

PRESENT: Councilmembers Ortiz, Lopez & Martinez

OTHERS: Lara, Marquez, Waters, Zamora & Zacarias

ABSENT: Mendoza & Gonzalez

FLAG SALUTE

PUBLIC COMMENT

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-D)

- A. Action: Approval of Minutes of the regular meeting held on August 13, 2018
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Approval of the Memorandum of Understanding Regarding the Comprehensive, Continuing, and Cooperative Transit Planning and Programming Process Between the Tulare County Association of Governments and the City of Woodlake
- D. Action: Adoption of Resolution: Approve the Acquisition of the Property with APN No. 060-170-071-000 by the City of Woodlake General Fund from the City of Woodlake Sewer Fund

ON A MOTION BY LOPEZ SECOND BY MARTINEZ IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Information: Recognition of Ornelas (5 years) and Guy (10 years), New Employees and Officer Swear In
City Administrator Lara introduced 5 new employees, Sonia Aldana-Garcia, Extra-Help Clerk, Rebecca Griswold, Planner, Horacio Pena, Maintenance Worker, Raul Renteria, Maintenance Worker and Eliseo Cendejas, Extra-Help Parks & Recreation. He also recognized 2 employees for their dedicated service. Public Works Supervisor Adrian Ornelas has been with the City of Woodlake for 5 years and Sgt. James Guy has been with City of Woodlake, Police Department for 10 years. Chief of Police Mike Marquez introduced a new officer, DavyRay Hall. City Clerk Zacarias administered the Oath of Office.
- B. Action: Adoption of Resolution: Approve Regulatory Permits and Conditional Use Permits 18-06, 18-07 and 18-08, 7 Points – **PUBLIC HEARING**
Community Services Director Waters reported the following: the applicant is proposing to operate cannabis businesses within the City of Woodlake. All cannabis businesses require a conditional use permit from the City. The Conditional Use Permit authorizes the cannabis business to operate on a specific property.
The applicant is proposing to operate cannabis business. The subject property is located at 19535 Avenue 344, Woodlake, CA 93286 (APN: 059-110-024)
The applicant is requesting conditional use permits for the following cannabis businesses:
 - 1. Cannabis Cultivation
 - 2. Cannabis Manufacturing
 - 3. Cannabis Distribution

The applicant has requested the following regulatory permits:

1. Cannabis Cultivation
 - a. Nine (9) Cultivation Licenses
2. Cannabis Manufacturing
 - a. One (1) Manufacturing License
3. Cannabis Distribution
 - a. One (1) Distribution License

Cannabis businesses within the City of Woodlake require a Conditional Use Permit, Certificate of Occupancy, Business License, and a Regulatory Permit before beginning operations.

As part of the Conditional Use Permit, the City is requesting that the business comply with the following conditions:

1. Meet all City development and State Building Code requirements prior to beginning operations.
2. Meet all State requirements, laws, and regulations for cannabis businesses in the State of California.
3. Meet all City requirements, laws, and regulations found in the City's Municipal Code, including Section 5.48, which regulates cannabis businesses.
4. Pay all fees and taxes imposed by the City of Woodlake.
5. Failure to comply with any City or State regulations will be considered a violation of the Conditional Use Permit and Regulatory Permit and result in the revocation of the Regulatory Permit.

The Woodlake Planning Commission recommends approval of the Conditional Use Permits and Regulatory Permits.

PUBLIC COMMENT OPENED 6:44 PM

Lino Moran, 377 Holly, Woodlake – Mr. Lino asked if City staff was going to move the sign to reflect the new city limits. City Administrator stated yes.

PUBLIC COMMENT CLOSED 6:45 PM

ON A MOTION BY LOPEZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE REGULATORY PERMITS AND CONDITIONAL USE PERMITS 18-06, 18-07 AND 18-08, 7 POINTS. APPROVED UNANIMOUSLY.

- C. Action: Adoption of Resolution: Approve Conditional Use Permit 18-04, Buttonwillow – **PUBLIC HEARING**

Community Services Director Waters reported the following: the applicant is proposing to build a facility that stores and distributes agricultural chemicals within light industrial zone.

The applicant is proposing to develop a vacant lot at 396 S Acacia to store and distribute agricultural chemicals and fertilizers. A Conditional Use Permit is required for this use. This facility will be developed for the retail sale of agricultural products to local area farmers. Products to be sold will include but not limited to: herbicides, insecticides, fungicides, rodenticides and both dry and liquid fertilizers. The Woodlake facility will be open from 7am to 4pm Monday through Friday, except for major holidays. Saturday operation is seasonal and on an as needed basis. The majority of the products are delivered to the customer in trucks, rather than on-site visits. Materials will be delivered to the facility by two-ton delivery trucks or by common carrier semi-tractor/trailer. Deliveries in tractor/trailers would be expected to be two to three per week. Deliveries out of the facility might average six to eight per day.

As part of the Conditional Use Permit, the City is requesting that Buttonwillow comply with the following conditions:

1. All unpaved, drivable areas must be covered with decomposed granite or other all-weather surface.
2. Install track outs on all unpaved exits.

3. If developer chooses to use decomposed granite on drivable areas and the City determines that decomposed granite is not significant in mitigating tracking into the road system, the City will require asphalt or concrete.
4. Provide a drainage pond.
5. Provide street lighting, fencing, curb, gutter, and sidewalks.
6. The landscape shall consist of drought tolerant trees and shrubs. The irrigation system shall meet the requirements of the Model Water Efficient Landscape Ordinance (MWELO).
7. Site shall comply with Storm Water and Dust Control Regulations.
8. Submit landscaping, irrigation, civil and grading plans before any construction begins.
9. Failure to comply with any City or State regulations will be considered a violation of the Conditional Use Permit.

The Woodlake Planning Commission recommends approval of this Conditional Use Permit.

PUBLIC COMMENT OPENED 6:51 PM

SEE ATTACHED EMAIL

PUBLIC COMMENT CLOSED 6:51 PM

ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTON AND APPROVE CONDITIONAL UE PERMIT 18-04, BUTTONWILLOW. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Award the Construction of the City of Woodlake North Magnolia Street Improvements Project to the Lowest Responsible Bidder JT2, Inc.

The City of Woodlake North Magnolia Street Improvements Project will construct curb, gutters, ramps, sidewalks, street lights and storm drain improvements on North Magnolia Street from Antelope Avenue north to Lakeview Avenue. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe.

On July 23, 2018 the City Council authorized staff to put the City of Woodlake North Magnolia Street Improvements Project out to bid. The City received three bids for the project. The bids are as follows:

1. JT2, Inc	\$731,070.00
2. Avison Construction	\$833,910.00
3. American Paving	\$837,622.00

The lowest responsible bidder was JT2, Inc. The overall project is funded with Measure R and Local Street funds. The engineers estimate on the project is \$742,707.00.

Councilmember Lopez asked if Rite-Aid would lose some of their parking. City Administrator Lara stated no, the parking would be angled.

ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND AWARD THE CONSTRUCTION OF THE CITY OF WOODLAKE NORTH MAGNOLIA STREET IMPROVEMENTS TO THE LOWEST BIDDER JT2 INC. APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority for the Construction of the City of Woodlake South Valencia ADA Project

City Administrator Lara reported the following: The City of Woodlake South Valencia ADA Project will construct curb, gutters, ramps, sidewalks and storm drain improvements on South Valencia Boulevard (SR 245) from Bravo Avenue south to the Wutchumna Ditch. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe. The

project will be funded with Minor SHOPP, Measure R and Local Funds. The City has awarded the project for construction and is now prepared to begin construction. As part of the project funding the City will need to enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority in the amount of six hundred and twenty thousand dollars (\$620,000) for the use of Measure R funds. City staff recommends that Council enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority for the construction of the City of Woodlake South Valencia ADA Project. The project will increase pedestrian and bicycle safety along the corridor and funding has been secured for the project.

ON A MOTION BY LOPEZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND ENTER INTO A MEASURE SUPPLEMENTAL AGREEMENT WITH THE TCTA FOR THE CONSTRUCTION OF THE CITY OF WOODLAKE SOUTH VALENCIA ADA PROJECT. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Administrator Lara – Reported the City has received a grant for a new police vehicle and K-9. The North Valencia project is complete. The Community Center is 95% complete. The South Valencia project should begin construction next week. The Castle Rock community project has begun grading and is moving along. The opening ceremonies for soccer went great. There are 180 kids registered and everyone had a great time. Measure S has allowed the City to purchase items for the youth in our community. These items assist the police officers to interact with the youth and provide positive information. The Woodlake Lions Club will kick off the weekend with Cruise Night on Friday, from 6 pm to 10 pm. The car show will be on Saturday from 2 pm to 10 pm. The Homegrown Project will host their annual Mariachifest on Sunday at Miller Brown Park from 4 pm to 10 pm.

Chief Marquez – Reported the Police Department has 2 K-9 units, Officer Enriguez and K-9 Ranger and Officer Garcia and K-9 Lea. Both K-9's are doing great. The department is expecting a busy weekend so there will be extra patrol in town.

B. Information: Items from Council

Councilmember Ortiz – Reported she is very proud of staff. She will be conducting student representative interviews with Councilmember Martinez next week.

Councilmember Martinez – Reported the Soccer Opening Ceremonies was a great event.

Councilmember Lopez – Reported Mariachifest is Sunday at Miller Brown Park from 4 pm to 10 pm. Hope to see everyone there.

C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)** (Government Code § 54956.8). It is the intent of this governing body to meet in closed-session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:

Property Description (Specify street address, or if no street address, the parcel number or other unique reference): APN# 060-170-071

Our Negotiator: City Administrator, Ramon Lara

Parties with whom negotiating: _____

Instructions to negotiator concerning: Price Terms of payment.

City Mayor stated no action was taken and there was nothing to report.

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code§ 54957.5 (a) shall apply.”

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, October 8, 2018 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:13 PM

Submitted by,

Irene Zacarias
City Clerk