB ONLY
49392	1,159.82	581	1 STUB ONLY
49393	1,707.53	215	1 STUB ONLY
49394	1,562.52	134	1 STUB ONLY
49395	1,348.54	223	1 STUB ONLY
49396	1,254.56	218	1 STUB ONLY
49397	1,310.81	216	1 STUB ONLY
49398	1,337.68	219	1 STUB ONLY
49399	1,242.36	159	1 STUB ONLY
49400	2,234.11	209	1 STUB ONLY
49401	1,764.11	211	1 STUB ONLY
49402	1,017.00	214	1 STUB ONLY
49403	1,908.42	188	1 STUB ONLY

PERIOD 1 DATING 6/14/2020- 6/27/2020 CHECK DATE 7/03/2020
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
TOTALS FOR CHECK FORM: STUB				
NEGOTIABLE CHECKS				COUNTS
	0.00	*EMPLOYEE CHECKS		0
	0.00	*VENDOR CHECKS		0
	0.00	*BANK CHECKS		0
	0.00	**TOTAL NEGOTIABLE CHECKS		0
OTHER CHECKS				
	0.00	*MANUAL CHECKS		0
	0.00	*CANCELLED CHECKS		0
	0.00	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS				
	53,508.06	*DIRECT DEPOSIT STUBS		30
	0.00	*VENDOR DIR DEP STUBS		0

PERIOD 1 DATING 6/14/2020- 6/27/2020 CHECK DATE 7/03/2020
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
49370	1,407.03	4042	1 STUB ONLY
49371	2,561.70	4018	1 STUB ONLY
49372	2,086.31	4022	1 STUB ONLY
49373	1,451.41	4041	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

7,506.45	*DIRECT DEPOSIT STUBS	4
0.00	*VENDOR DIR DEP STUBS	0

PAY INFORMATION
O/T T-1/2 03

F E A T U R E D I S T R I B U T I O N
CITY-O/T REPORT-PAYROLL #01 3Q FY20/21
06/14/20 TO 06/27/20 - PAY DAY 07/03/20

RUN- 7/02/2020 10:54:42 PAGE 1
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	EMP #	CUR AMT	CUR HRS
	223	36.94	1.50
	215	130.92	3.00
	576	252.91	7.00
	579	108.39	3.00
	566	418.33	10.00
PAGE TOTALS ***	5 EMPLOYEES	947.49	24.50
FEATURE TOTALS *	5 EMPLOYEES	947.49	24.50

PAY INFORMATION

F E A T U R E D I S T R I B U T I O N

GROSS PAY

CITY-GROSS REPORT-PAYROLL #01 3Q FY20/21
 06/14/20 TO 06/27/20 - PAY DAY 07/03/20

EMP #	CUR AMT	CUR HRS
223	1,500.48	81.50
215	2,458.46	83.00
582	1,000.00	50.00
214	2,144.84	80.00
576	2,728.00	87.00
159	1,613.08	80.00
579	2,560.31	83.00
220	1,966.16	80.00
575	2,604.32	80.00
188	2,525.23	80.00
555	1,547.54	80.00
209	2,799.85	80.00
208	5,859.85	80.00
583	400.00	20.00
173	1,812.45	80.00
572	2,673.38	80.00
549	4,603.85	80.00
566	3,238.65	90.00
210	2,997.70	80.00
577	3,720.00	80.00
211	2,876.34	80.00
206	1,547.53	80.00
218	1,586.74	80.00
216	1,666.61	80.00
219	1,589.54	80.00
134	2,149.53	80.00
212	4,228.16	80.00
578	2,989.97	80.00
581	1,600.00	80.00
207	2,846.29	80.00
PAGE TOTALS *** 30 EMPLOYEES	73,834.86	2,334.50
FEATURE TOTALS *	30 EMPLOYEES	73,834.86 2,334.50

PAY INFORMATION

F E A T U R E D I S T R I B U T I O N

GROSS PAY

FIRE-GROSS REPORT-PAYROLL #01 3Q FY20/21
06/14/20 TO 06/27/20 - PAY DAY 07/03/20

PR4B0R-V14.09

Paymate

	EMP #	CUR AMT	CUR HRS
	4042	1,924.24	112.00
	4018	3,271.27	80.00
	4022	2,459.97	114.50
	4041	1,924.24	112.00
PAGE TOTALS ***	4 EMPLOYEES	9,579.72	418.50
FEATURE TOTALS *	4 EMPLOYEES	9,579.72	418.50

OLD FISCAL YEAR
19/20

ACS FINANCIAL SYSTEM
06/25/2020 13:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF THE SIERRA					
000252	GIANT AUTO GROUP	68769	06/25/20	40,300.00	
BANK OF THE SIERRA				40,300.00	***

ACS FINANCIAL SYSTEM
06/25/2020 13:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

BANK VENDOR

CHECK# DATE

AMOUNT

REPORT TOTALS:

40,300.00

RECORDS PRINTED - 000001

ACS FINANCIAL SYSTEM
06/25/2020 13:36:51

Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GIANT AUTO GROUP 2020 CHEVY TAHOE 06/2020	40,300.00	SPECIAL DEPARTMENT EXPEN	001.0407.060.029		PD TAHOE		832 00001

ACS FINANCIAL SYSTEM
06/25/2020 13:36:51

Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	40,300.00						

RECORDS PRINTED - 000001

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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OLD FISCAL YEAR
19/20

ACS FINANCIAL SYSTEM
06/29/2020 12:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF THE SIERRA					
001443	FIRST AMERICAN TITLE COM	68770	06/29/20	4,600.00	
BANK OF THE SIERRA				4,600.00	***

ACS FINANCIAL SYSTEM
06/29/2020 12:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

BANK VENDOR

CHECK# DATE

AMOUNT

REPORT TOTALS:

4,600.00

RECORDS PRINTED = 000001

ACS FINANCIAL SYSTEM
06/29/2020 12:17:43

Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FIRST AMERICAN TITLE COM 545 N.VALENCIA 06/2020	4,600.00	CONTRACTURAL SERVICES	020.0590.744.028		EN#54076045351		835 00001

ACS FINANCIAL SYSTEM
06/29/2020 12:17:43

Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	4,600.00						

RECORDS PRINTED - 000001

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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OLD FISCAL YEAR
19/20

ACS FINANCIAL SYSTEM
06/29/2020 12:

Check Register CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF THE SIERRA					
001443	FIRST AMERICAN TITLE COM	68771	06/29/20	3,550.00	
BANK OF THE SIERRA				3,550.00	***

ACS FINANCIAL SYSTEM
06/29/2020 12:58:21

Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FIRST AMERICAN TITLE COM 525 N. VALENCIA 06/2020	3,550.00	CONTRACTURAL SERVICES	020.0590.744.028		EN#54076045346		837 00001

ACS FINANCIAL SYSTEM
06/29/2020 12:58:21

Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	3,550.00						

RECORDS PRINTED - 000001

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY

OLD FISCAL YEAR
19/20

ACS FINANCIAL SYSTEM
07/02/2020 12:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF THE SIERRA					
001630	FIRST CHOICE AUTO BODY &	68772	07/02/20	10,000.00	
BANK OF THE SIERRA				10,000.00	***

ACS FINANCIAL SYSTEM
07/02/2020 12:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				10,000.00

RECORDS PRINTED - 000001

ACS FINANCIAL SYSTEM
07/02/2020 12:35:09

Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FIRST CHOICE AUTO BODY & PD TAHOE 07/2020	10,000.00	VEHICLE MAINTENANCE/OPER	001.0411.060.032		1898		856 00001

ACS FINANCIAL SYSTEM
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Schedule of Bills

CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	10,000.00						

RECORDS PRINTED - 000001

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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OLD FISCAL YEAR
19/20

ACS FINANCIAL SYSTEM
07/09/2020 17:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF THE SIERRA				
001875	E.D.I.S.	14266	06/30/20	19.38
001944	CEP AMERICA CALIFORNIA	14267	06/30/20	163.05
001363	GIBBS/TODD	14268	06/30/20	373.06
001285	VISALIA FAMILY PRACTICE	14269	06/30/20	10.00
001242	KAWEAH DELTA MEDICAL CEN	14270	06/30/20	170.15
001525	KAWEAH DELTA MEDICAL FOU	14271	06/30/20	57.28
001525	KAWEAH DELTA MEDICAL FOU	14272	06/30/20	10.00
001525	KAWEAH DELTA MEDICAL FOU	14273	06/30/20	9.17
001525	KAWEAH DELTA MEDICAL FOU	14274	06/30/20	52.62
001525	KAWEAH DELTA MEDICAL FOU	14275	06/30/20	14.86
001285	VISALIA FAMILY PRACTICE	14276	06/30/20	10.00
001663	FRESNO COMMUNITY HOSPITA	14277	06/30/20	65.15
000593	ABH FOX SOLUTIONS	68773	07/09/20	320.00
.00614	ACOSTA/MIRNA	68774	07/09/20	55.00
.00702	AGUIRRE/MARICELA	68775	07/09/20	90.00
.00609	ARCEO/KRISTIE	68776	07/09/20	55.00
001114	AT & T MOBILITY	68777	07/09/20	148.80
001212	AT&T	68778	07/09/20	295.51
001801	AT&T (NEW)	68779	07/09/20	1,150.19
001913	AUTOZONE STORE 4485	68780	07/09/20	31.31
000334	BANK OF AMERICA	68781	07/09/20	160.90
001827	BASIC INDUSTRIES	68782	07/09/20	689.23
001315	BILL WALL'S DIRECT APPRO	68783	07/09/20	60.00
000351	BSK ASSOCIATES	68784	07/09/20	761.00
001089	CA TURF EQUIPMENT & SUPP	68785	07/09/20	764.42
001199	CALIF BUILDING STDS COMM	68786	07/09/20	151.20
001173	CENTRAL VALLEY BUSINESS	68787	07/09/20	147.52
001160	COOKS COMMUNICATION	68788	07/09/20	220.54
000863	CRAIGS AUTO PARTS	68789	07/09/20	599.68
000733	CRUZ-TA WELDING SHOP	68790	07/09/20	15.23
000107	DEPARTMENT OF CONSERVATI	68791	07/09/20	616.41
000753	DEPARTMENT OF JUSTICE	68792	07/09/20	481.00
001088	DISPENSING TECHNOLOGY CO	68793	07/09/20	953.60
001917	DOWLING INVESTIGATIVE GR	68794	07/09/20	1,241.95
000290	EWING IRRIGATION PRODUCT	68795	07/09/20	138.35
000109	EXETER MERCANTILE CO	68796	07/09/20	22.92
000898	FOOTHILLS SUN-GAZETTE/TH	68797	07/09/20	2,172.50
000196	FRESNO OXYGEN	68798	07/09/20	81.95
000283	FRUIT GROWERS SUPPLY CO.	68799	07/09/20	15.73
000025	GAS COMPANY/THE	68800	07/09/20	144.65
000252	GIANT AUTO GROUP	68801	07/09/20	64.77
.00705	GONZALES/MICHAEL	68802	07/09/20	23.82
000253	GOODYEAR COMMERCIAL TIRE	68803	07/09/20	1,446.30
001723	GRISWOLD, LASALLE, COBB,	68804	07/09/20	1,411.35
000118	GROSS & STEVENS	68805	07/09/20	1,698.33
001618	HAL CRUMLY INC	68806	07/09/20	1,555.25
001339	HAMNER JEWELL ASSOCIATES	68807	07/09/20	598.67
001810	HOSTEK	68808	07/09/20	71.70

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF THE SIERRA				
.00701	INIGUEZ/JUAN	68809	07/09/20	45.00
001687	INTERWEST CONSULTING GRO	68810	07/09/20	8,960.00
.00706	JIMENEZ/ESTELA	68811	07/09/20	45.00
000255	KELLER AND WEGLEY	68812	07/09/20	920.50
001382	LAWRENCE TRACTOR COMPANY	68813	07/09/20	146.07
001223	LEO'S NURSERY	68814	07/09/20	131.46
001362	MIDVALLEY DISPOSAL	68815	07/09/20	52,008.17
000530	MONARCH FORD	68816	07/09/20	136.47
.00608	MONTES IV/MARTIN	68817	07/09/20	55.00
.00612	MUNOZ/CYNTHIA	68818	07/09/20	45.00
001815	NUTRIEN AG SOLUTIONS	68819	07/09/20	773.87
000038	OFFICE DEPOT	68820	07/09/20	1,890.49
000776	PABLO'S MAINTENANCE CLEA	68821	07/09/20	775.00
.00611	PADILLA/JESSICA	68822	07/09/20	55.00
.00704	PAZ/FERMIN	68823	07/09/20	75.08
001977	PEP DISTRIBUTORS	68824	07/09/20	1,091.56
000022	QUAD - KNOFF	68825	07/09/20	54,023.50
.00616	RAYA/LILIANA	68826	07/09/20	90.00
.00610	RODRIGUEZ/AMAURI	68827	07/09/20	90.00
.00615	ROSALES/JOSE	68828	07/09/20	90.00
001127	SANTA FE AGGREGATES, INC	68829	07/09/20	148.96
000853	SHERWIN-WILLIAMS CO.	68830	07/09/20	83.06
001939	SITEONE LANDSCAPE SUPPLY	68831	07/09/20	2,995.91
000024	SOUTHERN CALIF EDISON CO	68832	07/09/20	5,300.59
001805	SUPERIOR POOL PRODUCTS L	68833	07/09/20	1,653.00
001124	TF TIRE & SERVICE	68834	07/09/20	260.11
001473	TOP DOG TRAINING CENTER	68835	07/09/20	3,000.00
.00613	TORRES/ALYSSA	68836	07/09/20	55.00
001727	TRANSUNION RISK AND ALTE	68837	07/09/20	50.00
001954	TULARE COUNTY SHERIFF'S	68838	07/09/20	300.00
.00707	UNRUH/KAITLIN	68839	07/09/20	90.00
.00703	URIBE/EVA	68840	07/09/20	55.00
001146	USA BLUE BOOK	68841	07/09/20	36.57
001696	VALENTI/MARY	68842	07/09/20	800.00
000292	VANTAGEPOINT TRAN AGENT-	68843	07/09/20	4,224.40
000832	VERIZON WIRELESS	68844	07/09/20	810.99
001244	VOYAGER FLEET SYSTEMS IN	68845	07/09/20	6,460.28
001625	VWR INTERNATIONAL LLC	68846	07/09/20	890.94
000897	WILLITTS EQUIPMENT CO.,	68847	07/09/20	43,649.31
000027	WOODLAKE GROWERS SUPPLY	68848	07/09/20	83.52
000028	WOODLAKE HARDWARE CO	68849	07/09/20	86.89
000083	WOODLAKE/CITY OF	68850	07/09/20	628.80
BANK OF THE SIERRA				212,520.00 ***

ACS FINANCIAL SYSTEM
07/09/2020 17:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 3

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				212,520.00

RECORDS PRINTED - 000316

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ABH FOX SOLUTIONS							
NEW PRTS CTY HALL 06/20	80.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		5133		858 00119
RNDABOUT CAMERA 06/20	240.00	CONTRACTURAL SERVICES	001.0411.060.028		5139		858 00032
	320.00	*VENDOR TOTAL					
ACOSTA/MIRNA							
BASEBALL REFUND 06/20	55.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		MATIAS ORTEGA		858 00051
AGUIRRE/MARICELA							
BASEBALL REFUND 06/20	90.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		66267		858 00120
ARCEO/KRISTIE							
BASEBALL REFUND 06/20	55.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		ISAAC ARCEO		858 00060
AT & T MOBILITY							
FD CELL PHONES 06/20	148.80	TELEPHONE	004.0414.060.020		16509868		858 00137
AT&T							
OFFICE PHONES 06/2020	57.71	TELEPHONE	001.0410.060.020				858 00084
SHOP PHONES 06/2020	133.11	TELEPHONE	001.0418.060.020				858 00085
WATER DEPT PHONES 06/20	19.23	TELEPHONE	063.0463.060.020				858 00086
SEWER DPT PHONE 06/20	19.23	TELEPHONE	062.0462.060.020				858 00087
AIRPORT ATM 06/2020	19.23	UTILITIES	041.0441.060.021				858 00088
CALNET 3 06/2020	47.00	TELEPHONE	004.0414.060.020		14928083		858 00140
	295.51	*VENDOR TOTAL					
AT&T (NEW)							
FIRE DPT. 06/2020	75.07	TELEPHONE	004.0414.060.020		1021464506		858 00089
GENERAL ADMIN 06/2020	5.30	TELEPHONE	001.0402.060.020		1021464506		858 00090
CITY CLERK 06/2020	5.22	TELEPHONE	001.0403.060.020		1021464506		858 00091
FINANCE 06/2020	9.56	TELEPHONE	001.0404.060.020		1021464506		858 00092
PLANNING 06/2020	6.01	TELEPHONE	001.0405.060.020		1021464506		858 00093
BLDNG INSPECTION 06/20	4.27	TELEPHONE	001.0415.060.020		1021464506		858 00094
PBL WRKS/ENGNRNG 06/20	8.69	TELEPHONE	001.0416.060.020		1021464506		858 00095
PARKS 06/2020	30.27	TELEPHONE	001.0421.060.020		1021464506		858 00096
STREETS 06/2020	11.70	TELEPHONE	001.0422.060.020		1021464506		858 00097
REFUSE 06/2020	85.13	TELEPHONE	061.0461.060.020		1021464506		858 00098
SEWER 06/2020	237.92	TELEPHONE	062.0462.060.020		1021464506		858 00099
WATER 06/2020	181.32	TELEPHONE	063.0463.060.020		1021464506		858 00100
TRANSIT 06/2020	15.33	TELEPHONE	021.0424.060.020		1021464506		858 00101
PD INTERNET USE 06/20	225.30	TELEPHONE	001.0411.060.020		1021464506		858 00102
YARD INTRNT USE 06/2020	75.07	TELEPHONE	001.0418.060.020		1021464506		858 00103
CTY HALL PHONES 06/20	87.02	TELEPHONE	001.0410.060.020		8419865502		858 00104
PD OFFICE PHONES 06/20	87.01	TELEPHONE	001.0411.060.020		8419865502		858 00105
	1,150.19	*VENDOR TOTAL					
AUTOZONE STORE 4485							
CNTNTL SERP 06/2020	31.31	VEHICLE MAINTENANCE/OPER	001.0411.060.032		4485170230		858 00173

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BANK OF AMERICA									
UTILITIES 06/2020	54.99	UTILITIES	004.0414.060.021					858	00127
PREVENTION 06/2020	16.88	FIRE PREVENTION	004.0414.060.041					858	00128
FIRE GEAR 06/2020	18.48	FIRE GEAR	004.0414.060.058					858	00129
SPECIAL DEPT. 06/20	3.23	SPECIAL DEPARTMENT EXPEN	004.0414.060.029					858	00130
POSTAGE 06/20	3.55	POSTAGE	004.0414.060.022					858	00131
HH FIRE STATION 06/20	33.85	HOUSEHOLD FIRE STATION	004.0414.060.016					858	00132
HH FIRE STATION 06/2020	24.39	HOUSEHOLD FIRE STATION	004.0414.060.016					858	00133
ANNUAL CARD FEE 06/2020	25.00	SPECIAL DEPARTMENT EXPEN	004.0414.060.029					858	00134
CREDIT 06/2020	9.84CR	HOUSEHOLD FIRE STATION	004.0414.060.016					858	00135
CREDIT 06/2020	9.63CR	HOUSEHOLD FIRE STATION	004.0414.060.016					858	00136
	160.90	*VENDOR TOTAL							
BASIC INDUSTRIES									
EASTON MTR STRTR 06/20	334.79	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		2695			858	00014
SUPPLIES 06/2020	354.44	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		2701			858	00013
	689.23	*VENDOR TOTAL							
BILL WALL'S DIRECT APPRO									
ADD NEW USER ACCT 06/20	60.00	CONTRACTURAL SERVICES	001.0411.060.028		16262			858	00029
BSK ASSOCIATES									
WEEKLY EFFLUENT 06/2020	61.00	CONTRACTURAL SERVICES	062.0462.060.028		AD10916			858	00074
BACTI 06/2020	90.00	CONTRACTURAL SERVICES	063.0463.060.028		AD11317			858	00039
WEEKLY EFFLUENT 06/2020	185.00	CONTRACTURAL SERVICES	062.0462.060.028		AD11366			858	00040
BACTI 06/2020	90.00	CONTRACTURAL SERVICES	063.0463.060.028		AD11801			858	00041
BACTI 06/2020	90.00	CONTRACTURAL SERVICES	063.0463.060.028		AD11875			858	00042
WEEKLY EFFLUENT 06/2020	53.00	CONTRACTURAL SERVICES	062.0462.060.028		AD12018			858	00038
BACTI 06/2020	90.00	CONTRACTURAL SERVICES	063.0463.060.028		AD12469			858	00034
WEEKLY EFFLUENT 06/20	102.00	CONTRACTURAL SERVICES	062.0462.060.028		AD12716			858	00171
	761.00	*VENDOR TOTAL							
CA TURF EQUIPMENT & SUPP									
AIR FILTER 06/2020	89.22	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		460145			858	00071
BLOWER 06/2020	41.19	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		460146			858	00072
EXMARK BLADE 06/2020	307.86	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		460147			858	00073
SUPPLIES 06/2020	326.15	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		460998			858	00172
	764.42	*VENDOR TOTAL							
CALIF BUILDING STDS COMM									
BLDNG STNDRD COMM 06/20	151.20	BUILDING PERMITS	001.0302.000.022		APRIL-JUNE 20			858	00117
CENTRAL VALLEY BUSINESS									
BC GONZALEZ/WHEAT 06/20	147.52	CONTRACTURAL SERVICES	001.0411.060.028		228274			858	00024
CEP AMERICA CALIFORNIA									
ER VISIT 06/2020	163.05	HEALTH INSURANCE	001.0411.050.008					867	00002
COOKS COMMUNICATION									
MOBILE RADIO 06/2020	185.54	RADIO & PAGER MAINTENANC	004.0414.060.033		144725			858	00141

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GAS COMPANY/THE	144.65	*VENDOR TOTAL					
GIANT AUTO GROUP SERVICES 06/2020	64.77	VEHICLE MAINTENANCE/OPER	001.0411.060.032		384800		858 00030
GIBBS/TODD ANETHESIA 06/2020	373.06	HEALTH INSURANCE	001.0411.050.008				867 00003
GONZALES/MICHAEL WTR DEP RFND 06/2020	23.82	UTILITY DEPOSITS	001.0000.200.034		353 S. PALM		858 00169
GOODYEAR COMMERCIAL TIRE TIRES PD UNIT 06/2020	715.61	VEHICLE MAINTENANCE/OPER	001.0411.060.032		172-1046021		858 00158
TIRES 06/2020	730.69	VEHICLE MAINTENANCE/OPER	001.0411.060.032		172-1046042		858 00023
	1,446.30	*VENDOR TOTAL					
GRISWOLD, LASALLE, COBB, 472 OLIVE LANE 06/20	183.20	LEGAL SERVICES - RETAINE	001.0402.060.025				858 00121
FINANCE DEPT 06/20	157.50	LEGAL SERVICES - RETAINE	001.0402.060.025				858 00122
CODE ENFORCEMENT 06/20	63.65	LEGAL SERVICES - RETAINE	001.0402.060.025				858 00123
POLICE DEPT. 06/20	436.80	LEGAL SERVICES - RETAINE	001.0411.060.025				858 00124
CITY COUNCIL 06/2020	420.00	LEGAL SERVICES - RETAINE	001.0410.060.025				858 00125
CITY MANAGER 06/2020	150.20	LEGAL SERVICES - RETAINE	001.0402.060.025				858 00126
	1,411.35	*VENDOR TOTAL					
GROSS & STEVENS PD UNIT 8 SERV. 06/2020	1,698.33	VEHICLE MAINTENANCE/OPER	001.0411.060.032		114258		858 00070
HAL CRUMLY INC ICE MACHINE 06/2020	312.50	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		20973		858 00017
ICE MACHINE 06/2020	367.75	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		20974		858 00016
CMMNTY CNTR A/C 06/2020	875.00	CONTRACTURAL SERVICES	001.0421.060.028		20975		858 00019
	1,555.25	*VENDOR TOTAL					
HAMNER JEWELL ASSOCIATES PROPERTY ACQUISTN 06/20	598.67	CONTRACTURAL SERVICES	023.0590.744.028		200250		858 00043
HOSTEK ASP.NET HOSTING 06/2020	71.70	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1105583		858 00044
INIGUEZ/JUAN SOFTBALL REFUND 06/2020	45.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		SOPHIA INIGUEZ		858 00106
INTERWEST CONSULTING GRO CNSLDATED GRDNS 06/20	6,680.00	CONTRACTURAL SERVICES	001.0405.060.028		60663		858 00065
ALTA PROP DVLPMNT 6/20	2,280.00	CONTRACTURAL SERVICES	001.0405.060.028		60664		858 00066
	8,960.00	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
JIMENEZ/ESTELA BASEBALL REFUND 6/20	45.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		MARIO JIMENEZ			858	00178
KAWEAH DELTA MEDICAL CEN HSPTL OUT PATIENT 6/20	170.15	HEALTH INSURANCE	001.0411.050.008					867	00005
KAWEAH DELTA MEDICAL FOU									
SERVICES 06/2020	21.10	HEALTH INSURANCE	001.0411.050.008					867	00006
SERVICES 06/2020	0.76	HEALTH INSURANCE	001.0403.050.008					867	00007
SERVICES 06/2020	1.10	HEALTH INSURANCE	001.0404.050.008					867	00007
SERVICES 06/2020	0.43	HEALTH INSURANCE	001.0405.050.008					867	00007
SERVICES 06/2020	0.93	HEALTH INSURANCE	001.0415.050.008					867	00007
SERVICES 06/2020	0.31	HEALTH INSURANCE	001.0416.050.008					867	00007
SERVICES 06/2020	2.64	HEALTH INSURANCE	001.0418.050.008					867	00007
SERVICES 06/2020	0.35	HEALTH INSURANCE	001.0421.050.008					867	00007
SERVICES 06/2020	0.44	HEALTH INSURANCE	001.0422.050.008					867	00007
SERVICES 06/2020	2.61	HEALTH INSURANCE	061.0461.050.008					867	00007
SERVICES 06/2020	13.10	HEALTH INSURANCE	062.0462.050.008					867	00007
SERVICES 06/2020	9.41	HEALTH INSURANCE	063.0463.050.008					867	00007
SERVICES 06/2020	2.95	HEALTH INSURANCE	021.0424.050.008					867	00007
SERVICES 06/2020	0.34	HEALTH INSURANCE	029.0429.050.008					867	00007
SERVICES 06/2020	0.30	HEALTH INSURANCE	001.0406.050.008					867	00007
SERVICES 06/2020	0.07	HEALTH INSURANCE	060.0460.050.008					867	00007
SERVICES 06/2020	0.01	HEALTH INSURANCE	072.0472.050.008					867	00007
SERVICES 06/2020	0.01	HEALTH INSURANCE	086.0486.050.008					867	00007
SERVICES 06/2020		HEALTH INSURANCE	041.0441.050.008					867	00007
SERVICES 06/2020	0.42	HEALTH INSURANCE	001.0402.050.008					867	00007
PHYSICIAN VISIT 6/20	0.21	HEALTH INSURANCE	001.0403.050.008					867	00008
PHYSICIAN VISIT 6/20	0.30	HEALTH INSURANCE	001.0404.050.008					867	00008
PHYSICIAN VISIT 6/20	0.11	HEALTH INSURANCE	001.0405.050.008					867	00008
PHYSICIAN VISIT 6/20	0.25	HEALTH INSURANCE	001.0415.050.008					867	00008
PHYSICIAN VISIT 6/20	0.08	HEALTH INSURANCE	001.0416.050.008					867	00008
PHYSICIAN VISIT 6/20	0.73	HEALTH INSURANCE	001.0418.050.008					867	00008
PHYSICIAN VISIT 6/20	0.09	HEALTH INSURANCE	001.0421.050.008					867	00008
PHYSICIAN VISIT 6/20	0.12	HEALTH INSURANCE	001.0422.050.008					867	00008
PHYSICIAN VISIT 6/20	0.72	HEALTH INSURANCE	061.0461.050.008					867	00008
PHYSICIAN VISIT 6/20	3.62	HEALTH INSURANCE	062.0462.050.008					867	00008
PHYSICIAN VISIT 6/20	2.60	HEALTH INSURANCE	063.0463.050.008					867	00008
PHYSICIAN VISIT 6/20	0.81	HEALTH INSURANCE	021.0424.050.008					867	00008
PHYSICIAN VISIT 6/20	0.09	HEALTH INSURANCE	029.0429.050.008					867	00008
PHYSICIAN VISIT 6/20	0.08	HEALTH INSURANCE	001.0406.050.008					867	00008
PHYSICIAN VISIT 6/20	0.02	HEALTH INSURANCE	060.0460.050.008					867	00008
PHYSICIAN VISIT 6/20		HEALTH INSURANCE	072.0472.050.008					867	00008
PHYSICIAN VISIT 6/20		HEALTH INSURANCE	086.0486.050.008					867	00008
PHYSICIAN VISIT 6/20		HEALTH INSURANCE	041.0441.050.008					867	00008
PHYSICIAN VISIT 6/20	0.17	HEALTH INSURANCE	001.0402.050.008					867	00008
LAB/DIAGNOSTICS 6/20	9.17	HEALTH INSURANCE	001.0411.050.008					867	00009
PHYSICIAN VISIT 06/20	52.62	HEALTH INSURANCE	001.0411.050.008					867	00010
HEALTH/MED SERVICE 6/20	14.86	HEALTH INSURANCE	001.0411.050.008					867	00011
	143.93	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KELLER AND WEGLEY SRVCES WTR TSTNG 06/20	920.50	CONTRACTURAL SERVICES	063.0463.060.028				858 00067
LAWRENCE TRACTOR COMPANY BLADE/GUARD KTS 06/2020	146.07	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		415027		858 00018
LEO'S NURSERY SYCAMORES 06/2020	131.46	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		19091		858 00157
MIDVALLEY DISPOSAL REFUSE SERVICE 06/2020	52,008.17	CONTRACTURAL SERVICES	061.0461.060.028		JUN-20		858 00167
MONARCH FORD UNIT 2 LAMP ASY 06/2020	136.47	VEHICLE MAINTENANCE/OPER	001.0411.060.032		33382		858 00036
MONTES IV/MARTIN SOFTBALL REFUND 06/20	55.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		TEAGAN MONTES		858 00064
MUNOZ/CYNTHIA BASEBALL REFUND 06/20	45.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		JETHRO JIMENEZ		858 00063
NUTRIEN AG SOLUTIONS SUPPLIES 06/2020	773.87	ORCHARD EXPENSES	062.0462.060.046		42621030		858 00012
OFFICE DEPOT MASK/THERMOMETER 06/20	881.88	OFFICE SUPPLIES	001.0410.060.023		101299453001		858 00152
DSNFCTNG WIPES 06/20	86.89	OFFICE SUPPLIES	001.0410.060.023		101474355001		858 00154
BNDR/ENVELOPES 06/20	171.84	OFFICE SUPPLIES	001.0410.060.023		101475822001		858 00155
DIVIDERS/FLASHDRIVE 6/20	69.98	OFFICE SUPPLIES	001.0410.060.023		101475835001		858 00153
OVER DOOR HOOK 06/2020	48.05	OFFICE SUPPLIES	001.0410.060.023		468976896001		858 00069
DESK PLAQUE 06/20	22.83	OFFICE SUPPLIES	001.0410.060.023		502391893001		858 00146
XLIFE BLACK 06/2020	435.78	OFFICE SUPPLIES	001.0410.060.023		505751329001		858 00149
BINDERS 06/2020	23.91	OFFICE SUPPLIES	001.0410.060.023		505751712001		858 00148
BINDERS 06/2020	52.46	OFFICE SUPPLIES	001.0410.060.023		505751713001		858 00147
INK STAMP 06/2020	29.35	OFFICE SUPPLIES	001.0411.060.023		513535938001		858 00150
PAPER/DIVIDERS 06/2020	67.52	OFFICE SUPPLIES	001.0411.060.023		513536087001		858 00151
	1,890.49	*VENDOR TOTAL					
PABLO'S MAINTENANCE CLEA CARPET/FLOOR CLEAN 06/20	775.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		4502		858 00116
PADILLA/JESSICA BASEBALL REFUND 06/2020	55.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		KC PADILLA		858 00062
PAZ/FERMIN WTR DEP REFUND 6/2020	75.08	UTILITY DEPOSITS	001.0000.200.034		182 HERMOSA		858 00168
PEP DISTRIBUTORS STAIN MATERIALS 06/2020	1,091.56	CONTRACTURAL SERVICES	001.0406.060.028		4447		858 00115

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
QUAD - KNOFF							
STRM DRN BSN PH3 06/2020	1,627.65	CONTRACTURAL SERVICES	060.0460.060.028		104497		858 00052
ZNG & SBDVSN ORDNC 6/20	15,418.70	CONTRACTURAL SERVICES	001.0416.060.028		104498		858 00053
ANTLP CREEK EST 06/20	1,219.59	CONTRACTURAL SERVICES	001.0416.060.028		104499		858 00054
KWEAH&CYPRSS MAP 06/20	638.55	CONTRACTURAL SERVICES	001.0416.060.028		104500		858 00047
CR & SIERRA RNDABT 06/20	26,822.10	CONTRACTURAL SERVICES	023.0590.745.028		104501		858 00055
CONSOLIDATED GARDNS 6/20	1,450.35	CONTRACTURAL SERVICES	001.0416.060.028		104502		858 00048
WDLK GAS STATION 06/20	1,885.86	CONTRACTURAL SERVICES	001.0416.060.028		104503		858 00049
N.VLNCA EXT 06/2020	1,910.33	CONTRACTURAL SERVICES	020.0590.744.028		104504		858 00056
20/21 LLMD'S 06/2020	3,050.37	CONTRACTURAL SERVICES	029.0429.060.028		104579		858 00068
	54,023.50	*VENDOR TOTAL					
RAYA/LILIANA							
BASEBALL REFUND 06/20	90.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		ROSALES CHLDNRN		858 00046
RODRIGUEZ/AMAURI							
SOFTBALL REFUND 06/20	90.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		GENESIS/BRBRA		858 00061
ROSALES/JOSE							
BASEBALL REFND 06/20	90.00	BASEBALL/SOFTBALL FEES	001.0306.000.075		ROSALES		858 00045
SANTA FE AGGREGATES, INC							
SUPPLIES 06/2020	148.96	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		2030430		858 00008
SHERWIN-WILLIAMS CO.							
SUPPLIES 06/2020	83.06	SPECIAL DEPARTMENT EXPEN	001.0422.060.029		9185-1		858 00015
SITEONE LANDSCAPE SUPPLY							
SUPPLIES 06/2020	2,995.91	SPECIAL DEPARTMENT EXPEN	001.0406.060.029		100783983-001		858 00075
SOUTHERN CALIF EDISON CO							
PLAZA 06/2020	101.93	UTILITIES	001.0422.060.021				858 00082
COMMUNITY CENTER 06/2020	1,457.92	SPECIAL DEPARTMENT EXPEN	001.0421.060.029				858 00083
ORCHARD 06/2020	11.49	ORCHARD EXPENSES	062.0462.060.046				858 00107
320 E. ANTELOPE 06/20	73.19	UTILITIES	004.0414.060.021				858 00143
WATER DEPT 06/2020	225.01	UTILITIES	063.0463.060.021				858 00159
STREETS DEPT. 06/2020	93.40	UTILITIES	001.0422.060.021				858 00160
ORCHARD 06/2020	11.88	ORCHARD EXPENSES	001.0421.060.046				858 00180
ORCHARD 06/2020	112.03	ORCHARD EXPENSES	001.0421.060.046				858 00181
WELL #13 06/2020	3,213.74	UTILITIES	063.0463.060.021				858 00182
	5,300.59	*VENDOR TOTAL					
SUPERIOR POOL PRODUCTS L							
HYPOCHLORITE 06/2020	826.50	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		2010318		858 00022
HYPOCHLORITE 06/2020	826.50	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		2010357		858 00010
	1,653.00	*VENDOR TOTAL					
TF TIRE & SERVICE							
TIRE INSTLATION 6/2020	71.53	VEHICLE MAINTENANCE/OPER	001.0411.060.032		EX-211717		858 00174

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISALIA FAMILY PRACTICE									
DR VISIT 06/2020	0.21	HEALTH INSURANCE	001.0403.050.008					867	00004
DR VISIT 06/2020	0.30	HEALTH INSURANCE	001.0404.050.008					867	00004
DR VISIT 06/2020	0.11	HEALTH INSURANCE	001.0405.050.008					867	00004
DR VISIT 06/2020	0.25	HEALTH INSURANCE	001.0415.050.008					867	00004
DR VISIT 06/2020	0.08	HEALTH INSURANCE	001.0416.050.008					867	00004
DR VISIT 06/2020	0.73	HEALTH INSURANCE	001.0418.050.008					867	00004
DR VISIT 06/2020	0.09	HEALTH INSURANCE	001.0421.050.008					867	00004
DR VISIT 06/2020	0.12	HEALTH INSURANCE	001.0422.050.008					867	00004
DR VISIT 06/2020	0.72	HEALTH INSURANCE	061.0461.050.008					867	00004
DR VISIT 06/2020	3.62	HEALTH INSURANCE	062.0462.050.008					867	00004
DR VISIT 06/2020	2.60	HEALTH INSURANCE	063.0463.050.008					867	00004
DR VISIT 06/2020	0.81	HEALTH INSURANCE	021.0424.050.008					867	00004
DR VISIT 06/2020	0.09	HEALTH INSURANCE	029.0429.050.008					867	00004
DR VISIT 06/2020	0.08	HEALTH INSURANCE	001.0406.050.008					867	00004
DR VISIT 06/2020	0.02	HEALTH INSURANCE	060.0460.050.008					867	00004
DR VISIT 06/2020		HEALTH INSURANCE	072.0472.050.008					867	00004
DR VISIT 06/2020		HEALTH INSURANCE	086.0486.050.008					867	00004
DR VISIT 06/2020		HEALTH INSURANCE	041.0441.050.008					867	00004
DR VISIT 06/2020	0.17	HEALTH INSURANCE	001.0402.050.008					867	00004
PHYSICIAN VISIT 6/20	0.21	HEALTH INSURANCE	001.0403.050.008					867	00012
PHYSICIAN VISIT 6/20	0.30	HEALTH INSURANCE	001.0404.050.008					867	00012
PHYSICIAN VISIT 6/20	0.11	HEALTH INSURANCE	001.0405.050.008					867	00012
PHYSICIAN VISIT 6/20	0.25	HEALTH INSURANCE	001.0415.050.008					867	00012
PHYSICIAN VISIT 6/20	0.08	HEALTH INSURANCE	001.0416.050.008					867	00012
PHYSICIAN VISIT 6/20	0.73	HEALTH INSURANCE	001.0418.050.008					867	00012
PHYSICIAN VISIT 6/20	0.09	HEALTH INSURANCE	001.0421.050.008					867	00012
PHYSICIAN VISIT 6/20	0.12	HEALTH INSURANCE	001.0422.050.008					867	00012
PHYSICIAN VISIT 6/20	0.72	HEALTH INSURANCE	061.0461.050.008					867	00012
PHYSICIAN VISIT 6/20	3.62	HEALTH INSURANCE	062.0462.050.008					867	00012
PHYSICIAN VISIT 6/20	2.60	HEALTH INSURANCE	063.0463.050.008					867	00012
PHYSICIAN VISIT 6/20	0.81	HEALTH INSURANCE	021.0424.050.008					867	00012
PHYSICIAN VISIT 6/20	0.09	HEALTH INSURANCE	029.0429.050.008					867	00012
PHYSICIAN VISIT 6/20	0.08	HEALTH INSURANCE	001.0406.050.008					867	00012
PHYSICIAN VISIT 6/20	0.02	HEALTH INSURANCE	060.0460.050.008					867	00012
PHYSICIAN VISIT 6/20		HEALTH INSURANCE	072.0472.050.008					867	00012
PHYSICIAN VISIT 6/20		HEALTH INSURANCE	086.0486.050.008					867	00012
PHYSICIAN VISIT 6/20		HEALTH INSURANCE	041.0441.050.008					867	00012
PHYSICIAN VISIT 6/20	0.17	HEALTH INSURANCE	001.0402.050.008					867	00012
	20.00	*VENDOR TOTAL							
VOYAGER FLEET SYSTEMS IN									
PD FUEL 06/2020	3,450.31	VEHICLE GASOLINE	001.0411.060.035					858	00076
CITY FUEL 06/2020	414.17	VEHICLE MAINTENANCE/OPER	001.0422.060.032					858	00077
CITY FUEL 06/2020	41.41	VEHICLE MAINTENANCE/OPER	001.0415.060.032					858	00077
CITY FUEL 06/2020	579.80	VEHICLE MAINTENANCE/OPER	062.0462.060.032					858	00077
CITY FUEL 06/2020	579.80	VEHICLE MAINTENANCE/OPER	063.0463.060.032					858	00077
CITY FUEL 06/2020	41.41	VEHICLE MAINTENANCE/OPER	001.0421.060.032					858	00077
TRANSIT FUEL 06/2020	894.59	VEHICLE MAINT/OPERATIONS	021.0424.060.032					858	00078
FIRE DEPT FUEL 06/2020	458.79	VEHICLE GASOLINE	004.0414.060.035					858	00079
	6,460.28	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VWR INTERNATIONAL LLC CHMSTRY POL KIT 06/2020	890.94	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		8801314262		858 00021
WILLITTS EQUIPMENT CO., WELL #12 06/2020	39,261.58	CONTRACTURAL SERVICES	063.0463.060.028		37417		858 00002
WLLW CRT LFT STN 06/2020	4,387.73	CONTRACTURAL SERVICES	062.0462.060.028		37939		858 00001
	43,649.31	*VENDOR TOTAL					
WOODLAKE GROWERS SUPPLY SHARPEN CHAINS 6/20	72.00	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		260294		858 00177
TAPE 06/2020	3.69	FIRE STATION MAINTENANC	004.0414.060.034		261260		858 00176
GLUE/TAPE 06/2020	7.83	FIRE STATION MAINTENANC	004.0414.060.034		261344		858 00175
	83.52	*VENDOR TOTAL					
WOODLAKE HARDWARE CO SAND BAGS 06/2020	86.89	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		244377		858 00011
WOODLAKE/CITY OF UTILITIES 06/2020	628.80	UTILITIES	004.0414.060.021		05/20-06/20/20		858 00138

ACS FINANCIAL SYSTEM
07/09/2020 17:30:48

Schedule of Bills

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VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	212,520.00						

RECORDS PRINTED - 000316

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

NEW FISCAL YEAR
20/21

ACS FINANCIAL SYSTEM
07/09/2020 17:

Check Register

CITY OF WOODLAKE
GL540R-V08.14 PAGE 1

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF THE SIERRA					
	001086 ADSI	68851	07/09/20	330.00	
	001913 AUTOZONE STORE 4485	68852	07/09/20	57.55	
	000915 CA STATE DISBURSEMENT UN	68853	07/09/20	645.21	
	000956 CA STATE DISBURSEMENT UN	68854	07/09/20	1,050.90	
	001350 CALIFORNIA CHOICE	68855	07/09/20	31,670.77	
	001748 CALIFORNIA STATE	68856	07/09/20	1,201.83	
	000069 CSJVRMA	68857	07/09/20	191,436.00	
	001441 DORADO/DENISE K.	68858	07/09/20	1,200.00	
	001192 DUNN'S SAND	68859	07/09/20	431.29	
	000290 EWING IRRIGATION PRODUCT	68860	07/09/20	708.91	
	001208 HUERTA/PAUL	68861	07/09/20	150.00	
	001168 KNIGHTS OF COLUMBUS	68862	07/09/20	100.00	
	001758 LAW OFFICE OF	68863	07/09/20	25,000.00	
	000530 MONARCH FORD	68864	07/09/20	118.05	
	001958 PRINCIPAL LIFE INSURANCE	68865	07/09/20	2,705.39	
	001071 SAN JOAQUIN VALLEY AIR D	68866	07/09/20	531.00	
	001956 SHROPSHIRE CONTAINERS IN	68867	07/09/20	1,600.00	
	001224 SPECIAL DISTRICT RMA	68868	07/09/20	9,366.57	
	001605 ST JOHN'S RIVER	68869	07/09/20	330.00	
	001098 STILLWELL/DAVID	68870	07/09/20	6,904.31	
	001284 TEAMSTERS LOCAL UNION NO	68871	07/09/20	132.00	
	000509 TULARE COUNTY AUDITOR	68872	07/09/20	2,918.03	
	001194 TULARE COUNTY JAIL	68873	07/09/20	59.26	
	000428 VISALIA/CITY OF	68874	07/09/20	812.79	
	000429 WOODLAKE LIONS CLUB	68875	07/09/20	100.00	
	000246 WOODLAKE PRIDE	68876	07/09/20	20,602.26	
	000206 WOODLAKE UNIFIED SCHOOL	68877	07/09/20	100.00	
	001211 4CREEKS	68878	07/09/20	12,279.75	
BANK OF THE SIERRA				312,541.87	***

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CITY OF WOODLAKE
GL540R-V08.14 PAGE 2

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				312,541.87

RECORDS PRINTED - 000100

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ADSI SUPPORT MAINT. 07/2020	330.00	CONTRACTURAL SERVICES	001.0411.060.028		8444		864 00036
AUTOZONE STORE 4485 TRANSIT SUPPLIES 7/20	57.55	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		4485174808		864 00048
CA STATE DISBURSEMENT UN EMPLEE W/HLDGS 07/2020	645.21	GARNISHMENT OF WAGES WIT	001.0000.200.033		JULY 2020		864 00024
CA STATE DISBURSEMENT UN EMPLEE W/HLDNGS 07/2020	1,050.90	GARNISHMENT OF WAGES WIT	001.0000.200.033		JULY 2020		864 00022
CALIFORNIA CHOICE							
CTY EMPLOYEES 07/20	151.62	HEALTH INSURANCE	001.0402.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	341.70	HEALTH INSURANCE	001.0403.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	488.61	HEALTH INSURANCE	001.0404.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	191.82	HEALTH INSURANCE	001.0405.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	414.23	HEALTH INSURANCE	001.0415.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	138.71	HEALTH INSURANCE	001.0416.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	1,173.27	HEALTH INSURANCE	001.0418.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	156.11	HEALTH INSURANCE	001.0421.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	198.65	HEALTH INSURANCE	001.0422.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	1,159.17	HEALTH INSURANCE	061.0461.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	5,820.73	HEALTH INSURANCE	062.0462.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	4,180.81	HEALTH INSURANCE	063.0463.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	1,313.89	HEALTH INSURANCE	021.0424.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	152.22	HEALTH INSURANCE	029.0429.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	135.29	HEALTH INSURANCE	001.0406.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	34.53	HEALTH INSURANCE	060.0460.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	6.81	HEALTH INSURANCE	072.0472.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	6.81	HEALTH INSURANCE	086.0486.050.008		AUG. 2020		864 00041
CTY EMPLOYEES 07/20	3.16	HEALTH INSURANCE	041.0441.050.008		AUG. 2020		864 00041
INS W/H EMPLEE 7/20	2,500.00	HEALTH INSURANCE WITHHEL	001.0000.200.031		AUG. 2020		864 00042
PD EXPENSE 07/2020	8,707.00	HEALTH INSURANCE	001.0411.050.008		AUG. 2020		864 00043
FIRE EXPENSE 07/2020	4,058.59	HEALTH INSURANCE	004.0414.050.008		AUG. 2020		864 00044
FD INS W/H EMPLEE 7/20	337.04	HEALTH INSURANCE WITHHEL	004.0000.200.031		AUG. 2020		864 00045
	31,670.77	*VENDOR TOTAL					
CALIFORNIA STATE EMPLEE W/HLDNGS 7/20	1,201.83	GARNISHMENT OF WAGES WIT	001.0000.200.033		JULY 2020		864 00021
CSJVRMA							
AUTO PHYSCL DMG PRM 7/20	5,762.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00006
2020 CARMA DSTBTN 7/20	749.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00007
CRIME SHIELD PRGM 7/20	868.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00008
EMPLOYEE ASST PRGRM 7/20	690.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00009
EMPLMNT PRCTC LBLTY 7/20	13,110.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00010
GENERAL ADMIN. 07/2020	4,017.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00011
LIABILITY PROGRAM 7/20	22,359.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00012
LW VLU VEH CVRG PRM 7/20	170.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00013
PROPERTY PROG 7/20	35,000.00	POSTAGE	062.0462.060.022		RMA 2021-0054		864 00014

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CSJVRMA							
PROPERTY PRO, 07/20	72,218.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00015
WRKRS COMP PROG 07/20	474.72	WORKER'S COMPENSATION IN	001.0402.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	485.52	WORKER'S COMPENSATION IN	001.0403.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	651.45	WORKER'S COMPENSATION IN	001.0404.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	508.72	WORKER'S COMPENSATION IN	001.0405.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	16,826.59	WORKER'S COMPENSATION IN	001.0411.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	443.36	WORKER'S COMPENSATION IN	001.0415.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	182.26	WORKER'S COMPENSATION IN	001.0416.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	735.23	WORKER'S COMPENSATION IN	001.0418.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	376.97	WORKER'S COMPENSATION IN	001.0421.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	297.29	WORKER'S COMPENSATION IN	001.0422.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	1,334.05	WORKER'S COMPENSATION IN	061.0461.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	7,545.02	WORKER'S COMPENSATION IN	062.0462.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	6,467.78	WORKER'S COMPENSATION IN	063.0463.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	1,047.49	WORKER'S COMPENSATION IN	021.0424.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	356.81	WORKER'S COMPENSATION IN	029.0429.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	114.35	WORKERS COMPENSATION	001.0406.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	82.79	WORKER'S COMPENSATION IN	060.0460.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	24.30	WORKER'S COMPENSATION IN	072.0472.050.007		RMA 2021-0054		864 00016
WRKRS COMP PROG 07/20	24.30	WORKER'S COMPENSATION IN	086.0486.050.007		RMA 2021-0054		864 00016
BSNESS TRVL ACC 07/20	12.00	INSURANCE & BONDING	001.0410.060.027		RMA 2021-0054		864 00017
	191,436.00	*VENDOR TOTAL					
DORADO/DENISE K. EMPLEE W/HLDNGS 7/20	1,200.00	GARNISHMENT OF WAGES WIT	001.0000.200.033		JULY 2020		864 00023
DUNN'S SAND SHORT LOADS 07/2020	431.29	SPECIAL DEPARTMENT EXPEN	001.0406.060.029		55931		864 00035
EWING IRRIGATION PRODUCT SUPPLIES 07/2020	708.91	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		4040300		864 00047
HUERTA/PAUL PAUL H. BOOTS 07/20	150.00	UNIFORM ALLOWANCE	063.0463.050.011		JULY 2020		864 00019
KNIGHTS OF COLUMBUS FIREWORKS RFND 07/2020	100.00	DEPOSITS FORM OTHERS	001.0000.200.035		JULY 2020		864 00037
LAW OFFICE OF SETTLEMENT AGGRMNT 7/20	25,000.00	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		JULY 2020		864 00004
MONARCH FORD TUBE ASY 07/2020	118.05	VEHICLE MAINTENANCE/OPER	001.0411.060.032		33444		864 00049
PRINCIPAL LIFE INSURANCE							
EMPLYER CNTRBTNS 07/20	14.04	HEALTH INSURANCE	001.0402.050.008		JULY 2020		864 00027
EMPLYER CNTRBTNS 07/20	31.41	HEALTH INSURANCE	001.0403.050.008		JULY 2020		864 00027
EMPLYER CNTRBTNS 07/20	44.92	HEALTH INSURANCE	001.0404.050.008		JULY 2020		864 00027
EMPLYER CNTRBTNS 07/20	17.63	HEALTH INSURANCE	001.0405.050.008		JULY 2020		864 00027
EMPLYER CNTRBTNS 07/20	38.08	HEALTH INSURANCE	001.0415.050.008		JULY 2020		864 00027

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PRINCIPAL LIFE INSURANCE									
EMPLYER CNTRBTNS 07/20	12.75	HEALTH INSURANCE	001.0416.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	107.87	HEALTH INSURANCE	001.0418.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	14.35	HEALTH INSURANCE	001.0421.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	18.26	HEALTH INSURANCE	001.0422.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	106.58	HEALTH INSURANCE	061.0461.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	535.19	HEALTH INSURANCE	062.0462.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	384.40	HEALTH INSURANCE	063.0463.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	120.80	HEALTH INSURANCE	021.0424.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	13.99	HEALTH INSURANCE	029.0429.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	12.43	HEALTH INSURANCE	001.0406.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	3.17	HEALTH INSURANCE	060.0460.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	0.62	HEALTH INSURANCE	072.0472.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	0.62	HEALTH INSURANCE	086.0486.050.008		JULY 2020			864	00027
EMPLYER CNTRBTNS 07/20	0.29	HEALTH INSURANCE	041.0441.050.008		JULY 2020			864	00027
PD EMPLOYEES 07/2020	713.38	HEALTH INSURANCE	001.0411.050.008		JULY 2020			864	00028
FIRE EMPLOYEES 7/2020	514.61	HEALTH INSURANCE	004.0414.050.008		JULY 2020			864	00029
	2,705.39	*VENDOR TOTAL							
SAN JOAQUIN VALLEY AIR D 20/21 PRMT OPRTE 7/20	531.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		S152348			864	00046
SHROPSHIRE CONTAINERS IN SEA TRAIN PROJ. 07/2020	1,600.00	CAPITAL EXP - INFRASTRUC	006.0414.080.053		42602			864	00040
SPECIAL DISTRICT RMA WORKERS COMP 07/2020	9,366.57	WORKER'S COMPENSATION IN	004.0414.050.007		68729			864	00020
ST JOHN'S RIVER ASSESSMENT 694 07/2020	330.00	UTILITIES	001.0421.060.021		644			864	00034
STILLWELL/DAVID INTEREST 07/2020	1,973.51	INTEREST EXPENSE	062.0462.060.065		AUGUST 2020			864	00030
PRINCIPAL 07/2020	4,930.80	SEWER LOAN 240K D STILLW	062.0000.200.064		AUGUST 2020			864	00031
	6,904.31	*VENDOR TOTAL							
TEAMSTERS LOCAL UNION NO WPD UNION DUES 7/20	132.00	POLICE ASS'N DUES WITHHE	001.0000.200.030		JULY 2020			864	00026
TULARE COUNTY AUDITOR 2020/2021 LAFCO CST 7/20	2,918.03	MEMBERSHIPS & SUBSCRIPTI	001.0401.060.038		2020/2021			864	00032
TULARE COUNTY JAIL PLAQUES 07/200	59.26	SPECIAL DEPARTMENT EXPEN	001.0403.060.029		18013			864	00018
VISALIA/CITY OF HAZ-MAT FEE 07/2020	812.79	CONTRACTURAL SERVICES	001.0402.060.028		JUL 20-JUNE 21			864	00005
WOODLAKE LIONS CLUB FIREWORKS REFUND 7/2020	100.00	DEPOSITS FORM OTHERS	001.0000.200.035		JULY 2020			864	00038

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WOODLAKE PRIDE SUPPLY REIMBRSMNT 7/20	20,602.26	SPECIAL DEPARTMENT EXPEN	001.0406.060.029		19:002		864 00025
WOODLAKE UNIFIED SCHOOL FIREWORKS REFUND 7/20	100.00	DEPOSITS FORM OTHERS	001.0000.200.035		JULY 2020		864 00039
4CREEKS STRMWATER PROJ 07/2020	12,279.75	CONTRACTURAL SERVICES	060.0460.060.028		16925		864 00050

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Schedule of Bills

CITY OF WOODLAKE
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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	312,541.87						

RECORDS PRINTED - 000100

City of Woodlake

AGENDA ITEM IV-C

July 13, 2020

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the June 2020 Monthly Report of Investments

BACKGROUND:

Pursuant to Section 3.24.050 of the Woodlake Municipal Code the Finance Department prepares a report listing all investments of the City of Woodlake. The City's temporary idle cash, those funds not immediately needed to pay current bills, is invested in accordance with the City's Investment Policy that was approved by Resolution No. 09-05 which was adopted on February 9, 2009.

DISCUSSION:

The first objective of the investment policy is to secure the safety of the invested funds. The second objective is to match the availability (liquidity) of the funds to the cash flow needs of the organization. The third objective, that is only considered after the first two objectives have been met, is yield, or the earnings rate.

RECOMMENDATIONS:

Staff recommends that Council approve the June 2020 Monthly Report of Investments as submitted.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

1. Resolution: Approval of the June 2020 Monthly Report of Investments
2. June Monthly Report of Investments

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE JUNE) Resolution No:
2020 MONTHLY REPORT OF)
INVESTMENTS)

Councilmember _____, offered the following resolution and moved its adoption. Approve the City of Woodlake’s June 2020 Monthly Report of Investments.

WHEREAS, pursuant to Section 3.24.050 of the Woodlake Municipal Code, monthly, the Finance Department shall prepare a report listing of all investments of the City of Woodlake; and

WHEREAS, the City’s temporary idle cash, those funds not immediately needed to pay current bills, is invested in accordance with the City’s Investment Policy that was approved by Resolution No. 09-05.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the City of Woodlake’s June 2020 Monthly Report of Investments.

The foregoing resolution was adopted upon a motion of Councilmember _____ and seconded by Councilmember _____ and carried by the following vote at the City Council meeting held on July 13, 2020.

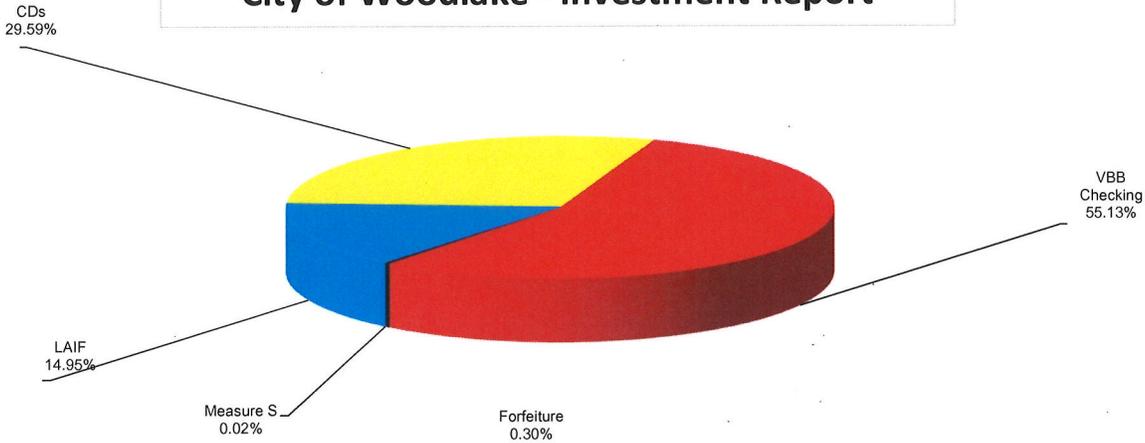
- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake - Investment Report

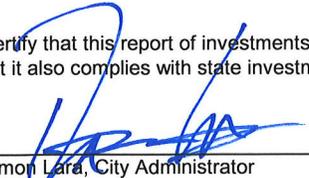


June 30, 2020

<u>Investment Type</u>	<u>Principal</u>	<u>Percent of Portfolio</u>	<u>Yield to Maturity</u>	<u>Settlement Date</u>	<u>Maturity</u>
Checking - Bank of the Sierra	\$4,760,858	55.1%	None	N/A	N/A
Checking - Asset Forfeiture	\$25,947	0.3%	0.05%	N/A	Monthly
Measure S - cash	\$1,981	0.0%	None	N/A	N/A
LAIF	\$1,290,810	14.9%	1.90%	N/A	Daily
MBS - miscellaneous Portfolio Holdings	\$0	0.0%	N/A	N/A	
Finance500 - Miscellaneous cash	\$2,821	0.0%	N/A	N/A	
State Bank India - 09/11/19	\$0	0.0%	3.15%	09/11/14	09/11/19
American Express Centurion - 10/21/20	\$100,023	1.2%	2.00%	10/21/15	10/21/20
Goldman Sachs - 01/27/21	\$49,698	0.6%	2.00%	01/27/16	01/27/21
Sussexbank Franklin - 01/28/21	\$47,857	0.6%	2.16%	01/28/16	01/28/21
Discover BK Greenwood - 06/21/21	\$152,315	1.8%	2.23%	06/20/18	06/21/21
Sallie Mae Bk Salt Lake City - 06/21/21	\$152,315	1.8%	2.15%	12/20/18	06/21/21
Synchrony BK Retail - 06/22/21	\$152,318	1.8%	1.84%	06/22/18	06/22/21
Citibank Natl Assn Sioux Falls - 10/26/21	\$101,075	1.2%	2.99%	10/26/18	10/26/21
First UTD BK & Trcompany Durant OK - 04/26/21	\$0	0.0%	2.99%	04/26/19	04/26/24
State BK India New York NY - 06/19/24	\$0	0.0%	2.99%	06/19/19	06/19/24
Discover BK Greenwood - 11/23/21	\$98,474	1.1%	2.06%	11/23/16	11/23/21
American Express Centurion - 04/19/22	\$149,994	1.7%	2.48%	04/19/17	04/19/22
Capital One - 06/14/22	\$150,386	1.7%	2.41%	06/14/17	06/14/22
Capital One - 06/14/22	\$150,386	1.7%	2.41%	06/14/17	06/14/22
Federal Natl Mtg - 10/09/19	\$255,203	3.0%	0.00%	10/09/84	10/09/19
BMW BK North Amer - 12/10/19	\$99,374	1.2%	3.10%	12/10/14	12/10/19
CIT BK Salt Lake City - 12/24/19	\$250,093	2.9%	0.00%	12/24/14	12/24/19
Synchrony BK Retail - 03/06/20	\$250,170	2.9%	2.15%	03/06/15	03/06/20
Comenity Cap - 06/01/21	\$92,918	1.1%	2.25%	05/31/17	06/01/21
Silvergate Bank - 10/24/24	\$100,000	1.2%	2.09%	10/21/19	10/21/24
Morgan Stanley BK - 02/07/24	\$199,996	2.3%	1.90%	02/07/19	02/07/24

Total Portfolio \$8,635,010 100%

I certify that this report of investments complies with the City's adopted investment policy and that it also complies with state investment guidelines pursuant to Government Code Section 16481.2 .



 Ramon Lara, City Administrator

07/06/20

 Date

City of Woodlake

AGENDA ITEM IV-D

July 13, 2020

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the Agreement Between the County of Tulare and the City of Woodlake for 24 Hour Emergency Dispatch and Communication Services and Authorize the City Administrator to Execute the Agreement

BACKGROUND:

Since July 1, 2019 through June 30, 2020 the County of Tulare has been providing dispatch services to the City of Woodlake for an annual fee of \$ 60,356.00. The County provides 24 hour dispatch and communication services.

DISCUSSION:

For the fiscal year beginning July 1, 2020 through June 30, 2021 the County proposes to provide those services at a cost of \$73,031.00. The ability to receive dispatch services from the County and remove those responsibilities from City staff will continue to create flexibility for staffing within the Woodlake Police Department while allowing for cost savings for the City.

RECOMMENDATIONS:

Staff recommends that the agreement between the County of Tulare and the City of Woodlake, for 24 hour emergency dispatch and communication services, be approved.

FISCAL IMPACT:

The fee being charged by the County of Tulare is what was approved in the current City budget and is below what it would cost the City of Woodlake to provide the services.

ATTACHMENTS:

1. Resolution: Approval of the Agreement Between the County of Tulare and the City of Woodlake for 24 Hour Emergency Dispatch and Communication Services
2. Agreement Between the County of Tulare and the City of Woodlake for 24 Hour Emergency Dispatch and Communication Services

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF AGREEMENT BETWEEN) Resolution No.
COUNTY OF TULARE AND THE CITY OF)
WOODLAKE FOR 24 HOUR EMERGENCY)
DISPATCH AND COMMUNICATION SERVICES)

Councilmember _____, offered the following resolution and moved its adoption. Approval of the amendment to the agreement between the County of Tulare and the City of Woodlake for 24-hour emergency dispatch and communication services.

WHEREAS, the City of Woodlake will maintain and operate a police organization within its boundaries; and

WHEREAS, the County of Tulare agrees to provide 24-hour emergency dispatch and communication services to the City of Woodlake; and

WHEREAS, the services will be provided for an amount of \$73,031.00 for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the attached amendment to the agreement between the County of Tulare and the City of Woodlake for 24-hour emergency dispatch and communication services and authorize the City Administrator to sign necessary documents.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on July 13, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

**EMERGENCY DISPATCH AND COMMUNICATION SERVICES AGREEMENT
BETWEEN THE COUNTY OF TULARE AND
THE CITY OF WOODLAKE**

THIS AGREEMENT (“Agreement”) is entered into as of _____, between the **COUNTY OF TULARE**, a political subdivision of the State of California (“COUNTY”), and the **CITY OF WOODLAKE**, an incorporated city within the State of California (“CITY”). COUNTY and CITY are each a “Party” and together are the “Parties” to this Agreement, which is made with reference to the following:

- A.** CITY desires to contract with COUNTY for COUNTY to provide 24-hour emergency dispatch and communication services; and
- B.** COUNTY is agreeable to rendering such emergency dispatch and communication services as herein set forth.

ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:

1. TERM: This Agreement becomes effective as of July 1, 2020 and expires at 11:59 p.m. on June 30, 2021 unless earlier terminated in accordance with the provisions of this Agreement, or unless the Parties extend the term by a written amendment to this Agreement.

2. SCOPE OF SERVICES: See attached **Exhibit A**.

3. PAYMENT FOR SERVICES: See attached **Exhibit B**.

4. INSURANCE: COUNTY and CITY, each at their sole cost and expense, to protect against liability arising from any and all negligent acts or incidents caused by their employees, shall maintain during the term of this agreement Commercial General Liability and Professional Liability insurance in amounts not less than one million dollars (\$1,000,000) for each occurrence and two million dollars (\$2,000,000) in the aggregate, Automobile Liability (any auto) of one million dollars (\$1,000,000) per occurrence. If an annual aggregate applies it must be no less than two million dollars (\$2,000,000). COUNTY and CITY shall maintain evidence of workers’ compensation and disability coverage as required by law. Coverage under such insurance shall be obtained from a carrier rated A, or better, by AM Best or a qualified program of self-insurance.

5. GENERAL TERMS AND CONDITIONS: See attached **Exhibit C**.

6. NOTICES: (a) Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

COUNTY:
Tulare County Sheriff’s Office
Business Office, Fiscal Manager
833 S. Akers Street
Visalia, CA 93277

With a Copy to:
COUNTY ADMINISTRATIVE OFFICER
2800 W. Burrel Ave.
Visalia, CA 93291
Phone No.: 559-636-5005

Phone No.: (559) 802-9449
Fax No.: (559) 737-4283

Fax No.: 559- 733-6318

CITY:

City Administrator
City of Woodlake
350 N. Valencia Blvd.
Woodlake, CA 93286
Phone No.: (559) 564-8055
Fax No.: (559) 592-3556

(b) Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

7. AUTHORITY: The Parties represent and warrant that the individual(s) signing this Agreement on their behalves are duly authorized and have legal capacity to sign this Agreement and bind the Party to its terms. The Parties have each relied upon this representation and warranty in entering into this Agreement.

8. COUNTERPARTS: The Parties may sign this Agreement in counterparts, each of which is an original and all of which taken together form one single document.

[THIS SPACE LEFT BLANK INTENTIONALLY; SIGNATURES FOLLOW ON NEXT PAGE]

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CITY OF WOODLAKE

Date: _____

By _____

Print Name _____

Title _____

Date: _____

By _____

Print Name _____

Title _____

[Pursuant to Corporations Code section 313, County policy requires that contracts with a **Corporation** be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a **Limited Liability Company** be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date: _____

By _____

Pete Vander Poel, Chairman, Board of Supervisors

sors

ATTEST: Jason T. Britt
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By _____
Deputy Clerk

Template approved as to form by
County Counsel on May 6, 2020
Matter # 2020440

**EXHIBIT A
SCOPE OF SERVICES
CITY OF WOODLAKE**

- (a) COUNTY agrees to provide emergency dispatch and communication to CITY as follows:
 - i. Answer and interrogate all emergency calls and callers seven (7) days per week, 24 hours per day.
 - ii. Alert appropriate personnel, as designated by CITY, for emergency response.
 - iii. Monitor response and dispatch additional personnel and/or equipment as requested by Incident Commander.
- (b) COUNTY agrees to provide electronic access to CITY to the Sheriff's Application Data Systems (ADSI) for records/report writing application. CITY shall have full electronic access to all CITY index data. CITY access to ADSI shall be limited to law enforcement personnel including clerk and aides, as required.
- (c) CITY shall be responsible for obtaining a software license for the application. All cost incurred for the software license will be the responsibility of CITY.
- (d) Data from the programs will be stored on existing COUNTY servers and will account for a small percentage of usage on those servers.
- (e) Connectivity will be obtained via existing network infrastructure with little to no impact to the COUNTY.
- (f) There will be no cost to CITY to access the Sheriff's Application Data System records/report writing application.

**EXHIBIT B
PAYMENT FOR SERVICES
CITY OF WOODLAKE**

1. The annual cost for all services is \$73,031.

2. Billing by COUNTY will be submitted on an annual basis for services performed during the year, July 1, 2020 to June 30, 2021. COUNTY will send CITY an invoice by July 31, 2020. Payment will be due by the CITY to the COUNTY within 30 days after receipt of the invoice.

EXHIBIT C
GENERAL TERMS AND CONDITIONS
EMERGENCY DISPATCH AND COMMUNICATIONS SERVICES AGREEMENT
CITY OF WOODLAKE

1. LIMITATION OF LIABILITY:

(a) EXCEPT AS OTHERWISE PROVIDED IN PARAGRAPH 1(c), IN NO EVENT SHALL COUNTY BE LIABLE UNDER THIS AGREEMENT TO COS FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ENHANCED DAMAGES, OR LOST REVENUES, ARISING OUT OF, RELATING TO, OR IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT, REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT COS WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED.

(b) EXCEPT AS OTHERWISE PROVIDED IN PARAGRAPH 1(c), IN NO EVENT SHALL COUNTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED THE TOTAL OF THE AMOUNTS PAID, AND AMOUNTS ACCRUED BUT NOT YET PAID, TO COUNTY PURSUANT TO THIS AGREEMENT IN THE 12-MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM, OR \$73,031, WHICHEVER IS LESS.

(c) THE LIMITATIONS AND EXCLUSIONS SET FORTH IN THIS PARAGRAPH 1 SHALL NOT APPLY TO: (1) DAMAGES OR LIABILITIES ARISING FROM A MATERIAL BREACH OF PARAGRAPH 8 (CONFIDENTIALITY); (2) DAMAGES OR LIABILITIES ARISING FROM THIRD-PARTY CLAIMS THAT ARE SUBJECT TO INDEMNIFICATION UNDER PARAGRAPH 5; AND (3) DAMAGES OR LIABILITIES ARISING FROM WILLFUL MISCONDUCT.

2. INDEPENDENT CONTRACTOR STATUS: The Parties enter into this Agreement with the express understanding that COUNTY will perform all services required under this Agreement as an independent contractor. The Parties agree that the COUNTY and any of its agents, employees, or officers cannot be considered agents, employees, or officers of COS. Subject to any performance criteria contained in this Agreement, COUNTY will be solely responsible for determining the means and methods of performing the specified services and COS will have no right to control or exercise any supervision over COUNTY as to how the COUNTY will perform the services.

3. GOVERNING LAW: The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.

4. CONFLICT OF INTEREST:

(a) At all times during the performance of this Agreement, the Parties must comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to, Government Code Section 1090 et seq., and the Political Reform Act, Government Code Section 81000 et seq. and regulations

promulgated by the California Fair Political Practices Commission. The statutes, regulations and laws previously referenced include, but are not limited to, prohibitions against any public officer or employee, from making any decision on behalf of the public entity in which the officer, employee or consultant/contractor has a direct or indirect financial interest. A violation can occur if the public officer, employee or consultant/contractor participates in or influences any decision that has the potential to confer any pecuniary benefit on the consultant/contractor or any business firm in which consultant/contractor has an interest, with certain narrow exceptions.

(b) The Parties agree that if any facts come to their attention that raise any questions as to the applicability of conflicts of interests laws, then the Party will immediately inform the other Party and provide all information needed for resolution of this question.

5. INDEMNIFICATION AND DEFENSE:

(a) To the fullest extent permitted by law, COS shall defend, indemnify and hold COUNTY, its officers, employees, representatives, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees and costs), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees and costs, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of COS, its officers, employees, or agents.

(b) To the fullest extent permitted by law, COUNTY shall defend, indemnify and hold COS, its officers, employees, representatives, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees and costs), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees and costs, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of COUNTY, its officers, employees, or agents .

6. TERMINATION:

(a) **Without Cause:** COUNTY may terminate this Agreement without cause by giving thirty (30) days' prior written notice to COS of its intention to terminate under this provision, specifying the date of termination. COS will pay to COUNTY the compensation earned for work performed and not previously paid for to the date of termination. The payment of any compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement.

(b) **With Cause:** Either Party may terminate this Agreement immediately, by written notice to the other Party, should the other Party:

- (1) Be adjudged a bankrupt, or
- (2) Become insolvent or have a receiver appointed, or
- (3) Make a general assignment for the benefit of creditors, or
- (4) Suffer any judgment that remains unsatisfied for 30 days, and that would substantially impair the ability of the judgment debtor to perform under this Agreement, or
- (5) Materially breach this Agreement.

In addition, COUNTY may terminate this Agreement based on:

- (6) Material misrepresentation, either by COS or anyone acting on COS'S behalf, as to any matter related in any way to subject matters of this Agreement, or
- (7) Other misconduct or circumstances that, in the sole discretion of COUNTY, exposes COUNTY to an unreasonable risk of liability.

For any of the occurrences except item (5) above, termination may be effected upon written notice by the terminating Party specifying the date of the termination. Upon a material breach, the Agreement may be terminated after the failure of the defaulting Party to remedy the breach to the satisfaction of the non-defaulting Party within 5 days of written notice specifying the breach. If the breach is not remedied within that 5-day period, then the non-defaulting Party may terminate this Agreement on further written notice specifying the date of termination. If the nature of the breach is such that it cannot be cured within a 5- day period, then the defaulting Party may submit a written proposal within that period which sets forth a specific means to resolve the default. If the non-defaulting Party consents to that proposal in writing, which consent may not be unreasonably withheld, then the defaulting Party must immediately embark on its plan to cure the default or breach. If the default or breach is not cured within the time agreed, then the non-defaulting Party may terminate this Agreement upon written notice specifying the date of termination. COS will pay to COUNTY the compensation earned for work satisfactorily performed and not previously paid for to the date of termination. The payment of such compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement.

(c) Effects of Termination: Expiration or termination of this Agreement will not terminate any obligations to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities.

7. TIME OF ESSENCE: The Parties agree that time is of the essence under this Agreement, unless they agree otherwise in writing.

8. CONFIDENTIALITY: COS may not use or disclose any information it receives from COUNTY under this Agreement that COUNTY has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Agreement or as authorized in advance by COUNTY. Unless required to do so by law, including, but not limited to, the Ralph M. Brown Act or the California Public Records Act, COUNTY may not disclose to third parties any information it receives from COS that COS has previously identified as confidential. If COUNTY determines that it must disclose any information that COS previously identified as confidential, then it shall promptly give COS written notice of its intention to disclose such information and the authority for such disclosure. COS shall have period of five (5) calendar days thereafter within which to seek a protective court order to prevent such disclosure or to notify COUNTY that it will not seek such an order. COUNTY shall cooperate with COS in any efforts to seek such a court order. COUNTY shall not disclose the information until the five (5) day period has expired without a response from COS, or COS has notified COUNTY that it will not seek such an order, or COS has sought and a court has declined to issue a protective order for such information. If COS seeks a protective order for such information, COS shall defend and indemnify COUNTY from any and all loss, injury, or claim arising from COUNTY'S withholding of the information from the requestor. This includes any attorney's

fees awarded to the requestor. The duty of COUNTY and COS to maintain confidentiality of information under this section continues beyond the term of this Agreement.

9. DISPUTES AND DISPUTE RESOLUTION: The Parties shall continue with their responsibilities under this Agreement during any dispute. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, and if the dispute cannot be settled through negotiation, then the Parties agree first to try in good faith to settle the dispute by non-binding mediation, to be held in Tulare County, California, before resorting to litigation or some other dispute resolution procedure, unless the Parties mutually agree otherwise. The Parties must mutually select the mediator, but in case of disagreement, then the Parties will select the mediator by lot from among two nominations provided by each Party. The Parties will split equally all costs and fees required by the mediator; otherwise each Party will bear its own costs of mediation. If mediation fails to resolve the dispute within 30 days, then either Party may pursue litigation to resolve the dispute.

10. FURTHER ASSURANCES: Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

11. CONSTRUCTION: This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.

12. HEADINGS: Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning, or intent of the provisions under the headings.

13. NO THIRD-PARTY BENEFICIARIES INTENDED: Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

14. WAIVERS: The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.

15. ORDER OF PRECEDENCE: In the event of any conflict or inconsistency between or among the body of the Agreement (which includes this Exhibit C "General Terms and Conditions") and any other Exhibit, Schedule, or Attachment, then the terms and conditions of the body of the Agreement shall prevail.

16. CONFLICT WITH LAWS OR REGULATIONS/ SEVERABILITY: This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter, only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a

material benefit of the Agreement to either Party is lost, then the Agreement may be terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.

17. ENTIRE AGREEMENT: This Agreement represents the entire agreement between COS and COUNTY as to its subject matter and no prior oral or written understanding will be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.

18. RECYCLED PAPER CONTENT: To the extent services under this Agreement include printing services, pursuant to Public Contract Code section 22153 the Parties shall use paper that meets the recycled content requirements of Public Contract Code section 12209.

City of Woodlake

AGENDA ITEM IV-E

July 13, 2020

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Certifying to the County the Validity of the Legal Process Used to Place Miscellaneous Special Assessments on the Secured Tax Roll.

BACKGROUND:

On October 6, 2016 code enforcement staff inspected the property at 472 Olive Ln., (APN# 061-123-006-000) in the City of Woodlake, and noticed the abandoned home with boarded windows, overgrowth of weeds, and overall poor condition of exterior materials. Code Enforcement checked the utility records and learned the dwelling had not had City utility services turned on since December 31st, 2013. Code Enforcement proceeded to place ‘Danger – Building is deemed unsafe for human occupancy’ notices on all four walls of the dwelling. On this same day, Code Enforcement staff sent via regular and certified mail a notice of public nuisance to the owner of the property. The notice letter of public nuisance gives the property owner 30 days to abate the substandard property, or at least establish a feasible plan to work cooperatively to improve the property on an agreed and diligent timeline. This notice letter established the first action for abatement in accordance with California Health and Safety Code 17980.

On October 25, 2016, the property owner came into City Hall acknowledging the notice and agreed to a compliance plan. The owner informed us that she was living in the Fresno area, and that the dwelling at 472 Olive Ln. had been vacant for many years. The owner asked her brother, Code Enforcement, and the City Building Inspector to enter the home and fully inspect the property for all the improvements needed in order to bring the dwelling up to code.

On October 28, 2016, her brother, Building Inspector, and Code Enforcement visited the home at 472 Olive Ln. and entered the premises to examine the interior issues in violation of California Health and Safety Code Section 17920.3

On February 13, 2017 Code Enforcement spoke with her brother, asking if he had any updates from his sister, since City Staff had not heard from her in several months. Her brother said he would speak with his sister the following day. On February 14, 2017, her brother said he was going to no longer be involved in helping his sister rehab the home and referred all questions the City had moving forward to be directed only to his sister. On this same day Code Enforcement called Dolores, she answered but informed Code Enforcement that she was at work and would call back. Dolores did not call back. On February 24, 2017 Code Enforcement called Dolores again, she did not answer, and her phone number was not allowing the call to go through. On March 6, 2017 Code Enforcement called the owner again and still did not successfully reach her.

Due to many months passing, Code Enforcement proceeded to restart the process outlined in California Health and Safety code 17980 and resent the public nuisance letter outlining the

findings of the visit on October 28, 2016 of the property. This letter was sent to the property owner via regular and certified mail on April 17, 2017. The expiration date to appeal, abate, or establish some sort of feasible plan to correct the violation was on May 29, 2017.

There was never any contact made from the property owner. On July 20, 2017 Code Enforcement had an inspection warrant approved by a Tulare County Superior Judge in order to do an asbestos sample gathering of the dwelling for testing. Upon an informal bidding process Bovee Environmental Management Inc. was awarded the project with their lowest bid submittal of \$700. The asbestos report stated that there were zero asbestos found within the home.

On August 22, 2019 the City Attorney filed a Nuisance Abatement Warrant with the County of Tulare. On September 1, 2019 the owner was served with the abatement warrant. The City Public Works conducted the Abatement between October 16 -24th, 2019. The final cost of the Abatement was \$12,639.20 and was filed with Tulare County on November 16, 2019.

DISCUSSION:

In order to finalize the abatement process a resolution is required. Tulare County is requiring a resolution in order to add the abatement amount of \$12,639.20 to the property tax roll.

RECOMMENDATIONS:

Staff recommends that the City Council Certifying to the County the Validity of the Legal Process Used to Place Miscellaneous Special Assessments on the Secured Tax Roll for 472 Olive Lane.

FISCAL IMPACT:

The City has covered all abatement cost from the City's General Fund; all cost that are eligible for reimbursement will be reimbursed with this special assessment on the property.

ATTACHMENTS:

1. Resolution: Certifying to the County the Validity of the Legal Process Used to Place Miscellaneous Special Assessments on the Secured Tax Roll.

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

A Resolution of the City Council of the City of)	Resolution No. 20-
Woodlake Certifying to the County the Validity)	
of the Legal Process Used to Place)	
Miscellaneous Special Assessments on the)	
Secured Tax Roll)	
)	

WHEREAS, the Section 25831 of Chapter 12 of the Government Code establishes the procedure for collection of fees remaining unpaid to the local agency for sixty (60) days or more; and

WHEREAS, the written notices have been mailed to the delinquent account as required by the Woodlake Municipal Code; and

WHEREAS, the City is placing a special assessment on the Tulare County secured property tax roll for collection following the abatement of nuisances located at 472 Olive Lane, Woodlake, CA 93286; and

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessments to be collected; and

WHEREAS, the monies collected are not in any way to be based on the assessed valuation of the properties involved; and

WHEREAS, the abatement costs are used for abating nuisances on properties deemed to be in violation of the Woodlake Municipal Code pursuant to a warrant from the Tulare County Superior Court; and

WHEREAS, the City agrees that it shall be solely liable and responsible, and will defend and hold the County of Tulare harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the City by the County; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodlake that the list submitted with parcel numbers and amount are certified as being correct, the City Manager is hereby authorized to sign any documents required and directed to give the list to the Tulare County Auditor on behalf of the City for placement on the secured tax roll for collection.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on July 13, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake

AGENDA ITEM IV-F

July 13, 2020

Prepared by Irene Zacarias, City Staff

SUBJECT:

Action: Adoption of Resolution: Approve the Agreement Between the County of Tulare and the City of Woodlake for the Sheriff's Work Alternative Program

BACKGROUND:

The Board of Supervisors of the County of Tulare has authorized the Sheriff of Tulare County to establish a Sheriff's Work Alternative Program (SWAP) as provided in California Penal Code 4024.2. Under the program, qualified minor offenders committed to a County correctional facility for no more than ninety (90) days may volunteer to work under the program in lieu of confinement in a correctional facility. The City of Woodlake has participated in the program in the past.

DISCUSSION:

Such work shall consist of labor to improve public facilities, such as streets and parks. The program is of no cost to the City of Woodlake other than the necessary insurance requirements that are set forth by the County of Tulare. Those requirements are met through the Risk Management Agency package that the City carries for general liability, automobile liability, workers compensation and employer's liability.

On a daily basis, City of Woodlake staff will pick-up four to six participants of the program and transport them to the City to perform manual labor at multiple City facilities. The program has been a success in the past and continues to be an invaluable part of the day to day maintenance duties that the City requires.

RECOMMENDATIONS:

Staff recommends that Council approve the agreement with the County of Tulare to participate in the Sheriff's Work Alternative Program. The program is of no cost to the City of Woodlake.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

1. Resolution: Approval of the Agreement Between the County of Tulare and the City of Woodlake for the Work Alternative Program
2. Attachment No. 1: Agreement Between the County of Tulare and the City of Woodlake

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF AGREEMENT) Resolution No.
BETWEEN THE COUNTY OF)
TULARE AND THE CITY OF)
WOODLAKE)

Councilmember _____, offered the following resolution and moved its adoption. Approve the agreement between the County of Tulare and the City of Woodlake for the Sherriff's Work Alternative Program.

WHEREAS, the Board of Supervisors of the County of Tulare authorized the Sheriff of Tulare County to establish a Sherriff's Work Alternative Program (SWAP) as provided in California Penal Code 4024.2; and

WHEREAS, the City of Woodlake has used the SWAP program for labor improvements in public facilities such as, parks and streets.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the agreement between the County of Tulare and the City of Woodlake for the Sherriff's Work Alternative Program.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on July 13, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

**COUNTY OF TULARE SHERIFF'S OFFICE
WORK ALTERNATIVE PROGRAM SERVICES AGREEMENT WITH
CITY OF WOODLAKE**

THIS AGREEMENT ("Agreement") is entered into as of _____, between the **COUNTY OF TULARE SHERIFF'S OFFICE**, ("COUNTY"), and the **CITY OF WOODLAKE**, ("CITY"). COUNTY and CITY are each a "Party" and together are the "Parties" to this Agreement, which is made with reference to the following:

- A. The Tulare County Board of Supervisors (BOS) has authorized the Tulare County Sheriff's Office (COUNTY) to establish a Sheriff's Work Alternative Program (SWAP) as provided in California Penal Code §4024.2. Under SWAP, qualified offenders ("Participants") committed to a County correctional facility for no more than ninety days may volunteer to work under the SWAP in lieu of confinement in a correctional facility.
- B. CITY desires to utilize Participants in accordance with California Penal Code §4024.2.
- C. Such work shall consist of labor to improve or maintain levees or public facilities, including, but not limited to, streets, parks and schools, and manual labor in support of certain nonprofit organizations as approved by the Sheriff.

THE PARTIES AGREE AS FOLLOWS:

1. TERM: This Agreement becomes effective as of _____ and expires at 11:59 PM on June 30, 2025 unless earlier terminated as provided below, or unless the Parties extend the term by a written amendment to this Agreement.

2. SERVICES: See Exhibit A

INSURANCE: The attached Exhibit B outlines the minimum scope, specifications, and limits of insurance required under this Agreement. Additional insured endorsements required as outlined in Exhibit B cannot be used to reduce limits available to COUNTY as an additional insured from CITY'S full policy limits. Insurance policies cannot be used to limit liability or to limit the indemnifications provisions and requirements of this Agreement or act in any way to reduce the policy coverage and limits available from the insurer(s). If CITY fails to maintain or renew coverage, or to provide evidence of renewal, then COUNTY may consider that failure a material breach of this Agreement and may terminate this Agreement in accordance with the provisions of paragraph 7.

4. COMPLIANCE WITH LAW: CITY shall comply with all applicable Federal, State, and local laws, regulations and directives.

5. RECORDS AND AUDIT: CITY shall maintain complete and accurate records with respect to its performance under this Agreement. All such records shall be clearly

identified, and shall be kept readily accessible. Upon request, CITY shall make such records available to the Sheriff of Tulare County and to his agents and representatives, for the purpose of auditing and/or copying such records for a period of five (5) years from the date of final payment under this Agreement.

6. INDEMNIFICATION:

(a) To the fullest extent permitted by law, CITY must indemnify, defend (at CITY'S sole cost and expense and with legal counsel approved by COUNTY, which approval may not be unreasonably withheld), protect and hold harmless COUNTY, all subsidiaries, divisions and affiliated agencies of COUNTY, and all of their representatives, partners, designees, officers, directors, employees, consultants, agents, successors and assigns, (each, an "Indemnified Party" and collectively, the "Indemnified Parties"), from and against all claims (including, without limitation, claims for bodily injury, death or damage to property), demands, obligations, damages, actions, causes of action, suits, losses, judgments, fines, penalties, liabilities, costs and expenses (including, without limitation, attorneys' fees, disbursements and court costs, and all other professional expert or consultants' fees and costs and COUNTY general and administrative expenses) of every kind and nature whatsoever (individually, a "Claim"; collectively, "Claims") which may arise out of, pertain to, or relate (directly or indirectly) to the negligence, recklessness, or misconduct of CITY with respect to any work performed or services provided under this Agreement (including, without limitation, the acts, errors and/or omissions of CITY, its principals, officers, agents, employees, vendors, suppliers, consultants, sub-consultants, CITYs, anyone employed directly or indirectly by any of them or for whose acts they may be liable or any or all of them). CITY'S obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, then CITY'S indemnification obligation shall be reduced in proportion to the established comparative liability.

(b) The duty to defend is a separate and distinct obligation from CITY'S duty to indemnify. CITY shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, the Indemnified Parties immediately upon tender to CITY of the Claim in any form or at any stage of an action or proceeding, whether or not liability is established. Payment to CITY by any Indemnified Party or the payment or advance of defense costs by any Indemnified Party cannot be a condition precedent to enforcing the Indemnified Party's rights to indemnification under this Agreement. An allegation or determination that persons other than CITY are responsible for the Claim does not relieve CITY from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if CITY asserts that liability is caused in whole or in part by the negligence or willful misconduct of an Indemnified Party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party, then CITY may submit a claim to the COUNTY for reimbursement of reasonable attorneys' fees and defense costs

in proportion to the established comparative liability of the Indemnified Party. CITY'S indemnification obligations under this Agreement will survive the expiration or earlier termination of this Agreement until action against the Indemnified Parties for the matter indemnified is fully and finally barred by the applicable statute of limitations or statute of repose. CITY'S liability for indemnification under this Agreement is in addition to any liability CITY may have to COUNTY for a breach by CITY of any of the provisions of this Agreement. Under no circumstances may the insurance requirements and limits set forth in this Agreement be construed to limit CITY'S indemnification obligation or other liability under this Agreement. The terms of this Agreement are contractual and the result of negotiation between the Parties.

(c) CITY must indemnify and hold COUNTY harmless from all loss and liability, including attorneys' fees, court costs and all other litigation expenses, for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark, and all other intellectual property claims of any person or persons in consequence of the use by COUNTY, or any of its officers or agents, of articles or services to be supplied in the performance of this Agreement.

7. TERMINATION: The right to terminate this Agreement under this provision may be exercised without prejudice to any other right or remedy to which the terminating party may be entitled at law or under this Agreement.

(a) Without Cause: Either party shall have the right to terminate this Agreement without cause by giving the other party THIRTY (30) days prior written notice of its intention to terminate pursuant to this provision, specifying the date of termination.

(b) With Cause: This Agreement may be terminated by either party should the other party:

- (1) be adjudged bankrupt, or
- (2) become insolvent or have a receiver appointed, or
- (3) make a general assignment for the benefit of creditors, or
- (4) suffer any judgment which remains unsatisfied for 30 days, and which would substantively impair the ability of the judgment debtor to perform under this Agreement, or
- (5) materially breach this Agreement.

For any of the occurrences except item (5), termination may be effected upon written notice by the terminating party specifying the date of the termination. Upon a material breach, the Agreement may be terminated following the failure of the defaulting party to remedy the breach to the satisfaction of the non-defaulting party within five days of written notice specifying the breach. If the breach is not remedied within that five-day period, the non-defaulting party may terminate the agreement on further written notice specifying the date of termination.

If the nature of the breach is such that it cannot be cured within a five-day period, the defaulting party may, submit a written proposal within that period which sets

forth a specific means to resolve the default. If the non-defaulting party consents to that proposal in writing, which consent shall not be unreasonably withheld, the defaulting party shall immediately embark on its plan to cure. If the default is not cured within the time agreed, the non-defaulting party may terminate upon written notice specifying the date of termination.

(c) Effects of Termination: Termination of this Agreement shall not terminate any obligations to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities.

8. ENTIRE AGREEMENT REPRESENTED: This Agreement represents the entire agreement between CITY and COUNTY as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both parties.

9. HEADINGS: Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning or intent of the provisions under the headings.

10. NOTICES:

(a) Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered or sent by first class mail, postage prepaid and addressed as follows:

COUNTY:

Tulare County Sheriff's Office, Work Alternative Program
3600 Road 112
Visalia, CA 93291
(805)735-1931

With a copy to:

Tulare County Sheriff's Office, Detentions Division Commander
833 S. Akers Street
Visalia, CA 93277
(559) 802-9440

And

Tulare County Sheriff's Office Fiscal Manager
833 S. Akers Street
Visalia, CA 93277
(559) 802-0449

And

COUNTY ADMINISTRATIVE OFFICER
2800 W. Burrel Ave.
Visalia, CA 93291
(559) 636-5005

CITY:

City Administrator
City of Woodlake
350 N. Valencia Blvd.
Woodlake, CA 93286
Phone No.: (559) 564-8055
Fax No.: (559) 592-3556

(b) Notice personally delivered is effective when delivered. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

16. CONSTRUCTION: This Agreement reflects the contributions of both parties and accordingly the provisions of Civil Code section 1654 shall not apply to address and interpret any uncertainty.

17. NO THIRD PARTY BENEFICIARIES INTENDED: Unless specifically set forth, the parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

18. WAIVERS: The failure of either party to insist on strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by either party of either performance or payment shall not be considered to be a waiver of any preceding breach of the Agreement by the other party.

19. EXHIBITS AND RECITALS: The Recitals and the Exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.

20. CONFLICT WITH LAWS OR REGULATIONS/SEVERABILITY: This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing its subject, the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement shall continue in full force and effect.

21. FURTHER ASSURANCES: Each party agrees to execute any additional documents and to perform any further acts which may be reasonably required to effect the purposes of this Agreement.

22. ASSIGNMENT /SUBCONTRACTING: Unless otherwise provided in this Agreement, no part of this Agreement may be assigned or subcontracted by CITY without the prior written consent of COUNTY.

23. ASSURANCES OF NON-DISCRIMINATION: CITY must not discriminate in employment or in the provision of services based any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation. The Parties recognize that both CITY and COUNTY have the responsibility to protect COUNTY employees and clients from unlawful activities, including discrimination and sexual harassment in the workplace. Accordingly, CITY agrees to provide appropriate training to its employees regarding discrimination and sexual harassment issues, and to promptly and appropriately investigate any allegations that any of its employees may have engaged in improper discrimination or harassment activities. COUNTY, in its sole discretion, has the right to require CITY to replace any employee who provides services of any kind to COUNTY under this Agreement with other employees where COUNTY is concerned that its employees or clients may have been or may be the subjects of discrimination or harassment by such employees. COUNTY'S right to require replacement of employees under this section does not preclude COUNTY from terminating this Agreement with or without cause as provided for under this Agreement.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

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THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CITY OF WOODLAKE

Date: _____

By _____

Print Name: Ramon Lara

Title: City Administrator

Date: _____

By _____

Print Name: Irene Zacarias

Title: City Clerk

[Pursuant to Corporations Code section 313, County policy requires that contracts with a **Corporation** be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a **Limited Liability Company** be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date: _____

By _____

Pete Vander Poel, Chair, Board of Supervisors

ATTEST: Jason T. Britt
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By _____
Deputy Clerk

Template approved as to form by
County Counsel on July 3, 2020
Matter # 2020698

Exhibit A
Scope of Services

1. PARTICIPATION: Subject to availability, COUNTY shall provide Participants to perform manual labor as authorized by Penal Code §4024.2 for a minimum of 8 and a maximum of 10 hours each work day.
2. CITY and COUNTY shall comply with the Rules and Regulations of Penal Code §4024.2.
3. SUPERVISION: At its own expense, CITY shall be solely responsible to supervise and control all Participants provided under this Agreement. CITY shall avoid contact between Participants and members of the public, City employees and volunteers, except as may be necessary to assure safety and quality of the work to be accomplished. Participants shall only be supervised by CITY employees. CITY shall employ sufficient numbers of such individuals to permit constant and effective supervision of all Participants assigned to SWAP at any one time. SHERIFF may conduct job site inspections to verify that proper supervision is being utilized, and may immediately terminate this Agreement and suspend CITY's use of Participants if the SHERIFF finds violations of this Section or of any other term and/or condition of this Agreement. SHERIFF's determination of such a violation shall be final and binding upon CITY.
4. MATERIALS, SUPPLIES, ETC.: At its own expense, CITY shall supply all materials, supplies, equipment and tools that may be required to accomplish the work to be performed by Participants.
5. SAFETY: At its own expense, CITY shall provide necessary safety equipment, including, but not limited to, any safety equipment required by any Federal, State or local law, rule or regulation. CITY shall maintain a safe working environment at all times, which shall include placement and maintenance of appropriate safety warning signs and proper traffic control. CITY shall also provide safety instructions, whenever necessary or prudent, and shall appropriately interpret such instructions to the Participants under its supervision.
6. TRANSPORTATION: At its own expense, CITY shall provide appropriate, safe, and secure transportation for all Participants between job sites. Participants shall not be permitted to operate vehicular equipment at any time.
7. WORKERS' COMPENSATION: For purposes of Workers' Compensation laws, insofar as Participants could be considered employees under such laws, they shall be considered employees of the CITY and not of the COUNTY. CITY shall maintain workers' compensation insurance as required by law and as described in this Agreement.

Exhibit B Insurance Requirements

CITY shall provide and maintain insurance for the duration of this Agreement against claims injuries to persons and damage to property which may arise from, or in connection with, performance under the Agreement by the CITY, his agents, representatives, employees and subcontractors, if applicable.

A. Minimum Scope & Limits of Insurance

1. Commercial General Liability coverage of \$1,000, per occurrence for bodily injury, personal injury and property damage (occurrence Form CG 00 01). If a general aggregate applies, either the general aggregate limit shall apply separately to the subject of this agreement (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. Insurance Services Office Form Number CA 00 01 covering Automobile Liability, (any auto) of no less than \$1,000,000 per accident for bodily injury and property damage. If an annual aggregate applies it must be no less than 2,000,000.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

B. Specific Provisions of the Certificate

1. If any of the required insurance is written on a claims made form, the retroactive date must be before the date of the contract or the beginning of the contract work and must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract work.
2. CITY must submit endorsements to the General Liability reflecting the following provisions:
 - a. The COUNTY OF TULARE, its officers, agents, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operation.
 - b. For any claims related to this project, the CITY's insurance coverage shall be primary insurance as respects the COUNTY, its officers, agents, officials, employees and volunteers. Any insurance or self-insurance maintained by the COUNTY, its officers, agents, officials, employees or volunteers shall be excess of the CITY's insurance and shall not contribute with it.

c. Each insurance policy required by this agreement shall provide that coverage shall not be canceled, except with written notice to the COUNTY.

d. *CITY hereby grants to COUNTY a waiver of any right to subrogation which any insurer of the CITY may acquire against the COUNTY by virtue of the payment of any loss under such insurance. CITY agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the COUNTY has received a waiver of subrogation endorsement from the insurer.*

3. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the COUNTY for all work performed by the CITY, its employees, agents and subcontractors. CITY waives all rights against the COUNTY and its officers, agents, officials, employees and volunteers for recovery of damages to the extent these damages are covered by the workers compensation and employers liability.

C. Deductibles and Self-Insured Retentions

Deductibles and Self-insured retentions must be declared and any deductible or self-insured retention that exceeds \$100,000 will be reviewed by the COUNTY Risk Manager for approval.

D. Acceptability of Insurance

Insurance must be placed with insurers with a current rating given by A.M. Best and Company of no less than A-:VII and a Standard & Poor's rating (if rated) of at least BBB and from a company approved by the Department of Insurance to conduct business in California. Any waiver of these standards is subject to approval by the County Risk Manager.

E. Verification of Coverage

Prior to approval of this Agreement by the COUNTY, the CITY shall file with the submitting department, certificates of insurance with original endorsements effecting coverage in a form acceptable to the COUNTY. Endorsements must be signed by persons authorized to bind coverage on behalf of the insurer. The COUNTY reserves the right to require certified copies of all required insurance policies at any time.

WAIVERS:

I represent and attest that I am a person authorized to make representations on behalf of the CITY, and represent the following:

(mark **X** if applicable)

Automobile Exemption: I certify that _____ does not own nor use vehicles in the performance of the agreement for which this insurance requirement is attached.

Workers' Compensation Exemption: I certify that _____ is not required to carry workers' compensation coverage or has filed an exemption with the State of California as required by law.

I acknowledge and represent that we have met the insurance requirements listed above.

Print Name: _____ Date: _____

Contractor Name: _____

Signature: _____

City of Woodlake

AGENDA ITEM IV-G

July 13, 2020

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2020-2021 Appropriations Limit

BACKGROUND:

As part of the budget process, the City of Woodlake is required by the State of California to calculate the City's appropriation limit for Fiscal Year 2020-2021. The limit is based upon a formula developed by the State. After setting the base for all cities in Fiscal Year 1979-1980, the formula allows for growth in appropriations each year thereafter based on changes in per capita income and population growth.

DISCUSSION:

The appropriations limit for Fiscal Year 2020-2021 is calculated by using the following formula:

$(\text{FY 2019-2020 approp. limit}) \times (\% \text{ change in pers. income}) \times (\% \text{ change in population})$

FY 2019-20 appropriations limit = \$7,719,686

% change in per capita personal income = 3.73%

% change in population = 1.07%

The appropriations limit is calculated to be \$8,093,312 for FY 2020-2021. The amount of City of Woodlake's appropriations subject to the limit is \$3,727,106, well below the City's appropriations amount.

RECOMMENDATIONS:

Staff recommends that the City Council approve the City of Woodlake's \$8,093,312 appropriation limit for Fiscal Year 2020-2021.

FISCAL IMPACT:

There is no fiscal impact to the City of Woodlake.

ATTACHMENTS:

1. Resolution: Approval of the City of Woodlake's Fiscal Year 2020-2021 Appropriations Limit

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY OF) Resolution No.
WOODLAKE'S FISCAL YEAR 2020-)
2021 APPROPRIATIONS LIMIT)

Councilmember _____, offered the following resolution and moved its adoption. Setting appropriation limits as requested by SB1342, Chapter 1205, 1980 Statutes, Revenue and Taxation code Section 7910.

WHEREAS, Proposition 4, Gann Initiative, adopted in the 1979-1980 Legislative Session, provided that all local governments be required to establish appropriation limits; and

WHEREAS, The appropriation limits have been set for the City of Woodlake for fiscal years 1979-1980 through 2019-2020; and

WHEREAS, Article XIII B (as amended June 5, 1980) allows the selection of the percentage change in California per Capital Personal Income instead of the percentage change in U.S. all urban consumer price index as the price factor to be used in calculating the appropriation limits; and

WHEREAS, the City Council reviewed the attached schedule of calculations of the appropriation limitation for the 2020-2021 Fiscal Year.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE that the appropriation limit for the Fiscal Year 2020-2021 is set at \$8,093,312.

The foregoing resolution was adopted upon a motion of Councilmember _____ and seconded by Councilmember _____ and carried by the following vote at the City Council meeting held on July 13, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake

AGENDA ITEM V-B

July 13, 2020

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolutions:

1. Resolution authorizing and adopting the Local government Plan and certifying that the public had adequate opportunity to review and comment on the Plan.
2. Resolution authorizing the City Administrator to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate

PUBLIC HEARING

BACKGROUND:

The California Department of Housing and Community Development (Department) released a Notice of Funding Availability (NOFA) for approximately \$195 million in funding for the Permanent Local Housing Allocation (PLHA) program for Entitlement and Non-entitlement Local governments.

The intent of the program is to provide a permanent, on-going source of funding to Local governments for housing-related projects and programs that assist in addressing the unmet housing needs of their communities.

Allocations are distributed on an annual basis in response to an application defining the eligible planned use of funds for five years.

Eligible activities include:

- A. Predevelopment, development, acquisition, rehabilitation and preservation of multifamily, residential live work, rental housing that is affordable to extremely low-, very low-, or moderate-income households, including necessary operating subsidies.
- B. Predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including accessory dwelling units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas. ADU's shall be available for occupancy for a term of no less than 30 days.
- C. Matching portions of funds into local or regional housing trust fund.
- D. Matching portions of funds available through the Low- and Moderate Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.
- E. Capitalize reserves for Services connected to the preservation and creation of new permanent supportive housing.

- F. Assist persons experiencing or At risk of homelessness, including, but no limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permeant and transitional housing.
- G. Accessibility modifications in Lower-income Owner-occupied housing.
- H. Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.
- I. Homeownership opportunities, including, but not limited to, down payment assistance.
- J. Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing projects or matching funds invested by the county in an Affordable housing development project in a city within the county, provided that the city has made an equal or greater investment in the project.

DISCUSSION:

Applications must include a proposed plan must describe the manner in which the allocated funds will be used for eligible activities. The plan must also describe the way the City will prioritize investments that increase the supply of housing for households with incomes at or below 60% of AMI and how the Plan is consistent with programs set forth in the City’s Housing Element.

The plan must be authorized and approved by resolution, and ensuring the public had adequate opportunity to review and comment on the contents of the Plan.

The annual allocation for the City of Woodlake is \$89,885 for a five-year total of \$539,311.

The City of Woodlake’s proposed five-year plan activities are:

- 1. The acquisition and rehabilitation of foreclosed or vacant homes and apartments.
- 2. Five-percent of each annual allocation can be used to cover administrative cost associated with the administration of the plan. Staffing and overhead cost directly related to carrying out the eligible activities are “activity costs” not subject to the cap on “administrative cost.”

The application and approved five-year plan are due by 5:00 PM on July 27, 2020. Department anticipates issuing award letters between August 2020 and October 2020.

RECOMMENDATIONS:

- 1. Approval of Resolution authorizing and adopting the Local government Plan and certifying that the public had adequate opportunity to review and comment on the Plan.
- 2. Approval of Resolution authorizing the City Administrator to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate

FISCAL IMPACT:

\$2,500 for application preparation services

ATTACHMENTS:

1. Resolution: Authorizing and adopting the Local government Plan and certifying that the public had adequate opportunity to review and comment on the Plan.
2. Resolution: Authorizing the City Administrator to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate
3. PLHA Plan

**Resolution 2020-
CITY OF WOODLAKE**

AUTHORIZING RESOLUTION

[All, or A necessary quorum and majority] of the **council members** of the **City of Woodlake, a municipality** (“Applicant”) hereby consents to, adopts and ratifies the following resolution:

- A. WHEREAS, the Department is authorized to provide up to \$195 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)).
- B. WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated 02/26/2020 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS Applicant is an eligible Local government applying for the program to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.
- 2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA **\$539,311** in accordance with all applicable rules and laws.
- 3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.

4. Applicant certifies that it was delegated by the *City of Woodlake Council* to submit an application on its behalf and administer the PLHA grant award for the formula allocation of PLHA funds, pursuant to Guidelines Section 300(c) and 300(d), and the legally binding agreement between the recipient of the PLHA funds and the Applicant is submitted with the PLHA application.
5. Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation
6. Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
7. Pursuant to Applicant's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
8. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
9. **Ramon Lara, City Administrator** is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the *City of Woodlake Council* this _____ day of _____ by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

 Signature of Approving Officer
Rudy Mendoza, Mayor

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Clerk of the City of Woodlake, Irene Zacarias, does hereby attest and certify that the [foregoing / attached] Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the City of Woodlake which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: _____
 Signature of Attesting Officer
Irene Zacarias, City Clerk

**Resolution 2020-
CITY OF WOODLAKE**

PERMANENT LOCAL HOUSING ALLOCATION PLAN ADOPTION RESOLUTION

[All, or A necessary quorum and majority] of the **council members** of the **City of Woodlake, a municipality** (“Applicant”) hereby consents to, adopts and ratifies the following resolution:

- A. WHEREAS, the Department is authorized to provide up to \$195 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)).
- B. WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated 02/26/2020 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS Applicant is an eligible Local government applying for the program to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. Applicant in pursuant with threshold requirements outlined in the PLHA NOFA, has provided adequate opportunity for the public to review and comment on the proposed PLHA five-year plan.
- 2. Applicant hereby agrees the PLHA plan contains eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent with Local government’s Housing Element.
- 3. Applicant is hereby authorized and adopts the PLHA five-year plan for the formula allocations, as stated in Appendix C of the current NOFA of **\$539,311** in accordance with all applicable rules and laws.

4. **Ramon Lara, City Administrator** is authorized to submit the hereby adopted five-year PLHA plan and execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the *City of Woodlake Council* this _____ day of _____ by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

Signature of Approving Officer
Rudy Mendoza, Mayor

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Clerk of the City of Woodlake, Irene Zacarias, does hereby attest and certify that the [foregoing / attached] Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the City of Woodlake which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: _____
Signature of Attesting Officer
Irene Zacarias, City Clerk

§302(c)(4) Plan

Rev. 5/20/20

§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities.

The City of Woodlake will use PLHA funding over the next five years to acquire and rehabilitation foreclosed or vacant homes and apartments within the City limits. Upon completion of the rehabilitation, homes will be sold to households with incomes at or below 60% of AMI, a portion of the investment may remain as a zero interest deferred payment silent second on the property to ensure affordability, all funds will be due and payable upon fail to occupy the home a primary residence, sale or transfer. Apartments purchased and rehabilitated, will restrict rents to tenants with incomes at or below 60% of AMI for a term of not less than 55 years via a recorded covenant on the property; thereby obligating any investor to comply with the affordability restriction. Loan structure on an apartment complex will be determined based on the buyer's income, project size, and anticipated cash flow.

§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI).

The City will prioritize its investment of PLHA funds into providing housing for households with incomes at or below 60% of AMI by restricting resale of single family homes to households with incomes of 60% of AMI or below and requiring rent restrictions on multifamily/apartment projects that will require units to be rented at affordable rates for households with incomes at or below 60% of AMI.

§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element.

Woodlake's existing affordable housing stock is a valuable resource and the Housing Element includes programs to conserve and improve this affordable housing stock. Programs are in place to conserve and improve the condition of the existing affordable housing stock through mitigating the loss of dwelling units facing demolition. Improvements includes programs that enhance existing housing stock using rehabilitation strategies. Taking part in the acquisition of vacant or foreclosed homes in need of rehabilitation supports the Housing Element goals of conserving existing housing, improving housing standards while providing affordable single family housing to households generally required to live in overcrowded apartments in order to obtain affordability. Additionally, the City has identified a need for an increase of single-family Section 8 units but has seen none over the last 8 years. To improve on this trend, Woodlake has been working with private contractors to construct single family homes on infill lots, this can be further expanded by acquiring existing units in need of rehabilitation to ensure Section 8 certification can be obtained, further supporting the City's goals to increase the number of Section 8 units in Woodlake by two units per year over the planning period.

Activities Detail (Activities Detail (Must Make a Selection on Formula Allocation Application worksheet under Eligible Activities, §301))

§301(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary Operating subsidies.

§301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.

§301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.

§301(a)(4) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.

§301(a)(5) Capitalized Reserves for Services connected to the preservation and creation of new permanent supportive housing.

§301(a)(6) Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

§301(a)(7) Accessibility modifications in Lower-income Owner-occupied housing.

§301(a)(8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.

§302(c)(4)(E)(i) Provide a description of how allocated funds will be used for the proposed Activity.

Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing (AOWH)	
--	--

PLHA funds will be used to acquire and rehabilitation foreclosed and vacant properties within the City of Woodlake, although apartment projects can be a part of this program it is unlikely that apartments would be purchased within the first 5 years due to limited funding. The City will pursue dilapidated vacant or foreclosed units by utilizing its right of first refusal on properties subject to auction due to tax default, for sale via auction due to foreclosure, or through direct negotiations with owners. Should the City be unable to locate properties within its first years allocation (\$89,885) for purchase, a partnership may be developed with a local nonprofit, whom would purchase the property and utilize City PLHA funding to perform rehabilitation work, upon resale of the property to low-income owner occupants, or an investor as a Section 8 unit, proceeds from the sale will first be return to the partner for their investment, additional funds received from the sale will return to the City's PLHA reuse account to further the program. Should the low-income buyer/investor need funding to

Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2019	2020	2021	2022	2023										
Type of Activity	Owner	Acquisition Owner	Rehab Owner	Acquisition Owner	Rehab Owner										
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	100.00%	100.00%	100.00%	100.00%	100.00%										

§302(c)(4)(E)(ii) Area Median Income Level Served	60%		60%		60%											TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level	51															51
§302(c)(4)(E)(ii) Projected Number of Households Served	1		1		2											4
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)																
§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.																
The County of Tulare releases a list of tax default properties annually in January, the City of Woodlake receives notice of properties within its jurisdiction that are subject to auction due to failure to pay property taxes and provide the City the right of first refusal to purchase the properties by curing the unpaid taxes. The City will review this list annually to determine if there are vacant properties on this list that would be a good fit for the City's Acquisition/Rehab Program and submit an application to purchase for those identified. Rehabilitation work on properties purchased via property tax default will not begin until after the action (generally held in March/April), which is when the purchase will be confirmed and title to the property transferred to the City with a clean title. To ensure no issues with resale, documents will be provide to a Title service company to ensure the property title is																
§301(a)(9) Homeownership opportunities, including, but not limited to, down payment assistance.																
§301(a)(10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing Projects, or matching funds invested by a county in an affordable housing development Project in a city within the county, provided that the city has made an equal or greater investment in the Project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing Project.																
File Name:	Plan Adoption	§302(c)(4)(D) Evidence that the Plan was authorized and adopted by resolution by the Local jurisdiction and that the public had an adequate opportunity to review and comment on its content.											Attached and on USB?	Yes		

City of Woodlake

AGENDA ITEM V-C

July 13, 2020

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Seek Public Comments and Authorize Staff to Submit a Funding Application for the Sequoia Ave Pedestrian Improvement Project - **Public Hearing**

BACKGROUND:

The City of Woodlake has scheduled this public hearing regarding the City's intent to apply for Cycle 5 of the Active Transportation Program to better inform those that may be interested in the project. The City has worked with the Woodlake Unified School District (WUSD) and those residents to help gather and provide answers to as many questions as possible.

DISCUSSION:

If awarded funding, the proposed project will directly link to the improvements that were established through ATP Cycle 4. This Safe Routes to School project will close a gap on Sequoia Avenue that currently lacks sidewalk, curb, gutter, ADA ramps, street lights, and bike lanes. Currently, there are inadequate pedestrian improvements on the north side of Sequoia Avenue from Valencia to Cypress St. which leads to pedestrian walking on the road when going to the school or athletic facilities.

RECOMMENDATIONS:

The goal is to apply for ATP funds to be used for construction and construction management. Staff recommends that Council authorize staff to submit a funding application for the project after all public input is considered.

FISCAL IMPACT:

If the City is awarded an ATP Grant for the project the City would use Measure R and local streets funds for PS&E, ROW and a local match.

ATTACHMENTS:

1. Resolution: Authorize Staff to Submit a Funding Application for the North Valencia Extension Project
2. Project Map

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

AUTHORIZE STAFF TO SUBMIT A) Resolution No. 20-
FUNDING APPLICATION FOR THE)
SEQUOIA AVE PEDESTRIAN IMPROVEMENT)
PROJECT)

Councilmember, offered the following resolution and moved its adoption. Authorize staff to submit a funding application for the Sequoia Ave Pedestrian Improvement Project

WHEREAS, the City of Woodlake held a public hearing and met with the Woodlake Unified School District regarding the City's intent to apply for Cycle 5 of the Active Transportation Program to better inform those that may be interested in local safety projects; and

WHEREAS, after communication with residents and the Woodlake Unified School District and local leaders it was determined that the Sequoia Ave Pedestrian Improvement Project is a key project to promote safety for pedestrians, cyclists and motorists; and

WHEREAS, if awarded funding, the City would close a gap on Sequoia Avenue that currently lacks sidewalk, curb, gutter, ADA ramps, street lights, and bike lanes. Currently, there are inadequate pedestrian improvements on the north side of Sequoia Avenue from Valencia to Cypress St.,

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to authorize staff to submit a funding application for the Sequoia Ave Pedestrian Improvement Project

The foregoing resolution was adopted upon a motion of Councilmember, and seconded by Councilmember., and carried by the following vote at the City Council meeting held on July 13, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

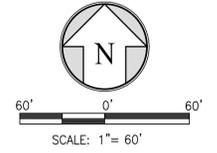
Irene Zacarias, City Clerk

NOTES

QUANTITIES: 4" SIDEWALK	11,157± SF
ADA CURB RAMPS	13
CROSS GUTTER	5
PAVEMENT	14,817 SF
STREET LIGHTS	7
DRIVE APPROACHES	11
CROSS WALKS	11

CONSTRUCTION NOTES

- ① INSTALL ADA CURB RAMP
- ② INSTALL DRIVE APPROACH
- ③ INSTALL CITY STANDARD SIDE WALK
- ④ INSTALL CITY STANDARD CURB & GUTTER
- ⑤ INSTALL CITY STANDARD ROLL OVER CURB
- ⑥ INSTALL CITY STANDARD CROSS GUTTER
- ⑦ INSTALL STREET LIGHT
- ⑧ INSTALL PAVEMENT SECTION
- ⑨ INSTALL RETAINING CURB



C:\PROJECTS\2019\1902285\WOODLAKE\1902285-03.DWG DATE: 12/12/2019 10:12 AM

PROJECT NO.: 1902285
 DRAWN BY: AD
 CHECKED BY: MM
 SCALE: AS SHOWN
 SHEET NO.: 03 of 03

SEQUOIA AVENUE ATP PROJECT
 WOODLAKE, CA



City of Woodlake

AGENDA ITEM V-D

July 13, 2020

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds

BACKGROUND:

In the 2019-20 Budget Act, Governor Gavin Newsom allocated \$250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet identified needs of every community. With this allocation, HCD established the Local Early Action Planning Grant Program (LEAP) with \$119 million for cities and counties. LEAP provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production and help local govts. prepare for their 6th cycle RHNA much like the SB2 Planning Grants.

DISCUSSION:

City Staff is proposing to apply for \$65,000 in LEAP funding to update the City's Housing Element and create downtown housing design standards to encourage residential development in the downtown. The two proposed tasks and outcomes are listed below:

Task 1 - Housing Element

The City expects that the updated Housing Element would have policies and procedures that encourage new housing development and simplify the development process in Woodlake.

Task 2 - Downtown Housing Design Standard Development

The City will create pre-approved design standards and examples for downtown housing development. The City has encouraged development in the downtown overlay zone but has been limited because of the design and building requirements and approvals associated with the downtown. The City hopes to create pre-approved design examples that makes it easier for developers to receive approval and reduces design costs.

RECOMMENDATIONS:

Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds

FISCAL IMPACT:

No impact to the General Fund

ATTACHMENTS:

1. Resolution: Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

AUTHORIZING APPLICATION FOR, AND)	Resolution No. 20-
RECEIPT OF, LOCAL GOVERNMENT)	
PLANNING SUPPORT GRANT PROGRAM)	
FUNDS)	

Councilmember, offered the following resolution and moved its adoption. Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the City Council of the City of Woodlake desires to submit a LEAP grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

Now, therefore, the City Council of the City of Woodlake (“Applicant”) resolves as follows:

SECTION 1. The City Administrator is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the City Administrator of the City of Woodlake is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$65,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant’s obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

The foregoing resolution was adopted upon a motion of Councilmember, and seconded by Councilmember., and carried by the following vote at the City Council meeting held on July 13, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake

AGENDA ITEM V-E

July 13, 2020

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Reaffirm Sewer, Water and Refuse Rates for the City of Woodlake Effective July 1, 2020

BACKGROUND:

On October 13, 2008, the City Council of the City of Woodlake unanimously set the sewer services rates by Resolution No. 08-32 for July 1, 2009 through June 30, 2014. The Sewer Fund has become fiscally strong with the new rates and its infrastructure has drastically improved. Council has voted to reduce sewer rates the last three years as the Sewer Fund continues to operate efficiently and reserves continue increase at an appropriate level.

On April 13, 2015, the City Council set water service rates by Resolution No. 15-32 for July 1, 2016 through June 30, 2021 as part of the City of Woodlake Water Meter Project. The rates were set to allow the Water Fund to increase its operating cash and start setting reserves aside for future maintenance and infrastructure projects.

On January 14, 2019, the City Council set refuse service rates by Resolution No. 19-04 for January 1, 2019 through December 31, 2023. The rates were set to allow the Refuse Fund to cover all costs associated with providing refuse services.

DISCUSSION:

The rates have been structured as follows for single family residences:

	Sewer	Water	Refuse	Total
July 1, 2009	\$33.00	\$22.00	\$21.00	\$ 76.00
July 1, 2010	\$41.00	\$24.00	\$21.50	\$ 86.50
July 1, 2011	\$49.00	\$26.00	\$21.50	\$ 96.50
July 1, 2012	\$57.00	\$28.00	\$21.50	\$106.50
July 1, 2013	\$65.00	\$28.25	\$21.50	\$114.75
July 1, 2014	\$65.75	\$28.50	\$21.50	\$115.75
July 1, 2015	\$65.75	\$28.50	\$21.50	\$115.75
July 1, 2016	\$63.25	\$30.20	\$22.25	\$115.70
July 1, 2017	\$61.25	\$31.90	\$22.25	\$115.40
July 1, 2018	\$59.50	\$33.60	\$24.45	\$117.55
July 1, 2019	\$57.75	\$35.30	\$24.45	\$117.50
July 1, 2019	\$56.00	\$37.00	\$25.25	\$118.25

After reviewing the last four years financial statements and current standing of the Sewer and Water Funds, staff believes that the recommended rates above are sufficient to cover expenditures and reserve requirements for the upcoming fiscal year.

RECOMMENDATIONS:

Staff recommends that the City Council reaffirm Sewer, Water and Refuse rates for the City of Woodlake Effective July 1, 2020.

FISCAL IMPACT:

The new rates will allow the City to operate in a fiscally responsible manner for the upcoming fiscal year and continue to allow for a reserve to be built for the Water and Sewer Fund.

ATTACHMENTS:

1. Resolution: Adoption of Resolution: Reaffirm Sewer, Water and Refuse Rates for the City of Woodlake Effective July 1, 2020

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

REAFFIRM SEWER, WATER AND REFUSE)
RATES FOR THE CITY OF WOODLAKE)
EFFECTIVE JULY 1, 2020) Resolution No.

Councilmember _____, moved its adoption to reaffirm sewer, water and refuse rates for the City of Woodlake Effective July 1, 2020.

WHEREAS, annually the City of Woodlake City Council reviews sewer, water and refuse rates to make sure that the City is operating these funds in a fiscally responsible manner; and

WHEREAS, on October 13, 2008, the City Council of the City of Woodlake unanimously set the sewer services rates by Resolution No. 08-32 for July 1, 2009 through June 30, 2014; and

WHEREAS, the Sewer Fund has become fiscally strong with the new rates and its infrastructure has drastically improved, so Council has voted to reduce sewer rates the last five consecutive years as the Sewer Fund continues to operate efficiently and reserves continue increase at an appropriate level; and

WHEREAS, on April 13, 2015, the City Council set water service rates by Resolution No. 15-32 for July 1, 2016 through June 30, 2021 as part of the City of Woodlake Water Meter Project; and

WHEREAS, on January 14, 2019, the City Council set refuse service rates by Resolution No. 19-04 for January 1, 2019 through December 31, 2023 to allow the City of Woodlake to cover all costs associated with delivering refuse services.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to reaffirm the below sewer, water and refuse rates effective July 1, 2020.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on July 13, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake

AGENDA ITEM V-F

July 13, 2020

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Accept the Request by the Woodlake Valley Chamber of Commerce for a Waiver of City Utility Fees

BACKGROUND:

The Woodlake Valley Chamber of Commerce runs and operates the Woodlake Museum located at 140 N. Magnolia St. The Chamber is a nonprofit organization that depends on membership dues, donations and museum traffic to keep the museum operational.

DISCUSSION:

The Chamber of Commerce is requesting that the City waive their monthly utility bill from July 1, 2020 to December 31, 2020. Like many other nonprofit organizations, the current COVID-19 pandemic has greatly impacted the Chambers resources and ability to operate. The current monthly utility bill for the Chamber is \$90.55 for water and sewer as they use City refuse facilities at no cost. The ability to not have to pay their utility bill for the next six months will help the Chambers' current economic standing and allow them to prepare to reopen once it is safe to do so.

RECOMMENDATIONS:

No staff recommendation.

FISCAL IMPACT:

The waiver would have a minimal impact on the Water and Sewer Fund. The current account of the Chamber of Commerce is in good standing.

ATTACHMENTS:

1. Resolution: Adoption of Resolution: Accept the Request by the Woodlake Valley Chamber of Commerce for a Waiver of City Utility Fees

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

ACCEPT THE REQUEST BY THE) Resolution No.
WOODLAKE VALLEY CHAMBER)
OF COMMERCE FOR A WAIVER)
OF CITY UTILITY FEES)

Councilmember _____, moved its adoption to accept the request by the Woodlake Valley Chamber of Commerce for a waiver of City utility fees.

WHEREAS, like many other nonprofit organizations, the current COVID-19 pandemic has greatly impacted the Chambers resources and ability to operate; and

WHEREAS, the Chamber of Commerce is requesting that the City waive their monthly utility bill from July 1, 2020 to December 31, 2020; and

WHEREAS, the ability to not have to pay their utility bill for the next six months will help the Chambers' current economic standing and allow them to prepare to reopen once it is safe to do so.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to accept and approved the request by the Woodlake Valley Chamber of Commerce to waive City utility fees from July 1, 2020 to December 31, 2020.

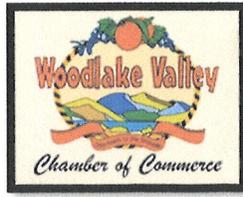
The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on July 13, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk



Woodlake Valley Chamber of Commerce
140 N. Magnolia St.
P. O. Box 550
Woodlake, Ca. 93286
559-564-3559

City of Woodlake
350 N. Valencia Blvd.
Woodlake, Ca, 93286

June 12, 2020

Dear City of Woodlake,

First we want to express our thanks and appreciation for all your efforts to keep going and continue to serve Woodlake during this time of health crisis.

As many businesses are facing financial hardship because of Covid-19, so are the Chamber of Commerce and the Woodlake Museum. As you know, most businesses have been ordered to close along with our town's Museum. Our existence depends upon the Chamber's membership and the Museum's fees which is our only funding.

Is there any way the City could help us with some financial relief? It would be much appreciated! We have continued paying the bill while the Museum has been closed March through June. During this time, we struggle as no money is coming in. All our funding received goes toward our utilities for the Museum. Is it possible for our city utility bill to be waived for a few months? That in itself would help tremendously in these challenging times.

The Museum is so much a part of our community that teaches and honors our town and people that have worked hard to make Woodlake flourish.

Now that some businesses are allowed to reopen, we are hoping for a positive impact. However, in reality, it will take some time to recover.

Thank you again for your time and consideration on helping us at this time in any way possible.

With much appreciation,

Marcy Miller, Secretary
Woodlake Chamber of Commerce

City of Woodlake

AGENDA ITEM V-G

July 13, 2020

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the City of Woodlake Representative to the Tulare County Regional Transit Agency Board

BACKGROUND:

The Tulare County Association of Governments was tasked by all cities in Tulare County and the County of Tulare to look at options for better implementing transit services in the County. At the time all cities and the County were running individual transit systems that did not always lend itself to regional coordination and efficiency.

DISCUSSION:

On April 20, 2020 the Tulare County Association of Governments approved a Joint Powers Agreement (JPA) for circulation to all Tulare County agencies for consideration. Agencies that agree to enter into the JPA will become part of the Tulare County Regional Transit Agency (TCRTA). The agency will focus on providing regional transit services in Tulare County.

On June 22, 2020 the City of Woodlake approved its membership into the Tulare County Regional Transit Agency. At this time the Agency is requesting that the City of Woodlake appoint a City Councilmember to sit on the TCRTA Board.

RECOMMENDATIONS:

There is no staff recommendation.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

Resolution: Approval of the City of Woodlake Representative to the Tulare County Regional Transit Agency Board

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY OF) Resolution No.
WOODLAKE REPRESENTATIVE)
TO THE TULARE COUNTY)
REGIONAL TRANSIT AGENCY BOARD)

Councilmember _____, offered the following resolution and moved its adoption. Approval of the City of Woodlake representative to the Tulare County Regional Transit Agency Board.

WHEREAS, the Tulare County Association of Governments was tasked with developing a regional transit system for Tulare County; and

WHEREAS, on April 20, 2020 the Tulare County Association of Governments approved a JPA for circulation to all Tulare County agencies for consideration; and

WHEREAS, those agencies that enter into the JPA will become part of the Tulare County Regional Transit Agency (TCRTA); and

WHEREAS, the TCRTA will focus on providing the residents of Tulare County a more regional and efficient transit service.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve Councilmember _____, to the Tulare County Regional Transit Agency Board.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on July 13, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Rudy Mendoza, Mayor

Irene Zacarias, City Clerk