

**PRESENT:** Councilmembers Mendoza, Gonzalez, Lopez & Martinez

**OTHERS:** Lara, Marquez, Waters, Zamora & Zacarias

**ABSENT:** Ortiz

**FLAG SALUTE**

**PUBLIC COMMENT**

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-C)

- A. Action: Approval of Minutes of the regular meeting held on June 25, 2018
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Nomination and Approval of a City of Woodlake Resident to Serve on the Measure R Citizens' Oversight Committee

**ON A MOTION BY LOPEZ SECOND BY MARTINEZ IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.**

Chief Marquez introduced new hire, Police Officer Gustavo Canales. He is happy to have him join the Woodlake Police Department and appreciates all the great qualities he possesses. City Clerk Zacarias administered the oath of office. Mayor Mendoza asked that he uphold the law, maintain integrity and always make it home safely to his family each night.

V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Approval of the City Engineer's Reports for the Assessments at the Parkwood, Gentle Hills Estates, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II Landscape and Lighting Districts and Set July 23, 2018, for a Public Hearing to set the Rates for Each District  
City Administrator Lara reported the following: Annually, as part of the Landscape and Lighting Act of 1972, Council sets a public hearing date for those wishing to comment on any of the individual assessment districts in the City of Woodlake. This year that date will be set as July 24, 2017. All assessment district property owners have been notified of the public hearing date and location. Prior to any action by the City Council, the City Engineer develops an engineer's report that breaks down the costs necessary to maintain each assessment district. Reports have been developed for the following districts: Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II. The individual engineer's reports, for each assessment district, break down the costs necessary to maintain each district. The costs have not changed from the previous year. The assessment allows for maintenance of grounds and lights plus incidental costs such as administration and engineering. Districts are maintained by City staff. Most of the expenditures go towards basic maintenance. Currently, staff is continuing to revamp the sprinkler systems at some of the sites and will replant shrubs and trees as necessary in all the districts. The costs will not be increased from the previous year.

The costs for each individual property owner are as follows:

Parkwood: \$197.50

Gentle Hill Estates: \$198.40

Olive Estates: \$172.44

Castle Rock Park: \$171.00

Olive Vista: \$200.00

Castle Rock Park Phase II: \$177.50

**ON A MOTION BY GONZALEZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY ENGINEER'S REPORTS FOR THE LIGHTING AND LANDSCAING DISTRICTS. APPROVED UNANIMOUSLY.**

- B. Action: Adoption of Resolution: Approve Contract Change Orders No. 1-15 for Construction of the City of Woodlake Community Center Project and Approve City of Woodlake Budget Amendment No. 1

City Administrator Lara reported the following: At the August 21, 2017 City Council meeting, Council awarded the construction of the City of Woodlake Community Center to the lowest responsible bidder, Klassen Corporation in the amount of \$3,914,872.00. This amount is the base bid for the project and did not include additional work that the City may choose to include. The cost of any additional work was negotiated with the contractor by staff. During construction of the project fifteen change orders as seen on Attachment No. 1 have been needed for the Project. All change orders have been minimal except for Change Order No. 14 which was part of the original bid. This change order increased the budget by \$448,537.00 and it is for the addition of kitchen equipment, basketball court flooring, basketball courts, and volleyball courts. The total change orders for the project are in the amount of \$570,809.00 and will be covered by the General Fund and Measure R. The new project cost for construction is \$4,485,681.00. The project continues to stay on schedule with an estimated completion date of August 24, 2018.

**ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE CONTRACT CHANGE ORDERSNO 1-15. APPROVED UNANIMOUSLY.**

- C. Action: Adoption of Resolution: Approval of Mitigated Negative Declaration for the Alta Property Development– **Public Hearing**

Community Services Director Waters reported the following: the project applicant intends to construct and operate a 26,250-square foot cannabis cultivation and distribution facility, including: four buildings; a 4-foot sidewalk along the frontage of the facility on Acacia Street; a new drive approach with security gate on Acacia Street; a landscape screen along the frontage on Acacia Street, and perimeter security. The 1.24- acre Project site is located on APN 060-250-007 and is 0.2 miles west of SR 245. It is located at the southernmost end of S Acacia Street, between W Ropes and Deltha Avenue. The facility will employ up to 15 full time staff, will operate from 8am-5pm up to seven days a week, and is anticipating one delivery truck per day at full project build-out. To accommodate this Project, a Conditional Use Permit to operate under a Cannabis Business License (Cultivation and Distribution) is required by the City of Woodlake. A notice was circulated for the IS/MND and the City did not receive any comments. The complete Project description, location and the potential environmental effects are contained in the Mitigated Negative Declaration (MND). The MND has concluded that no significant environmental impacts will occur as a result of the Project.

PUBLIC COMMENT OPENED: 6:48 PM

PUBLIC COMMENT CLOSED 6:48 PM

**ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE MITIGATED NEGATIVE DECLARATION. MOTION PASSES 3-1, GONZALEZ OPPOSE.**

- D. Action: Adoption of Resolution: Approving the Submittal of a Grant Application to the California Department of Housing and Community Development (HCD) for 2018 Home Investment Partnership Program Funds

Community Services Director Waters reported the following: on June 5, 2018, HCD issued a Notice of Funding Availability announcing the availability of funds under the HOME program (the "NOFA"). Eligible activities include rental projects, first-time homebuyer projects, owner-occupied housing rehabilitation program activity, and first-time homebuyer assistance program activity.

Applications are due August 6, 2018. Grant awards are expected to be announced in December 2018. If funded, the City would offer assistance in the form of deferred payment loans to very-low and low-income first-time homebuyers in need of gap financing (down payment and closing cost assistance) and owner-occupants in need of housing rehabilitation (correcting safety hazards and code violations).

**ON A MOTION BY LOPEZ, SECOND BY GONZALEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE SUBMITTAL OF A GRANT APPLICATION TO THE HCD FOR 2018 HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS. APPROVED UNANIMOUSLY.**

## VI. OTHER BUSINESS

- A. Information: Items from Staff

Community Services Director Waters – Reported he attended a GSA meeting and he will have more information to share at next council meeting. They are currently discussing a plan for distribution.

City Administrator Lara – Reported the final agreement has been signed with Autozone. The playgrounds at Valencia Heights has been completed and now staff is working on the playground set at Alsumiri park. Both projects were funded by Measure R city tax funds. Work will start soon at the Castle Rock Development. On July 20<sup>th</sup>, North Valencia will be closed all day to complete construction. Work will continue on South Valencia. Community Center is still on schedule. City Administrator Lara introduced new WHS superintendent, Alfonso Gamino. Mr. Gamino stated he looks forward to working together with City staff and building a strong relationship. Mayor Mendoza welcomed Mr. Gamino and stated City staff looks forward to a great relationship.

City Clerk Zacarias – Reminded everyone there are 2 Friday SNL events left and hopes to see everyone out there.

City Attorney Zamora – Reported his family had a great time at the July 3<sup>rd</sup> Blast.

- B. Information: Items from Council

Mayor Mendoza – Reported he will be attending a LAFCO meeting next Wednesday. He also thanked City staff for the great tour last week given to COC board.

- C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION

## NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code§ 54957.5 (a) shall apply.”

### VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, July 23, 2018 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:03 PM

Submitted by,

Irene Zacarias

City Clerk