

Date: October 9, 2017 (Monday)

Time: 6:30 p.m.

Place: City Council Chambers
350 North Valencia Blvd.
Woodlake, CA 93286

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

I. CALL TO ORDER & WELCOME

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Council on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Council on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV A-C)

- A. Action: Approval of Minutes of the regular meeting held on September 25, 2017 (Pages 1-4)
- B. Action: Approval of Warrants (Pages 5-44)
- C. Action: Adoption of Resolution: Approval of the September 2017 Monthly Report of Investments (Pages 45-47)

V. ACTION/DISCUSSION ITEMS

- A. Information: 2018 Regional Transportation Plan (RTP) Sustainable Communities Strategy (SCS) Scenario Development (Page 48)
- B. Action: Adoption of Resolution: Appoint Chief Mike Marquez to the Tulare County Task Force on Homelessness (Pages 49-58)
- C. Action: Adoption of Resolution: Authorize Staff to Enter Into An Agreement With Rural Utilities Service, Department of Agriculture For Grant Funding For The Manzanillo Storm Drain Pump Station Improvement Project (Pages 59-67)
- D. Action: Adoption of Resolution: Award the Manzanillo Storm Drain Pump Station Improvements Project Pending USDA Approval (Pages 68-73)

VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Council Members
- C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
 - Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).
 - Parties, case/claim no. City of Woodlake v. Garibay, Tulare County Case No. VCU263067
 - Case name unspecified because of jeopardy to settlement negotiations or service of process.
2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
 - Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).
 - Parties, case/claim no. City of Woodlake v. Woodlake Public Cemetery District, Tulare County Case No. VCU 267523
 - Case name unspecified because of jeopardy to settlement negotiations or service of process.

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City.

Exemptions and details in Government Code § 54957.5 (a) shall apply.”

II. ADJOURN

The next scheduled City Council meeting will be held on Monday, October 23, 2017 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

PRESENT: Councilmembers Mendoza, Lopez, Ortiz & Martinez

OTHERS: Lara, Marquez, Zamora & Zacarias

ABSENT: G. Gonzalez Jr.

FLAG SALUTE

PUBLIC COMMENT – None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-G)

- A. Action: Approval of Minutes of the regular meeting held on September 11, 2017 (Pages 1-4)
- B. Action: Approval of Warrants (Pages 5-23)
- C. Action: Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake (Pages 24-28)
- D. Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project (Pages 29-32)
- E. Action: Adoption of Resolution: Approval of the City of Woodlake’s Fiscal Year 2017/2018 Budget Amendment No. 1 to Incorporate a List of Projects Funded by SB1: The Road Repair and Accountability Act (Pages 33-39)

ON A MOTION BY LOPEZ, SECOND BY ORTIZ, IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Approval of Expenditure Plan for Local Law Enforcement Funds as Authorized by Assembly Bill 3229 – **PUBLIC HEARING**

Police Chief Marquez reported the following: Assembly Bill (AB) 3229 declares that there is a need for additional resources at the local level to fight crime and protect public safety. To do so, AB 3229 creates the Citizens Option for Public Safety (COPS) Program. The bill allocates money to cities and counties for law enforcement and public safety purposes. The City of Woodlake was awarded \$100,000 in COPS funds for the current fiscal year. This same amount has been awarded annually to the City for the past decade. The City of Woodlake has posted a notice for public hearing to invite the public to comment on the proposed expenditures. Mayor Mendoza opened the meeting for public comment.

PUBLIC COMMENT OPENED 6:33 PM

PUBLIC COMMENT CLOSED 6:33 PM

Staff is recommending that the City Council approve the spending recommendations as outlined above for the Fiscal Year 2017/2018 COPS Fund.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE EXPENDITURE PLAN FOR ASSEMBLY BILL 3229. APPROVED UNANIMOUSLY.

- B. Action: Adoption of Resolution: Enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority for the City of Woodlake North Magnolia Street Improvements Project

City Administrator Lara reported the following: the City of Woodlake North Magnolia Street Improvements Project will construct curb, gutters, ramps, sidewalks, street lights and storm drain improvements on North Magnolia Street from Antelope Avenue north to Lakeview Avenue. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe. The City would like to begin the preliminary engineering, environmental and right-of-way process on the project. The City will cover the expenditures associated with these services with Measure R funds. The estimated cost for those services is eighty-five thousand seven hundred dollars (\$85,700). As staff works with City Engineer QK to prepare the project for construction, staff will begin the process of identifying future funds to cover the construction costs associated with the project. Those funds may be ATP, Measure R, SHOPP, Local Street and Roads or SB1 funds. City staff recommends that Council approve the costs associated with engineering, environmental and right-of-way for the North Magnolia Street Improvements Project. The cost to deliver those services is eighty-five thousand seven hundred dollars (\$85,700). Staff also recommends that the City enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority to allow for Measure R funds to be used on the project. The project will increase pedestrian and bicycle safety along Magnolia Street.

ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND ENTER INTO A SUPPLEMENTAL AGREEMENT WITH TCAG. APPROVED UNANIMOUSLY.

- C. Action: Adoption of Resolution: Enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority for the City of Woodlake North Valencia Blvd. Improvements Project

City Administrator Lara reported the following: The City of Woodlake North Valencia Street Improvements Project will construct curb, gutters, ramps, sidewalks, street lights and storm drain improvements on North Valencia Blvd. from Sierra Avenue north to Sequoia Avenue. The corridor currently has none of the above-mentioned amenities which makes pedestrian and bicycle traffic unsafe. The City would like to begin the preliminary engineering, environmental and right-of-way process on the project. The City will cover the expenditures associated with these services with Measure R funds. The estimated cost for those services is one hundred and seventy-three thousand two hundred dollars (\$173,200). As staff works with City Engineer QK to prepare the project for construction, staff will begin the process of identifying future funds to cover the construction costs associated with the project. Those funds may be ATP, Measure R, SHOPP, Local Street and Roads or SB1 funds. City staff recommends that Council approve the costs associated with engineering, environmental and right-of-way for the North Valencia Street Improvements Project. The cost to deliver those services is one hundred and seventy-three thousand two hundred dollars (\$173,200). Staff also recommends that the City enter into a Measure R Supplemental Agreement with the Tulare County Transportation Authority to allow for Measure R funds to be used on the project. The project will increase pedestrian and bicycle safety along Valencia Blvd.

ON A MOTION BY ORTIZ, SECOND BY LOPEZ, IT WAS VOTED TO ADOPT THE RESOLUTION AND ENTER INTO A SUPPLEMENTAL AGREEMENT WITH TCAG. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Approve Cannabis Business Applications and Fee Schedule and Authorize Staff to Begin Accepting Applications for Cannabis Businesses.

City Administrator Lara gave a presentation regarding the different types of applications. City Staff has worked with SCI Consulting to prepare application packets for cannabis businesses. The applications were reviewed by the Planning

Commission and the they recommended approval by City Council. There are currently five different applications for cannabis businesses: cultivation, manufacturing, transportation, testing, and dispensary. Each potential business must submit an application that is reviewed by City staff prior to approval.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION TO APPROVE THE CANNABIS BUSINESS APPLICATION AND FEE SCHEDULE. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Administrator Lara – Reported the Groundbreaking Ceremony for the Woodlake Community Center is scheduled for Friday, September 29th at 10:00 am.

B. Information: Items from Council

Vice-Mayor Ortiz – Reported she attended a conference in Sacramento last week and gathered some great information.

Councilmember Martinez – Reported he agreed with Vice-Mayor Ortiz regarding the conference. He also attended and thought there was a lot of great information. He asked if a meeting could be scheduled to discuss a 5-year plan. Mayor Mendoza asked staff to schedule a study session to discuss the city’s 5-year plan. City Administrator Lara stated the study session can be scheduled at the time the city budget is reviewed and approved.

Mayor Mendoza – Reported he also attended the conference in Sacramento and stated the conferences are a great opportunity for networking and if possible, all councilmembers should try and attend. Mayor Mendoza stated he may not be available for the Groundbreaking Ceremony due to his new job. The Tulare County Child Development program is having their annual breakfast on October 24th at 7:30 am. The breakfast will be held at the Wyndham Hotel and if anyone is interested in attending please let Mayor Mendoza know and he can forward the information to you. Mayor Mendoza will not be available to attend the breakfast.

C. Request from Council Members for Future Agenda Items

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**MEETING MOVED TO CLOSED SESSION AT 7:35 PM
MEETING RECONVENED AT 8:00 PM**

Mayor Mendoza reported no action was taken and there was nothing to report

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VIII. ADJOURN

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City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 8:00 PM

Submitted by,

Irene Zacarias

City Clerk

City of Woodlake
Summary of Disbursements and Payroll
City Council Meeting : October 9, 2017

PAYROLL

09/01/2017 (City)	\$50,039.87
09/01/2017 (Fire)	\$4,353.32

Gross Payroll	\$54,393.19
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DISBURSMENTS / WARRANTS

10/5/2017	\$154,641.66
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\$0.00
\$0.00

Total Disbursements	\$154,641.66
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WIRES

PAYROLL TAX WIRE	CITY	\$ 13,060.79
	FIRE	\$ 1,429.56

USDA - Water Loan
 USDA - Sewer Loan
 USDA - Airport Loan
 USDA - Fire Truck Loan

Total Wire Amount Sent Out	\$ 14,490.35
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Amount to be Approved	\$ 223,525.20
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I, Ramon Lara, certify under penalty of perjury that the above listed accounts are correct, due and payable to the best of my knowledge.



 City Administrator, Ramon Lara

**Passed and adopted at a regular meeting of the City Council of the
 City of Woodlake on the 9th day of October 2017.
 by the following vote:**

Ayes:
Noes:
Absent:
Abstain:

 Mayor, Rudy Mendoza

 City Clerk, Irene Zacarias

PERIOD 1 DATING 8/13/2017- 8/26/2017 CHECK DATE 9/01/2017
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS	AMOUNT	NAME	COUNTS
	0.00	*EMPLOYEE CHECKS	0
	0.00	*VENDOR CHECKS	0
	0.00	*BANK CHECKS	0
	0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

	0.00	*MANUAL CHECKS	0
	0.00	*CANCELLED CHECKS	0
	0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

	50,039.87	*DIRECT DEPOSIT STUBS	30
	0.00	*VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 8/13/2017- 8/26/2017 CHECK DATE 9/01/2017
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
22837	3,937.96	208	1 STUB ONLY
22838	2,048.65	210	1 STUB ONLY
22839	959.14	206	1 STUB ONLY
22840	2,544.23	212	1 STUB ONLY
22841	1,818.66	207	1 STUB ONLY
22842	1,168.66	173	1 STUB ONLY
22843	1,992.47	535	1 STUB ONLY
22844	1,225.76	568	1 STUB ONLY
22845	1,854.64	539	1 STUB ONLY
22846	1,275.09	562	1 STUB ONLY
22847	1,509.25	561	1 STUB ONLY
22848	1,302.66	564	1 STUB ONLY
22849	1,229.07	565	1 STUB ONLY
22850	2,843.67	549	1 STUB ONLY
22851	1,473.80	566	1 STUB ONLY
22852	2,512.71	554	1 STUB ONLY
22853	1,866.08	552	1 STUB ONLY
22854	1,086.81	555	1 STUB ONLY
22855	1,389.10	551	1 STUB ONLY
22856	1,203.76	215	1 STUB ONLY
22857	1,761.87	134	1 STUB ONLY
22858	1,220.02	216	1 STUB ONLY
22859	1,327.87	205	1 STUB ONLY
22860	1,405.98	217	1 STUB ONLY
22861	1,211.33	159	1 STUB ONLY
22862	2,127.53	209	1 STUB ONLY
22863	2,200.13	211	1 STUB ONLY
22864	1,121.74	218	1 STUB ONLY
22865	882.17	214	1 STUB ONLY
22866	1,539.06	188	1 STUB ONLY

EMP #	CUR AMT	CUR HRS
215	1,904.79	83.25
214	2,282.17	84.00
535	2,554.31	86.00
568	1,960.00	92.00
159	1,630.73	82.75
539	2,901.69	80.00
188	2,245.38	80.00
562	1,988.85	80.00
561	2,098.00	86.50
209	2,695.00	80.00
564	2,141.34	90.00
208	5,699.22	80.00
173	1,742.77	80.00
565	1,635.69	80.00
549	4,384.62	80.00
566	2,006.09	86.00
554	2,985.46	100.00
210	2,882.31	80.00
211	2,792.32	80.00
206	1,488.00	80.00
218	1,463.21	92.00
216	1,562.56	91.50
205	1,562.31	80.00
217	1,861.29	88.50
552	2,814.80	93.00
555	1,416.92	80.00
134	2,659.08	91.00
212	3,328.62	80.00
207	2,736.92	80.00
551	2,512.47	91.00
30 EMPLOYEES	71,936.92	2,537.50
30 EMPLOYEES	71,936.92	2,537.50

PAGE TOTALS *** 30 EMPLOYEES
 FEATURE TOTALS * 30 EMPLOYEES

PAY INFORMATION
 O/T T-1/2 03

F E A T U R E D I S T R I B U T I O N
 CITY-O/T REPORT-PAYROLL #5-30 FY17/18
 08/13/17-08/01/17 PAYROLL DATE: 09/01/17

RUN- 8/31/2017 10:57:13 PAGE 1
 PR4B0R-V14.06 Paymate

EMP #	CUR AMT	CUR HRS
215	109.40	3.25
214	147.01	4.00
535	255.77	6.00
568	360.00	12.00
159	79.96	2.75
561	219.77	6.50
564	338.11	10.00
566	202.86	6.00
554	773.31	20.00
218	268.75	12.00
216	277.17	11.50
217	248.99	8.50
552	502.65	13.00
134	420.47	11.00
551	425.32	11.00
PAGE TOTALS ***		137.50
15 EMPLOYEES		
FEATURE TOTALS *		4,629.54
		137.50

PERIOD 1 DATING 8/13/2017- 8/26/2017 CHECK DATE 9/01/2017
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
22833	27.70	4026	1 STUB ONLY
22834	1,587.70	4018	1 STUB ONLY
22835	1,652.10	4022	1 STUB ONLY
22836	1,085.82	4035	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

4,353.32	*DIRECT DEPOSIT STUBS	4
0.00	*VENDOR DIR DEP STUBS	0

PAY INFORMATION

F E A T U R E D I S T R I B U T I O N

RUN- 8/31/2017 10:56:34 PAGE 1

GROSS PAY

FIRE-GROSS PAYROLL-PAYROLL #5-3Q FY17/18
08/13/17-08/01/17 PAYROLL DATE: 09/01/17

PR4B0R-V14.06 Paymate

EMP #	CUR AMT	CUR HRS
4026	30.00	3.00
4018	2,038.03	80.00
4022	1,975.73	144.00
4035	1,433.49	120.00
4 EMPLOYEES	5,477.25	347.00
PAGE TOTALS ***		
FEATURE TOTALS *	5,477.25	347.00

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF VISALIA				
000593	ABH FOX SOLUTIONS	64283	10/06/17	1,360.00
001086	ADSI	64284	10/06/17	660.00
000783	AFLAC	64285	10/06/17	337.86
000401	AIR MOBILE COMMUNICATION	64286	10/06/17	264.35
001725	ALEX'S PAINT & BODY INC	64287	10/06/17	1,223.61
001114	AT & T MOBILITY	64288	10/06/17	191.62
001212	AT&T	64289	10/06/17	620.40
001310	AT&T (INTERNET)	64290	10/06/17	228.00
000364	B. S. & E. CO. INC.	64291	10/06/17	340.21
000334	BANK OF AMERICA	64292	10/06/17	1,442.96
001724	BD QUALITY PAINT & BODY	64293	10/06/17	2,750.00
001226	BENELECT	64294	10/06/17	441.00
001296	BERNARD PROFESSIONAL T S	64295	10/06/17	60.00
001315	BILL WALL'S DIRECT APPRO	64296	10/06/17	355.00
000351	BSK ASSOCIATES	64297	10/06/17	600.00
000915	CA STATE DISBURSEMENT UN	64298	10/06/17	288.92
001085	CA STATE DISBURSE UNIT	64299	10/06/17	863.68
001089	CA TURF EQUIPMENT & SUPP	64300	10/06/17	76.00
001199	CALIF BUILDING STDS COMM	64301	10/06/17	31,658.79
001350	CALIFORNIA CHOICE	64302	10/06/17	100.00
001144	CALIFORNIA STATE DISBURS	64303	10/06/17	548.00
001468	CAVENAUGH & ASSOCIATES	64304	10/06/17	21,274.66
000766	CENTRAL VALLEY ASPHALT	64305	10/06/17	813.95
001338	CHEM OUIP, INC.	64306	10/06/17	318.85
001688	CONDUENT ENTERPRISE SOLU	64307	10/06/17	1,035.20
000863	CRAIGS AUTO PARIS	64308	10/06/17	37.00
000733	CRUZ-TA WELDING SHOP	64309	10/06/17	3,482.85
001466	DEAN THOMPSON RENTAL & S	64310	10/06/17	314.69
00107	DEPARTMENT OF CONSERVATI	64311	10/06/17	1,000.00
001622	DIRECT MEDIA INC.	64312	10/06/17	1,385.00
001441	DORADO/DENISE K.	64313	10/06/17	51.25
001249	EXETER VETERINARY HOSPIT	64314	10/06/17	5,005.06
001360	FARLEY LAW FIRM	64315	10/06/17	2,163.00
000274	FGL ENVIRONMENTAL	64316	10/06/17	200.00
000594	FRANCHISE TAX BOARD	64317	10/06/17	76.40
000196	FRESNO OXYGEN	64318	10/06/17	15,591.46
001723	GRISWOLD, LASALLE, COBB,	64319	10/06/17	3,208.30
000846	GUARDIAN-APPLETON	64320	10/06/17	573.28
001070	GUNS & HOSES, INC.	64321	10/06/17	3,427.71
001618	HAL CRUMLY INC	64322	10/06/17	3,005.60
001726	HARO ELECTRIC	64323	10/06/17	89.51
000688	ISU INSURANCE SERVICES	64324	10/06/17	263.00
000542	K R C SAFETY CO., INC.	64325	10/06/17	204.68
000255	KELLER AND WEGLEY	64326	10/06/17	105.88
000294	L.N. CURTIS & SONS	64327	10/06/17	326.08
001382	LAWRENCE TRACTOR COMPANY	64328	10/06/17	738.00
001428	LEFFINGWELL AG SALES CO.	64329	10/06/17	
001154	PORTERVILLE/ CITY OF	64330	10/06/17	

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK OF VISALIA				
	QUAD - KNOFF	64331	10/06/17	11,582.92
	QUALITY PAINT AND BODY	64332	10/06/17	4,335.90
	RAY MORGAN COMPANY	64333	10/06/17	532.66
	SANTA FE AGGREGATES, INC	64334	10/06/17	282.04
	SOUTHERN CALIF EDISON CO	64335	10/06/17	1,468.75
	STANTEC CONSULTING SERVI	64336	10/06/17	1,954.75
	STUART'S JOHANSON & THOM	64337	10/06/17	13.67
	TAYLOR GROUP ARCHITECTS	64338	10/06/17	2,550.00
	TF TIRE & SERVICE	64339	10/06/17	614.61
	TRANSUNION RISK AND ALTE	64340	10/06/17	50.00
	US BANK	64341	10/06/17	510.47
	VALLEY IND & FAM MED GRP	64342	10/06/17	350.00
	VANTAGEPOINT TRAN AGENT-	64343	10/06/17	4,778.36
	VERIZON WIRELESS	64344	10/06/17	919.55
	WOODLAKE HARDWARE CO	64345	10/06/17	513.47
	WOODLAKE UNIFIED SCHOOL	64346	10/06/17	35.00
BANK OF VISALIA				145,786.96

ACS FINANCIAL SYSTEM
10/05/2017 10:

BANK VENDOR

REPORT TOTALS:

Check Register GL540R-V08.05 PAGE 3 CITY OF WOODLAKE

CHECK#	DATE	AMOUNT
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145,786.96

RECORDS PRINTED - 000248

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
ABH FOX SOLUTIONS SERVICES 10/2017 SERVICES 10/2017	940.00 420.00 1,360.00	SPECIAL DEPARTMENT EXPEN CONTRACTURAL SERVICES *VENDOR TOTAL	001.0410.060.029 001.0411.060.028		4658 4662			916 00172 916 00059
ADSI RECORDS MNGMNT 10/2017 RECORDS MNGMNT 10/2017	330.00 330.00 660.00	CONTRACTURAL SERVICES CONTRACTURAL SERVICES *VENDOR TOTAL	001.0411.060.028 001.0411.060.028		7162 7164			916 00007 916 00006
AFLAC SUPPLMNTL INSRNCE 10/17	337.86	ACCIDENT & DIS INS WITHH	001.0000.200.038		489070			916 00061
AIR MOBILE COMMUNICATION RADIO EQUIPMENT 10/2017	264.35	RADIO & PAGER MAINTENANC	004.0414.060.033		31470			916 00180
ALEX'S PAINT & BODY INC PD CHEVY TAHOE 10/2017	1,223.61	VEHICLE MAINTENANCE/OPER	001.0411.060.032		20083			916 00141
AT & T MOBILITY CELL PHONES 10/2017	191.62	TELEPHONE	004.0414.060.020					916 00182
AT&T CITY OFFICE PHONES 10/17 FIRE DEPT. PHONES 10/17 PD OFFICE PHONES 10/17 SHOP DEPT. 10/2017 WATER DEPT. 10/2017 SEWER DEPT. 10/2017 AIRPORT ATM 10/2017	164.23 184.70 130.55 85.60 18.44 18.44 18.44 620.40	TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE *VENDOR TOTAL	001.0410.060.020 004.0414.060.020 001.0411.060.020 001.0418.060.020 063.0463.060.020 062.0462.060.020 041.0441.060.021					916 00083 916 00084 916 00085 916 00086 916 00087 916 00088 916 00089
AT&T (INTERNET) FD INTERNET 10/17 PD UVERSE 10/2017 AT&T UVERSE 10/2017	49.00 94.00 85.00 228.00	TELEPHONE TELEPHONE TELEPHONE *VENDOR TOTAL	004.0414.060.020 001.0411.060.020 001.0410.060.020					916 00067 916 00174 916 00175
B. S. & E. CO. INC. TRAILER ROTOMIX 10/2017 BLADES 10/2017 BLADES 10/2017	183.97 78.12 78.12 340.21	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	063.0463.060.029 062.0462.060.029 063.0463.060.029					916 00022 916 00134 916 00135
BANK OF AMERICA TRAINING 10/2017 TRAINING 10/2017 TRAINING 10/2017 TRAINING 10/2017 TRAINING 10/2017 TELEPHONE 10/2017	9.47 32.86 24.70 14.61 15.25 50.63	TRAINING EXPENSE TRAINING EXPENSE TRAINING EXPENSE TRAINING EXPENSE TRAINING EXPENSE TELEPHONE	004.0414.060.037 004.0414.060.037 004.0414.060.037 004.0414.060.037 004.0414.060.037 004.0414.060.020					916 00095 916 00096 916 00097 916 00098 916 00099 916 00100

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
BANK OF AMERICA								
POSTAGE 10/2017	49.00	POSTAGE	004.0414.060.022					916 00101
TRAINING 10/2017	10.24	TRAINING EXPENSE	004.0414.060.037					916 00102
TRAINING 10/2017	79.76	TRAINING EXPENSE	004.0414.060.037					916 00103
TRAVEL OOC 10/2017	53.17	TRAVEL, CONFERENCES & MT	004.0414.060.030					916 00104
TRAVEL OOC 10/2017	63.11	TRAVEL, CONFERENCES & MT	004.0414.060.030					916 00105
TRAVEL OOC 10/2017	33.71	TRAVEL, CONFERENCES & MT	004.0414.060.030					916 00106
HH FIRE STATION 10/2017	20.40	HOUSEHOLD FIRE STATION	004.0414.060.016					916 00107
TRAINING 10/2017	133.39	TRAINING EXPENSE	004.0414.060.037					916 00108
VEHICLE MAINT. 10/2017	268.55	VEHICLE MAINTENANCE/OPER	004.0414.060.032					916 00109
TRAVEL OOC 10/2017	12.90	TRAVEL, CONFERENCES & MT	004.0414.060.030					916 00110
FIRE PREVENTION 10/2017	93.62	FIRE PREVENTION	004.0414.060.041					916 00111
FIRE PREVENTION 10/2017	501.27	FIRE PREVENTION	004.0414.060.041					916 00112
CREDIT OVERPAYMNT 10/17	23.68CR	TRAINING EXPENSE	004.0414.060.037					916 00113
	1,442.96	*VENDOR TOTAL						
BD QUALITY PAINT & BODY CHEVY TAHOE PD 10/17	2,750.00	CONTRACTURAL SERVICES	001.0411.060.028		21700			916 00140
BENELECT EMPLOYEES & RTREES 10/17	3,63	HEALTH INSURANCE	001.0402.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	19.90	HEALTH INSURANCE	001.0403.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	19.39	HEALTH INSURANCE	001.0404.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	9.95	HEALTH INSURANCE	001.0405.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	20.87	HEALTH INSURANCE	001.0415.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	8.87	HEALTH INSURANCE	001.0416.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	33.75	HEALTH INSURANCE	001.0418.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	47.12	HEALTH INSURANCE	001.0421.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	27.36	HEALTH INSURANCE	061.0461.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	121.83	HEALTH INSURANCE	062.0462.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	112.19	HEALTH INSURANCE	021.0424.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	42.68	HEALTH INSURANCE	029.0429.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	18.71	HEALTH INSURANCE	032.0440.050.008		OCTOBER 2017			916 00011
EMPLOYEES & RTREES 10/17	9.68	HEALTH INSURANCE	001.0411.050.008		OCTOBER 2017			916 00012
PD EXPENSE 10/2017	300.00	HEALTH INSURANCE	004.0414.050.008		OCTOBER 2017			916 00013
FIRE DEPT 10/2017	90.00	HEALTH INSURANCE	001.0402.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	0.24	HEALTH INSURANCE	001.0403.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	0.97	HEALTH INSURANCE	001.0404.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	0.95	HEALTH INSURANCE	001.0405.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	0.48	HEALTH INSURANCE	001.0415.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	1.02	HEALTH INSURANCE	001.0416.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	0.43	HEALTH INSURANCE	001.0418.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	1.65	HEALTH INSURANCE	001.0421.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	0.68	HEALTH INSURANCE	001.0422.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	2.31	HEALTH INSURANCE	061.0461.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	1.34	HEALTH INSURANCE	062.0462.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	5.97	HEALTH INSURANCE	063.0463.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	5.49	HEALTH INSURANCE	021.0424.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	2.09	HEALTH INSURANCE	029.0429.050.008		OCTOBER 2017			916 00014
ADMIN 10/2017	0.91	HEALTH INSURANCE			OCTOBER 2017			916 00014

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BENELECT ADMIN 10/2017	0.47 925.00	HEALTH INSURANCE *VENDOR TOTAL	032.0440.050.008		OCTOBER 2017		916 00014
BERNARD PROFESSIONAL T.S TRANSCRIPTS 10/2017	441.00	CONTRACTURAL SERVICES	001.0411.060.028		CASE#15-0158		916 00021
BILL WALL'S DIRECT APPRO NEW USER ACCT 10/17	60.00	CONTRACTURAL SERVICES	001.0411.060.028		15572		916 00060
BSK ASSOCIATES BACTI 10/2017	90.00	CONTRACTURAL SERVICES	063.0463.060.028		A724088		916 00036
WEEKLY EFFLUENT 10/2017	73.00	CONTRACTURAL SERVICES	062.0462.060.028		A724182		916 00035
WEEKLY EFFLUENT 10/2017	102.00	CONTRACTURAL SERVICES	062.0462.060.028		A724600		916 00054
BACTI 10/2017	90.00	CONTRACTURAL SERVICES	063.0463.060.028		A724604		916 00053
355.00 *VENDOR TOTAL							
CA STATE DISBURSEMENT UN EMPLOYEE W/HLDNG 10/2017	600.00	GARNISHMENT OF WAGES WIT	001.0000.200.033		OCTOBER 2017		916 00028
CA STATE DISURSE UNIT EMPLOYEE W/HLDNG 10/2017	288.92	GARNISHMENT OF WAGES WIT	001.0000.200.033		OCTOBER 2017		916 00025
CA TURF EQUIPMENT & SUPP PERENNIAL RYE 10/2017	431.84	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		349369		916 00132
PERENNIAL RYE 10/2017	431.84	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		349369		916 00133
863.68 *VENDOR TOTAL							
CALIF BUILDING STDS COMM BLDNG STNDRD COMM 10/17	76.00	BUILDING PERMITS	001.0302.000.022		JULY-SEPT 2017		916 00076
CALIFORNIA CHOICE CITY EMPLOYEES 10/2017	102.18	HEALTH INSURANCE	001.0402.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	569.65	HEALTH INSURANCE	001.0403.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	555.01	HEALTH INSURANCE	001.0404.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	284.87	HEALTH INSURANCE	001.0405.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	597.48	HEALTH INSURANCE	001.0415.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	253.88	HEALTH INSURANCE	001.0416.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	965.88	HEALTH INSURANCE	001.0418.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	402.69	HEALTH INSURANCE	001.0421.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	1,348.73	HEALTH INSURANCE	001.0422.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	3,783.12	HEALTH INSURANCE	061.0461.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	3,486.68	HEALTH INSURANCE	062.0462.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	3,210.89	HEALTH INSURANCE	063.0463.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	1,221.56	HEALTH INSURANCE	021.0424.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	335.61	HEALTH INSURANCE	029.0429.050.008		NOVEMBER 2017		916 00078
CITY EMPLOYEES 10/2017	277.06	HEALTH INSURANCE	032.0440.050.008		NOVEMBER 2017		916 00078
INS W/HLD EMPLOYEE 10/17	3,800.00	HEALTH INSURANCE WITHHEL	001.0000.200.031		NOVEMBER 2017		916 00079
PD EXPENSE 10/2017	9,960.52	HEALTH INSURANCE	001.0411.050.008		NOVEMBER 2017		916 00080
FIRE EXPENSE 10/2017	3,092.33	HEALTH INSURANCE	004.0414.050.008		NOVEMBER 2017		916 00081
FD INS W/HLD EMPLE 10/17	210.65	HEALTH INSURANCE WITHHEL	004.0000.200.031		NOVEMBER 2017		916 00082

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CALIFORNIA CHOICE	31,658.79	*VENDOR TOTAL					
CALIFORNIA STATE DISBURS EMPLOYEE W/HLDNG 10/2017	100.00	GARNISHMENT OF WAGES WIT	001.0000.200.033		OCTOBER 2017		916 00024
CAVENAUGH & ASSOCIATES TRNG OFFICER MARX 10/17	548.00	TRAINING (POST REIMBURSE	001.0411.060.036		NOV.13-17,2017		916 00179
CENTRAL VALLEY ASPHALT CLEAN DRIVE LANES 10/17	21,274.66	2017 ROAD REHAB PROJ. CO	024.0590.735.072		211493		916 00010
CHEM QUIP, INC. 30 GL CHLORINE 10/17 DEPOSIT CREDIT 10/2017	933.95 120.00CR 813.95	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	063.0463.060.029 063.0463.060.029		5578234 5578235		916 00056 916 00057
CONDUENT ENTERPRISE SOLU CASS CERTIFICATION 10/17	318.85	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1403769		916 00016
CRAIGS AUTO PARTS RAVEN BLK/GIVES 10/2017 OIL FILTER 10/2017 HOS CLMP/FITTINGS 10/17 QT ND30 10/2017 BLADES/SCRAPER SET 10/17 BATTERY/DEPOSIT 10/17 BATTERY 10/2017 LOOM SPLIT/POLY 10/2017 NAPA GLD AIR FLTR 10/17 SUPPLIES 10/2017 OIL FLTR/GLS CLNR 10/17 PREM AW 68 HYD 10/2017 CAR WASH 10/2017 ABC FUSE/FUNNEL 10/17 HOSE END/HOSE 10/17 PTEX ANTI-SEIZE 10/17 AIR FLTRS 10/2017 MEGUIAR HT SHNE 10/17	103.50 12.25 15.86 6.66 22.93 272.58 31.02 8.08 51.94 33.97 235.93 48.61 7.13 10.98 71.59 24.65 70.31 7.21 1,035.20	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN VEHICLE MAINT/OPERATIONS VEHICLE MAINTENANCE/OPER SPECIAL DEPARTMENT EXPEN VEHICLE MAINTENANCE/OPER SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	001.0418.060.029 001.0418.060.029 001.0418.060.029 062.0462.060.029 062.0462.060.029 021.0424.060.032 001.0411.060.032 001.0418.060.029 062.0462.060.032 001.0418.060.029 001.0418.060.029 062.0462.060.029 001.0411.060.029 001.0418.060.029 062.0462.060.029 062.0462.060.029 062.0462.060.029 062.0462.060.029 001.0418.060.029		665107 665221 665295 665569 666107 666325 666352 666443 666552 666637 666666 666990 666999 667021 667056 667094 667113 667116		916 00114 916 00115 916 00116 916 00117 916 00118 916 00119 916 00120 916 00124 916 00125 916 00126 916 00127 916 00121 916 00122 916 00123 916 00130 916 00128 916 00129 916 00131
CRUZ-TA WELDING SHOP SUPPLIES 10/2017	37.00	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		8432		916 00139
DEAN THOMPSON RENTAL & S PLY GRND WOOD CHPS 10/17	3,482.85	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		5678		916 00045
DEPARTMENT OF CONSERVATI STRNG MOTION 10/2017	314.69	BUILDING PERMITS	001.0302.000.022		JULY-SEPT 2017		916 00075

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DIRECT MEDIA INC. SEQUOIA VSTR GUIDE 10/17	1,000.00	MEMBERSHIPS & SUBSCRIPTI	001.0401.060.038		18131		916 00017
DORADO/DENISE K. EMPLOYEE W/HLDNG 10/2017	1,385.00	GARNISHMENT OF WAGES WIT	001.0000.200.033		OCTOBER 2017		916 00027
EXETER VETERINARY HOSPIT OFFICE EXAM 10/2017	51.25	CONTRACTURAL SERVICES	001.0411.060.028		145293		916 00005
FARLEY LAW FIRM GENERAL MATTERS 10/2017	1,153.06	LEGAL SERVICES - RETAINE	001.0410.060.025				916 00001
GARIBAY CASE 10/2017	3,600.00	LEGAL SERVICES - RETAINE	001.0411.060.025				916 00002
COMMUNITY CENTER 10/2017	108.00	LEGAL SERVICES - RETAINE	001.0402.060.025				916 00003
WPCD 10/2017	144.00	LEGAL SERVICES - RETAINE	001.0402.060.025				916 00004
	5,005.06	*VENDOR TOTAL					
FGL ENVIRONMENTAL ORGNC/INORGNC 10/17	2,163.00	CONTRACTURAL SERVICES	062.0462.060.028		743287A		916 00051
FRANCHISE TAX BOARD EMPLOYEE W/HLDNG 10/2017	200.00	GARNISHMENT OF WAGES WIT	001.0000.200.033		OCTOBER 2017		916 00026
FRESNO OXYGEN MEDICAL SUPPLIES 10/17	33.81	MEDICAL SUPPLIES	004.0414.060.040		62067186		916 00068
SERVICES 10/2017	42.59	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		62068626		916 00023
	76.40	*VENDOR TOTAL					
GRISWOLD, LASALLE, COBB, ATTND COUNCIL MTG 10/17	615.00	LEGAL SERVICES - RETAINE	001.0410.060.025				916 00090
SERVICES TO PD 10/2017	402.50	LEGAL SERVICES - RETAINE	001.0411.060.025				916 00091
SERVICES TO PD 10/2017	14,262.56	LEGAL SERVICES - RETAINE	001.0411.060.025				916 00092
CEMETARY CASE 10/17	203.90	LEGAL SERVICES - RETAINE	001.0402.060.025				916 00093
SERVICES 10/2017	107.50	LEGAL SERVICES - RETAINE	001.0410.060.025				916 00094
	15,591.46	*VENDOR TOTAL					
GUARDIAN-APPLETON EMPLOYER CONTRBTNS 10/17	11.02	HEALTH INSURANCE	001.0402.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	61.07	HEALTH INSURANCE	001.0403.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	59.50	HEALTH INSURANCE	001.0404.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	30.54	HEALTH INSURANCE	001.0405.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	64.05	HEALTH INSURANCE	001.0415.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	27.21	HEALTH INSURANCE	001.0416.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	103.55	HEALTH INSURANCE	001.0418.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	43.17	HEALTH INSURANCE	001.0421.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	144.60	HEALTH INSURANCE	001.0422.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	83.96	HEALTH INSURANCE	061.0461.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	373.81	HEALTH INSURANCE	062.0462.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	344.25	HEALTH INSURANCE	063.0463.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	130.96	HEALTH INSURANCE	021.0424.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	57.42	HEALTH INSURANCE	029.0429.050.008		OCTOBER 2017		916 00031
EMPLOYER CONTRBTNS 10/17	29.70	HEALTH INSURANCE	032.0440.050.008		OCTOBER 2017		916 00031

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
GUARDIAN-APPLETON PD EMPLOYEES 10/2017 FIRE EMPLOYEES 10/2017	1,265.11 378.38 3,208.30	HEALTH INSURANCE HEALTH INSURANCE *VENDOR TOTAL	001.0411.050.008 004.0414.050.008		OCTOBER 2017 OCTOBER 2017			916 00032 916 00033
GUNS & HOSES, INC. ENRIQUEZ UNIFORM 10/17	573.28	UNIFORM ALLOWANCE	001.0411.050.011		29302			916 00058
HAL CRUMLY INC CITY HALL A/C FIX 10/17 CITY HALL A/C 10/2017 CITY HALL 10/2017 CITY HALL OFFICE 10/17 CITY HALL A/C 10/2017 CITY YARD A/C 10/2017 CITY YARD A/C 10/22 CITY YARD A/C 10/2017 SEWER PLNT A/C 10/2017 SWER PLNT A/C 10/2017 FD ICE MACHINE 10/17	367.73 90.00 213.98 286.13 721.11 515.91 263.62 135.00 573.67 260.56 3,427.71	CONTRACTURAL SERVICES SPECIAL DEPARTMENT EXPEN CONTRACTURAL SERVICES SPECIAL DEPARTMENT EXPEN CONTRACTURAL SERVICES SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN VEHICLE MAINTENANCE/OPER CONTRACTURAL SERVICES HOUSEHOLD FIRE STATION *VENDOR TOTAL	001.0410.060.028 001.0410.060.029 001.0410.060.028 001.0418.060.029 001.0410.060.028 001.0418.060.029 001.0418.060.029 001.0418.060.029 062.0462.060.032 004.0414.060.016		18554 18555 18556 18557 18558 18559 18560 18561 18562 18593			916 00043 916 00042 916 00041 916 00040 916 00039 916 00038 916 00037 916 00048 916 00044 916 00065
HARO ELECTRIC ELECTRIC PANEL 10/2017	3,005.60	CONTRACTURAL SERVICES	004.0414.060.028		1093			916 00177
ISU INSURANCE SERVICES INSRNCE & BNDING 10/17	6,268.00	INSURANCE & BONDING	004.0414.060.027		10232			916 00069
K R C SAFETY CO., INC. HNDGP PRKING SIGN 10/17	89.51	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		35127			916 00137
KELLER AND WEGLEY CNSMR CNFDNCE RPRT 10/17 REVW UCMR TSTNG 10/17	196.00 67.00 263.00	CONTRACTURAL SERVICES CONTRACTURAL SERVICES *VENDOR TOTAL	063.0463.060.028 063.0463.060.028					916 00046 916 00047
L.N. CURTIS & SONS FIRE GEAR 10/2017	204.68	CONTRACTURAL SERVICES	004.0414.060.028		129016			916 00181
LAWRENCE TRACTOR COMPANY JOHN DEERE DSC BLD 10/17	105.88	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		248760			916 00136
LEFFINGWELL AG SALES CO. SUPPLIES 10/2017	326.08	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		2506565			916 00034
PORTERVILLE/ CITY OF ANIMAL CONTROL 10/2017	738.00	CONTRACTURAL SERVICES	001.0411.060.028		201708311652			916 00018
QUAD - KNOFF WTR METERS 10/2017	11,582.92	CONTRACTURAL SERVICES	063.0463.060.028		89627			916 00009

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
QUALITY PAINT AND BODY CHEVY SILVERADO 10/2017	4,335.90	CONTRACTURAL SERVICES	001.0411.060.028		64704		916 00071
RAY MORGAN COMPANY CITY PRINTER 10/2017 PD PRINTER 10/2017	301.38 231.28 532.66	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	001.0410.060.029 001.0411.060.029		1704571 1759657		916 00176 916 00173
SANTA FE AGGREGATES, INC CRUSHER DUST 10/2017	282.04	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		2011600		916 00052
SOUTHERN CALIF EDISON CO DANIELLE WAY 10/2017 PLAZA 10/2017 WELL #13 10/2017 CITY ADMIN BLDNG 10/2017 WTR DEPT. 10/2017 STREETS DEPT. 10/2017 SCOUT SHACK 10/17	129.69 139.63 683.75 1.76 120.83 142.31 250.78 1,468.75	SPECIAL DEPARTMENT EXPEN UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES *VENDOR TOTAL	001.0402.060.029 001.0422.060.021 063.0463.060.021 001.0410.060.021 063.0463.060.021 001.0422.060.021 004.0414.060.021				916 00029 916 00030 916 00064 916 00072 916 00073 916 00074 916 00077
STANTEC CONSULTING SERVI ONCALL REPORTING 10/17	954.75	CONTRACTURAL SERVICES	062.0462.060.028		1253825		916 00050
STUART'S JOHANSON & THOM SUPPLIES 10/2017	13.67	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		116804		916 00138
TAYLOR GROUP ARCHITECTS WDLK COMMNTY CNTR 10/17	2,550.00	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		6253		916 00008
TF TIRE & SERVICE SUPPLIES 10/2017	614.61	VEHICLE MAINT/OPERATIONS	021.0424.060.032		192615		916 00055
TRANSUNION RISK AND ALTE SERVICES 10/2017	50.00	CONTRACTURAL SERVICES	001.0411.060.028		ID#255290		916 00178
US BANK PD PRINTER 10/2017 CITY PRINTER 10/2017	237.86 272.61 510.47	CONTRACTURAL SERVICES CONTRACTURAL SERVICES *VENDOR TOTAL	001.0411.060.028 001.0410.060.028		340385228 340385467		916 00062 916 00063
VALLEY IND & FAM MED GRP R.RENTERIA PHSCl 10/17	350.00	CONTRACTURAL SERVICES	062.0462.060.028		332599		916 00049
VANTAGEPOINT TRAN AGENT- ICMA 10/2017	4,778.36	DEFERRED COMPENSATION	001.0000.200.040		SEPTEMBER 2017		916 00065
VERIZON WIRELESS PD CELL PHONES 10/2017 CITY CELL PHONES 10/17 CITY CELL PHONES 10/17	469.93 13.56 13.48	TELEPHONE TELEPHONE TELEPHONE	001.0411.060.020 001.0403.060.020 001.0404.060.020				916 00019 916 00020 916 00020

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VERIZON WIRELESS		TELEPHONE	001.0405.060.020					916	00020
CITY CELL PHONES 10/17	8.99	TELEPHONE	001.0415.060.020					916	00020
CITY CELL PHONES 10/17	26.97	TELEPHONE	001.0416.060.020					916	00020
CITY CELL PHONES 10/17	4.49	TELEPHONE	001.0418.060.020					916	00020
CITY CELL PHONES 10/17	8.99	TELEPHONE	001.0421.060.020					916	00020
CITY CELL PHONES 10/17	22.48	TELEPHONE	001.0422.060.020					916	00020
CITY CELL PHONES 10/17	13.48	TELEPHONE	061.0461.060.020					916	00020
CITY CELL PHONES 10/17	26.97	TELEPHONE	021.0424.060.020					916	00020
CITY CELL PHONES 10/17	71.93	TELEPHONE	062.0462.060.020					916	00020
CITY CELL PHONES 10/17	119.14	TELEPHONE	063.0463.060.020					916	00020
CITY CELL PHONES 10/17	119.14	*VENDOR TOTAL							
	919.155								
WOODLAKE HARDWARE CO		SPECIAL DEPARTMENT	001.0418.060.029		A41417			916	00164
SUPPLIES 10/2017	9.88	SPECIAL DEPARTMENT	063.0463.060.029		A41809			916	00146
COUPLING/BUSHING 10/17	2.08	SPECIAL DEPARTMENT	063.0463.060.029		A41812			916	00147
SUPPLIES 10/2017	6.62	SPECIAL DEPARTMENT	063.0463.060.029		A41952			916	00142
PVC TUBING/FUNNEL 10/17	8.81	SPECIAL DEPARTMENT	063.0463.060.029		A42119			916	00167
READYMIX CONCRETE 10/17	24.19	SPECIAL DEPARTMENT	029.0429.060.029		A42123			916	00148
BLADES 10/2017	35.00	SPECIAL DEPARTMENT	029.0429.060.029		A42124			916	00149
SUPPLIES 10/2017	20.64	SPECIAL DEPARTMENT	063.0463.060.029		A42399			916	00151
WASP SPRAY 10/2017	8.60	SPECIAL DEPARTMENT	063.0463.060.029		A42440			916	00152
SUPPLIES 10/2017	33.01	SPECIAL DEPARTMENT	041.0441.060.029		A42695			916	00143
SUPPLIES 10/2017	4.61	SPECIAL DEPARTMENT	063.0463.060.029		A42952			916	00154
ENAMEL/BLADE 10/2017	17.21	SPECIAL DEPARTMENT	062.0462.060.029		A43103			916	00156
REBAR 10/2017	9.68	SPECIAL DEPARTMENT	062.0462.060.029		A43151			916	00163
SAND 10/2017	25.82	SPECIAL DEPARTMENT	062.0462.060.029		A43175			916	00171
SAND 10/2017	12.91	SPECIAL DEPARTMENT	063.0463.060.029		A43347			916	00158
SPRY PNT/GRT PAPER 10/17	13.93	SPECIAL DEPARTMENT	063.0463.060.029		B34595			916	00144
BATTERIES 10/2017	32.30	SPECIAL DEPARTMENT	063.0463.060.029		B34623			916	00165
RDYMIX CONCRETE 10/17	29.03	SPECIAL DEPARTMENT	063.0463.060.029		B34625			916	00145
ENAMEL/PAINT 10/2017	12.91	SPECIAL DEPARTMENT	063.0463.060.029		B34651			916	00166
SUPPLIES 10/2017	19.76	SPECIAL DEPARTMENT	063.0463.060.029		B35012			916	00150
REBAR 10/2017	37.66	SPECIAL DEPARTMENT	063.0463.060.029		B35242			916	00161
PROOF CHAIN 10/2017	3.43	SPECIAL DEPARTMENT	063.0463.060.029		B35245			916	00168
SUPPLIES 10/2017	10.75	SPECIAL DEPARTMENT	063.0463.060.029		B35252			916	00169
PAINT/CLEANER 10/17	53.48	SPECIAL DEPARTMENT	063.0463.060.029		B35256			916	00153
SUPPLIES 10/2017	7.19	SPECIAL DEPARTMENT	063.0463.060.029		B35532			916	00155
BATTERIES 10/2017	16.15	SPECIAL DEPARTMENT	063.0463.060.029		B35554			916	00157
SEALANT 10/2017	8.38	SPECIAL DEPARTMENT	063.0463.060.029		B35671			916	00162
AERO CTNG/SND PPR 10/17	10.72	SPECIAL DEPARTMENT	063.0463.060.029		B35786			916	00170
SAND 10/2017	25.82	SPECIAL DEPARTMENT	062.0462.060.029		B35787			916	00159
ENAMEL 10/2017	6.45	SPECIAL DEPARTMENT	062.0462.060.029		B35806			916	00160
ENAMEL 10/2017	6.45	*VENDOR TOTAL							
	513.47								
WOODLAKE UNIFIED SCHOOL CAREER DAY AD 10/2017	35.00	SPECIAL DEPARTMENT	001.0401.060.029		OCTOBER 2017			916	00015

ACS FINANCIAL SYSTEM
10/05/2017 10:27:15

VENDOR NAME
DESCRIPTION

REPORT TOTALS:

Schedule of Bills

GL540R-V08.05 PAGE 9
CITY OF WOODLAKE

AMOUNT ACCOUNT NAME FUND & ACCOUNT

CLAIM INVOICE PO# F/P ID LINE

145,786.96

RECORDS PRINTED = 000248

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.
DATE APPROVED BY
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ACS FINANCIAL SYSTEM	Check Register	GL540R-V08.05	CITY OF WOODLAKE
10/05/2017 10:			1
BANK	VENDOR	CHECK#	DATE
BANK BANK OF VISALIA			AMOUNT
001285	VISALIA FAMILY PRACTICE	13826	09/21/17
	BANK OF VISALIA		35.56
			35.56 ***

ACS FINANCIAL SYSTEM
10/05/2017 10:

Check Register CITY OF WOODLAKE
GL540R-V08.05 PAGE 2

BANK VENDOR
REPORT TOTALS:

CHECK# DATE AMOUNT
35.56

RECORDS PRINTED = 000001

ACS FINANCIAL SYSTEM
10/05/2017 10:30:53

GL540R-V08.05 PAGE 1
CITY OF WOODLAKE

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
VISALIA FAMILY PRACTICE DR VISIT 10/2017	35.56	HEALTH INSURANCE	004.0414.050.008			951 00001

Schedule of Bills

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
35.56					

REPORT TOTALS:

RECORDS PRINTED - 000001

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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ACS FINANCIAL SYSTEM
07/26/2017 14:

BANK VENDOR

BANK BANK OF VISALIA

001244

VOYAGER FLEET SYSTEMS IN

BANK OF VISALIA

Check Register

GL540R-V08.05 PAGE 1

CHECK# DATE AMOUNT

64054 07/26/17 8,754.14

8,754.14 ***

ACS FINANCIAL SYSTEM
07/26/2017 14:

BANK VENDOR

REPORT TOTALS:

Check Register GL540R-V08.05 PAGE 2
CITY OF WOODLAKE

CHECK#	DATE	AMOUNT
		8,754.14

RECORDS PRINTED - 000008

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
VOYAGER FLEET SYSTEMS IN						
PD FUEL 06/2017	4,263.87	VEHICLE GASOLINE	001.0411.060.035			751 00001
CITY FUEL 06/2017	75.20	VEHICLE MAINTENANCE/OPER	001.0415.060.032			751 00002
CITY FUEL 06/2017	1,052.92	VEHICLE MAINTENANCE/OPER	062.0462.060.032			751 00002
CITY FUEL 06/2017	1,052.92	VEHICLE MAINTENANCE/OPER	063.0463.060.032			751 00002
CITY FUEL 06/2017	75.20	VEHICLE MAINTENANCE/OPER	001.0421.060.032			751 00002
CITY FUEL 06/2017	752.12	VEHICLE MAINTENANCE/OPER	001.0422.060.032			751 00002
TRANSIT 06/2017	892.77	VEHICLE MAINT/OPERATIONS	021.0424.060.032			751 00003
FIRE DEPT. FUEL 06/2017	589.14	VEHICLE MAINTENANCE/OPER	004.0414.060.032			751 00004
	8,754.14	*VENDOR TOTAL				

ACS FINANCIAL SYSTEM
07/26/2017 14:04:36

VENDOR NAME
DESCRIPTION

REPORT TOTALS:

Schedule of Bills

GL540R-V08.05 PAGE 2
CITY OF WOODLAKE

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
8,754.14					

RECORDS PRINTED = 000008

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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ACS FINANCIAL SYSTEM
10/05/2017 10:

BANK VENDOR

BANK BANK OF VISALIA

000068

BANK OF VISALIA

Check Register

GL540R-V08.05 PAGE 1

CHECK# DATE AMOUNT

64347 10/06/17

15.00

15.00 ***

ACS FINANCIAL SYSTEM
10/05/2017 10:

Check Register GL540R-V08.05 PAGE 2
CITY OF WOODLAKE

BANK VENDOR

CHECK# DATE AMOUNT

REPORT TOTALS:

15.00

RECORDS PRINTED - 000001

ACS FINANCIAL SYSTEM
10/05/2017 10:52:47

Schedule of Bills

GL540R-Y08.05 PAGE 1
CITY OF WOODLAKE

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
TULARE COUNTY REGISTRAR PRECINCT INDEX &CD 10/17	15.00	SPECIAL DEPARTMENT EXPEN	001.0402.060.029			955 00001

ACS FINANCIAL SYSTEM
10/05/2017 10:52:47

VENDOR NAME
DESCRIPTION

REPORT TOTALS:

Schedule of Bills

GL540R-V08.05 PAGE 2
CITY OF WOODLAKE

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P	ID LINE
15.00						

RECORDS PRINTED - 000001

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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ACS FINANCIAL SYSTEM
10/05/2017 16:

BANK VENDOR

BANK BANK OF VISALIA

000369 ST WATER RES. CONTROL BO

BANK OF VISALIA

Check Register

CHECK# DATE

63924 06/28/17

CITY OF WOODLAKE
GL540R-V08.05 PAGE 1

AMOUNT

50.00

50.00 ***

ACS FINANCIAL SYSTEM
10/05/2017 16:

BANK VENDOR

REPORT TOTALS:

Check Register CITY OF WOODLAKE
GL540R-V08.05 PAGE 2

CHECK# DATE AMOUNT

50.00

RECORDS PRINTED = 000001

ACS FINANCIAL SYSTEM
10/05/2017 16:10:41

VENDOR NAME
DESCRIPTION

ST WATER RES. CONTROL BO
G.PEREZ EXAM 06/2017

Schedule of Bills

GL540R-V08.05 PAGE 1
CITY OF WOODLAKE

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
50.00	SPECIAL DEPARTMENT EXPEN	063.0463.060.029			956 00001

ACS FINANCIAL SYSTEM
10/05/2017 16:10:41

VENDOR NAME
DESCRIPTION

REPORT TOTALS:

Schedule of Bills

GL540R-V08.05 PAGE 2
CITY OF WOODLAKE

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
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50.00					
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RECORDS PRINTED - 000001

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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.....

City of Woodlake

AGENDA ITEM IV-C

October 9, 2017

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the September 2017 Monthly Report of Investments

BACKGROUND:

Pursuant to Section 3.24.050 of the Woodlake Municipal Code the Finance Department prepares a report listing all investments of the City of Woodlake. The City's temporary idle cash, those funds not immediately needed to pay current bills, is invested in accordance with the City's Investment Policy that was approved by Resolution No. 09-05 which was adopted on February 9, 2009.

DISCUSSION:

The first objective of the investment policy is to secure the safety of the invested funds. The second objective is to match the availability (liquidity) of the funds to the cash flow needs of the organization. The third objective, that is only considered after the first two objectives have been met, is yield, or the earnings rate.

RECOMMENDATIONS:

Staff recommends that Council approve the September 2017 Monthly Report of Investments as submitted.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

1. Resolution: Approval of the September 2017 Monthly Report of Investments
2. September Monthly Report of Investments

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE SEPTEMBER) Resolution No:
2017 MONTHLY REPORT OF)
INVESTMENTS)

Councilmember Ortiz, offered the following resolution and moved its adoption. Approve the City of Woodlake’s September 2017 Monthly Report of Investments.

WHEREAS, pursuant to Section 3.24.050 of the Woodlake Municipal Code, monthly, the Finance Department shall prepare a report listing of all investments of the City of Woodlake; and

WHEREAS, the City’s temporary idle cash, those funds not immediately needed to pay current bills, is invested in accordance with the City’s Investment Policy that was approved by Resolution No. 09-05.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the City of Woodlake’s September 2017 Monthly Report of Investments.

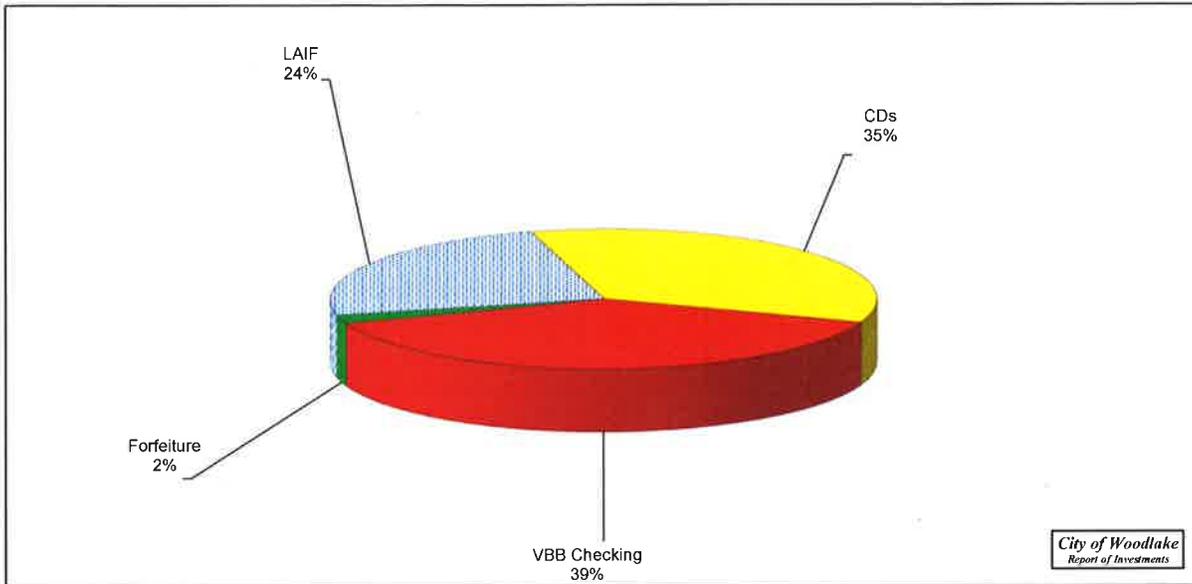
The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by _____, and carried by the following vote at the City Council meeting held on September 11, 2017.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

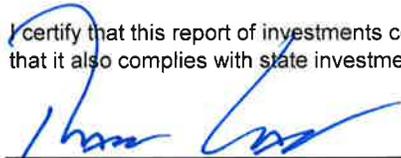
Irene Zacarias, City Clerk



September 30, 2017

<u>Investment Type</u>	<u>Principal</u>	<u>Percent of Portfolio</u>	<u>Yield to Maturity</u>	<u>Settlement Date</u>	<u>Maturity</u>
Checking - Valley Business Bank	\$3,170,890	38.9%	None	N/A	N/A
Checking - Asset Forfeiture	\$158,919	2.0%	0.2%	N/A	Monthly
LAIF	\$1,973,225	24.2%	0.92%	N/A	Daily
MBS - miscellaneous Portfolio Holdings	(\$40)	0.0%	N/A	N/A	N/A
Finance500 - Miscellaneous cash	\$3,217	0.0%	N/A	N/A	N/A
Sallie Mae - 10/30/18	\$99,937	1.2%	2.15%	10/30/13	10/30/18
Goldman Sachs - 04/30/19	\$100,736	1.2%	2.00%	04/30/14	04/30/19
Goldman Sachs - 06/11/19	\$100,666	1.2%	2.00%	06/11/14	06/11/19
State Bank India - 09/11/19	\$100,748	1.2%	2.15%	09/11/14	09/11/19
American Express Centurion - 10/21/20	\$101,044	1.2%	2.20%	10/21/15	10/21/20
Goldman Sachs - 01/27/21	\$50,706	0.6%	2.10%	01/27/16	01/27/21
Saussexbank Frank - 01/28/21	\$48,035	0.6%	1.80%	01/28/16	01/28/21
Discover BK Greenwood - 11/23/21	\$98,649	1.2%	2.00%	01/23/16	11/23/21
American Express Centurion - 04/19/22	\$150,974	1.9%	2.40%	04/19/17	04/19/22
Capital One - 06/14/22 a	\$150,674	1.9%	2.35%	06/14/17	06/14/22
Capital One - 06/14/22 b	\$150,674	1.9%	2.35%	06/14/17	06/14/22
Bank North Carolina - 07/16/18	\$200,744	2.5%	1.60%	01/16/15	07/16/18
Capital One BK - 08/03/18	\$98,524	1.2%	1.05%	08/03/16	08/03/18
Federal Natl Mtg - 02/01/19	\$486,365	6.0%	0.00%	02/01/89	02/01/19
Federal Natl Mtg - 10/09/19	\$95,928	1.2%	0.00%	10/09/84	10/09/19
BMW Bank of North America - 12/10/19	\$253,080	3.1%	2.15%	12/10/14	12/10/19
CIT BK Salt Lake City - 12/24/19	\$253,325	3.1%	2.25%	12/24/14	12/24/19
Synchrony BK Retail - 03/06/20	\$93,737	1.2%	1.90%	03/06/15	03/06/20
Comenity Cap - 06/01/21	\$201,890	2.5%	2.20%	05/31/17	06/01/21
Total Portfolio	\$8,142,643	100%			

I certify that this report of investments complies with the City's adopted investment policy and that it also complies with state investment guidelines pursuant to Government Code Section 16481.2.



 Ramon Lara, City Administrator

10/04/17

 Date

AGENDA ITEM V-A

October 9, 2017

Prepared by Ramon Lara, TCAG Staff

SUBJECT:

Information: 2018 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) Scenario Development

BACKGROUND:

The Regional Transportation Plan (RTP) is a 20-year planning document that TCAG updates at least once every four years. The RTP is the highest level and most comprehensive planning document prepared by TCAG. The 2018 RTP will outline transportation improvements and other related planning elements through the year 2042. Planned transportation improvements must be financially constrained, based on funding estimates, and performance measures should be defined. Elements of the RTP include: the Executive Summary, Policy Element, Action Element, Financial Element, Sustainable Communities Strategy, and a Valley-wide Chapter. There are also several associated documents and plans required such as Air Quality Conformity, the Regional Active Transportation Plan, the Regional Transit Plan, the Cross Valley Corridor Plan, and the Environmental Impact Report (EIR).

DISCUSSION:

As part of the Sustainable Communities Strategy (SCS) process, three growth scenarios are being developed to compare how different growth influences and policies can impact greenhouse gas emissions and the transportation system. This scenario becomes the foundation of the SCS analysis that complements the RTP.

A presentation of these scenarios will be made at the Council meeting and all in attendance will be invited to participate in a survey that will include scenario preference that will then be used with the remainder of the public input to inform the TCAG Board's decision on a preferred scenario later in the year.

These scenarios will then be presented to the public during the public outreach process and the results of the public outreach are communicated back to the TCAG Board to inform their decision on the selection of a preferred scenario.

Under federal regulations, the RTP and its supporting documents must be final by July of 2018. There is some risk in adopting the RTP close to this deadline. However, the potential schedule delays or necessary development of responses to comments will most likely be due to state requirements: specifically, the Sustainable Communities Strategy and California Environmental Protection Act (CEQA) challenges. Federal funding sources are not likely to be affected, or are unlikely to be affected for an extended period, if this type of delay were to occur.

ATTACHMENTS:

To be provided under separate cover.

City of Woodlake

AGENDA ITEM V-B

October 9, 2017

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Appoint Chief Mike Marquez to the Tulare County Task Force on Homelessness

BACKGROUND:

The Tulare County Task Force on Homelessness (“Task Force”) was created to advise and assist the Health & Human Services Agency (“the Agency”) on the Agency’s efforts to address homelessness issues affecting the community, and report to the Tulare County Board of Supervisors (“Board of Supervisors”) on a periodic basis.

DISCUSSION:

The responsibilities of the Task Force shall include:

1. Assist the Agency in assessing the community’s homeless population and services, including strengths and gaps in the current system (including rural and/or underserved areas), and help to develop strategies to meet unmet needs.
2. Recommend policies that improve quality of life for homeless persons.
3. Make recommendations on strategies, goals, and funding resources to address homelessness within the county.
4. Encourage support for the development and implementation of effective homeless programs and services.
5. Develop recommendations for the Agency relevant to existing and proposed legislation on homelessness.
6. Assist in the production of written reports for presentation to the Board of Supervisors. Present an annual report to the Board of Supervisors.
7. With the concurrence of the Board of Supervisors, advocate for increased action to improve the situation of homeless persons.
8. Such other duties as assigned by the Board of Supervisors or Health & Human Services Agency Director.

The task force consists of 18 representatives from different cities and agencies in Tulare County.

RECOMMENDATIONS:

Staff recommends that Council appoint Chief Mike Marquez to the Tulare County Task Force on Homelessness. The Woodlake Police Department has the most interaction with homelessness issues in the City of Woodlake and would be the best point of contact for the City.

FISCAL IMPACT:

There is no Fiscal Impact to the City of Woodlake.

ATTACHMENTS:

1. Resolution: Appoint Chief Mike Marquez to the Tulare County Task Force on Homelessness
2. Attachment No. 1 – Tulare County Task Force on Homelessness By-Laws

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to appoint Chief Mike Marquez to the Tulare County Task Force on Homelessness.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on October 9, 2017.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

Tulare County Health & Human Services Agency
Tulare County Task Force on Homelessness
By-Laws

ARTICLE I. NAME

The name of this board shall be the Tulare County Task Force on Homelessness (“Task Force”).

ARTICLE II. PURPOSE AND RESPONSIBILITY

These by-laws govern the functions and duties, as well as the conduct of all meetings of the Task Force.

The purpose of the Task Force is to advise and assist the Health & Human Services Agency (“the Agency”) on the Agency’s efforts to address homelessness issues affecting the community, and report to the Tulare County Board of Supervisors (“Board of Supervisors”) on a periodic basis.

The responsibilities of the Task Force shall include:

1. Assist the Agency in assessing the community’s homeless population and services, including strengths and gaps in the current system (including rural and/or underserved areas), and help to develop strategies to meet unmet needs.
2. Recommend policies that improve quality of life for homeless persons.
3. Make recommendations on strategies, goals, and funding resources to address homelessness within the county.
4. Encourage support for the development and implementation of effective homeless programs and services.
5. Develop recommendations for the Agency relevant to existing and proposed legislation on homelessness.
6. Assist in the production of written reports for presentation to the Board of Supervisors. Present an annual report to the Board of Supervisors.
7. With the concurrence of the Board of Supervisors, advocate for increased action to improve the situation of homeless persons.
8. Such other duties as assigned by the Board of Supervisors or Health & Human Services Agency Director.

ARTICLE IV. MEMBERS

Section 1 – Number. The Task Force shall consist of eighteen (18) representatives.

Section 2 – Members.

- a. Health & Human Services Agency Director or his/her designee shall serve to represent the County, with all voting rights of a member.
- b. Board of Supervisors representative.
- c. Kings/Tulare Homeless Alliance representative.
- d. Law Enforcement representative.
- e. Community Action Agency representative.
- f. Housing Authority representative.
- g. Faith Community representative.
- h. Transit Authority representative.
- i. Tulare County Farm Bureau representative.
- j. City of Visalia representative (Community Development Director or similar position, or his/his designee).
- k. City of Tulare representative (Community Development Director or similar position, or his/her designee).
- l. City of Porterville representative (Community Development Director or similar position, or his/her designee).
- m. City of Dinuba representative (Community Development Director or similar position, or his/her designee).
- n. City of Lindsay representative (Community Development Director or similar position, or his/her designee).
- o. City of Farmersville representative (Community Development Director or similar position, or his/her designee).
- p. City of Exeter representative (Community Development Director or similar position, or his/her designee).
- q. City of Woodlake representative (Community Development Director or similar position, or his/her designee).
- r. Partner. One (1) member from a category which may include one of the following shall be selected to represent partners from the community:
 - Mental Health practitioner or representative
 - Health practitioner, health clinic, hospital, or other medical service agency
 - Senior citizen or agency providing services primarily to senior citizens
 - School, School District, or County Office of Education
 - Community-based organization

- Community health-related coalition

Section 3 – Term. Members of the Task Force shall serve for a term of three (3) years commencing on January 1st of the year they are appointed. New members replacing a member who has not completed his or her term will serve for the remainder of that term, and then may be reappointed to a new three (3) year term by the Board of Supervisors. There will be no term limitations.

The Board of Supervisors shall initially appoint a member to a greater or lesser term in order to ensure that the terms of the eighteen (18) members are staggered. For the purpose of staggering the three-year terms, the nine (9) members appointed for Health & Human Services Agency Director, Board of Supervisors, Kings/Tulare Homeless Alliance, Law Enforcement, Community Action Agency, Housing Authority, Faith Community, Transit Authority, and Partner shall be appointed for three years. The remaining nine (9) voting members appointed for the eight (8) cities and the Farm Bureau, will be appointed for two (2) years.

The Task Force seats with two (2) year terms will convert to standard three (3) year terms upon expiration of the first two (2) year term, thus allowing continued staggered terms.

Section 4 – Vacancies.

- a. Events Causing. A vacancy shall exist on the occurrence of any of the following: (a) removal by the Board of Supervisors; (b) death or resignation, or (c) when a member of the Committee has three (3) consecutive absences that are not excused by the Task Force.
- b. Resignations. Any member may resign by giving written notice to the Chairman or Secretary. The resignation shall be effective when the notice is given unless it specifies a later time for the resignation to become effective.
- c. Filling Vacancies. Vacancies on the Task Force shall be filled by the Board of Supervisors. Notices shall be placed in all Tulare County newspapers and weekly publications that the County is seeking members. Present Task Force members may make recommendations to fill vacancies.

Section 5 – Attendance. Members must attend the regular meetings. If a member is unable to attend a regular meeting, he/she shall so inform the identified Agency staff person, giving the reason for the absence. The Agency staff person shall include on the Task Force agenda an action item for a vote as to whether or not an absence should be excused. Three (3) unexcused absences shall constitute resignation from the Task Force, and the Board of Supervisors shall be notified that a vacancy has occurred.

Section 6 – Removal. Members of the Task Force serve at the pleasure of the Board of Supervisors and may be removed by a majority vote of the Board of

Supervisors. The Task Force shall have the right to recommend to the Board of Supervisors the removal of a Task Force member upon a two-thirds (2/3) vote of the Task Force.

Section 7 – Compensation. All members of the Task Force shall serve without compensation, except that they may receive reimbursement for expenses incurred and for mileage and/or cost of transportation, as determined by the Board of Supervisors.

ARTICLE V. RECRUITMENT AND APPOINTMENT

Potential members shall be recruited through a public notice process that shall include advertising in local newspapers and/or other media outlets. Potential members shall complete an application. Applications will be reviewed by the Health & Human Services Agency and recommended to the Board of Supervisors.

ARTICLE VI MEETINGS

Section 1 – All meetings of the Task Force shall be scheduled, called, noticed, and conducted in accordance with the provisions of the Ralph M. Brown Act (Brown Act) (commencing with Section 54950 of the Government Code). In matters of parliamentary procedures not covered in the Brown Act or these by-laws, the latest edition of Robert's Rules of Order shall prevail.

Section 2 – Regular Meetings. The Task Force shall develop a schedule of regular meetings that shall be held at least quarterly. All meetings of the Task Force shall be open and accessible to the public. The date, time, and place shall be recorded in the minutes of the meetings.

Cancellation of meetings shall be in writing if sufficient time is available to notify the members. Should the meeting be cancelled within five (5) days of the scheduled meeting date, an Agency staff member shall telephone each member and advise him/her of the cancellation.

Section 3 – A written agenda stating the date and hour of each meeting shall be emailed to each Task Force member not less than five days before each meeting.

Section 4 – Special Meetings. Special meetings may be called for any purpose at any time by the Chairman or a majority of the members. Notice of the time and place of the meeting must meet the requirements of the Brown Act.

Section 5 – Place of Meeting. The Task Force shall hold meetings at such place in the County of Tulare, as may be designated in the notice of meeting.

Section 6– Quorum and Vote. Each member shall be entitled to one vote on each matter submitted to a vote of the Task Force. Fifty percent plus one (50% +1) of the active members shall constitute a quorum. Actionable items are decided by

majority vote. A majority is defined as 50% + 1 of the members present and voting.

Section 7 – Adjournment. A majority of the members present, whether or not a quorum is present, may adjourn any meeting.

ARTICLE VII. OFFICERS

Section 1 - The officers of the Task Force shall consist of the following:

- a) Chairperson
- b) Vice-Chairperson
- c) Secretary

Section 2 - Duties of the Officers.

- a. Chairman. The Chairman shall preside at meetings and shall exercise and perform such other duties as the Task Force may assign from time to time.
- b. Vice-Chairman. If the Chairman is absent, the Vice-Chairman shall perform all duties of the Chairman. The Vice-Chairman shall perform such other duties as the Task Force may assign from time to time.

If the Chairman and Vice-Chairman are both absent, the Secretary shall act as Chairman pro tempore, who, while so acting, shall have all of the authority of the Chairman. If the Secretary is also absent, the Task Force shall select one of the members to act as Chairman pro tempore.

- c. Secretary. The Secretary shall keep a record of minutes of all meetings, proceedings, recommendations, and actions of the Task Force. The minutes shall reflect which members were present or absent. Any excused absences shall be recorded in the minutes. The minutes shall include the time and place that the meeting was held.

Section 3 – Election. The officers shall be elected by the Task Force members at the first meeting of the calendar year and shall serve for one year. Officers shall be eligible for re-election.

Section 4 – Removal. The Chairperson or Vice-Chairperson may be removed from office and relieved of duties by 2/3 majority vote of the Task Force.

Section 5 – Vacancy. Upon resignation or removal of the Chairperson, the Vice-Chairperson shall ascend to the office of the Chairperson. An election for the Vacant office of the Vice-Chairperson shall be conducted.

ARTICLE VIII. AMENDMENTS

The Task Force may adopt, amend, or repeal the by-laws, but only with the approval of the Board of Supervisors.

ARTICLE X. SPOKESPERSON FOR ADVISORY BOARD

Unless designated otherwise by a majority vote of the Task Force, the Chairperson and Vice-Chairperson shall be the only official spokespersons representing the Task Force to the Board of Supervisors, media, other interested parties and the general public.

ARTICLE XI. CONFLICT OF INTEREST

The Task Force and its members shall be subject to the conflict of interest rules applicable to the Board of Supervisors and the employees of the County, including, but not necessarily limited to the following, to the extent they are applicable:

- a. The California Political Reform Act of 1974, California Government Code §§ 87100 et seq., and the regulations of the Fair Political Practices Commission promulgated there under;
- b. The prohibition of contractual conflicts of interest set forth in California Government Code §§ 1090 et seq.;
- c. The prohibition of incompatible employment, activity or enterprise for compensation set forth in California Government Code §§ 1126 et seq.; and
- d. The common law rules against conflicts of interest.

City of Woodlake

AGENDA ITEM V-C

October 9, 2017

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Authorize Staff to Enter Into An Agreement With Rural Utilities Service, Department of Agriculture For Grant Funding For The Manzanillo Storm Drain Pump Station Improvements Project

BACKGROUND:

The Storm Drain Pump Station Improvements Project consists of modifying an existing storm drain pump station and discharge piping including, but not limited to, removing an existing pump and two discharge pipelines and installing one new pump and two new discharge pipelines, providing a new levee access road and water side erosion control, and installing a new motor control center, diesel generator, and electrical controls.

DISCUSSION:

The City of Woodlake recently released an RFQ to find a firm that could install a new pump, electrical controls, and generator at the Manzanillo Pump Station location. The project will be funded via USDA, CDBG and the City's General Fund. The attached agreement allows the City to receive \$479,000 in grant funding from USDA to put toward the project.

RECOMMENDATIONS:

Staff recommends that Council authorize Staff to enter into an agreement with Rural Utilities Service, Department of Agriculture for grant funding for the Manzanillo Storm Drain Pump Station Improvements Project

FISCAL IMPACT:

This funding source will require a match of approximately \$139,000, which comes from the City's General Fund.

ATTACHMENTS:

1. Resolution: Authorize Staff to Enter Into An Agreement With Rural Utilities Service, Department of Agriculture For Grant Funding For The Manzanillo Storm Drain Pump Station Improvements Project
2. Attachment 1: Agreement

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

AUTHORIZE STAFF TO ENTER INTO AN)
AGREEMENT WITH RURAL UTILITIES) Resolution No.
SERVICE, DEPARTMENT OF AGRICULTURE)
FOR GRANT FUNDING FOR THE)
MANZANILLO STROM DRAIN PUMP)
STATION IMPROVEMENTS PROJECT)

Councilmember _____, offered the following resolution and moved its adoption. Authorize staff to enter into an agreement with Rural Utilities Service, Department of Agriculture for grant funding for the Manzanillo Strom Drain Pump Station Improvements Project.

WHEREAS, the City has received funding from USDA to improve the Manzanillo Pump Station in Woodlake; and,

WHEREAS, the City has received authorization to begin the improvement projects; and,

WHEREAS, the City must enter into an agreement with USDA to receive the funding.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to authorize staff to enter into an agreement with Rural Utilities Service, Department of Agriculture for grant funding for the Manzanillo Strom Drain Pump Station Improvements Project.

The foregoing resolution was adopted upon a motion of Councilmember and seconded by, and carried by the following vote at the City Council meeting held on October 9, 2017.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

Water and Waste System Grant Agreement

United States Department of Agriculture

Rural Utilities Service

THIS AGREEMENT dated _____, between

a public corporation organized and operating under

(Authorizing Statute)

herein called "Grantee," and the United States of America acting through the Rural Utilities Service, Department of Agriculture, herein called "Grantor," WITNESSETH:

WHEREAS

Grantee has determined to undertake a project of acquisition, construction, enlargement, or capital improvement of a (water) (waste) system to serve the area under its jurisdiction at an estimated cost of \$ _____ and has duly authorized the undertaking of such project.

Grantee is able to finance not more than \$ _____ of the development costs through revenues, charges, taxes or assessments, or funds otherwise available to Grantee resulting in a reasonable user charge.

Said sum of \$ _____ has been committed to and by Grantee for such project development costs.

Grantor has agreed to grant the Grantee a sum not to exceed \$ _____ or _____ percent of said project development costs, whichever is the lesser, subject to the terms and conditions established by the Grantor. Provided, however, that the proportionate share of any grant funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the Conditions of the grant.

As a condition of this grant agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive orders and other generally applicable requirements, including those set out in 7 CFR 3015.205(b), which hereby are incorporated into this agreement by reference, and such other statutory provisions as are specifically set forth herein.

NOW, THEREFORE, In consideration of said grant by Grantor to Grantee, to be made pursuant to Section 306(a) of The Consolidated Farm and Rural Development Act for the purpose only of defraying a part not to exceed _____ percent of the project development costs, as defined by applicable Rural Utilities Service instructions.

Grantee Agrees That Grantee Will:

A. Cause said project to be constructed within the total sums available to it, including said grant, in accordance with the project plans and specifications and any modifications thereof prepared by Grantee and approved by Grantor.

B. Permit periodic inspection of the construction by a representative of Grantor during construction.

C. Manage, operate and maintain the system, including this project if less than the whole of said system, continuously in an efficient and economical manner.

D. Make the services of said system available within its capacity to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental handicap (possess capacity to enter into legal contract for services) at reasonable charges, including assessments, taxes, or fees in accordance with a schedule of such charges, whether for one or more classes of service, adopted by resolution dated _____, as may be modified from time to time by Grantee. The initial rate schedule must be approved by Grantor. Thereafter, Grantee may make such modifications to the rate system as long as the rate schedule remains reasonable and nondiscriminatory.

E. Adjust its operating costs and service charges from time to time to provide for adequate operation and maintenance, emergency repair reserves, obsolescence reserves, debt service and debt service reserves.

F. Expand its system from time to time to meet reasonably anticipated growth or service requirements in the area within its jurisdiction.

G. Provide Grantor with such periodic reports as it may require and permit periodic inspection of its operations by a representative of the Grantor.

H. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, another agreement of the same type need not be executed in connection with this grant.

I. Upon any default under its representations or agreements set forth in this instrument, Grantee, at the option and demand of Grantor, will repay to Grantor forthwith the original principal amount of the grant stated herein above with the interest at the rate of 5 percentum per annum from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Grant Agreement may be enforced by Grantor, at its option and without regard to prior waivers by it previous defaults of Grantee, by judicial proceedings to require specific performance of the terms of this Grant Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Grant Agreement and the laws and regulations under which this grant is made.

J. Return immediately to Grantor, as required by the regulations of Grantor, any grant funds actually advanced and not needed by Grantee for approved purposes.

K. Use the real property including land, land improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed.

1. Title to real property shall vest in the recipient subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain approval by the Grantor agency for the use of the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed as provided in 1 and 2 above, the Grantee shall request disposition instructions from the Grantor agency or its successor Federal agency. The Grantor agency shall observe the following rules in the disposition instructions:

(a) The Grantee may be permitted to retain title after it compensates the Federal Government in an amount computed by applying the Federal percentage of participation in the cost of the original project to the fair market value of the property.

(b) The Grantee may be directed to sell the property under guidelines provided by the Grantor agency. When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practicable and result in the highest possible return.

[Revision 1, 04/17/1998]

(c) The Grantee may be directed to transfer title to the property to the Federal Government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or project to the current fair market value of the property.

This Grant Agreement covers the following described real property (use continuation sheets as necessary).

L. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with grant funds. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A grantee may use its own definition of equipment provided that such definition would at least include all equipment defined above.

[Revision 1, 04/17/1998]

1. Use of equipment.

(a) The Grantee shall use the equipment in the project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other Federally sponsored activities, if any, in the following order of priority:

1) Activities sponsored by the Grantor.

(2) Activities sponsored by other Federal agencies.

(b) During the time that equipment is held for use on the property for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the equipment was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other Federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the equipment as provided in paragraph (a) above, the equipment may be used for other activities in accordance with the following standards:

(a) Equipment with a current per unit fair market value of less than \$5,000. The Grantee may use the equipment for other activities without reimbursement to the Federal Government or sell the equipment and retain the proceeds.

(b) Equipment with a current per unit fair market value of \$5,000 or more. The Grantee may retain the equipment for other uses provided that compensation is made to the original Grantor agency or its successor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original project or program to the current fair market value or proceeds from sale of the equipment. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the original Grantor agency.

The Grantor agency shall determine whether the equipment can be used to meet the agency's requirements. If no requirement exists within that agency, the availability of the equipment shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor agency to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor agency shall issue instructions to the Grantee no later than 120 days after the Grantee requests and the following procedures shall govern:

(1) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor agency an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share ten percent of the proceeds for Grantee's selling and handling expenses.

(2) If the Grantee is instructed to ship the equipment elsewhere the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant project or program to the current fair market value of the equipment, plus any reasonable shipping or interim storage costs incurred.

(3) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor agency for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall also include:

(a) Records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the project for which the equipment was acquired; location, use and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.

(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return.

This Grant Agreement covers the following described equipment(use continuation sheets as necessary).

M. Provide Financial Management Systems which will include:

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.

2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.

3. Effective control over and accountability for all funds, property and other assets. Grantees shall adequately safeguard all such assets and shall assure that they are used solely for authorized purposes.

4. Accounting records supported by source documentation.

N. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's government which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts and transcripts.

O. Provide information as requested by the Grantor to determine the need for and complete any necessary Environmental Impact Statements.

P. Provide an audit report prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations and this Agreement.

Q. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or instrumentality's of states shall not be held accountable for interest earned on grant funds pending their disbursement.

R. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item K above.

S. To include in all contracts for construction or repair a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). The Grantee shall report all suspected or reported violations to the Grantor.

T. To include in all contracts in excess of \$100,000 a provision that the contractor agrees to comply with all the requirements of the Clean Air Act (42 U.S.C. §7414) and Section 308 of the Water Pollution Control Act (33 U.S.C. §1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 of the Clean Air Act and Section 308 of the Water Pollution Control Act and all regulations and guidelines issued thereunder after the award of the contract. In so doing the Contractor further agrees:

[Revision 1, 11/20/1997]

1. As a condition for the award of contract, to notify the Owner of the receipt of any communication from the Environmental Protection Agency (EPA) indicating that a facility to be utilized in the performance of the contract is under consideration to be listed on the EPA list of Violating Facilities. Prompt notification is required prior to contract award.

2. To certify that any facility to be utilized in the performance of any nonexempt contractor subcontract is not listed on the EPA list of Violating Facilities pursuant to 40 CFR Part 32 as of the date of contract award.

[Revision 1, 11/20/1997]

3. To include or cause to be included the above criteria and the requirements in every nonexempt subcontract and that the Contractor will take such action as the Government may direct as a means of enforcing such provisions.

As used in these paragraphs the term "facility" means any building, plan, installation, structure, mine, vessel or other floating craft, location, or site of operations, owned, leased, or supervised by a Grantee, cooperator, contractor, or subcontractor, to be utilized in the performance of a grant, agreement, contract, subgrant, or subcontract. Where a location or site of operation contains or includes more than one building, plant, installation, or structure, the entire location shall be deemed to be a facility except where the Director, Office of Federal Activities, Environmental Protection Agency, determines that independent facilities are co-located in one geographical area.

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed \$_____ which it will advance to Grantee to meet not to exceed _____ percent of the project development costs of the project in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the project and coordinating the plan with local official comprehensive plans for sewer and water and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee as provided in paragraph I above or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the project will not produce beneficial results commensurate with the further expenditure of funds.

In witness whereof Grantee on the date first above written has caused these presence to be executed by its duly authorized

attested and its corporate seal affixed by its duly authorized

Attest:

By _____

(Title) _____

By _____

(Title) _____

UNITED STATES OF AMERICA

RURAL UTILITIES SERVICE

By _____
(Title)

City of Woodlake

AGENDA ITEM V-D

October 9, 2017

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Award the Manzanillo Storm Drain Pump Station Improvements Project Pending USDA Approval

BACKGROUND:

The Storm Drain Pump Station Improvements Project consists of modifying an existing storm drain pump station and discharge piping including, but not limited to, removing an existing pump and two discharge pipelines and installing one new pump and two new discharge pipelines, providing a new levee access road and water side erosion control, and installing a new motor control center, diesel generator, and electrical controls.

DISCUSSION:

The City of Woodlake released an RFP to find a firm that could install a new pump, electrical controls, and generator at the Manzanillo Pump Station location. As part of the proposal the applicants also included a deductive bid item for the installation of two discharge pipes. The City received two bids:

- Lentz Construction
- JT2 – Todd Companies

The total proposed cost for each firm is listed below:

<u>Bidder</u>	<u>Total Bid</u>
JT2	994,500
Lentz Const.	782,933

When exercising the deductive bid items, the costs are as follows:

<u>Bidder</u>	<u>Total Bid</u>
JT2.	694,500
Lentz Const.	464,829

Based on the proposals, it was determined that Lentz Construction submitted the lowest responsible bid for the project.

RECOMMENDATIONS:

Staff recommends that Council award the base bid for the Manzanillo Storm Drain Pump Station Improvements Project to Lentz Construction pending USDA approval.

FISCAL IMPACT:

The project will be funded via a USDA grant, CDBG grant and the City's General fund. The City is required to provide a grant match for the project, which is currently estimated to be \$139,000.

ATTACHMENTS:

1. Resolution: Award the Manzanillo Storm Drain Pump Station Improvements Project to Lentz Construction Pending USDA Approval
2. Attachment 1: Bid Review

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

AWARD THE MANZANILLO STORM DRAIN PUMP) Resolution No.
STATION IMPROVEMENTS PROJECT TO LOWEST)
RESPONSIBLE BIDDER LENTZ CONSTRUCTION)

Councilmember, offered the following resolution and moved its adoption. Award the Manzanillo Storm Drain Pump Station Improvements Project to Lentz Construction.

WHEREAS, the City has received funding from USDA and HCD to improve the Manzanillo Pump Station in Woodlake; and,

WHEREAS, the City has received authorization to begin the improvement projects; and,

WHEREAS, the City will need to hire a qualified firm to install the pump, generator, and discharge pipes.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to award the base bid for the Manzanillo Storm Drain Pump Station Improvements Project to Lentz Construction pending USDA approval.

The foregoing resolution was adopted upon a motion of Councilmember and seconded by, and carried by the following vote at the City Council meeting held on October 9, 2017.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk



Stantec Consulting Services Inc.
3875 Atherton Road, Rocklin CA 95765-3716

October 5, 2017
File: 184030582

Attention: Ramon Lara
350 N. Valencia Blvd.
Woodlake, CA 93286

Reference: City of Woodlake, Manzanillo Stormwater Pump Station Project Bid Review

On October 4, 2017, the City of Woodlake received bids from two general contractors for the Manzanillo Stormwater Pump Station Improvements Project. During the bid opening, the City announced the available funding limit for the project is \$300,000, which became the basis of award as defined in Contract Document Specification Section 00200. The bids came from the following general contractors: Lentz Construction General Engineering Contractor Inc. (total bid with deductive alternative "A" was \$464,829) and JT2 Inc/DBA Todd Companies (\$694,500).

The following forms required to be submitted within the bid documents were reviewed for completeness and acceptability:

1. Bid Form (00410)
2. Addendum Acknowledgement (00410)
3. Non-Collusion Affidavit (00420)
4. Bid Security (00430) [notarized]
5. Certification Regarding Non-Discrimination (00440)
6. Certification Regarding Debarment (00450)
7. Construction Contractor's Qualification Statement (00451)
8. Certification for Contracts, Grants, and Loans (00460)
9. Contractor's Certificate Regarding Worker's Compensation (00470)
10. List of Subcontractors (00480)
11. Supplemental Information Required After Bid Opening:
 - A. Contractors & Subcontractor's Certification Concerning Section 3 (00448)
 - B. Assignment of Pre-Purchased Contracts (Appendices)

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October 5, 2017
Ramon Lara
Page 2 of 3

Reference: Manzanillo Stormwater Pump Station Project Bid Review

After review of the bidders' documentation, the following items are of significance:

- All bids received were above the announced funding limit. Therefore, if an award is made, the award is based on the lowest monetary bid received (for a responsive, responsible, bidder) for the total bid with deductive alternative bid item "A".
- Due to the significant amount of paperwork required at the bid and the short time frame necessary to fill out the forms after the Contractor's receive the subcontractor bids, it is not uncommon for there to be minor errors in documentation. As such, both bidders have the same clerical oversights the forms. While the errors made are not considered critical, it is noted here to acknowledge the mistake. Lentz Construction subsequently resubmitted the forms and the clerical error has been identified as fully rectified.
- Lentz Construction had a discrepancy between the addition of the bid item amounts and the total base bid amount (they were \$1 off, in Form 00410). In accordance with the Contract Documents (specification section 00200-19.03), the corrected addition of the bid items will govern and is updated in the bid price indicated above. Because the contract documents note how to correct the discrepancy, this is not negatively reflected against the responsiveness of the bid, but is noted for documentation.
- Lentz Construction listed a painting subcontractor on Form 00434, Brett Robertson Painting, that is not currently listed on the Department of Industrial Relations registration list, but filed for registration and paid the dues prior to bid (under registration number 1000053011). In order to be listed on the DIR website, there is a delay between when payment is received and when the site shows an active member. Therefore, this is not considered a discrepancy in the bid and requires no further action, but is noted as documentation that the subcontractor is registered.
- Lentz Construction signed Form 00450, certification regarding debarment, but did not fill out the name of their company or representative. This is considered a clerical error and the form was subsequently resubmitted to include all the required information.
- Lentz Construction included four reference projects in their qualification statements that totaled approximately \$4.97M, Form 00451. The bidder was supposed to list at least \$5M in construction volume on five projects. The \$27,800 gap in total projects is not considered significant and was corrected with a supplemental form to include a fifth project.
- Todd Companies listed a handrail subcontractor on Form 00434, MMIM Welding and Fabrication, that that is not currently listed on the Department of Industrial Relations registration list.



October 5, 2017
Ramon Lara
Page 3 of 3

Reference: Manzanillo Stormwater Pump Station Project Bid Review

- Todd Companies included a qualification statement, Form 00451, that shows all three safety criteria (EMR, RIR, and LTIR) to be outside of the acceptable limits. They provided a statement from their insurance company, Der Manuel Insurance, that states the problem has been corrected. However, in accordance with specification section 00451, if the contractor cannot meet any of the three safety criteria, they are not eligible to work for the Owner. Therefore, Todd Companies bid is considered unresponsive.
- Both bidders included the appropriate information within their bid.
- After correcting the above clerical oversights, Lentz Construction (lowest bidder) is considered the lowest, responsive, and responsible bidder.

In accordance with the Contract Documents, Stantec confirmed the lowest bidder, Lentz Construction, and all of the named subcontractors hold a valid contractor's license, has the appropriate insurance and bonding capacity, are registered at the DIR, and have acceptable references. During the qualification check, all of the references contacted for Lentz Construction provided a positive report of their previous construction experiences. Therefore, we have determined Lentz Construction Inc. is qualified to perform the work necessary to complete the City of Woodlake Manzanillo Stormwater Pump Station Improvements Project.

It is Stantec's recommendation that the City enter into a contractual agreement with Lentz Construction Inc. for the construction of the City of Woodlake Manzanillo Stormwater Pump Station Improvements Project.

Regards,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in black ink, appearing to read 'Beth Cohen', with a long horizontal line extending to the right.

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