

PRESENT: Councilmembers Ortiz, Gonzalez & Martinez

OTHERS: Lara, Waters, Brownson & Zacarias

ABSENT: Mendoza

FLAG SALUTE

PUBLIC COMMENT

Brian Thoburn, Tulare CA – Mr. Thoburn is a representative of SCE. Mr. Thoburn reported the following is being done to reduce the risk during the wildfire season:

- Install insulated wire
- Install composite poles
- Install remote control/and or automated equipment
- Inspect overhead lines and equipment
- Install weather stations

Vice-Mayor Ortiz asked if the public has been informed of this new information. Mr. Thoburn stated customers have been notified by mail. Also, SCE is posting information on Facebook Twitter.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-C)

- A. Action: Approval of Minutes of the regular meeting held on August 12, 2019
- B. Action: Approval of Warrants
- C. Action: Amend the City of Woodlake’s Fiscal Year 2017-2018 Appropriations Limit

ON A MOTION BY GONZALEZ, SECOND BY MARTINEZ IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Information: Recognition for 5 Years of Service for the City of Woodlake – Jason Waters and Rhyanne Hettick
City Clerk Zacarias recognized Rhyanne Hettick, Police Department Clerk and Jason Waters, Community Services Director for 5 Years of Employment with the City of Woodlake.
- B. Action: Adoption of Resolution: Approval to Accept Resignation of Council Member Louie Lopez and Appoint New Council Member
City Clerk Zacarias reported the following: On August 19, 2019, Councilmember Louie Lopez submitted his letter of resignation as a Woodlake City Council Member to City Administrator Ramon Lara. Councilmember Louie Lopez’s term was to expire December 2022. By direction from the City Council, City Staff may accept applications to appoint a new Council Member to complete the remainder of the term.
ON A MOTION BY MARTINEZ, SECOND BY GONZALEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND ACCEPT RESIGNATION OF COUNCIL MEMBER LOUIE LOPEZ AND APPOINT NEW COUNCIL MEMBER. APPROVED UNANIMOUSLY.
- C. Action: Adoption of Resolution: Receive Public Comments on the Update of the Woodlake Housing Element (2019-2023) – **PUBLIC COMMENT**

Community Services Director Waters reported the following: The Housing Element is one of the seven General Plan Elements mandated by the state of California, as required in Sections 65580 to 65589.8 of the Government Code. Updates are technical and administrative in nature, and do not result in fundamental alterations. State law requires that the Housing Element consist of and “identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, and scheduled programs for the preservation, improvement, and development of housing.” The State of California Requires that each General Plan contain certain elements, including a Housing Elements which identifies opportunities for housing within the City. The Housing Element must also include an analysis of existing and projected housing needs, goals, policies and objectives related to housing development. The City is preparing their Housing Element for 2019-2023 and will submit the draft plan to HCD this fall.

PUBLIC COMMENT OPENED: 6:44 PM

PUBLIC COMMENT CLOSED 6:44 PM

ON A MOTION BY MARTINEZ, SECOND BY GONZALEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND RECEIVE PUBLIC COMMENTS ON THE UPDATE OF THE WOODLAKE HOUSING ELEMENT. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Authorizing the Application for, and Receipt of SB 2 Planning Grants Program Funds

Community Services Director Waters reported the following: The State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) for its Planning Grants Program (PGP). The PGP program is intended for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production. As part of SB 2 cities may request grant funding for planning programs that improve housing availability. The City would like to request \$160,000 from HCD to update the City’s Municipal Code, Zoning Ordinances and Engineering Design and Improvement Standards to streamline housing development process. As part of the application process, City Council must authorize staff to apply for and receive the PGP funds.

ON A MOTION BY MARTINEZ, SECOND BY GONZALEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND AUTHORIZE THE APPLICATION FOR, RECEIPT OF SB 2 PLANNING GRANTS PROGRAM FUNDS. APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Rescind Measure R Supplemental Agreement with the Tulare County Transportation Authority for the City of Woodlake West Naranjo Blvd. Street Improvements Project

City Administrator Lara reported the following: The City of Woodlake West Naranjo Street Improvements Project was to construct curb, gutters, ramps, sidewalks, street lights and storm drain improvements on West Naranjo Blvd. from Palm St. west to Acacia St. The corridor lacks the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe. The City planned to initiate the preliminary engineering, environmental and right-of-way process on the West Naranjo Street Improvements Project. The City would have covered the expenditures associated with these services with Measure R funds. The estimated cost for those services is one hundred and eighty thousand five hundred dollars (\$180,500). Unfortunately, the project did not score well through the ATP process and the City was not able to identify a funding source for construction. At this time the City would like to rescind the Measure R Supplemental so that the funding can be allocated to another project.

ON A MOTION BY GONZALEZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND RESCIND MEASURE R SUPPLEMENTAL AGREEMENT WITH THE TULARE COUNTY TRANSPORTATION AUTHORITY. APPROVED UNANIMOUSLY.

- F. Action: Adoption of Resolution: Enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority for the City of Woodlake Sierra Ave. and Castle Rock St. Roundabout Project

City Administrator Lara reported the following: The City of Woodlake Sierra and Castlerock Roundabout will construct a roundabout, curb, gutters, ramps, sidewalks, street lights and storm drain improvements at the intersection of Sierra Ave. and Castle Rock St. The intersection has become congested with the increase in school traffic, park and recreation traffic and residential development. A roundabout at the intersection would alleviate the congestion and make it pedestrian and bicycle safe. The City would like to begin the preliminary engineering, environmental and right-of-way process on the project. The City will cover the expenditures associated with these services with Measure R and local street funds. The estimated cost for those services is two hundred and sixty-two thousand dollars (\$262,000). The City will put out an RFP for the project for a firm to provide preliminary engineering, environmental and right-of-way services. The City is currently working with the Tulare County Association of Governments to secure CMAQ and local street funds to construct the project.

ON A MOTION BY MARTINEZ, SECOND BY GONZALEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND ENTER INTO A MEASURE R SUPPLEMENTAL AGREEMENT WITH THE TULARE COUNTY TRANSPORTATION AUTHORITY. APPROVED UNANIMOUSLY.

- G. Action: Adoption of Resolution: Authorize Staff to Solicit Engineering Design Services for the City of Woodlake Sierra Ave. and Castle Rock St. Roundabout Project

City Administrator Lara reported the following: The City of Woodlake Sierra and Castlerock Roundabout will construct a roundabout, curb, gutters, ramps, sidewalks, street lights and storm drain improvements at the intersection of Sierra Ave. and Castle Rock St. The intersection has become congested with the increase in school traffic, park and recreation traffic and residential development. A roundabout at the intersection would alleviate the congestion and make it pedestrian and bicycle safe. The City would like to begin the preliminary engineering, environmental and right-of-way process on the project. The City will cover the expenditures associated with these services with Measure R and local streets funds. The City will put out an RFP/RFQ for the project to find a firm that will provide preliminary engineering, environmental and right-of-way services. The City is currently working with the Tulare County Association of Governments to secure CMAQ and local funds to construct the project.

ON A MOTION BY ORTIZ, SECOND BY GONZALEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND AUTHORIZE STAFF TO SOLICITE ENGINEERING DESIGN SERVICES FOR THE CITY OF WOODLAKE SIERRA AVE. AND CASTLE ROCK ST. ROUNDABOUT PROJECT.

VI. OTHER BUSINESS

A. Information: Items from Staff

Community Services Director Waters – Reported the GSA has been in discussion regarding water allocation and they will be releasing their plans and reports on Monday so there will be more information to report at the next council meeting.

City Administrator Lara – Reported Phase 2 of the recharge project is grant funded and will begin soon. We will also be receiving a CMAQ grant in the amount of 2.7 million for the roundabout at Castle Rock. Mariachifest is Sunday, September 15th at Miller Brown Park from 4 pm to 10 pm. Hope to see you all out there. Opening Day for soccer was Saturday, September 7th and it was a great success. Last year we had about 170 kids in the program and this year we have about 300 so the numbers are growing. We will need to look into more fields for next year to allow for the program to continue to grow.

B. Information from Council

Councilmember Martinez – Reported the soccer program looks great.

Vice-Mayor Ortiz -Reported the parks look great. Thank you.

VII. CLOSED SESSION

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code§ 54957.5 (a) shall apply.”

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, September 23, 2019 at 6:30 p.m. at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:00 PM

Submitted by,

Irene Zacarias

City Clerk