

Date: December 18, 2017 (Monday)

Time: 6:30 p.m.

Place: City Council Chambers  
350 North Valencia Blvd.  
Woodlake, CA 93286

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

I. CALL TO ORDER & WELCOME

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Council on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Council on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV A-D)

- A. Action: Approval of Minutes of the regular meeting held on December 11, 2017 (Pages 1-5)
- B. Action: Approval of Warrants (Pages 6-20)
- C. Action: Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake (Pages 21-25)
- D. Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project (Pages 26-29)

## V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2017/2018 Budget Amendment No. 2 (Pages 30-32)
- B. Action: Adoption of Resolution: Award the City of Woodlake North Valencia Project to the Lowest Responsible Bidder Agee Construction (Pages 33-36)

## VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Council Members
- C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).

Parties, case/claim no. City of Woodlake v. Garibay, Tulare County  
Case No. VCU263067

Case name unspecified because of jeopardy to settlement negotiations  
or service of process.

## NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City.

Exemptions and details in Government Code § 54957.5 (a) shall apply.”

## II. ADJOURN

The next scheduled City Council meeting will be held on Monday, January 8, 2018 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

**PRESENT:** Councilmembers Mendoza, Ortiz, Lopez, G. Gonzalez Jr. & Martinez

**OTHERS:** Lara, Marquez, Waters, Zamora, & Zacarias

**ABSENT:**

### **FLAG SALUTE**

### **PUBLIC COMMENT**

Michael Navarro, Woodlake – Mr. Navarro stated the parade was a great event but would like to see businesses with Christmas lights.

#### IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-D)

- A. Action: Approval of Minutes of the regular meeting held on November 23, 2017
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Approval of the November 2017 Monthly Report of Investments
- D. Action: Adoption of Resolution: Approve the Amendment to the Purchase and Sale Agreement with Hafeltry Development Company, LLC for the Property with APN# 060-131-016

**ON A MOTION BY ORTIZ, SECOND BY LOPEZ, IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.**

#### V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Nominate and Approve the Citizens Oversight Committee(COC) as Required Per Measure R and Measure S  
City Administrator Lara reported the following: the City of Woodlake City Council instructed staff to consider the potential of placing a local sales tax measure and a cannabis tax measure on the November 7, 2017 ballot. As part of the process, Council requested the creation of a Citizens' Advisory Committee (CAC) that would represent the community at large and give feedback to Council about potential projects, policies and procedures. As part of outreach efforts, staff engaged the public by putting a survey together with general questions about sales taxes in the City of Woodlake. The City received nearly two hundred survey responses. On November 7, 2017, Measure R (Local Sales Tax) and Measure S (Cannabis Tax) were both approved by the voters of the City of Woodlake. At the November 13, 2017, meeting Council instructed staff to request applications for the Citizens Oversight Committee (COC) as required per Measure R and Measure S. Applications were accepted until December 1, 2017.

The following applications were submitted for Councils review and approval:

- WUSD Representative (1) – Glen Billington
- Local Business Owners (1) – Ali Mohamed
- Police Representative (1) – Mike Marquez
- Fire Representative (1) – J. Anthony Perez
- Resident of the City of Woodlake (2) – Larry Arroyo, Daniel Ray Haynes, Marvin Lee Welch, Ali Mohamed

- Community Member (1) – Jeffrey Paul Johnson, Larry Arroyo, Daniel Ray Haynes, Marvin Lee Welch, Ali Mohamed

After Council’s review, the following were approved:

- WUSD Representative – Glen Billington
- Local Business Owners – Ali Mohamed
- Police Representative – Mike Marquez
- Fire Representative – J. Anthony Perez
- Resident of the City of Woodlake – Daniel Ray Haynes and Marvin Lee Welch
- Community Member – Jeffrey Paul Johnson

**ON A MOTION BY G. GONZALEZ JR., SECOND BY MARTINEZ, IT WAS VOTED TO ADOPT THE RESOLUTION AND NOMINATE AND APPROVE THE CITIZENS OVERSIGHT COMMITTEE (COC) AS REQUIRED PER MEASURE R AND MEASURE S. APPROVED UNANIMOUSLY.**

- B. Action: Adoption of Resolution: Approval of Negative Declaration for Proposed Cannabis Businesses – Rupp Cannabis - **PUBLIC HEARING**  
 City Employee Waters reported the following: The applicant is proposing to operate cannabis businesses within the City of Woodlake. All cannabis businesses require a conditional use permit from the City. The Conditional Use Permit authorizes the cannabis business to operate on a specific property. With the Conditional Use Permit the applicant must complete the CEQA process. The applicant is proposing to operate cannabis businesses on the corner of Acacia and Ropes. The subject properties consist of two parcels totaling 1.3 acres. The current property contains two industrial buildings, but additional improvements and structures will be built prior to the business beginning operations.

The applicant is requesting conditional use permits for the following cannabis businesses:

1. Cannabis Manufacturing
2. Cannabis Cultivation
3. Cannabis Distribution
4. Cannabis Nursery

Cannabis businesses within the City of Woodlake require a Conditional Use Permit, which require completing the CEQA process.

The City of Woodlake, with City Engineer QK, determined that the project required an Initial Study prior to approval. The determination of the Initial Study was that the proposed project could not have significant effect on the environment, and a negative declaration would be prepared. The impacts of the project were determined to be “No Impact” or “Less-than-Significant Impact”.

A notice was circulated for the IS/ND and the City received two comments:

1. Caltrans stated they had “no comment”.
2. The San Joaquin Valley Air Pollution Control District indicated that the applicant must comply with District Rule 9510 (Indirect Source Rule) and submit an Air Impact Assessment (AIA) prior to final approval of the project. The City will make the AIA a conditional of approval for the Conditional Use Permit. The Air District also asked that the applicant contact the District for more information regarding District regulations.

**PUBLIC HEARING OPENED 6:41 PM**  
**PUBLIC HEARING CLOSED 6:41 PM**

**ON A MOTION BY MARTINEZ, SECOND BY LOPEZ, IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE A NEGATIVE DECLARATION FOR THE PROPOSED CANNABIS BUSINESS RUPP CANNABIS. APPROVED 4-1, COUNCILMEMBER G. GONZALEZ JR. ABSTAIN.**

- C. Action: Adoption of Resolution: Approval of Negative Declaration for Proposed Cannabis Businesses – Green Smart – **Public Hearing**

City Employee Waters reported the following: The applicant is proposing to operate cannabis businesses within the City of Woodlake. All cannabis businesses require a conditional use permit from the City. The Conditional Use Permit authorizes the cannabis business to operate on a specific property. With the Conditional Use Permit, the applicant must complete the CEQA process.

The applicant is proposing to operate cannabis businesses. The subject property is located at 1099 W Ropes in a light manufacturing zone designation and 22.72 Acres.

The applicant is requesting conditional use permits for the following cannabis businesses:

5. Cannabis Manufacturing
6. Cannabis Cultivation
7. Cannabis Distribution

Cannabis businesses within the City of Woodlake require a Conditional Use Permit, which require completing the CEQA process.

The City of Woodlake, with City Engineer QK, determined that the project required an Initial Study prior to approval. The determination of the Initial Study was that the proposed project could not have significant effect on the environment, and a negative declaration would be prepared. The impacts of the project were determined to be “No Impact” or “Less-than-Significant Impact”.

A notice was circulated for the IS/ND and the City received two comments:

1. Caltrans stated they had “no comment”.
2. The San Joaquin Valley Air Pollution Control District indicated that the applicant must comply with District Rule 9510 (Indirect Source Rule) and submit an Air Impact Assessment (AIA) prior to final approval of the project. The City will make the AIA a conditional of approval for the Conditional Use Permit. The Air District also asked that the applicant contact the District for more information regarding District regulations.

**PUBLIC HEARING OPENED 6:43 PM**

**PUBLIC HEARING CLOSED 6:43 PM**

**ON A MOTION BY LOPEZ, SECOND BY MARTIENZ, IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE NEGATIVE DECLARATION FOR PROPOSED CANNABIS BUSINESSES – GREEN SMART. APPROVED 4-1. COUNCILMEMBER G. GONZALEZ ABSTAIN.**

- D. Action: Adoption of Resolution: Issue Regulatory Permits to Green Smart to Conduct Cannabis Operations Within the City of Woodlake - **Public Hearing**

City Employee Waters reported the following: City Council adopted cannabis business regulations on August 14, 2017, authorizing cannabis businesses to locate within the City of Woodlake. A Regulatory Permit is required for any cannabis business within city limits.

The applicant is proposing to operate cannabis businesses. The subject property is located at 1099 W Ropes in a light manufacturing zone designation and 22.72 Acres.

The applicant is requesting regulatory permits for the following cannabis businesses:

1. Cannabis Manufacturing
2. Cannabis Cultivation
3. Cannabis Distribution

The cannabis regulatory license authorizes companies to operate cannabis businesses within City limits once they have an approved Conditional Use Permit, Certificate of Occupancy issued by the Building Department, Woodlake Business License, and have a license from the State of California. At this time, the applicant has not completed the Conditional Use Permit process, Business License process, State licensing process, or has received a Certificate of Occupancy. Staff expects that these items will take a number of months before completed. Councilmember Martinez asked if someone other than the city building inspector would be inspecting the new businesses. City Administrator Lara stated yes, inspections would also be done by someone from the fire department, police department and city staff.

**ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND ISSUE REGULATORY PERMITS TO GREEN SMART TO CONDUCT CANNABIS OPERATIONS WITHIN THE CITY OF WOODLAKE. APPROVED 4-1. COUNCILMEMBER G. GONZALEZ JR. ABSTAIN.**

## VI. OTHER BUSINESS

### A. Information: Items from Staff

City Administrator Lara – Reported there will be a special City Council meeting on Monday, December 18<sup>th</sup> 6:30 pm. Community Center is going well. Pads should go in before Christmas and if there is no rain, construction will continue. Vice-Mayor Ortiz asked when the South Valencia sidewalk project would begin. City Administrator Lara stated between 30-45 days. The Christmas parade was a great event and over 900 gifts were given out to kids during Santa’s workshop.

Chief Marquez – Reported the K-9 officer has graduated narc academy and is now on active patrol. There was an assault incident on the 800 block of South Valencia, suspect was detained and arrested. There was a minor issue with one of the entries of the parade, a truck club. They were told to not rev their motors or create other loud noises. They did not listen so they were removed from the parade route and taken into custody.

### B. Information: Items from Council

Vice-Mayor Ortiz – Reported she was sorry she missed the parade but has heard a lot of great feedback. Also, she reminded everyone to visit the museum when you get a chance. There are a lot of great things to see. It is open Friday and Saturday from 10 am to 2 pm. Admission is \$2.

Councilmember G. Gonzalez Jr. – Reported his staff had a great time participating in the parade.

Councilmember Lopez – Reported the Christmas parade had a great turnout. He would also like to give a big thank you to Public Works Supervisor, Adrian Ornelas and Public Works Staff Joe Dorado for the awesome job

Mayor Mendoza – Reported he received positive feedback from a councilmember from another city. They stated they enjoyed the parade and the clean-up after was quick and thorough. Mayor Mendoza also attended the ground-breaking ceremony for the Valencia Heights subdivision and he was happy to see our local families being presented a home.

### C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).

Parties, case/claim no. City of Woodlake v. Garibay, Tulare County Case No. VCU263067

Case name unspecified because of jeopardy to settlement negotiations or service of process.

**MEETING MOVED TO CLOSED SESSION AT 7:05 PM**  
**MEETING RECONVENED AT 7:20 PM**

Mayor Mendoza reported no action was taken and there was nothing to report

NOTICE TO THE PUBLIC

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VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, December 18, 2017 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:47 PM

Submitted by,

Irene Zacarias  
City Clerk

**City of Woodlake  
Summary of Disbursements and Payroll  
City Council Meeting : December 18, 2017**

**PAYROLL**

11/10/2017 (City)	\$51,186.88
11/10/2017 (Fire)	\$6,054.90

<b>Gross Payroll</b>	<b>\$57,241.78</b>
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**DISBURSMENTS / WARRANTS**

12/13/2017	\$305,419.59
	\$0.00
	\$0.00

<b>Total Disbursements</b>	<b>\$871,194.76</b>
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**WIRES**

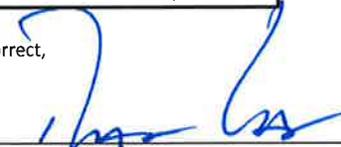
PAYROLL TAX WIRE	CITY	\$ 11,960.88
	FIRE	\$ 1,966.03

USDA - Water Loan  
USDA - Sewer Loan  
USDA - Airport Loan  
USDA - Fire Truck Loan

<b>Total Wire Amount Sent Out</b>	<b>\$</b>	<b>13,926.91</b>
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<b>Amount to be Approved</b>	<b>\$</b>	<b>942,363.45</b>
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I, Ramon Lara, certify under penalty of perjury that the above listed accounts are correct, due and payable to the best of my knowledge.

  
\_\_\_\_\_  
City Administrator, Ramon Lara

**Passed and adopted at a regular meeting of the City Council of the  
City of Woodlake on the 18th day of December 2017.  
by the following vote:**

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstain:**

\_\_\_\_\_  
Mayor, Rudy Mendoza

\_\_\_\_\_  
City Clerk, Irene Zacarias

PERIOD 1 DATING 10/22/2017-11/04/2017 CHECK DATE 11/10/2017  
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
23021	3,937.97	208	1 STUB ONLY
23022	2,048.65	210	1 STUB ONLY
23023	959.14	206	1 STUB ONLY
23024	2,544.23	212	1 STUB ONLY
23025	2,243.74	207	1 STUB ONLY
23026	1,168.66	173	1 STUB ONLY
23027	2,023.80	535	1 STUB ONLY
23028	2,002.03	568	1 STUB ONLY
23029	2,114.56	539	1 STUB ONLY
23030	1,320.71	562	1 STUB ONLY
23031	1,086.81	555	1 STUB ONLY
23032	1,630.90	561	1 STUB ONLY
23033	1,121.46	564	1 STUB ONLY
23034	1,492.17	565	1 STUB ONLY
23035	2,843.67	549	1 STUB ONLY
23036	1,493.57	566	1 STUB ONLY
23037	1,854.91	554	1 STUB ONLY
23038	1,576.72	552	1 STUB ONLY
23039	1,184.54	215	1 STUB ONLY
23040	1,420.59	134	1 STUB ONLY
23041	1,267.32	216	1 STUB ONLY
23042	993.89	205	1 STUB ONLY
23043	1,607.64	217	1 STUB ONLY
23044	1,293.90	159	1 STUB ONLY
23045	2,113.69	209	1 STUB ONLY
23046	2,390.92	211	1 STUB ONLY
23047	1,018.76	218	1 STUB ONLY
23048	1,120.53	219	1 STUB ONLY
23049	1,772.33	214	1 STUB ONLY
23050	1,539.07	188	1 STUB ONLY

PERIOD 1 DATING 10/22/2017-11/04/2017 CHECK DATE 11/10/2017  
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS			COUNTS
0.00	*EMPLOYEE CHECKS		0
0.00	*VENDOR CHECKS		0
0.00	*BANK CHECKS		0
0.00	**TOTAL NEGOTIABLE CHECKS		0
OTHER CHECKS			
0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0
0.00	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS			
51,186.88	*DIRECT DEPOSIT STUBS		30
0.00	*VENDOR DIR DEP STUBS		0

PAY INFORMATION

GROSS PAY

F E A T U R E D I S T R I B U T I O N

CITY-GROSS REPORT-PAYROLL #10-4Q FY17/18  
10/22/17-11/04/17 PAYROLL DATE: 10/09/17

RUN-11/09/2017 16:58:41

PAGE 1

PR4B0R-V14.06 Paymate

EMP #	CUR AMT	CUR HRS
215	1,879.55	82.50
214	2,980.47	103.00
535	2,596.94	87.00
568	2,639.68	104.00
159	1,754.31	87.00
539	3,173.72	85.00
188	2,245.39	80.00
562	2,062.49	82.00
555	1,416.92	80.00
561	2,278.19	86.50
209	2,695.00	80.00
564	1,803.23	80.00
208	5,699.24	80.00
173	1,742.78	80.00
565	2,039.90	87.00
549	4,384.62	80.00
566	2,039.90	87.00
554	2,212.15	80.00
210	2,882.31	80.00
211	2,792.32	80.00
206	1,488.00	80.00
218	1,317.64	85.50
216	1,628.20	88.00
205	1,197.51	61.32
219	1,362.43	87.50
217	2,154.22	98.50
552	2,312.15	80.00
134	2,088.61	80.00
212	3,328.63	80.00
207	2,736.92	80.00
	70,933.42	2,511.82
PAGE TOTALS ***		
30 EMPLOYEES		
FEATURE TOTALS *	70,933.42	2,511.82
30 EMPLOYEES		

EMPLOYEE NAME	EMP #	CUR AMT	CUR HRS
	215	84.16	2.50
	214	845.31	23.00
	535	298.40	7.00
	568	811.45	24.00
	159	203.54	7.00
	539	272.03	5.00
	562	73.64	2.00
	561	239.34	6.50
	565	236.67	7.00
	566	236.67	7.00
	218	123.18	5.50
	216	192.81	8.00
	219	167.97	7.50
	217	541.92	18.50
		4,327.09	130.50
PAGE TOTALS ***	14 EMPLOYEES		
FEATURE TOTALS *	14 EMPLOYEES	4,327.09	130.50

PERIOD 1 DATING 10/22/2017-11/04/2017 CHECK DATE 11/10/2017  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
23014	221.64	4023	1 STUB ONLY
23015	272.43	4040	1 STUB ONLY
23016	2,142.30	4018	1 STUB ONLY
23017	1,413.25	4022	1 STUB ONLY
23018	329.73	4027	1 STUB ONLY
23019	332.46	4041	1 STUB ONLY
23020	1,343.09	4035	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

6,054.90	*DIRECT DEPOSIT STUBS	7
0.00	*VENDOR DIR DEP STUBS	0

EMP #	CUR AMT	CUR HRS
4023	240.00	24.00
4040	295.00	29.50
4018	2,807.31	112.00
4022	1,657.25	120.00
4027	360.00	36.00
4041	360.00	36.00
4035	1,836.69	156.00
7 EMPLOYEES	7,556.25	513.50
PAGE TOTALS ***	7,556.25	513.50
FEATURE TOTALS *		

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF VISALIA				
000944	AMERIPRIDE UNIFORM SERVI	64589	12/15/17	383.82
000599	AUTO GLASS CENTRAL	64590	12/15/17	40.00
000334	BANK OF AMERICA	64591	12/15/17	2,038.70
000351	BSK ASSOCIATES	64592	12/15/17	1,232.48
001338	CHEM QUIP, INC.	64593	12/15/17	633.95
001688	CONDUENT ENTERPRISE SOLU	64594	12/15/17	3,199.95
001716	CWEA TCP	64595	12/15/17	180.00
001424	DAVID F. O'KEEFE COMPANY	64596	12/15/17	5,298.76
000753	DEPARTMENT OF JUSTICE	64597	12/15/17	35.00
000898	FOOTHILLS SUN-GAZETTE/TH	64598	12/15/17	300.00
000283	FRUIT GROWERS SUPPLY CO.	64599	12/15/17	844.27
001618	HAL CRUMLY INC	64600	12/15/17	480.64
001339	HAMNER JEWELL ASSOCIATES	64601	12/15/17	468.75
001343	HEALTH WISE SERVICES	64602	12/15/17	150.00
000647	JACK GRGGS, INC.	64603	12/15/17	371.29
001734	KLASSEN CORPORATION	64604	12/15/17	154,338.23
001469	LANDIA	64605	12/15/17	5,429.25
001538	MAILFINANCE	64606	12/15/17	515.53
001154	PORTERVILLE/ CITY OF	64607	12/15/17	90.00
001087	PROTECTION ONE	64608	12/15/17	54.54
000022	QUAD - KNOPF	64609	12/15/17	54,124.55
001706	SCI CONSULTING GROUP	64610	12/15/17	17,095.59
000023	SELF HELP ENTERPRISES IN	64611	12/15/17	6,882.00
000024	SOUTHERN CALIF EDISON CO	64612	12/15/17	13,978.18
001145	STANTEC CONSULTING SERVI	64613	12/15/17	2,466.20
000280	SWRCB FEES	64614	12/15/17	27,021.20
001599	TAYLOR GROUP ARCHITECTS	64615	12/15/17	6,375.00
001727	TRANSUNION RISK AND ALTE	64616	12/15/17	25.00
000032	TULARE CO ENVIRONMENTAL	64617	12/15/17	930.00
000820	TULARE COUNTY CHIEFS ASS	64618	12/15/17	200.00
001194	TULARE COUNTY JAIL	64619	12/15/17	37.71
001327	WIRELESS INTERNET SERVIC	64620	12/15/17	199.00

BANK OF VISALIA

305,419.59

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ACS FINANCIAL SYSTEM  
12/13/2017 19:

BANK VENDOR

REPORT TOTALS:

Check Register CITY OF WOODLAKE  
GL540R-V08.08 PAGE 2

CHECK# DATE AMOUNT

305,419.59

RECORDS PRINTED - 000096

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
ACS FINANCIAL SYSTEM 12/13/2017 19:45:33								
VENDOR NAME DESCRIPTION								
AMERIPRIDE UNIFORM SERVI UNIFORM SERVICE 12/17	161.94	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		150342172			089 00042
UNIFORM SERVICE 12/17	17.22	UNIFORM ALLOWANCE	001.0418.050.011		150342172			089 00043
UNIFORM SERVICE 12/2017	2.15	UNIFORM ALLOWANCE	021.0424.050.011		150342172			089 00044
UNIFORM SERVICE 12/17	161.36	UNIFORM ALLOWANCE	062.0462.050.011		156714600			089 00045
UNIFORM SERVICE 12/17	41.15	UNIFORM ALLOWANCE	063.0463.050.011		156714600			089 00046
	383.82	*VENDOR TOTAL						
AUTO GLASS CENTRAL TINT DOOR 12/2017	40.00	CONTRACTURAL SERVICES	001.0411.060.028		11198			089 00029
BANK OF AMERICA PANCAKES R US 12/17	34.01	SPECIAL DEPARTMENT EXPEN	062.0462.060.029					089 00072
ANIMAL CARE 12/2017	235.58	SPECIAL DEPARTMENT EXPEN	001.0411.060.029					089 00073
LA POLICE GEAR 12/17	133.79	SPECIAL DEPARTMENT EXPEN	062.0462.060.029					089 00074
LA POLICE GEAR 12/17	133.78	SPECIAL DEPARTMENT EXPEN	063.0463.060.029					089 00075
TRNSWST TRCK CNTR 12/17	234.21	VEHICLE MAINT/OPERATIONS	021.0424.060.032					089 00076
BUSWEST FRESNO 12/17	334.17	VEHICLE MAINT/OPERATIONS	021.0424.060.032					089 00077
PANCAKES R US 12/17	34.91	SPECIAL DEPARTMENT EXPEN	062.0462.060.029					089 00078
ATSSA 12/17	75.00	SPECIAL DEPARTMENT EXPEN	001.0422.060.029					089 00079
LOWES 12/17	112.88	SPECIAL DEPARTMENT EXPEN	001.0409.060.029					089 00080
HOME DEPOT 12/2017	346.85	SPECIAL DEPARTMENT EXPEN	001.0409.060.029					089 00081
ASSOC OF APPLIED 12/17	175.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029					089 00082
PBM SUPPLY 12/2017	71.91	SPECIAL DEPARTMENT EXPEN	063.0463.060.029					089 00083
ASSOC OF APPLIES 12/17	60.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029					089 00084
EARTHLINK 12/2017	11.90	SPECIAL DEPARTMENT EXPEN	001.0410.060.029					089 00085
LOWES 12/2017	173.76	SPECIAL DEPARTMENT EXPEN	001.0411.060.029					089 00086
AMAZON 12/2017	1.79	OFFICE SUPPLIES	001.0410.060.023					089 00087
GOIN POSTAL 12/2017	61.25	SPECIAL DEPARTMENT EXPEN	001.0402.060.029					089 00088
M.VILLEGAS LUNCH 12/17	11.10	SPECIAL DEPARTMENT EXPEN	001.0411.060.029					089 00089
ADOBE 12/17	79.98	SPECIAL DEPARTMENT EXPEN	001.0410.060.029					089 00090
PREVIOUS BALANCE 12/17	755.68	SPECIAL DEPARTMENT EXPEN	063.0463.060.029					089 00091
CREDITS/PYMNTS 12/17	1,030.75CR	SPECIAL DEPARTMENT EXPEN	063.0463.060.029					089 00092
PREVIOUS BLNCE 12/17	8.10CR	SPECIAL DEPARTMENT EXPEN	001.0411.060.029					089 00093
	2,038.70	*VENDOR TOTAL						
BSK ASSOCIATES BACTI 12/2017	180.00	CONTRACTURAL SERVICES	063.0463.060.028		A730700			089 00066
WEEKLY EFFLUENT 12/17	102.00	CONTRACTURAL SERVICES	062.0462.060.028		A730710			089 00065
BACTI 12/2017	90.00	CONTRACTURAL SERVICES	063.0463.060.028		A731195			089 00027
WEEKLY EFFLUENT 12/2017	61.00	CONTRACTURAL SERVICES	062.0462.060.028		A731204			089 00026
COMMUNITY CENTER 12/17	799.48	COMMUNITY CENTER	001.0550.080.534		0082893			089 00094
	1,232.48	*VENDOR TOTAL						
CHEM QUIP, INC. CHLORINE DRUM 12/17	933.95	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		5592160			089 00053
DEPOSIT CREDIT 12/17	300.00CR	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		5592161			089 00054
	633.95	*VENDOR TOTAL						

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CONDUENT ENTERPRISE SOLU MNTHLY TECHNGLY 12/17	3,199.95	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1426923		089 00047
CWEA TCP P. HUERTA MMBRSHIP 12/17	180.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		2018		089 00071
DAVID F. O'KEEFE COMPANY LITTER RECPTCLE 12/17	5,298.76	CONTRACTURAL SERVICES	061.0461.060.028		2440		089 00096
DEPARTMENT OF JUSTICE BLD ALCHL ANALYSIS 12/17	35.00	CONTRACTURAL SERVICES	001.0411.060.028		275138		089 00030
FOOTHILLS SUN-GAZETTE/TH PBL NTCE ORDNCZ 12/17 PUBLIC NOTICE 12/2017	200.00 100.00 300.00	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	001.0402.060.029 001.0402.060.029		52307 52372		089 00069 089 00070
FRUIT GROWERS SUPPLY CO. MASK PARTICLE VLV 12/17 PEST RNDUP 12/2017 CAP GLV 12/2017 CAP GLV 12/2017 SUPPLIES 12/2017 PLUG GOOF/CPLER 12/17 ROPE RECOIL 12/2017 ROUND-UP 12/2017 ROUND-UP 12/2017 GASKET FLANGE 12/17 ROPE RECOIL/TOWEL 12/17 CAP PVC THREADED 12/17	16.50 279.01 21.59 21.59 41.24 5.20 0.65 205.56 205.57 20.52 17.09 9.75 844.27	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	029.0429.060.029 062.0462.060.029 063.0463.060.029 063.0463.060.029 001.0421.060.029 001.0421.060.029 029.0429.060.029 062.0462.060.029 063.0463.060.029 063.0463.060.029 062.0462.060.029 062.0462.060.029 062.0462.060.029 *VENDOR TOTAL		91909233 91903370 91909734 91910362 91910633 91911016 91912389 91913034 91913034 91913034 91914196 91915137 91916367		089 00021 089 00013 089 00014 089 00015 089 00016 089 00017 089 00018 089 00019 089 00020 089 00022 089 00023 089 00024
HAL CRUMLY INC CITY YARD 12/17 WWTP OFFICE 12/17 PD OFFICE 12/17 CITY HALL OFFICE 12/17	90.00 90.00 120.64 180.00 480.64	SPECIAL DEPARTMENT EXPEN CONTRACTURAL SERVICES CONTRACTURAL SERVICES SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	001.0418.060.029 062.0462.060.028 001.0411.060.028 001.0410.060.029 *VENDOR TOTAL		18868 18869 18870 18871		089 00049 089 00050 089 00051 089 00052
HAMNER JEWELL ASSOCIATES WELL #13 12/2017	468.75	CONTRACTURAL SERVICES	063.0463.060.028		8499		089 00028
HEALTH WISE SERVICES KIOSK MED WST 12/17	150.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		0000026037		089 00004
JACK GRGGS INC. DELIVERY/RNTL CHRQ 12/17	371.29	CONTRACTURAL SERVICES	001.0421.060.028		320/79480		089 00064
KLASSEN CORPORATION COMMUNITY CNTR 12/17	154,338.23	COMMUNITY CENTER	001.0550.080.534		2		089 00055

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
LANDIA SUPPLIES 12/17	5,429.25	CONTRACTURAL SERVICES	062.0462.060.028		11924		089 00025
MAILFINANCE LEASE AGREEMENT 12/17	515.53	POSTAGE	001.0410.060.022		N6876542		089 00003
PORTERVILLE/ CITY OF ANIMAL CONTROL 12/17	90.00	CONTRACTURAL SERVICES	001.0411.060.028		201712043944		089 00005
PROTECTION ONE WWTP ALARM 12/2017	54.54	CONTRACTURAL SERVICES	063.0463.060.028				089 00048
QUAD - KNOFF NEW WELLS 12/2017	4,927.37	CONTRACTURAL SERVICES	063.0463.060.028		90833		089 00058
COMMUNITY CENTER 12/17	16,746.39	CONTRACTURAL SERVICES	001.0421.060.028		90836		089 00057
N.VLNCIA IMPRVMT 12/17	12,861.18	CONTRACTURAL SERVICES	020.0590.740.028		90842		089 00056
WDLK HLDNGS 12/17	10,402.72	CONTRACTURAL SERVICES	001.0416.060.028		90845		089 00061
GOOD TREE DVLPMNT 12/17	1,118.29	CONTRACTURAL SERVICES	001.0416.060.028		90846		089 00060
351 S. ACACIA RUPP 12/17	8,068.60	CONTRACTURAL SERVICES	001.0416.060.028		90847		089 00059
	54,124.55	*VENDOR TOTAL					
SCI CONSULTING GROUP CANNABIS CONSLTNG 12/17	17,095.59	SPECIAL DEPARTMENT EXPEN	001.0405.060.029		C7360		089 00095
SELF HELP ENTERPRISES IN PREP '17 CDBG APP 12/17	4,500.00	CONTRACTURAL SERVICES	001.0402.060.028				089 00011
GENERAL ADMIN 12/17	1,720.00	CONTRACTURAL SERVICES	072.0472.060.028		WLKHMPI NOV-17		089 00009
	662.00	HOUSING CONSTRUCTION	027.0716.080.081		WLKI4HM NOV-17		089 00010
	6,882.00	*VENDOR TOTAL					
SOUTHERN CALIF EDISON CO CITY ADMIN BLDG 12/17	506.77	UTILITIES	001.0410.060.021				089 00034
WTR DEPT 12/2017	3,904.41	UTILITIES	063.0463.060.021				089 00035
MAINT. DEPT 12/17	339.18	UTILITIES	001.0418.060.021				089 00036
PARKS 12/2017	31.22	UTILITIES	001.0421.060.021				089 00037
SEWER DEPT. 12/2017	5,462.19	UTILITIES	062.0462.060.021				089 00038
AIRPORT 12/2017	70.92	UTILITIES	041.0441.060.021				089 00039
SUBDVSN LIGHTNG 12/17	167.12	UTILITIES	029.0429.060.021				089 00040
STREETS DEPT. 12/17	3,460.52	UTILITIES	001.0422.060.021				089 00041
OLIVE ORCHARDS 12/17	35.85	SPECIAL DEPARTMENT EXPEN	062.0462.060.029				089 00063
	13,978.18	*VENDOR TOTAL					
STANTEC CONSULTING SERVI WTR SYSTM IMPRVMT 12/17	2,466.20	CONTRACTURAL SERVICES	063.0463.060.028		1288421		089 00012
SWRCB FEES ENFRCMNT ACTIVITIES 12/17	100.20	CONTRACTURAL SERVICES	063.0463.060.028		EW-1012777		089 00062
C.O.W. CS 12/2017	2,088.00	CONTRACTURAL SERVICES	063.0463.060.028		WD-0130099		089 00068
ANNL PRMT FEE WWTP 12/17	24,833.00	CONTRACTURAL SERVICES	062.0462.060.028		WD-0130178		089 00067
	27,021.20	*VENDOR TOTAL					

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
TAYLOR GROUP ARCHITECTS WDLK COMM CENTER 12/17	6,375.00	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		6290			089 00001
TRANSUNION RISK AND ALTE SERVICES 12/2017	25.00	CONTRACTURAL SERVICES	001.0411.060.028					089 00032
TULARE CO ENVIRONMENTAL CORP. YARD 12/17	464.00	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		IN0168519			089 00006
WELL #10 12/2017	233.00	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		IN0168520			089 00007
WWTP 12/2017	233.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		IN0168522			089 00008
	930.00	*VENDOR TOTAL						
TULARE COUNTY CHIEFS ASS 2018 ANL MMBRSH 12/17	200.00	CONTRACTURAL SERVICES	001.0411.060.028		2018			089 00031
TULARE COUNTY JAIL STKRS K-9 UNIT 12/2017	37.71	CONTRACTURAL SERVICES	001.0411.060.028		15760			089 00033
WIRELESS INTERNET SERVIC WRLESS INTRNT ACCS 12/17	199.00	TELEPHONE	001.0410.060.020		1177502			089 00002

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VENDOR NAME  
DESCRIPTION

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CITY OF WOODLAKE  
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AMOUNT ACCOUNT NAME FUND & ACCOUNT

CLAIM INVOICE PO# F/P ID LINE

305,419.59

REPORT TOTALS:

RECORDS PRINTED - 000096

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

# City of Woodlake

## **AGENDA ITEM IV-C**

**December 18, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake

### **BACKGROUND:**

The California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City. The City of Woodlake declared a drought emergency on the 26<sup>th</sup> day of May 2015 by Resolution No. 15-45.

On January 17, 2014, the Governor of the State of California proclaimed a state of emergency in the State of California due to current drought conditions in the State. The Governor's proclamation acknowledged that the State of California is experiencing record dry conditions that have persisted since 2012, with 2014 projected to become the driest year on record and called upon all Californians to reduce their water usage by 20 percent.

### **DISCUSSION:**

The City of Woodlake water system is made up of five wells that are used as the only source to provide potable water to its residents. The wells have seen a consistent drop in groundwater level due to the drought and diversion of water, which has increased ground water pumping in the area. These conditions have created a situation where City wells will need to be updated or replaced. Due to the low water table, the wells have also become very inefficient. All these factors have created a burden on the City's water system.

The City requested informal bids for the construction of a test well along the St. Johns River. Well contractors are in large demand and soliciting bids was a challenge. The City was able to secure the services of Western Strata Exploration, Inc., who drilled Well #13. The City then procured the services of Zim Industries, Inc. to drill Well #14. The well drilling has been completed and testing has begun to get production numbers for the well. Both wells have been designed and engineered and the City has begun the process of connecting them to the current system. JT2, Inc. was the lowest responsive bidder and has begun the process of connecting Well #13 and Well #14 to the system.

**RECOMMENDATIONS:**

Staff recommends that the City Council continue the proclamation by the City Council of the City of Woodlake, State of California, proclaiming the existence of a local drought emergency for the City of Woodlake. The City Council would review the need for continuing the local drought emergency at least once every 30 days until the Council terminates the local drought emergency.

**FISCAL IMPACT:**

The City Water Fund has been largely depleted by the inefficiency, and the need of updating and replacement of City wells. City staff will continue to look for other funding sources to construct future wells.

**ATTACHMENTS:**

1. Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
STATE OF CALIFORNIA

In the matter of:

CONTINUATION OF THE PROCLAMATION OF ) Resolution No.  
THE EXISTENCE OF A LOCAL DROUGHT )  
EMERGENCY FOR THE CITY OF WOODLAKE )

**WHEREAS**, California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City; and

**WHEREAS**, the City Council of the City of Woodlake declared a drought emergency on the 26<sup>th</sup> day of May 2015 by Resolution No. 15-45; and

**WHEREAS**, California Government Code section 8558(c) states that a “local emergency” means the duly proclaimed existence of conditions of extreme peril to the safety of persons and property within the territorial limits of the City caused by the drought; and

**WHEREAS**, pursuant to City Charter, the City Administrator has requested the City Council to proclaim the existence of a local emergency; and

**WHEREAS**, on January 17, 2014, the Governor of the State of California proclaimed a state of emergency in the State of California due to current drought conditions in the state; and

**WHEREAS**, the Governor’s proclamation acknowledged that the State of California is experiencing record dry conditions that have persisted since 2012; and

**WHEREAS**, the Governor’s proclamation also noted that the snowpack in California’s mountains are alarmingly below the normal average level for this date; and

**WHEREAS**, the Governor’s proclamation called upon all Californians to reduce their water usage by 20 percent; and

**WHEREAS**, the Governor’s proclamation called upon local water suppliers and municipalities to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season; and

**WHEREAS**, the current drought has negatively impacted local business, especially agricultural based business, of which City residents largely depend on; and

**WHEREAS**, the City of Woodlake depends on ground water to provide potable water to its residents; and,

**WHEREAS**, the City’s domestic wells have seen a consistent drop in groundwater levels, requiring that wells be updated and replaced, causing an economic burden on the City; and

**WHEREAS**, persistent drought conditions have negatively impacted and continue to threaten the City’s economy; and

**WHEREAS**, conditions of drought exacerbate already perilous fire conditions in the City; and

**WHEREAS**, on January 15, 2014, the Secretary of the United States Department of Agriculture designated 27 California counties, [*including Alameda, Alpine, Amador, Calaveras, Contra Costa, El Dorado, Fresno, Inyo, Kings, Kern, Los Angeles, Madera, Mariposa, Merced, Mono, Monterey, Sacramento, San Benito, San Bernardino, San Joaquin, San Luis Obispo, Santa Clara, Santa Barbara, Stanislaus, Tulare, Tuolumne, and Ventura*] as natural disaster areas due to drought which makes farm operators in the designated counties eligible to be considered for certain assistance including emergency loans from the U.S. Farm Service Agency for production losses; and

**WHEREAS**, on January 17, 2014, the California State Resources Control Board notified all water rights holders in California that, in the coming months, if dry weather conditions persist, the State

Water Board will notify water right holders in critically dry watersheds of the requirement to limit or stop diversions of water under their water right, based upon the priority of their right; and **WHEREAS**, these conditions are likely to be beyond the services, equipment, personnel and fiscal resources of the City of Woodlake.

**NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED** by the City Council of the City of Woodlake that for reasons set forth herein, wishes to extend the proclamation of the existence of a local drought emergency in the City of Woodlake; and

**BE IT FURTHER RESOLVED** that federal and state agencies are requested to provide financial and other assistance to residents, water suppliers, water rights holders, ranchers, farmers, business owners and local governments in the City of Woodlake to help them mitigate the persistent drought conditions; and

**BE IT FURTHER RESOLVED** that the City's water users heed the Governor's request to reduce water usage by 20 percent.

**BE IT FURTHER RESOLVED** that water suppliers and municipalities in the City of Woodlake heed the Governor's request to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season.

**BE IT FURTHER RESOLVED** that all city water associates, power companies, other involved agencies, utilities, and individuals do whatever they can to equitably allocate the available water to mitigate to the extent possible the hardships resulting from the lack of water during this extended drought period of recovery.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that during the existence of this local drought emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, ordinances, and resolutions existing and passed in conjunction with this emergency, and that this emergency shall be deemed to continue to exist until the City Council of the City of Woodlake, State of California, proclaims its termination. Further, it is directed that this emergency proclamation be forwarded to the Director of the Governor's Office of Emergency Services and the Governor of the State of California.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that the City Council of the City of Woodlake hereby authorizes the undertaking of all extraordinary police and planning powers in response to this local drought emergency including but not limited to the ability to modify, amend, or issue planning codes, building or safety codes, environmental health codes, and such other codes, orders, and regulations as determined necessary for the duration of the emergency.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that public employees, officers, and governing bodies within the City are hereby granted full immunity to the extent allowed by law for actions undertaken in compliance with this proclamation.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that during the existence of this local drought emergency, the City Administrator may request the City Council to amend this proclamation of a local drought emergency and, if this Council is not in session to amend this proclamation as necessary and, if this proclamation is amended by the City Administrator the Council shall take action to ratify the amendment within 30 days thereafter or the amendment shall have no further force or effect.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that this City Council will review the need for continuing the local drought emergency at least once every 30 days until this Council terminates the local drought emergency. [Note: Government Code section 8630(c) requires the governing board to review the local emergency **at least once every 30 days** until the governing body terminates the local emergency.] **EXTENDED** this 18th day of December 2018.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on December 18, 2017.

AYES:  
NOES:  
ABSTAIN  
ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

# City of Woodlake

## **AGENDA ITEM IV-D**

**December 18, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project

### **BACKGROUND:**

The California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City. The Council declared a drought emergency on the 26<sup>th</sup> day of May 2015 by Resolution No. 15-45 and by Resolution No. 15-46 the Council approved an exemption pursuant to the California Environmental Quality Act (CEQA), and State CEQA Guidelines relating to the environmental evaluation of the City of Woodlake Water Well Project. On June 22, 2015 by Resolution No. 15-59 Council approved emergency expenditures for the development and implementation of the City of Woodlake Well Project and has continued to reaffirm them at every Council meeting.

The City of Woodlake water system is made up of five wells that are used as the only source to provide potable water to its residents. The wells have seen a consistent drop in groundwater level due to the drought and diversion of water, which has increased ground water pumping in the area. These conditions have created a situation where City wells will need to be updated or replaced. Due to the low water table, the wells have also become very inefficient. All these factors have created a burden on the City's water system.

### **DISCUSSION:**

With the continued drought and pumping of groundwater in the area, the City water system has begun to struggle to meet the demand of its customers. Water tables continue to fall and wells continue to become more inefficient. In an effort to protect the City's water resources, the City has taken the necessary steps towards drilling new City wells and is looking at options to make their current wells more efficient. Pervasive drought conditions have also significantly increased demand for well contractors, who now have very long waiting lists to drill wells and no incentive to engage a bidding process, thereby creating procurement challenges for local public agencies. The City has also implemented its Stage 4 water regulations and has made major cuts in the use of water at City facilities.

The declaration of an emergency, when passed by four-fifths votes of its members, allows the expenditure of public money for new City wells, which will allow the City to meet its consumers' demands. The declaration has helped streamline the construction of the wells by allowing the City to forego a competitive bid process as per the Public Contract Code. When the Council approves such action then the declaration of emergency will have to be re-approved by a four-fifths vote at every regularly scheduled meeting until the action is terminated.

At this time the City has drilled two wells along the St. John's River within the City Airport Property. The design and engineering for the wells has been completed and the City will now begin the process of connecting the wells to the City's water system. The construction for the connection for Well #13 and #14 to the City's water system are in progress.

### **RECOMMENDATIONS:**

Staff recommends that the City Council approve the emergency expenditures of public money for the construction of new City wells to meet the demands of its customers and to safeguard the health of City residents.

### **FISCAL IMPACT:**

The development and implementation of two new City wells will be paid out of the Water Fund. Staff has currently allocated \$1,500,000 to the project for both wells.

### **ATTACHMENTS:**

1. Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
STATE OF CALIFORNIA

In the matter of:

REAFFIRM THE APPROVAL OF EMERGENCY ) Resolution No.  
EXPENDITURES FOR THE DEVELOPMENT AND )  
IMPLEMENTATION OF THE CITY OF WOODLAKE )  
WELL PROJECT )

**WHEREAS**, California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City; and

**WHEREAS**, California Government Code section 8558(c) states that a “local emergency” means the duly proclaimed existence of conditions of extreme peril to the safety of persons and property within the territorial limits of the City caused by the drought; and

**WHEREAS**, the City Council of the City of Woodlake declared a drought emergency in the City of Woodlake on the 26<sup>th</sup> of May 2015 by Resolution No. 15-45; and

**WHEREAS**, on January 17, 2014, the Governor of the State of California proclaimed a state of emergency in the State of California due to current drought conditions in the state and said state of emergency remains in effect; and

**WHEREAS**, the Governor’s proclamation acknowledged that the State of California is experiencing record dry conditions that have persisted since 2012, with 2014 projected to become the driest year on record; and

**WHEREAS**, the Governor’s proclamation called upon local water suppliers and municipalities to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season; and

**WHEREAS**, the current drought has negatively impacted local business, especially agricultural based business, of which City residents largely depend on; and

**WHEREAS**, the City has implemented Stage 4 of its water conservation regulations, which restricts water use in the city; and

**WHEREAS**, the City of Woodlake depends on ground water to provide potable water to its residents; and,

**WHEREAS**, the City’s domestic wells have seen a consistent drop in groundwater levels, requiring that wells be updated and replaced, causing an economic burden on the City; and

**WHEREAS**, persistent drought conditions have negatively impacted and continue to threaten the City’s economy; and

**WHEREAS**, conditions of drought exacerbate already perilous fire conditions in the City; and

**WHEREAS**, these conditions are likely to be beyond the services, equipment, personnel and fiscal resources of the City of Woodlake.

**NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED** by the City Council of the City of Woodlake that for reasons set forth herein, emergency expenditures may take place in order to safeguard the health of City residents by the construction of a new City well; and

**BE IT FURTHER RESOLVED** that in case of an emergency the Public Contract Code section 20168 allows for the legislative body to pass a resolution by at least a four-fifths vote of its members declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property allowing the City to forego competitive solicitations for bids, as the action is necessary to respond to the emergency; and

**BE IT FURTHER RESOLVED** that on the 26<sup>th</sup> day of May 2015 by Resolution NO. 15-46 the Council approved an exemption pursuant to the California Environmental Quality Act (CEQA), and State CEQA Guidelines relating to the environmental evaluation of the City of Woodlake Water Well Project.

**BE IT FURTHER RESOLVED** that on the 22<sup>nd</sup> day of June 2015 by Resolution NO. 15-59 the Council approved emergency expenditures for the development and implementation of the City of Woodlake Well Project.

**BE IT FURTHER RESOLVED** that water suppliers and municipalities in the City of Woodlake heed the Governor's request to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season.

**BE IT FURTHER RESOLVED** that all city water associates, power companies, other involved agencies, utilities, and individuals do whatever they can to equitably allocate the available water to mitigate to the extent possible the hardships resulting from the lack of water during this extended drought period of recovery.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that during the existence of this local drought emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, ordinances, and resolutions existing and passed in conjunction with this emergency, and that this emergency shall be deemed to continue to exist until the City Council of the City of Woodlake, State of California, proclaims its termination. Further, it is directed that this emergency proclamation be forwarded to the Director of the Governor's Office of Emergency Services and the Governor of the State of California.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that the City Council of the City of Woodlake hereby authorizes the undertaking of all extraordinary police and planning powers in response to this local drought emergency including but not limited to the ability to modify, amend, or issue planning codes, building or safety codes, environmental health codes, and such other codes, orders, and regulations as determined necessary for the duration of the emergency.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that public employees, officers, and governing bodies within the City are hereby granted full immunity to the extent allowed by law for actions undertaken in compliance with this emergency action.

**BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED** that this City Council will review the need for continuing emergency expenditures at every regularly scheduled meeting hereafter until the drought emergency is terminated or no further emergency expenditures are necessary. [Note: Public Contract Code section 22050(c) requires the governing board to review the emergency expenditures at every regularly scheduled meeting until the governing body terminates the emergency expenditure or emergency no longer exists.] **DECLARED** this 18th day of December 2017.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on December 18, 2017.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

# City of Woodlake

## **AGENDA ITEM V-A**

**December 18, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2017/2018 Budget Amendment No. 2

### **BACKGROUND:**

Annually, the City staff submits, to the City Council, a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them. Occasionally, budget amendments will be necessary to cover unexpected expenditures or note unexpected revenues. Amendments will be presented to the Council for approval.

### **DISCUSSION:**

The City of Woodlake 2014 CDBG Grant that funded a Code Enforcement Officer position in the City of Woodlake will be expiring on December 31, 2017. That position will no longer be funded by the City. The employee that was in that position will be transferred to the Community Development Department under the Planner 1 position. The position will be funded by the General, Refuse, Sewer and Water Funds. The employee will continue to perform some code enforcement duties while also focusing on violations, shutoffs, AVA, cannabis, planning, GIS, housing, etc.

The second part of the amendment increase revenues in the Parks and Grounds Budget in the amount of sixty-five thousand dollars to cover testing expenditures related to the Woodlake Community Center.

### **RECOMMENDATIONS:**

Staff recommends that Council approve the Fiscal Year 2017/2018 Budget Amendment No. 2.

### **FISCAL IMPACT:**

All increases in expenditures are covered by the General Fund, Refuse, Sewer and Water reserves.

### **ATTACHMENTS:**

1. Resolution: Approval of the City of Woodlake's Fiscal Year 2017/2018 Budget Amendment No. 2

2. Attachment No. 1 – City of Woodlake Fiscal Year 2017/2018 Budget Amendment No. 2 under separate cover

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY OF ) Resolution No.  
WOODLAKE’S FISCAL YEAR )  
2017/2018 BUDGET )  
AMENDMENT NO. 2 )

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the City of Woodlake’s Fiscal Year 2017/2018 Budget Amendment No. 2.

WHEREAS, annually, the City staff submits, to the City Council, a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public; and

WHEREAS, the purpose of the budgeting process is to propose necessary expenditures and the means of funding them; and

WHEREAS, occasionally, budget amendments will be necessary to cover unexpected expenditures. Amendments will be presented to the Council for approval.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the City of Woodlake’s Fiscal Year 2017/2018 Budget Amendment No. 2 shown as Attachment No. 1.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on December 18, 2017.

AYES:NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

# City of Woodlake

## **AGENDA ITEM V-B**

**December 18, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Award the City of Woodlake North Valencia Project to the Lowest Responsible Bidder Agee Construction

### **BACKGROUND:**

The City of Woodlake North Valencia Project will construct curb, gutters, ramps, sidewalks and storm drain improvements on North Valencia Boulevard (SR 245) from Sierra Avenue south to Whitney Avenue. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe.

### **DISCUSSION:**

Council authorized staff on July 10, 2017 to put the City of Woodlake North Valencia Project out to bid for construction. The project will be funded with Minor SHOPP, Measure R, ATP and Local Funds. The engineer's estimate for the project was nine hundred and fifty-eight thousand dollars. The project has a construction schedule of sixty working days. The following contractors bid on the project:

- Agee Construction                      \$ 792,669.00
- Emmett's Excavation                 \$ 829,102.00
- American Paving                        \$ 900,547.00
- R.J. Berry                                 \$ 902,388.00
- Avison Co.                                 \$ 902,928.00
- Lees' Paving                              \$ 951,123.00
- Dawson-Mauldin                        \$ 982,372.00
- JT2 Inc.                                    \$1,058,990.00

### **RECOMMENDATIONS:**

City staff recommends that Council award the construction for the City of Woodlake North Valencia Project to the lowest responsible bidder Agee Construction. The project will increase pedestrian and bicycle safety along the corridor and funding has been secured for the project.

### **FISCAL IMPACT:**

No fiscal impact to the General Fund. Construction costs will be covered by Minor SHOPP, Measure R, ATP and Local Funds.

**ATTACHMENTS:**

1. Resolution: Award the City of Woodlake North Valencia Project to the Lowest Responsible Bidder Agee Construction
2. Attachment No. 1 – North Valencia Project Bid Award Recommendation

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

AWARD THE CONSTRUCTION OF THE ) Resolution No.  
CITY OF WOODLAKE NORTH VALENCIA )  
PROJECT TO THE LOWEST RESPONSIBLE )  
BIDDER AGEE CONSTRUCTION )

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Award the City of Woodlake North Valencia Project to the lowest responsible bidder Agee Construction.

WHEREAS, the City has secured funding for the development and implementation of the North Valencia Project, which will consist of the construction of curb, gutters, ramps, sidewalks and storm drain improvements on North Valencia Blvd. from Sierra Avenue south to Whitney Avenue; and

WHEREAS, the project will increase pedestrian and bicycle safety along the corridor; and

WHEREAS, the City has acquired all the necessary right-of-way and construction easements for the construction of the project; and

WHEREAS, the project will be funded with Minor SHOPP, Measure R, ATP and Local Funds; and

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to award the construction of the City of Woodlake North Valencia Project to the lowest responsive bidder Agee Construction in the amount of seven hundred and ninety-two thousand six hundred and sixty-nine dollars and no cents (\$792,669.00) and authorizes the Mayor and City Administrator to execute all necessary documents.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on December 18, 2017.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk



December 13, 2017

City Council  
City of Woodlake  
350 N. Valencia Boulevard  
Woodlake, California 93286

Subject: City of Woodlake, North Valencia Boulevard Improvements Project  
Bid Award Recommendation

Dear Ramon:

The low base bid received for the subject project was \$792,669.00, submitted by Agee Construction Corporation. Bids received ranged upwards from this amount as follows:

Emmett’s Excavation, Inc.	\$829,102.00
American Paving Co.	\$900,547.00
RJ Berry Jr., Inc.	\$902,388.00
Avison Construction, Inc.	\$902,928.00
Lee’s Paving, Inc.	\$951,123.00
Dawson-Mauldin Construction, Inc.	\$982,372.00
Todd Companies	\$1,058,990.00

We have reviewed the bid package for Agee Construction Corporation, and find it to be complete and responsive. The Contractor holds a valid and current license and is registered with the DIR. It is our recommendation that the Council award the project to the lowest responsible bidder, Agee Construction Corporation, in the amount of \$792,669.00.

Sincerely,

Monique Mello, P.E.,  
City Engineer

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