

Date: July 22, 2020

Time: 5:00 p.m.

Place: ZOOM Meeting:

<https://us02web.zoom.us/j/85171278502?pwd=aFpnSWNGdEx6YldRejZkSXhrTUREUT09>

Meeting ID: 851 7127 8502

Passcode: 943348

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

- I. CALL TO ORDER & WELCOME
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Citizens' Oversight Committee on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Citizens' Oversight Committee on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes. The City conducts business in the English language only. If you need interpretative services, you will need to provide your own.

All items on the Consent Agenda are considered to be routine and non-controversial by Citizens' Oversight Committee staff and will be approved by one motion if no member of the Citizens' Oversight Committee or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

#### IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV.A)

- A. Action: Approval of Minutes of the regular meeting held on October 16, 2019  
(Pages 1-3)



V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Approval of the City of Woodlake's FY 2019/2020 Measure R Expenditures and the FY 2020/2021 Measure R Spending Plan (Pages 4-7)
- B. Action: Adoption of Resolution: Approval of the City of Woodlake's FY 2019/2020 Measure S Expenditure and the FY 2020/2021 Measure S Spending Plan (Pages 8-11)

VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Citizens' Oversight Committee
- C. Request from Citizens' Oversight Committee for Future Agenda Items

VII. ADJOURN

The next scheduled Citizens' Oversight Committee meeting will be held on date TBD, at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

Citizens' Oversight Committee:

Chief Mike Marquez

Chief Anthony Perez

Donna Fraser

Ali Mohamed

Dan Haynes

Marvin Welch

Jeff Johnson

**PRESENT:** Committee Members Marquez, Perez, Welch, Johnson & Flores

**OTHERS:** Waters, Lara & Zacarias

**ABSENT:** Marquez & Mohamed

**FLAG SALUTE**

**PUBLIC COMMENT** - None

**IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS**

Request Approval of the Consent Calendar Action Items (IV A)

- A. Action: Approval of Minutes of the regular meeting held on June 18, 2019  
**ON A MOTION BY HAYNES, SECOND BY FLORES IT WAS VOTED TO APPROVE THE CONSENT CALENDER. APPROVED UNANIMOUSLY.**

**V. ACTION/DISCUSSION ITEMS**

- A. Information: Presentation by Woodlake Pride  
Manuel Jimenez reported the following: Woodlake Pride is requesting funding of \$25,000 per year from 2019-2024. The funds will be used to develop and maintain the Woodlake Botanical Garden. This would include cost of supplies, equipment and labor in addition to other acceptable expenditures. Committee Member Perez thanked Mr. Jimenez for all his work at the garden.

Woodlake Botanical Garden and Orangewood Trail Projects

- B. Action: Adoption of Resolution: Approval of Amendment No. 1 to the City of Woodlake’s FY 2019/2020 Measure R Spending Plan  
City Administrator Lara reported the following: The current Spending Plan will be in place from July 1, 2019 to June 30, 2020. Some of the highlights of the Spending Plan are as follows:

FY 19/20

- Parks and recreation equipment for Woodlake City Park.
- Parks and recreation facilities and staffing, Community Center, soccer fields, softball/baseball fields.
- Continued funding of an officer and equipment.
- Magnolia Road Pedestrian Project.
- Orangewood Trail Project.

Amendment No. 1

- Increase in funding to the Woodlake Botanical Garden Projects from \$15,000 to 25,000. Woodlake Pride would like to expand their projects throughout the garden.
- Increase in projected revenues from \$500,000 to \$525,000.

**ON A MOTION BY PEREZ, SECOND BY HAYNES IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE AMENDMENT NO. 1 TO THE CITY OF WOODLAKE’S FY 2019/2020 MEASURE R SPENDING PLAN. APPROVED UNANIMOUSLY.**

- C. Action: Adoption of Resolution: Approval of Amendment No. 1 to the City of Woodlake’s FY 2019/2020 Measure S Spending Plan  
City Administrator Lara reported the following: The current Spending Plan will be in place from July 1, 2019 to June 30, 2020. Some of the highlights of the Initial Spending Plan are as follows:

FY 19/20

- Parks and recreation equipment for Woodlake City Park and Willow Court Park
- One Police Vehicle.

Amendment No. 1

- Increase in funding to the Woodlake Downtown Parking Lot from \$0 to \$137,000 to mitigate for increased traffic.
- Decrease in funding to the Willow Court Rehab Project from \$150,000 to \$100,000. Project will overlap two fiscal years.
- Increase in projected revenues from \$365,000 to \$450,000. The opening of the 7 Points and Premium Extracts Cannabis Facilities have increased projections.

**ON A MOTION BY HAYNES AND SECOND BY PEREZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE AMENDMENT NO. 1 THE CITY OF WOODLAKE'S FY 2019/2020 MEASURE S SPENDING PLAN. APPROVED UNANIMOUSLY.**

## VI. OTHER BUSINESS

### A. Information: Items from Staff

City Administrator Lara – Reported City Staff and WUSD will be hosting a Veterans Day Breakfast on Monday, November 11<sup>th</sup> at 9 am. The event will be held at the Woodlake Plaza. The soccer season is going great and basketball sign ups have started.

### B. Information: Items from Council

### C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION - None

## NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1 “Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code § 54957.5 (a) shall apply.”

## VIII. ADJOURN

The next scheduled Citizens’ Oversight Committee meeting TBD at 5:00 p.m. at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

Citizens 'Oversight Committee:  
Chief Mike Marquez  
Chief Anthony Perez  
Sandra Flores – Vice-Chair  
Ali Mohamed  
Jeff Johnson – Chair  
Dan Haynes  
Marvin Welch

Meeting adjourned at 5:39 PM

Submitted by,

Irene Zacarias  
Citizens' Oversight Committee Secretary

# City of Woodlake

## **AGENDA ITEM V-A**

**July 22, 2020**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Approval of the City of Woodlake's FY 2019/2020 Measure R Expenditures and the FY 2020/2021 Measure R Spending Plan

### **BACKGROUND:**

On November 7, 2017, the voters of the City of Woodlake approved Measure R, a 1 percent sales tax, to improve quality of life; parks and recreation programs; neighborhood police patrols; gang prevention programs; street maintenance; lighting and landscaping; and trails. Annually, City staff will submit, to the Citizens Oversight Committee, a draft Spending Plan for their review and recommendations. The draft Spending Plan and amendments are submitted at scheduled Committee meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them.

### **DISCUSSION:**

The current Spending Plan will be in place from July 1, 2020 to June 30, 2021. Some of the highlights of the Spending Plan are as follows:

FY 20/21

- Parks and recreation facilities and staffing, Community Center, soccer fields, softball/baseball fields.
- Continued funding of an officer and equipment.
- Antelope Road Pedestrian Project.
- Woodlake Botanical Garden Improvements.
- Land acquisition for future Parks and Recreation facilities.

### **RECOMMENDATIONS:**

Staff recommends that the Committee approve the City of Woodlake FY 2019/2020 Measure R Expenditures and the FY 2020/2021 Measure R Spending Plan. The expenditures and budget allow for a balanced budget.

**FISCAL IMPACT:**

The Spending Plan as presented is a balanced budget for Measure R. All expenditures are covered by revenues and reserves.

**ATTACHMENTS:**

1. Resolution: Approval of the City of Woodlake's FY 2019/2020 Measure R Expenditures and the FY 2020/2021 Measure R Spending Plan
2. Attachment No. 1 – FY 2019/2020 Measure R Expenditures and FY 2020/2021 City of Woodlake Measure R Spending Plan

BEFORE THE CITIZENS OVERSIGHT COMMITTEE  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY OF	)	Resolution No.
WOODLAKE’S FY 2019/2020 MEASURE	)	
R EXPENDITURES AND FY 2020/2021	)	
MEASURE R SPENDING PLAN	)	

Committee member \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the City of Woodlake’s FY 2019/2020 Measure R expenditures and the FY 2020/2021 Measure R Spending Plan.

WHEREAS, City staff submitted, to the Citizens’ Oversight Committee the FY 2019/2020 Measure R expenditures;

WHEREAS, City staff submitted, to the Citizens’ Oversight Committee the annual Measure R Spending Plan;

WHEREAS, the Spending Plan was submitted at a scheduled Citizens’ Oversight Committee meeting, which was open to the public; and

WHEREAS, the Spending Plan will periodically be amended to reflect changes in expenditures or revenues.

NOW, THEREFORE, THE CITY OF WOODLAKE CITIZENS’ OVESIGHT COMMITTEE DOES RESOLVE to approve the City of Woodlake’s FY 2019/2020 expenditures and the FY 2020/2021 Spending Plan.

The foregoing resolution was adopted upon a motion of Committee member \_\_\_\_\_, and seconded by Committee member \_\_\_\_\_, and carried by the following vote at the City of Woodlake Oversight’s Committee meeting held on July 17, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Jeff Johnson, Chair

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

## City of Woodlake Measure R Budget

	Revenues	Parks, Recreation and Facilities	Public Safety	Streets and Roads	Lighting, Landscaping and Trails	Total Expenditures	Balance		
<b>FY 17/18</b>	\$21,955	Alsumuri Park Valencia Heights Park Parks and Recreation Staff Time	\$50,000 \$50,846 \$15						
<b>Subtotals</b>	<b>\$21,955</b>		<b>\$100,861</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$78,906</b>		
<b>FY 18/19</b>	\$634,230	Parks and Rec Program Staffing, Admin  Parks and Rec Youth Programs Baseball, Softball,Soccer, Basketball, etc..  Parks and Rec Facility and Equipment Community Center Soccer, Softball/Baseball Fields	\$23,602  \$33,685  \$247,691	1 Police Officer and equipment  1 Police Vehicle	\$55,628  \$58,617				
<b>Subtotals</b>	<b>\$634,230</b>		<b>\$304,978</b>	<b>\$114,245</b>	<b>\$0</b>	<b>\$0</b>	<b>\$136,100</b>		
<b>FY 19/20</b>	\$679,072	Parks and Rec Program Staffing  Parks and Rec Youth Programs Baseball, Softball,Soccer, Basketball, etc..  Castle Rock Park RR, Dugouts, Infield Conditioner  Castle Rock Development Arbors and Equipment	\$21,920  \$15,406  \$136,987  \$15,897	1 Police Officer and equipment	\$81,442	Magnolia Road Pedestrian Project	\$92,418	Woodlake Pride Woodlake Botanical Garden  Orangewood Dr Trail Extension	\$24,644  \$5,249
<b>Subtotals</b>	<b>\$679,072</b>		<b>\$190,210</b>	<b>\$81,442</b>	<b>\$92,418</b>	<b>\$29,893</b>	<b>\$393,963</b>	<b>\$421,209</b>	
<b>FY 20/21</b>	\$550,000	Parks and Rec Program Staffing  Parks and Rec Youth Programs Baseball, Softball,Soccer, Basketball, etc..  Parks/Rec Facility/Land	\$22,578  \$25,000  \$425,000	1 Police Officer and equipment	\$83,886	Antelope Street Pedestrian and Road Project	\$225,000	Woodlake Pride Woodlake Botanical Garden  Garden and Trail Project Repave Botanical Garden Trail	\$25,000  \$50,000
<b>Subtotals</b>	<b>\$550,000</b>		<b>\$472,578</b>	<b>\$83,886</b>	<b>\$225,000</b>	<b>\$75,000</b>	<b>\$856,463</b>	<b>\$114,746</b>	

# City of Woodlake

## **AGENDA ITEM V-B**

**July 22, 2020**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Approval of the City of Woodlake's FY 2019/2020 Measure S Expenditures and the FY 2020/2021 Measure S Spending Plan

### **BACKGROUND:**

On November 7, 2017, the voters of the City of Woodlake approved Measure S, a cannabis tax, to improve quality of life; parks and recreation programs; neighborhood police patrols; gang prevention programs; street maintenance; lighting and landscaping; and trails. Annually, City staff will submit, to the Citizens Oversight Committee, a draft Spending Plan for their review and recommendations. The draft Spending Plan and amendments are submitted at scheduled Committee meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them.

### **DISCUSSION:**

The current Spending Plan will be in place from July 1, 2020 to June 30, 2021. Some of the highlights of the Initial Spending Plan are as follows:

FY 20/21

- Parks and recreation equipment for Woodlake City Park and Willow Court Park
- One Police Vehicle.
- Parks and Recreation land investment for future sports park.

### **RECOMMENDATIONS:**

Staff recommends that the Committee approve the City of Woodlake FY 2019/2020 Measure S Expenditures and the FY 2020/2021 Measure S Spending Plan. The expenditures and budget allow for a balanced budget.

**FISCAL IMPACT:**

The Spending Plan as presented, is a balanced budget for Measure S. All expenditures are covered by revenues and reserves.

**ATTACHMENTS:**

1. Resolution: Approval of the City of Woodlake's FY 2019/2020 Measure S Expenditures and the FY 2020/2021 Measure S Spending Plan
2. Attachment No. 1 - FY 2019/2020 Measure S Expenditures and FY 2020/2021 City of Woodlake Measure S Spending Plan

BEFORE THE CITIZENS OVERSIGHT COMMITTEE  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY OF	)	Resolution No.
WOODLAKE’S FY 2019/2020 MEASURE	)	
S EXPENDITURES AND FY 2020/2021	)	
MEASURE S SPENDING PLAN	)	

Committee member \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the City of Woodlake’s FY 2019/2020 Measure S expenditures and the FY 2020/2021 Measure S Spending Plan.

WHEREAS, City staff submitted, to the Citizens’ Oversight Committee the FY 2019/2020 Measure S expenditures;

WHEREAS, City staff submitted, to the Citizens’ Oversight Committee the annual Measure S Spending Plan;

WHEREAS, the Spending Plan was submitted at a scheduled Citizens’ Oversight Committee meeting, which was open to the public; and

WHEREAS, the Spending Plan will periodically be amended to reflect changes in expenditures or revenues.

NOW, THEREFORE, THE CITY OF WOODLAKE CITIZENS’ OVESIGHT COMMITTEE DOES RESOLVE to approve the City of Woodlake’s FY 2019/2020 expenditures and the FY 2020/2021 Spending Plan.

The foregoing resolution was adopted upon a motion of Committee member \_\_\_\_\_, and seconded by Committee member \_\_\_\_\_, and carried by the following vote at the City of Woodlake Oversight’s Committee meeting held on July 17, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Jeff Johnson, Chair

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

## City of Woodlake Measure S Budget

	001.0301.000.044 Revenues	001.0407.060.029 Parks, Recreation and Facilities	Public Safety	Streets and Roads	Lighting, Landscaping and Trails	Balance
<b>FY 17/18</b>	\$20,624.39	Alsumuri Park Playground Equipment \$22,817.73 Valencia Heights Park Playground Equipment \$22,817.73				
<b>Subtotals</b>	<b>\$20,624.39</b>	<b>\$45,635.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$25,011.06</b>
<b>FY 18/19</b>	\$429,692.09	Deposit Slips \$60.75 Alsumuri Park Playground Equipment \$4,857.93 Community Center Equipment \$352,554.83 Alsumuri Park Arbor \$2,421.70	Giant Chevrolet (Tahoe) \$26,000.00 Positive Promotions(balls) \$361.06			
<b>Subtotals</b>	<b>\$429,692.09</b>	<b>\$359,895.21</b>	<b>\$26,361.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,424.76</b>
<b>FY 19/20</b>	\$578,308.74		Community Outreach and Inspections \$4,475 Police Vehicle \$40,300	Downtown Parking Lot \$160,836.00 Antelope/Magnolia Streets \$127,038.58		
<b>Subtotals</b>	<b>\$578,308.74</b>	<b>\$0.00</b>	<b>\$44,775.01</b>	<b>\$287,874.58</b>	<b>\$0.00</b>	<b>\$264,083.91</b>
<b>FY 20/21</b>	\$385,000.00	Woodlake City Park Rehab Project Arbors, Restrooms and Equipment \$150,000 Willow Court Rehab Project Arbors, Restrooms and Equipment \$135,000 Parks/Rec Facility/Land \$250,000	Police Vehicle \$65,000.00			
<b>Subtotals</b>	<b>\$385,000.00</b>	<b>\$535,000.00</b>	<b>\$65,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$49,083.91</b>