

**PRESENT:** Commissioners Perez, Varela & Valero

**OTHERS:** City Employee Waters, Lara, and Zacarias

**ABSENT:**

**MEETING CALLED TO ORDER AT 6:00 PM**

**PUBLIC COMMENTS – None**

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV.A)

A. Action: Approval of Minutes from August 16, 2017.

**ON A MOTION BY VARELA, SECOND BY VALERO IT WAS VOTED TO APPROVE THE MINUTES. APPROVED UNANIMOUSLY.**

**PLANNING COMMISSION SECRETARY ZACARIAS ADMINISTERED THE OATH OF OFFICE TO XAVIER BOCANEGRA AND CHUCK MANN. MR. BOCANEGRA AND MR. MANN WERE APPOINTED TO THE PLANNING COMMISSION BOARD ON AUGUST 28, 2017 BY THE WOODLAKE CITY COUNCIL MEMBERS.**

V. ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Approve Site Plan 17-05, US Towers, subject to the following conditions.

City Employee Waters reported the following conditions for approval:

1. A landscaping and irrigation plan shall be provided.
2. A location for a trash enclosure to serve the businesses shall be provided.
- 3.. A grading and drainage plan showing how the storm water will be handled for the site shall be provided.
4. All fencing shall comply with the ML zone.
5. The subject site shall be well maintained by insuring that the landscaping is effectively watered, mowed, pruned, fertilized, and weeded; that the signs are properly lighted and painted; that the irrigation system is periodically checked to insure against leaks, over spray, and watering times that are not conservation effective; and that the parking lot and driveways shall be properly paved and stripped.
6. The proposed private road and adjacent parking lot be paved with asphalt.
7. The proposed parking are shall have landscaping median and curb, gutter, and sidewalk.
8. Any future proposed use requiring a condition use permit must meet the City's conditional use permitting process.
9. Access from the gated entrance to the building entrance provide ADA compliant concrete sidewalks.
10. The walkway in front of the gated entrance have ADA accessible curb, gutter, and sidewalk.
11. The areas surrounding the industrial building be landscaped.
12. The property shall have hydrants for fire safety.

City Administrator Lara stated the owner may eventually want to use as an industrial park but for now the Planning Commission board is only approving the structure of two empty shells and parking.

**ON A MOTION BY MANN, SECOND BY VARELA IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE SITE PLAN 17-05.**

**APPROVED UNANIMOUSLY.**

## VI. OTHER BUSINESS

### A. Information Items from Staff

City Employee Waters - reported City staff may see applications submitted for cannabis businesses within the City limits. The Planning Commission board will review applications and site plan for structures. Commissioner Perez asked staff to review these processes with Planning Commission board so they are clear on what they need to know when reviewing applications and site plans. City Administrator Lara stated they will meet with Planning Commission board to review checklists.

City Administrator Lara – reported the bid for the Community Center was awarded to Klaussen Inc, and construction should begin in about 3-4 weeks.

Meeting adjourned at 6:30 pm.

Respectfully submitted,

Irene Zacarias  
Planning Commissioner Secretary