

Date: November 20, 2018
Time: 5:00 p.m.
Place: City Council Chambers
145 N. Magnolia
Woodlake, CA 93286

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

- I. CALL TO ORDER & WELCOME
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Citizens' Advisory Committee on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Citizens' Advisory Committee on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes. The City conducts business in the English language only. If you need interpretative services, you will need to provide your own.

All items on the Consent Agenda are considered to be routine and non-controversial by Citizens' Advisory Committee staff and will be approved by one motion if no member of the Citizens' Advisory Committee or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV.A)

- A. Action: Approval of Minutes of the regular meeting held on June 19, 2018
(Pages 1-2)

V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Approval of Amendment No. 1 to the City of Woodlake's Measure R Initial Spending Plan (Pages 3-6)
- B. Action: Adoption of Resolution: Approval of the City of Woodlake's Measure S Initial Spending Plan (Pages 7-9)
- C. Information: Project Update

VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Citizens' Oversight Committee
- C. Request from Citizens' Oversight Committee for Future Agenda Items

VII. ADJOURN

The next scheduled Citizens' Oversight Committee meeting will be held on date TBD, at City Council Chambers located at 145 N. Magnolia, Woodlake, CA 93286.

Citizens' Oversight Committee:

Chief Mike Marquez

Chief Anthony Perez

Glen Billington

Ali Mohamed

Dan Haynes

Marvin Welch

Jeff Johnson

PRESENT: Committee Members Marquez, Perez, Mohamed, Welch, Billington & Hayes

OTHERS: Waters, Lara & Zacarias

ABSENT: Johnson

FLAG SALUTE

PUBLIC COMMENT - None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV A)

A. Action: Approval of Minutes of the regular meeting held on April 17, 2018
ON A MOTION BY PEREZ, SECOND BY WELCH IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

A. Information: Update Measure R

City Administrator Lara reported the following: the City should have Measure R monies to report in about a week

B. Information: Update Measure S

City Administrator Lara reported the following: Measure S monies will be reported quarterly so we should see monies from Measure S in early July. The City estimates they will collect about \$20,000 in Measure S tax monies. The surrounding businesses have commented that they have seen an increase in their sales with the opening of Valley Pure and Munchies Coffee Shop.

C. Information: Tour the Following Locations; Valley Pure, Green Smart, Valencia Heights and Alsumiri park

City Administrator Lara announced at 5:15 pm, COC board members and City staff will travel to Green Smart, Valley Pure, Valencia Heights and Alsumiri Park. Board members were impressed with all the sites they visited today.

VI. OTHER BUSINESS

A. Information: Items from Staff

B. Information: Items from Council

C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION - None

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1 “Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session

item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code§ 54957.5 (a) shall apply.”

VIII. ADJOURN

The next scheduled Citizens’ Oversight Committee meeting will be held on Tuesday, July 17, 2018 at 5:00 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

Citizens ‘Oversight Committee:

Chief Mike Marquez

Chief Anthony Perez

Glen Billington – Vice-Chair

Ali Mohamed

Jeff Johnson – Chair

Dan Haynes

Marvin Welch

Meeting adjourned at 6:00 PM

Submitted by,

Irene Zacarias

Citizens’ Oversight Committee Secretary

City of Woodlake

AGENDA ITEM V-A

November 20, 2018

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of Amendment No. 1 to the City of Woodlake's Measure R Initial Spending Plan

BACKGROUND:

On November 7, 2017, the voters of the City of Woodlake approved Measure R, a 1 percent sales tax, to improve quality of life; parks and recreation programs; neighborhood police patrols; gang prevention programs; street maintenance; lighting and landscaping; and trails. Annually, City staff will submit, to the Citizens Oversight Committee, a draft Spending Plan for their review and recommendations. The draft Spending Plan is submitted at scheduled Committee meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them.

DISCUSSION:

The current Spending Plan will be in place from July 1, 2018 to June 30, 2019. Note this Initial Spending Plan will also incorporate expenditures and revenues that began to be collected April 1, 2018. Some of the highlights of the Initial Spending Plan are as follows:

FY 17/18

- Playground equipment and arbors for Alsamuri and Valencia Heights Park.

FY 18/19

- Parks and recreation programs, equipment and staffing.
- Parks and recreation facilities, Community Center, soccer fields, softball/baseball fields.
- Addition of an officer and a vehicle.

RECOMMENDATIONS:

Staff recommends that the Committee approve the attached Amendment No.1 to the Initial Spending Plan. The Plan delivers on the commitments made in Measure R.

FISCAL IMPACT:

The amended Initial Spending Plan as presented is a balanced budget for Measure R.

ATTACHMENTS:

1. Resolution: Approval of Amendment No. 1 to the City of Woodlake's Measure R Initial Spending Plan
2. City of Woodlake Measure R Initial Spending Plan Amendment No. 1

BEFORE THE CITIZENS OVERSIGHT COMMITTEE
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

| | | |
|-----------------------|---|----------------|
| APPROVAL OF AMENDMENT |) | |
| NO. 1 TO THE CITY OF |) | Resolution No. |
| WOODLAKE MEASURE R |) | |
| INITIAL SPENDING PLAN |) | |

Councilmember _____, offered the following resolution and moved its adoption. Approval of Amendment No. 1 to the City of Woodlake Measure R Initial Spending Plan.

WHEREAS, City staff submitted, to the Citizens’ Oversight Committee, a draft Initial Spending Plan;

WHEREAS, the draft Initial Spending Plan was submitted at a scheduled Citizens’ Oversight Committee meeting, which was open to the public; and

WHEREAS, the purpose of the budgeting process is to propose necessary expenditures and the means of funding them; and

WHEREAS, the Initial Spending Plan will periodically be amended to reflect changes in expenditures or revenues.

NOW, THEREFORE, THE CITY OF WOODLAKE CITIZENS’ OVESIGHT COMMITTEE DOES RESOLVE to approve the attached Amendment No. 1 to the City of Woodlake Initial Spending Plan for FY 2018/2019.

The foregoing resolution was adopted upon a motion of Committee member _____, and seconded by Committee member _____, and carried by the following vote at the City of Woodlake Oversight’s Committee meeting held on November 20, 2018.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Jeff Johnson, Chair

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake Initial Spending Plan

Measure R
11/1/2018

| | Projected Revenue | | Parks, Recreation and Facilities | | Public Safety | | Streets and Roads | | Lighting, Landscaping and Trails | | Total Expenditures | Balance |
|------------------|-------------------|-----------------------|----------------------------------|-----------------------------------------------|-----------------------|-----------------------------------|---------------------|---------------------|----------------------------------|-------------------------------|-----------------------|---------------------|
| FY 17/18 | 6/28/2018 | \$21,955.07 | 5/28/2018 | NSP3-Alsumuri Park Inv. No. 188 | \$50,000.00 | | | | | | | |
| | | | 5/28/2018 | NSP3-Valencia Heights Park Inv No. 188 | \$50,000.00 | | | | | | | |
| | | | 6/11/2018 | Sign Time Inv. No. 66415 | \$846.30 | | | | | | | |
| Subtotals | | \$21,955.07 | | | \$100,846.30 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100,846.30 | -\$78,891.23 |
| FY 18/19 | 7/27/2018 | \$32,448.86 | 8/8/2018 | | | Giant Chevrolet - Police Vehicle | \$43,519.11 | | | | | |
| | 8/24/2018 | \$24,493.56 | 8/27/2018 | Mother Lode Concrete - Alsamuri | \$1,065.65 | | | | | | | |
| | | | 9/10/2018 | | | Lehr | \$12,586.66 | | | | | |
| | | | 9/24/2018 | Woodlake Hardware - Alsamuri | \$10.86 | | | | | | | |
| | | | 9/24/2018 | Open Yard - Goal Posts | \$13,490.00 | | | | | | | |
| | | | 9/24/2018 | Aguirre Printing - Ref Shirts | \$614.45 | | | | | | | |
| | | | 9/24/2018 | Bank of America - Balls, Equipment | \$1,160.29 | | | | | | | |
| | 9/28/2018 | \$34,359.70 | 10/08/2018 | Visalia Signs - Castlerock | \$881.20 | | | | | | | |
| | | | 10/08/2018 | Parks and Rec Staff Time | \$1,248.82 | | | | | | | |
| | | | 10/22/2018 | Bank of America - CC Equipment | \$5,187.02 | | | | | | | |
| | 10/24/2018 | \$45,506.05 | 11/6/2018 | CC Backboard, volleyball poles, flooring | \$144,037.00 | | | | | | | |
| | 11/1/2018 | \$30,000.00 | | | | | | | | | | |
| | 12/1/2018 | \$30,000.00 | | | | | | | | | | |
| | 1/1/2019 | \$30,000.00 | | | | | | | | | | |
| | 2/1/2019 | \$30,000.00 | | | | | | | | | | |
| | 3/1/2019 | \$30,000.00 | | | | | | | | | | |
| | 4/1/2019 | \$30,000.00 | | | | | | | | | | |
| | 5/1/2019 | \$30,000.00 | | | | | | | | | | |
| | 6/1/2019 | \$30,000.00 | | | | | | | | | | |
| | | | 6/1/2019 | Parks and Rec Staff Time | \$10,000.00 | | | | | | | |
| | | | 6/1/2019 | Basketball, Baseball, Soccer | \$15,000.00 | | | | | | | |
| Subtotals | | \$376,808.17 | | | \$192,695.29 | | \$56,105.77 | \$0.00 | \$0.00 | \$0.00 | \$248,801.06 | \$49,115.88 |
| FY 19/20 | | \$438,600.00 | | Parks and Rec Program Staffing | \$41,000.00 | 1 Police Officer and equipment | \$82,500.00 | Road Project | \$100,000.00 | Garden and Trail Project | \$10,000.00 | |
| | | | | Parks and Rec Youth Programs | \$25,000.00 | Safety Maintenance | \$5,000.00 | | | | | |
| | | | | Baseball, Softball, Soccer, Basketball, etc.. | | Signs, Markers, Hydrants, Cameras | | | | | | |
| | | | | Parks/Rec/PD Facility | \$175,000.00 | | | | | | | |
| Subtotals | | \$438,600.00 | | | \$241,000.00 | | \$87,500.00 | \$100,000.00 | \$10,000.00 | \$10,000.00 | \$438,500.00 | \$49,215.88 |
| FY 20/21 | | \$447,372.00 | | Parks and Rec Program Staffing | \$42,230.00 | 1 Police Officer and equipment | \$84,975.00 | Road Project | \$100,000.00 | Garden and Trail Project | \$10,000.00 | |
| | | | | Parks and Rec Youth Programs | \$25,000.00 | 1 Police Vehicle | \$72,000.00 | | | | | |
| | | | | Baseball, Softball, Soccer, Basketball, etc.. | | Safety Maintenance | \$5,000.00 | | | | | |
| | | | | Parks/Rec/PD Facility | \$100,000.00 | Signs, Markers, Hydrants, Cameras | | | | | | |
| Subtotals | | \$447,372.00 | | | \$167,230.00 | | \$161,975.00 | \$100,000.00 | \$10,000.00 | \$10,000.00 | \$439,205.00 | \$57,382.88 |
| FY 21/22 | | \$460,793.16 | | Parks and Rec Program Staffing | \$43,496.90 | 1 Police Officer and equipment | \$87,524.25 | Road Project | \$100,000.00 | | | |
| | | | | Parks and Rec Youth Programs | \$25,000.00 | Safety Maintenance | \$10,000.00 | | | | | |
| | | | | Baseball, Softball, Soccer, Basketball, etc.. | | Signs, Markers, Hydrants, Cameras | | | | | | |
| | | | | Parks/Rec/PD Facility | \$100,000.00 | | | | | | | |
| Subtotals | | \$460,793.16 | | | \$168,496.90 | | \$97,524.25 | \$100,000.00 | \$0.00 | \$0.00 | \$366,021.15 | \$152,154.89 |
| FY 22/23 | | \$474,616.95 | | Parks and Rec Program Staffing | \$44,801.81 | 1 Police Officer and equipment | \$90,149.98 | | | Garden and Trail Project | \$50,000.00 | |
| | | | | Parks and Rec Youth Programs | \$25,000.00 | 1 Police Vehicle | \$75,000.00 | | | Repave Botanical Garden Trail | | |
| | | | | Baseball, Softball, Soccer, Basketball, etc.. | | Safety Maintenance | \$10,000.00 | | | | | |
| | | | | Parks/Rec/PD Facility | \$100,000.00 | Signs, Markers, Hydrants, Cameras | | | | | | |
| Subtotals | | \$474,616.95 | | | \$169,801.81 | | \$175,149.98 | \$0.00 | \$50,000.00 | \$0.00 | \$394,951.78 | \$231,820.06 |
| Totals | | \$2,220,145.35 | | | \$1,040,070.30 | | \$578,255.00 | \$300,000.00 | \$70,000.00 | \$0.00 | \$1,887,478.99 | |

* The COC will meet as needed to review and recommend projects to the City Council.
* The City Council will approve annual expenditures through the budgeting process.

City of Woodlake

AGENDA ITEM V-B

November 20, 2018

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the City of Woodlake's Measure S Initial Spending Plan

BACKGROUND:

On November 7, 2017, the voters of the City of Woodlake approved Measure S, a cannabis tax, to improve quality of life; parks and recreation programs; neighborhood police patrols; gang prevention programs; street maintenance; lighting and landscaping; and trails. Annually, City staff will submit, to the Citizens Oversight Committee, a draft Spending Plan for their review and recommendations. The draft Spending Plan is submitted at scheduled Committee meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them.

DISCUSSION:

The current Spending Plan will be in place from July 1, 2018 to June 30, 2019. Some of the highlights of the Initial Spending Plan are as follows:

FY 18/19

- Parks and recreation programs, equipment and staffing.
- Parks and recreation facilities, Community Center, soccer fields, softball/baseball fields.
- Police Vehicle.

RECOMMENDATIONS:

Staff recommends that the Committee approve the attached draft Initial Spending Plan. The Plan delivers on the commitments made in Measure S.

FISCAL IMPACT:

The Initial Spending Plan as presented is a balanced budget for Measure S.

ATTACHMENTS:

1. Resolution: Approval of the City of Woodlake's Measure S Initial Spending Plan
2. City of Woodlake Measure S Initial Spending Plan

BEFORE THE CITIZENS OVERSIGHT COMMITTEE
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY OF)
WOODLAKE'S MEASURE S)
INITIAL SPENDING PLAN)

Resolution No.

Councilmember _____, offered the following resolution and moved its adoption. Approval of the City of Woodlake's Measure S Initial Spending Plan.

WHEREAS, City staff submitted, to the Citizens' Oversight Committee, a draft Initial Spending Plan;

WHEREAS, the draft Initial Spending Plan was submitted at a scheduled Citizens' Oversight Committee meeting, which was open to the public; and

WHEREAS, the purpose of the budgeting process is to propose necessary expenditures and the means of funding them.

NOW, THEREFORE, THE CITY OF WOODLAKE CITIZENS' OVSIGHT COMMITTEE DOES RESOLVE to approve the attached City of Woodlake's Measure S Initial Spending Plan for FY 2018/2019.

The foregoing resolution was adopted upon a motion of Committee member _____, and seconded by Committee member _____, and carried by the following vote at the City of Woodlake Oversight's Committee meeting held on November 20, 2018.

AYES:
NOES:
ABSTAIN:
ABSENT:

Jeff Johnson, Chair

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake Measure S

| 001.0301.000.044 | | 001.0407.060.029 | | Public Safety | Streets and Roads | Lighting, Landscaping and Trails | Total Expenditures | Balance |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date | Revenues | Date | Parks, Recreation and Facilities | | | | | |
| FY 17/18 | 6/7/2018 | \$20,624.39 | 5/28/2018 5/28/2018 | NSP3-Alsumuri Park Inv. No. 188 NSP3-Valencia Heights Park Inv No. 188 | | | \$22,817.73 \$22,817.73 | |
| Subtotals | \$20,624.39 | | | | \$0.00 | \$0.00 | \$45,635.45 | -\$25,011.06 |
| FY 18/19 | 7/5/2018 8/07/018 8/31/2018 09/06/2018 10/3/2018 11/6/2018 12/1/2018 1/1/2019 2/1/2019 3/1/2019 4/1/2019 5/1/2019 6/1/2019 | \$25,772.78 \$26,019.52 \$50.00 \$31,278.25 \$33,189.16 \$33,008.93 \$35,000.00 \$35,000.00 \$35,000.00 \$35,000.00 \$40,000.00 \$40,000.00 \$40,000.00 | 8/16/2018 8/31/2018 9/10/2018 9/24/2018 10/22/2018 10/30/2018 11/6/2018 | Deposit Slips Woodlake Hardware(Alsumuri Park) Bank of America - Equipment CC CC Sports Wall Padding CC Kitchen, Equipment | | Giant Chevrolet (Tahoe) Positive Promotions(balls) | \$26,000.00 \$361.06 \$4,857.93 \$2,987.15 \$38,894.00 \$304,500.00 \$0.00 \$0.00 | \$0.00 \$0.00 \$26,000.00 \$0.00 \$60.75 \$0.00 \$361.06 \$4,857.93 \$2,987.15 \$38,894.00 \$0.00 \$304,500.00 \$0.00 \$0.00 |
| Subtotals | \$409,318.64 | | | | \$26,361.06 | \$0.00 | \$377,660.89 | \$6,646.69 |