

ZOOM: Councilmembers Mendoza, Councilmember Martinez, Council Member Valero, Waters, Zacarias & Emmanuel Llamas

PHONE IN: Councilmember Ortiz

ABSENT:

FLAG SALUTE

PUBLIC COMMENT

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-M)

- A. Action: Approval of Minutes of the regular meeting held on April 13, 2020
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Approval of the March 2020 Monthly Report of Investments
- D. Action: Adoption of Resolution: Approval of the April 2020 Monthly Report of Investments
- E. Action: Adoption of Resolution: Requesting and Consenting to Consolidation of Elections; and Setting Specifications of Election Order
- F. Action: Adoption of Resolution: Request for Tulare County Board of Supervisors Permit the County Registrar of Voters to Render Specified Services to the City
- G. Action: Adoption of Resolution: Reappoint Johnny Varela, Chuck Mann and Xavier Bocanegra to the Planning Commission Board
- H. Action: Adoption of Resolution: Authorize the City Administrator to File the Regional Surface Transportation (RSTP) Exchange Program Fund Claim for fiscal Year 2019-2020 on Behalf of the City of Woodlake and Allow the City Administrator to Sign Necessary Documentation
- I. Action: Adoption of Resolution: Approve the Purchase and Sale Agreement for the Property with APN No. 060-170-108
- J. Action: Adoption of Resolution: Approve the Lease Agreement Between VN Enterprises, Inc. and the City of Woodlake
- K. Action: Adoption of Proclamation: Proclamation from the City of Woodlake Proclaiming the Week of May 17-23, 2020 as National Public Works Week
- L. Action: Adoption of Proclamation: Proclamation from the City of Woodlake, Proclaiming May 2020 as Mental Health Awareness Month
- M. Action: Adoption of Resolution: Authorize the City Administrator to Sign Program Supplement Agreement for Project 5284(015) and Authorize Staff to Issue a Request for Proposals

ON A MOTION BY MARTINEZ, SECOND BY ORTIZ IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Appointment of Emmanuel Llamas to Serve on the City of Woodlake City Council from May 26, through December 31, 2020
City Administrator Lara reported the following: Councilman Gregorio Gonzalez Jr. was elected to the Woodlake City Council by virtue of the general election and subsequently qualified and entered office. Councilman Greg Gonzalez Jr. has been

absent from Woodlake City Council meetings on February 10, 2020, February 24, 2020, March 9, 2020 and March 23, 2020 and these absences violate a council member's responsibilities pursuant to California Government Code section 36513(a). His said absences have created a vacancy on the City Council.

At the April 13, 2020, meeting the Woodlake City Council instructed staff to immediately begin the recruitment for the vacant Council position. The vacancy was published on social media, the local newspaper and the City's website. All potential applicants were given until May 15, 2020 to submit their application and resume if interested in the vacancy. At the same meeting, Council appointed an Ad Hoc Advisory Committee, comprised of Mayor Mendoza and Councilmember Martinez, to recommend a candidate to replace Gregorio Gonzalez Jr. All applications were submitted to the Ad Hoc Advisory Committee for their review and they interviewed the following four applicants; Lucy Cardenas, Jonathan Dennis, Emmanuel Llamas and Benjamin Reynoso.

After review of applications, resumes and interviews the Ad Hoc Advisory Committee recommended Emmanuel Llamas to be appointed to the Woodlake City Council to serve out the remainder of the term related to the current vacancy. The Committee believes that Mr. Llamas experience, knowledge and commitment to making Woodlake a better community makes him a great candidate for the available position. Council thanks all those that applied as they are all viable candidates that have a passion for the community.

ON A MOTION BY ORTIZ, SECOND BY VALERO IT WAS VOTED TO ADOPT THE RESOLUTION AND APPOINT EMMANUEL LLAMAS TO THE WOODLAKE CITY COUNCIL. APPROVED UNANIMOUSLY.

B. Information: Update on COVID-19 in Woodlake

Community Services Director reported the following: On January 31, 2020, the United States Department of Public Health and Human Services declared a public emergency for COVID-19 beginning on January 27, 2020 and on March 4, 2020, Governor Gavin Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID-19 in the State.

On March 19, 2020, an Executive Order and Public Health Order directed all Californians to stay home except to go to an essential job or to shop for essential needs.

On May 4, 2020, an Executive Order informed local health jurisdictions and industry sectors that they may gradually reopen under new modifications and guidance provided by the state per the May 7, 2020 Public Health Order.

As part of the Governor's and California Department of Public Health's reopening strategy a "Resilience Roadmap" was created, which sets forth the criteria by which a county may begin to reopen. The Roadmap has four "Stages" and as certain criteria are met, Counties can progress through each stage, which would allow for fewer restrictions on businesses.

Based on the criteria in the Roadmap, Tulare County is currently in Stage 1, which was the most restrictive. However, on May 19th, the Tulare County Board of Supervisors voted to advance through Stage 3 of the Roadmap, which allows most businesses to reopen with some restrictions. The City is currently operating under State orders.

C. Action: Adoption of Resolution: Approval of Mitigated Negative Declaration for the Woodlake Stormwater Basin Project - **PUBLIC HEARING**

Community Services Director Waters reported the following: The City of Woodlake intends to construct and operate a 17-acre (800 by 1000-foot) stormwater retention basin on a 38-acre site in south Woodlake. The Project is a portion of what the City of Woodlake Stormwater Master Plan (March 2010) has recommended for the phased improvements to the City's existing storm drain system.

The Project at full build-out will consist of a stormwater retention basin, which is approximately 800 feet wide and 1,000 feet long, with the highest elevation being 436 feet above mean sea level in the northeast corner. The dirt excavated from the basin area will be spread over the adjacent areas to the west and northwest of the basin site.

The stormwater retention basin will receive stormwater runoff from three sources; from the Bravo Lake/ Wutchumna Ditch, from South Valencia Boulevard and from the existing Industrial Ditch.

The size of the stormwater retention basin has been determined and sized based on approximated runoff for a 10-day storm event with a 25-year storm frequency. In the event that a storm is encountered that exceeds the predicted allowable runoff accumulation, the excess stormwater will overflow into the existing ditch that feeds Little Bravo Lake, south of the new basin site. The maximum water height level is set at 421 feet, just below the elevation of the pipelines feeding into the basin.

The substrate at the bottom of the retention pond will be designed to allow water percolation into the ground.

PUBLIC HEARING OPEN 6:50 PM

PUBLIC HEARING CLOSE 6:50 PM

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE MITIGATED DECLARATION FOR THE WOODLAKE STORMWATER BASIN PROJECT. APPROVED UNANIMOUSLY.

D. Action: Adoption of Resolution:

1. Certify the Final Environmental Impact Report (EIR) for the Recommended Project of the Concord Center Industrial Project (Project)
2. Approve the Project in the Final EIR
3. Approve and adopt the Mitigation Monitoring and Reporting Plan (MMRP) for the Project

Community Services Director Waters reported the following: The applicant is proposing to subdivide an industrial property into smaller industrial lots. Attached with this item is the Final EIR which includes a site plan that shows the location of the improvements and the lots.

The Draft EIR was properly noticed and circulated for public review and comment for 45 days, from January 1, 2020 through February 14, 2020. The Notice of Availability was published in the Sun Gazette on January 1, 2020. The Draft EIR and Appendices were sent to the State Clearinghouse for distribution and notices were mailed to local agencies and other interested individuals. The City received comments on the Draft EIR from Caltrans and CDFG (CalCannabis). As part of the Final EIR process, the City was required to address comments made related to the EIR. These comments and responses that make up the Final EIR, in combination with the Draft EIR constitute the EIR that will be considered for certification by the City Council.

The Final EIR has been prepared in accordance with the California Environmental Quality Act and the City is recommending the certification of the Final EIR and the adoption of a Mitigation Monitoring Reporting Program, which outlines the mitigations requirements associated with the project.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND CERTIFY THE FINAL EIR, APPROVE THE PROJECT IN THE FINAL EIR AND APPROVE AND ADOPT THE MMRP. APPROVED UNANIMOUSLY.

E. Action: Adoption of Resolution:

1. Certify the Final Environmental Impact Report (EIR) for the Recommended Project of the 7 Points Industrial Complex Project (Project)
2. Approve the Project in the Final EIR

3. Approve and adopt the Mitigation Monitoring and Reporting Plan (MMRP) for the Project

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- F. Action: Adoption of Resolution: Approval of Vehicle Circulation Restrictions Within City Limits Related to the City of Woodlake North Valencia Extension ADA Project

City Administrator Lara reported the following: The City of Woodlake is currently undergoing an enhancement of its downtown commercial district and adjacent residential areas. As part of the enhancements of the North Valencia Extension ADA Project, curb, gutters and sidewalks will be added from Sierra Ave. to Sequoia Ave. The purpose of these improvements is to provide for a walkable downtown with safe and enticing residential areas that promote pedestrian traffic.

The improvements will result in the narrowing of the turning radius for traffic turning on some streets. In order to protect the health and safety of the City of Woodlake and its citizens, it is being recommended that the following travel restrictions be approved, and that proper signage is posted.

1. The City prohibits vehicles over forty feet long, from traveling either north or south bound on Valencia Boulevard from turning either left or right onto Sierra Avenue.

ON A MOTION BY MARTINEZ, SECOND BY VALERO IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE VEHICLE CIRCULATION RESTRICTIONS WITHIN CITY LIMITS RELATED TO THE CITY OF WOODLAKE NORTH VALENCIA EXTENSION ADA PROJECT. APPROVED UNANIMOUSLY.

- G. Information: Presentation and Planning Session for the City of Woodlake's Fiscal Year 2020/2021 Budget

City Administrator Lara reported the following: Annually, City staff submits to the City Council a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them for the upcoming fiscal year. Time is also dedicated to looking at the future needs of the City and preparing for projects that may be needed down the road. The current budget will be in place from July 1, 2020 to June 30, 2020

The City of Woodlake, like many other governmental agencies, has needed to adapt to current economic conditions and revenue streams. The City has taken a conservative approach during its budget process, while keeping in mind the wellbeing of its citizens and its employees.

For Fiscal Year 2020/2021 City staff is presenting a DRAFT balanced budget that allows for adequate services to be provided for its citizens. Some of the major highlights will be the continued expansion of Parks and Recreation, the construction of the North Valencia Extension project and the continued development of the Industrial Park.

As part of the Fiscal Year 2020/2021 Budget, no new positions will be added. The City will have thirty-two full time employees and the departments will be staffed as follows:

1. City Administration and Clerical – 7
(City Administrator, City Clerk, Community Services Director, Accountant, Planner 1, Clerk(2))
2. Police Department – 14
(Chief, Lieutenant, Sergeant(2), Officers(9), Clerk)
3. Public Works – 11
(Supervisor, Chief Waste Water, Chief Water, Waste Water II(1), Building Inspector, Mechanic, Maintenance Worker(4), Bus Driver)

VI. OTHER BUSINESS

A. Information: Items from Staff

Chief of Police Marquez – Reported the citizens of Woodlake all did well on Easter Sunday regarding the Social Distancing order. There were no incidents to report.

B. Information from Council

Councilmember Valero – Asked if City Hall would be available as a cooling center, City Administrator Lara stated yes. Councilmember Valero also stated downtown looks very nice with the flags displayed.

Councilmember Martinez – Stated the flags on Naranjo St, look very nice.

Councilmember Martinez requested to have someone from Council serve as a representative on the Chamber of Commerce.

Councilmember Llamas – Reported he was happy to be appointed to Council.

BOS Valero – Reported United Way, Proteus and CSet have resources available for those struggling to pay rent and utilities due to COVID-19.

Mayor Mendoza – Reported he is happy to serve as the representative for the new JPA committee.

C. Information from Public

VII. CLOSED SESSION

1. **PERSONNEL** (Government Code § 54957(b)). It is the intention of this governing body to meet in closed-session to:

- Consider the discipline, dismissal or release of a public employee.
- Hear complaints or charges against a public employee.
- Consider public employee appointment/employment for the position of:

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- Consider public employee performance evaluation for the position of:
City Administrator

**MEETING MOVED TO CLOSED SESSION AT 8:01 PM
MEETING RECONVENED AT 8:21 PM**

Mayor Mendoza reported no action was taken and there was nothing to report.

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code§ 54957.5 (a) shall apply.”

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, June 22, 2020 at 6:30 p.m. at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Jose L. Martinez – Councilmember

Emmanuel Llamas - Councilmember

William Valero – Councilmember

Meeting adjourned at 8:21 PM

Submitted by,

Irene Zacarias

City Clerk