

PRESENT: Councilmembers Mendoza, Lopez & Martinez

OTHERS: Zamora, Zacarias & Griswold

ABSENT:

FLAG SALUTE

PUBLIC COMMENT - None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-E)

- A. Action: Approval of Minutes of the regular meeting held on April 8, 2019
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Approval of the Designation and Authorization of the City Administrator or Designee(s) to Act on Behalf of the City to Execute Applications, Assurances, and Agreements for the Governor’s California Office of Emergency Services
- D. Action: Approval of Proclamation: Approval of the Proclamation from the City of Woodlake Proclaiming the Week of May 19-25, 2019 as National Public Works Week
- E. Action: Approval of Proclamation: Approval of the Proclamation from the City of Woodlake Proclaiming May 2019 as Mental Health Awareness Month

ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Information: Presentation of the California Park & Recreation Society Outstanding Facility Award to the City of Woodlake by Amy Graybehl, Leisure Services Specialist, City of Porterville
Ms. Graybehl reported the following: The City of Woodlake was presented this award for the completion of the Community Center and Woodlake Plaza. The award is based on criteria such as, space for play, exercise and recreation, lifelong learning and arts. The facilities also offer spaces and places to access nature, as well as facilitating social connections. Congratulations to the City of Woodlake.
- B. Information: Presentation and Planning Session for the City of Woodlake’s Fiscal Year 2019/2020 Budget.
City Employee Rebecca Griswold presented the attached PowerPoint regarding code enforcement.
- C. Action: Adoption of Resolution: Receive Public Comments, Waive 2nd Reading and Adopt Ordinance Amending Chapter 8.16.100, Senior Lifeline Program and Amending Chapter 16.12 of the Municipal Code – **PUBLIC HEARING**
City Clerk Zacarias reported the following: The senior lifeline program is intended to provide discounted refuse services for seniors that meet certain income and household limits. The purpose of this public hearing is to give citizens an opportunity to make their comments known regarding the proposed amendments and/or additions to the ordinances listed to Chapter 8.16.100, Senior Lifeline Program of the Municipal Code.

PUBLIC HEARING OPENED: 6:50 PM

PUBLIC HEARING CLOSED: 6:50 PM

ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND ADOPT ORDINANCE AND AMEND CHAPTER 8.16.100 AND AMEND CHAPTER 16.12. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Clerk Zacarias – Reported the asphalt should be poured at AutoZone this week and is tentatively schedule for opening mid-May. South Valencia should be going thru inspections with Cal-trans next week. North Magnolia should be getting street lights this week. Castlerock Communities should start framing some homes next week. They have also pulled 13 new permits which brings them up to a total of 26.

Chief Marquez – The department is preparing for busy weeks to come with the following events; Step Up, Parade, Rodeo and graduation.

B. Information: Items from Council

Mayor Mendoza – Reminded everyone about Spring Clean Up on April 25th, 26th and 27th. Mayor would also like to schedule the study session before the end of the fiscal year.

VII. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

- Designated representatives:
 Name of employee organization: POA
 Position title(s) of unrepresented employee(s):

City Attorney Zamora reported there will be no Closed Session

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code§ 54957.5 (a) shall apply.”

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, May 13, 2018 at 6:30 p.m. at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 6:50 PM

Submitted by,

Irene Zacarias

City Clerk



CODE ENFORCEMENT UPDATE

City of Woodlake



City Code Enforcement

- City has primarily focused on the following issues:
 - *Lawn Parking*
 - *Property Storage & Abandoned Vehicles*
 - *Downtown Design Rules*
 - *Animals*
- Notice Tracking
 - *Staff assigns a notice number to each violation*
 - *Sends or posts a code violation notice letter to property,*
 - *Tracks notices on a spreadsheet with dates of notices, compliance and 10 day correction*
 - *Uses an electronic filing system for photo proof and a copy of the notification letter*
 - *form that can be easily accessed for each violation*

Noticing Process

- 1. City staff will notify the resident of their violation
 - *Violation may be posted on door/ vehicle or mailed to them*
 - *Notice grants them a certain amount of time to comply depending on the violation, typically 10 business days.*
- 2. Second notices are sent certified mail and regular mail to current resident and property owner if different
 - *Notice grants an additional 10 business days to correct issue.*
- 3. If the resident is noncompliant, the City will begin the citation process
 - *A typical citation includes an administration fine from \$75.00 to \$150.00*
 - *If the resident would like to appeal the citation, they have the option to request a hearing*

Lawn Parking

- Ordinance No. 598 prohibits lawn parking or side yard parking in residential zones
- Notifications Issued:
 - 39 in 2018
 - 34 in 2019
- Compliance:
 - 28 in 2018
 - 28 in 2019
- 1 citation issued in 2018



Residential Storage

- Ordinance No. 579 prohibits “outside placement or stockpiling of equipment, materials, vehicles, furnishings, farm equipment or related, inoperable vehicles and appliances and furnishings”
- Notifications Issued:
 - *54 in 2018*
 - *15 in 2019*
- Compliance:
 - *51 in 2018*
 - *13 in 2019*
- 2 citations issued in 2018
- If noncompliance continues with vehicles, staff starts AVA process



Abandoned Vehicles (AVA)

- Ordinance No. 472 prohibits the “accumulation and storage of abandoned, wrecked, dismantled or inoperative vehicles or parts on a private or public property”
- Notifications Issued:
 - *6 in 2018*
 - *1 in 2019*
- Compliance:
 - *4 in 2018*
 - *1 in 2019*
- 2 citations issued in 2018 resulted in Towing

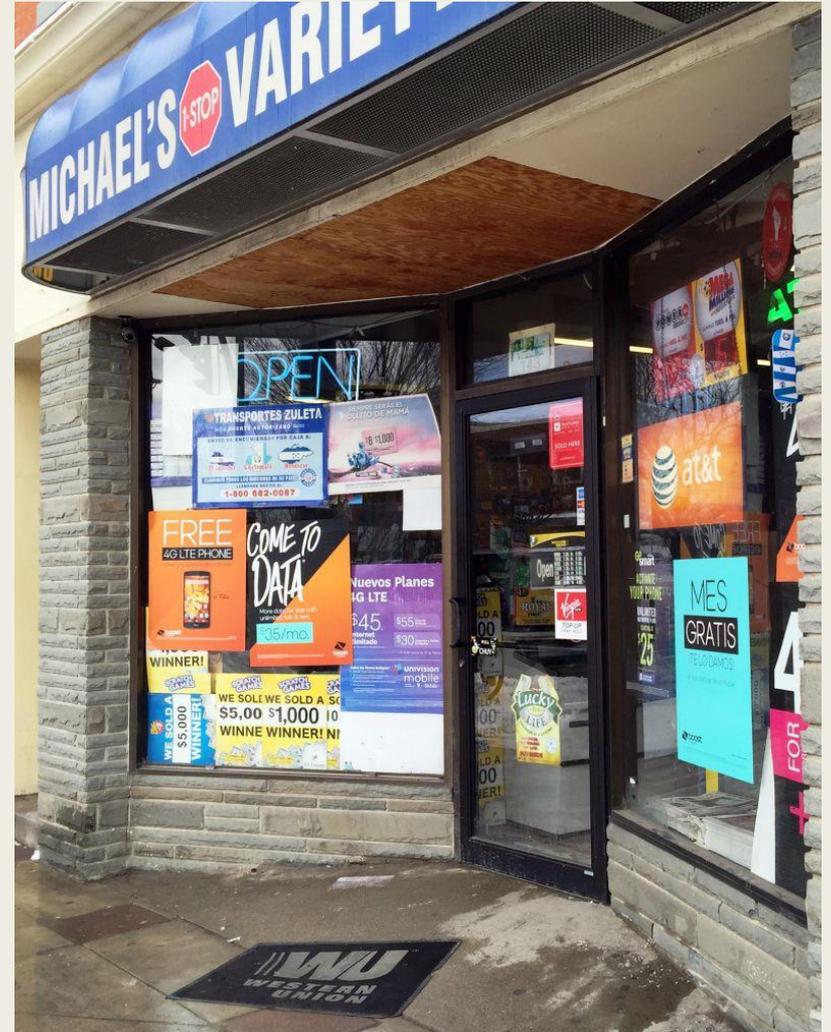


Downtown Design

- City rules regarding commercial business:
 - *Windows can only have 10% coverage*
 - *Vinyl/Cloth Banners or Pole/Feather banners can only be used for 30 days in one calendar year with proper permit*
 - *Downtown signs must obtain a permit*
 - *Signs must comply with design standards*
 - *CITY MUST APPROVE ALL SIGNS*

- Issued 11 notifications in 2018; 2 in 2019
- 9 complied before we issued a citation in 2018
- 2 extensions granted

Example of Non-Compliant Signs



Example of Compliant Signs



Downtown Design

- City has started enforcing existing design rules for commercial businesses and for street vendors in parking lots and on sidewalks.
- Issued 11 Notifications Issued:
 - *11 in 2018*
 - *2 in 2019*
- Compliance:
 - *10 in 2018*
 - *1 in 2019*
- 1 Citation in 2018

Animal Restrictions

- Ordinance No. 298 regulates animals allowed in city limits
 - *Requiring one acre or more, but not within 100 feet of a dwelling: horses, cows, sheep, goats, hogs, roosters, mules, donkeys*

 - *Requiring 25 feet minimum from dwelling: Chicken, ducks, geese, turkeys, rabbits, pigeons; no more than 24 fowls on premise*

- Ordinance No. 615 restricts number of dogs allowed per residence
 - *May not exceed four (4) dogs per residence*

Animal Violations

- Notifications Issued:
 - 20 in 2018
 - 3 in 2019
- Compliance:
 - 18 in 2018
 - 2 in 2019
- 2 citations issued in 2018
- Common violations include: roosters; more than 4 dogs; cows, sheep and pigs in residential backyards



Questions/Comments