

Date: July 24, 2017 (Monday)  
Time: 6:30 p.m.  
Place: City Council Chambers  
350 North Valencia Blvd.  
Woodlake, CA 93286

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

- I. CALL TO ORDER & WELCOME
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Council on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Council on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS  
Request Approval of the Consent Calendar Action Items (IV A-E)

- A. Action: Approval of Minutes of the regular meeting held on July 10, 2017 (Pages 1-6)
- B. Action: Approval of Warrants (Pages 7-35)
- C. Action: Adoption of Resolution: Accept the Quitclaim Deed for the Property with APN NO. 061-100-085-000 and Authorize the City Administrator to Sign the Certificate of Acceptance (Pages 36-43)
- D. Action: Adoption of Resolution: Approval of the Sale of the Parcels at the South Acacia Industrial Park (APN #s 060-250-007, 060-250-008) (Pages 44-46)
- E. Action: Adoption of Resolution: Authorize the Mayor of the City of Woodlake to Execute All Necessary Documentation for the Sale of the Property with APN# 060-131-016 to Autozone Parts, Inc (Pages 47-54)

## V. ACTION/DISCUSSION ITEMS

- A. Information: Swear In New Police Officer by Police Chief Marquez
- B. Action: Adoption of Resolution: In the Matter of Calling a City Election for Voter Approval of General Transaction and Use Tax of One Percent; Specification of the Election Order; and Introduce an Ordinance Enacting a One Percent Transaction and Use Tax **PUBLIC HEARING** (Pages 55-73)
- C. Action: Adoption of Resolution: Calling City Election for Voter Approval of the Question of Authorizing Taxes on Cannabis Businesses; and Specifications of the Election Order; and Introduce an Ordinance Enacting a Cannabis Industry Tax **PUBLIC HEARING** (Pages 74-97)
- D. Action: Adoption of Resolution: Receive Public Comments, Waive 1st Reading, and Set 2nd Reading Date of Ordinances Amending or Adding Chapter 5.48 Cannabis Businesses, Chapter 8.50 Medical Marijuana, 8.51 Mobile Marijuana Dispensaries, Chapter 17.22.03 Neighborhood Commercial Conditional Uses, Chapter 17.24.03 Central Commercial Conditional Uses, and Chapter 17.32.04 Light Industrial Conditional Uses of the Woodlake Municipal Code **PUBLIC HEARING** (Pages 98-129)
- E. Action: Adoption of Resolution: Approval of the Landscape and Lighting Assessments for Parkwood, Gentle Hills Estates, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II Districts **PUBLIC HEARING** (Pages 130-188)
- F. Action: Adoption of Resolution: Receive Public Comments, Waive 1<sup>st</sup> Reading, and Set 2<sup>nd</sup> Reading Date of Ordinances Amending Chapter 13.12, Chapter 6.08, and Chapter 6.12 of the Woodlake Municipal Code **PUBLIC HEARING** (Pages 189-205)

## VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Council Members
- C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).

Parties, case/claim no. City of Woodlake v. Garibay, Tulare County Case No. VCU263067

Case name unspecified because of jeopardy to settlement negotiations or service of process.

2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:  
Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).  
 Parties, case/claim no. City of Woodlake v. Woodlake Public Cemetery District, Tulare County Case No. VCU 267523  
 Case name unspecified because of jeopardy to settlement negotiations or service of process.
3. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:  
Conference with legal counsel – **ANTICIPATED LITIGATION** (Government Code § 54956.9(d)).  
**Initiation of litigation** (Government Code § 54956.9(d)(4)).  
Number of potential cases is:   1  .

## NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City.  
Exemptions and details in Government Code § 54957.5 (a) shall apply.”

## II. ADJOURN

The next scheduled City Council meeting will be held on Monday, August 14, 2017 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor  
Frances Ortiz - Vice Mayor  
Louie Lopez - Councilmember  
Greg Gonzalez Jr. - Councilmember  
Jose L. Martinez - Councilmember

**PRESENT:** Councilmembers Mendoza, Ortiz, Lopez, G. Gonzalez Jr. & Martinez

**OTHERS:** Lara, Marquez, Waters, Diaz & Zacarias

**ABSENT:**

**FLAG SALUTE**

**PUBLIC COMMENT** –

Rafael Ramirez, 320 Summit, Woodlake – Mr. Ramirez requested a copy of the oaths of office for each councilmember. City Administrator Lara asked Mr. Ramirez to come to City Hall during business hours and submit his request in writing and copies can be provided to him.

Colleen Sakaguchi, 698 N. Pepper, Woodlake – Mrs. Sakaguchi expressed her concern for revised watering hours. She stated the current hours are inconvenient and would like council to consider revising them to allow an early watering schedule. Mayor Mendoza stated City staff will review her request and issue a response.

Donna Fraser, 308 W. Kaweah, Woodlake – Mrs. Fraser stated she had the same concerns as Mrs. Sakaguchi and was attending the meeting to support her. Mayor Mendoza thanked Mrs. Fraser and told her a response would be mailed to her as well.

Erica Diaz, 248 Pomegranate, Woodlake – Ms. Diaz asked for the rules and regulations regarding the murals in the City of Woodlake. City Administrator Lara asked Ms. Diaz to come to City Hall during business hours and speak to either Jason Waters or himself and they would discuss the mural information with Ms. Diaz.

Lupe Perez, 314 Holly, Woodlake – Mr. Perez stated there is a lot of concern regarding water usage if the City allows a cannabis dispensary to conduct business in the city limits. He understands the dispensaries will not be using city water but most residents do not understand this and are receiving bad information regarding water usage. Mr. Perez asked City Staff to mail information to city residents reminding them that city water will not be affected. City Administrator Lara stated information has been mailed to the residents but City Staff will continue to do outreach and educated the residents of Woodlake.

Armida Martinez, 648 N. Acacia, Woodlake – Mrs. Martinez thanked the Police Department for their quick response to call she made regarding a suspicious person hanging around the fireworks booths.

**IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS**

Request Approval of the Consent Calendar Action Items (IV. A-E)

- A. Action: Approval of Minutes of the regular meeting held on June 26, 2017 (Pages 1-4)
- B. Action: Approval of Warrants (Pages 5-29)
- C. Action: Adoption of Resolution: Approval of the June 2017 Monthly Report of Investments (Pages 30-32)
- D. Action: Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake (Pages 33-37)

- E. Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project (Pages 38-41)  
Councilmember Ortiz asked if the city has sufficient water supply to support the new homes that will be built in town. City Administrator Lara stated yes. There will be an addition of two new wells which will increase water capacity.

**ON A MOTION BY MARTINEZ, SECOND BY LOPEZ, IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.**

V. ACTION/DISCUSSION ITEMS

- A. Action: Potential Sales Tax Measure in the City of Woodlake

**PUBLIC HEARING**

City Administrator Lara reported that for the last 2 meetings city staff has given a presentation regarding a potential sales tax measure in the City of Woodlake. He asked Mayor Mendoza to open the meeting for any questions or public comments. Mayor Mendoza opened the meeting for public comments as a continuance from the last meeting on June 26, 2017.

**PUBLIC HEARING OPENED: 6:44 PM – No Comments to Report**

**PUBLIC HEARING EXTENDED TO NEXT SCHEDULED MEETING**

- B. Information: Potential Cannabis Tax Measure in the City of Woodlake

City Employee Waters gave a presentation regarding a potential cannabis tax measure in the City of Woodlake.

**PUBLIC HEARING OPENED: 7:05 PM**

William Logan, 43209 Sierra Drive, Three Rivers – Mr. Logan is an attorney who has worked in the medical marijuana law and helped write Proposition 215. Mr. Logan stated anyone who wanted to have a city license must also follow state regulations but stated those regulations will not be ready or in place by January 2018. He stated there are over 100,000 marijuana growers in California and not enough personnel to inspect all current growers. The sales tax is also an issue that needs to be discussed. The idea is to do away with the black market but if you tax it according to proposition 54, that may not happen. It will not make it economically feasible. He understands city staff has already met with some potential growers. Mr. Logan would like to know how can his people also meet with city staff. Mr. Logan thanked city staff for starting this process and getting local approval. Most cities do not understand the importance of this and he believes the City of Woodlake is doing a good job. He understands there are still many issues to resolve and so he hopes city staff will take all aspects in to consideration.

Joe Bresni, 8632 Indian Run, Las Vegas Nevada – Mr. Bresni, a representative of Shango, a cannabis cultivation company, is interested in bringing the company to the City of Woodlake. Some concerns that residents usually have are jobs, security and water usage. He stated the cultivation company could create up to 200 jobs. They currently pay 1.5 million in tax revenues, permits and licensing to the state and city where they currently have your cultivation company. Security is also a big concern and he assures they have only the top of the line security for their cultivation buildings. It is literally like Fort Knox to try and get into this building. There is absolutely no public access. The other issue is water usage. Every land owner that they have spoken that is interested in opening a business owns their own well, so there will be no use of city water.

Maureen Lezama, Los Angeles – Mrs. Lezama works with a group that provides safe access to medical marijuana to medical patients. She is asking council and staff to consider all aspects and benefits for a cannabis cultivation business in the

City of Woodlake. It could prove to be very convenient and safer for those who need medical marijuana.

Juan Zisumbo, 393 W. Lakeview, Woodlake – Mr. Zisumbo asked council why would these companies such as Shango want to open their business in this town. Is it all about the money? He asked council if they have considered those residents who do not want this type of business in the City of Woodlake. Mayor Mendoza stated this is a public hearing and all comments are considered. Mr. Zisumbo asked if council considers that the residents of the City of Woodlake don't want to continue to live here if this type of business is allowed. Mayor Mendoza stated that people's opinion of both sides of the issue will be considered. Mr. Zisumbo stated that no other council member has given their comment on this issue. Do the rest of you consider our thoughts and feelings. Councilmember Ortiz stated every day. Mr. Zisumbo again asked how about the other three councilmembers. Councilmember G. Gonzalez Jr. stated every decision by council has been for the better of the community. Mr. Zisumbo stated this is going to affect our community and its surroundings. He stated that City Employee Waters commented that it didn't matter what the residents wanted, council was going to do what they wanted. Mayor Mendoza stated that City Employee Waters made the comment that, council would decide if measure went on the ballot but residents would can vote for against the measure. Mr. Zisumbo stated he against the measure and again asked council to please consider the residents of Woodlake and what they want.

**PUBLIC HEARING EXTENDED TO NEXT SCHEDULED MEETING AT 7:13 PM**

- C. Action: Adoption of Resolution: Approval of Measure R Expenditure Plan Amendment No. 4

Ted Smalley, a representative from TCAG reported the following: On May 15, 2017, an action was taken by the TCTA to allow for the submittal of Measure R Expenditure Plan Amendment No. 4 to its member agencies for their consideration and approval. All nine member agencies are requested to present Amendment No. 4 to their respective councils and submit copies of their resolutions to the TCTA by August 1, 2017. Approval by a majority of the cities, with a majority of the population, plus the approval of the Board of Supervisors is required to approve Amendment No. 4 of the Measure R Expenditure Plan. Request No. 2 applies directly to the City of Woodlake. It would allocate two million dollars to the City of Woodlake in the City of Woodlake transit/bike/environmental section of Measure R.

**ON A MOTION BY ORTIZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE EXPENDITURE PLAN AMENDMENT NO. 4. APPROVED UNANIMOUSLY.**

- D. Action: Adoption of Resolution: Approval of the City Engineer's Reports for the Assessments at the Parkwood, Gentle Hills Estates, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II Landscape and Lighting Districts and Set July 24, 2017, for a Public Hearing to set the Rates for Each District
- City Administrator Lara reported the following: annually, as part of the Landscape and Lighting Act of 1972, Council sets a public hearing date for those wishing to comment on any of the individual assessment districts in the City of Woodlake. This year that date will be set as July 24, 2017. All assessment district property owners have been notified of the public hearing date and location. Prior to any action by the City Council, the City Engineer develops an engineer's report that breaks down the costs necessary to maintain each assessment district. Reports have been developed for the following districts: Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II. The individual engineer's reports, for each assessment

district, break down the costs necessary to maintain each district. The costs have not changed from the previous year. The assessment allows for maintenance of grounds and lights plus incidental costs such as administration and engineering. Districts are maintained by City staff. A majority of the expenditures go towards basic maintenance. Currently, staff is revamping the sprinkler systems and will replant shrubs and trees as necessary in all the districts.

The costs for each individual property owner are as follows:

Parkwood: \$197.50

Gentle Hill Estates: \$198.40

Olive Estates: \$172.44

Castle Rock Park: \$171.00

Olive Vista: \$200.00

Castle Rock Park Phase II: \$177.50

At the July 24, 2017 City Council meeting, a public hearing will be held for all property owners of the assessment districts wishing to comment on their district.

**ON A MOTION BY G. GONZALEZ JR., SECOND BY LOPEZ IT WAS VOTED TO APPROVE THE CITY ENGINEER'S REPORTS FOR THE ASSESSMENTS. APPROVED UNANIMOUSLY.**

- E. Action: Adoption of Resolution: Authorize Staff to Put the Construction of the City of Woodlake North Valencia Project Out to Bid

City Administrator Lara reported the following: the City of Woodlake North Valencia Project is now ready to be put out to bid for construction. The project will be funded with Minor SHOPP, Measure R, ATP and Local Funds. The engineer's estimate for the project is nine hundred and seven thousand dollars. The project has a construction schedule of sixty working days. Councilmember Ortiz asked if both sides of Valencia will be included in the project. City Administrator stated yes. Councilmember Martinez asked if project included street lighting. City Administrator Lara stated no, not at this time.

**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND AUTHORIZE STAFF TO PUT CONSTRUCTION OUT TO BID. APPROVED UNANIMOUSLY.**

- F. Action: Adoption of Resolution: Authorize Staff to Put the Construction Management and Resident Engineer Services for the City of Woodlake North Valencia Project Out to Bid

City Administrator Lara reported the following: the City of Woodlake North Valencia Project is now ready to be put out to bid. The project will be funded with Minor SHOPP, Measure R, ATP and Local Funds. The engineer's estimate for the project is nine hundred and seven thousand dollars. The project has a construction schedule of sixty working days. The City is looking for professional services to assist the City in delivering these improvements. Specifically, this proposal will seek construction management and resident engineer services to assist the City in the construction and closeout phases of the City of Woodlake North Valencia Project since the project is on Caltrans right-of-way.

**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND AUTHORIZE STAFF TO PUT CONSTRUCTION OUT TO BID. APPROVED UNANIMOUSLY.**

## VI. OTHER BUSINESS

### A. Information: Items from Staff

City Administrator Lara – Reported the bid process for the community center will open on August 3<sup>rd</sup>. Auto Zone has submitted their plans for review.

City Clerk Zacarias – Reported the Summer Night Lights program was again a great success this year. There were 4 Wednesday swim nights and 5 Friday swim nights. Wednesday's were strictly swim nights from 6 pm to 9 pm. Friday swim nights included free hot dogs, chips, waters, sno cones and popcorn for everyone. Friday events were also from 6 pm to 9 pm. City staff, service groups and volunteers served over 2300 attendees. We are definitely looking forward to next year.

### B. Information: Items from Council

Councilmember Lopez – Reported the July 3<sup>rd</sup> event at the park was a huge success with over 4000 attendees.

Mayor Mendoza – Reported he had attended a League of Cities conference in Monterey and it was interesting to hear everyone has the same issues regarding water, gangs and cannabis.

### C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
  - Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).
    - Parties, case/claim no. City of Woodlake v. Garibay, Tulare County Case No. VCU263067
    - Case name unspecified because of jeopardy to settlement negotiations or service of process.
2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
  - Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).
    - Parties, case/claim no. City of Woodlake v. Woodlake Public Cemetery District, Tulare County Case No. VCU 267523
    - Case name unspecified because of jeopardy to settlement negotiations or service of process.
3. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
  - Conference with legal counsel – **ANTICIPATED LITIGATION** (Government Code § 54956.9(d)).
    - Initiation of litigation** (Government Code § 54956.9(d)(4)).  
Number of potential cases is:   1  .

MEETING MOVED TO CLOSED SESSION AT 7:30 PM

MEETING RECONVENED AT 7:45 PM

Mayor Mendoza reported no action was taken and there was nothing to report.

## NOTICE TO THE PUBLIC

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### VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, July 24, 2017 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:45 PM

Submitted by,

Irene Zacarias  
City Clerk

**City of Woodlake**  
**Summary of Disbursements and Payroll**  
**City Council Meeting : July 24, 2017**

**PAYROLL**

06/09/2017 (City)	\$43,729.87	
06/09/2017 (Fire)	\$5,790.15	
06/23/2017 (City)	\$51,054.50	
06/23/2017 (Fire)	\$5,495.83	
		<b>Gross Payroll</b> <b>\$106,070.35</b>

**DISBURSMENTS / WARRANTS**

7/21/2017 (FY 16/17)	\$235,893.37	
7/21/2017 (FY 17/18)	\$41,642.84	
	\$0.00	
	\$0.00	
		<b>Total Disbursements</b> <b>\$277,536.21</b>

**WIRES**

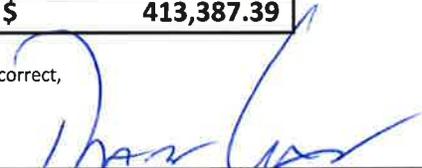
PAYROLL TAX WIRE	CITY	\$ 25,905.50
	FIRE	\$ 3,875.33

USDA - Water Loan  
 USDA - Sewer Loan  
 USDA - Airport Loan  
 USDA - Fire Truck Loan

<b>Total Wire Amount Sent Out</b>	<b>\$</b>	<b>29,780.83</b>
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<b>Amount to be Approved</b>	<b>\$</b>	<b>413,387.39</b>
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I, Ramon Lara, certify under penalty of perjury that the above listed accounts are correct, due and payable to the best of my knowledge.

  
 \_\_\_\_\_  
 City Administrator, Ramon Lara

**Passed and adopted at a regular meeting of the City Council of the  
 City of Woodlake on the 24th day of July 2017.  
 by the following vote:**

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstain:**

\_\_\_\_\_  
 Mayor, Rudy Mendoza

\_\_\_\_\_  
 City Clerk, Irene Zacarias

PERIOD 1 DATING 5/21/2017- 6/03/2017 CHECK DATE 6/09/2017  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
22626	3,683.84	208	1 STUB ONLY
22627	1,923.31	210	1 STUB ONLY
22628	927.25	206	1 STUB ONLY
22629	2,260.90	212	1 STUB ONLY
22630	1,771.72	207	1 STUB ONLY
22631	1,132.38	173	1 STUB ONLY
22632	1,991.06	539	1 STUB ONLY
22633	1,237.11	562	1 STUB ONLY
22634	1,423.44	561	1 STUB ONLY
22635	1,077.46	564	1 STUB ONLY
22636	1,001.66	565	1 STUB ONLY
22637	2,583.10	549	1 STUB ONLY
22638	1,845.35	566	1 STUB ONLY
22639	2,012.22	554	1 STUB ONLY
22640	2,494.80	552	1 STUB ONLY
22641	1,539.96	555	1 STUB ONLY
22642	1,509.24	551	1 STUB ONLY
22643	1,034.67	215	1 STUB ONLY
22644	1,719.67	134	1 STUB ONLY
22645	844.00	216	1 STUB ONLY
22646	1,238.70	205	1 STUB ONLY
22647	1,094.60	217	1 STUB ONLY
22648	1,154.09	159	1 STUB ONLY
22649	1,965.36	209	1 STUB ONLY
22650	1,945.97	211	1 STUB ONLY
22651	868.44	214	1 STUB ONLY
22652	1,449.57	188	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS

AMOUNT	DESCRIPTION	COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

43,729.87	*DIRECT DEPOSIT STUBS	27
0.00	*VENDOR DIR DEP STUBS	0

F E A T U R E D I S T R I B U T I O N

CITY - GROSS REPORT - PAYROLL #25  
 05/21/17-06/03/17 PAYROLL DATE: 06/09/17

PAY INFORMATION  
 GROSS PAY

EMP #	CUR AMT	CUR HRS
215	1,780.96	86.50
214	2,259.33	88.00
159	1,550.62	81.58
539	3,133.73	87.00
188	2,123.61	80.00
562	1,927.75	84.00
561	1,974.13	88.92
209	2,474.39	80.00
564	1,732.47	82.00
208	5,211.84	80.00
173	1,692.01	80.00
565	1,362.92	80.00
549	3,920.77	80.00
566	2,155.15	95.50
554	2,397.08	226.50
210	2,669.10	80.00
211	2,449.40	80.00
206	1,444.62	80.00
216	1,051.44	81.00
205	1,516.61	80.00
217	1,431.30	75.50
552	3,914.60	607.00
555	1,752.27	544.00
134	2,587.27	91.00
212	2,935.38	80.00
207	2,657.08	80.00
551	2,722.61	498.00
	62,828.44	3,776.50
	62,828.44	3,776.50

PAGE TOTALS \*\*\* 27 EMPLOYEES  
 FEATURE TOTALS \* 27 EMPLOYEES

F E A T U R E D I S T R I B U T I O N

EMP #	CUR AMT	CUR HRS
215	61.06	2.00
214	271.87	8.00
159	44.62	1.58
539	363.58	7.00
562	132.75	4.00
561	279.28	8.92
564	62.62	2.00
566	485.30	15.50
554	14.75	8.00
552	1,209.93	91.00
134	1,408.18	11.00
551	335.82	52.00
12 EMPLOYEES	3,669.76	211.00
12 EMPLOYEES	3,669.76	211.00

PAGE TOTALS \*\*\*  
 FEATURE TOTALS \*

PERIOD 1 DATING 5/21/2017- 6/03/2017 CHECK DATE 6/09/2017  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
22621	443.28	4023	1 STUB ONLY
22622	289.81	4040	1 STUB ONLY
22623	2,142.30	4018	1 STUB ONLY
22624	1,652.10	4022	1 STUB ONLY
22625	1,262.66	4035	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB			COUNTS
NEGOTIABLE CHECKS			
0.00	*EMPLOYEE CHECKS		0
0.00	*VENDOR CHECKS		0
0.00	*BANK CHECKS		0
0.00	**TOTAL NEGOTIABLE CHECKS		0
OTHER CHECKS			
0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0
0.00	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS			
5,790.15	*DIRECT DEPOSIT STUBS		5
0.00	*VENDOR DIR DEP STUBS		0

F E A T U R E D I S T R I B U T I O N

FIRE - GROSS REPORT - PAYROLL #25  
 05/21/17-06/03/17 PAYROLL DATE: 06/09/17

PAY INFORMATION  
 GROSS PAY

EMP #	CUR AMT	CUR HRS
4023	480.00	48.00
4040	290.00	29.00
4018	2,807.31	112.00
4022	1,975.73	144.00
4035	1,702.29	144.00
5 EMPLOYEES	7,255.33	477.00
PAGE TOTALS ***	7,255.33	477.00
FEATURE TOTALS *		

PERIOD 2 DATING 6/04/2017- 6/17/2017 CHECK DATE 6/23/2017  
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
22657	3,683.85	208	1 STUB ONLY
22658	1,923.30	210	1 STUB ONLY
22659	927.25	206	1 STUB ONLY
22660	2,260.90	212	1 STUB ONLY
22661	1,771.73	207	1 STUB ONLY
22662	1,132.37	173	1 STUB ONLY
22663	3,796.90	539	1 STUB ONLY
22664	1,459.03	562	1 STUB ONLY
22665	2,620.34	561	1 STUB ONLY
22666	2,008.43	564	1 STUB ONLY
22667	1,053.19	565	1 STUB ONLY
22668	2,583.10	549	1 STUB ONLY
22669	2,260.89	566	1 STUB ONLY
22670	3,549.17	554	1 STUB ONLY
22671	2,895.37	552	1 STUB ONLY
22672	1,053.63	555	1 STUB ONLY
22673	2,575.93	551	1 STUB ONLY
22674	1,073.35	215	1 STUB ONLY
22675	1,451.71	134	1 STUB ONLY
22676	265.39	218	1 STUB ONLY
22677	1,032.14	216	1 STUB ONLY
22678	1,246.96	205	1 STUB ONLY
22679	1,321.88	217	1 STUB ONLY
22680	1,135.72	159	1 STUB ONLY
22681	1,965.36	209	1 STUB ONLY
22682	1,945.97	211	1 STUB ONLY
22683	611.06	214	1 STUB ONLY
22684	1,449.58	188	1 STUB ONLY

PERIOD 2 DATING 6/04/2017- 6/17/2017 CHECK DATE 6/23/2017  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS			COUNTS
0.00	*EMPLOYEE CHECKS		0
0.00	*VENDOR CHECKS		0
0.00	*BANK CHECKS		0
0.00	**TOTAL NEGOTIABLE CHECKS		0
OTHER CHECKS			
0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0
0.00	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS			
51,054.50	*DIRECT DEPOSIT STUBS		28
0.00	*VENDOR DIR DEP STUBS		0

EMP #	CUR AMT	CUR HRS
215	1,831.74	81.75
214	1,837.46	80.00
159	1,524.92	80.67
539	6,317.32	168.00
188	2,123.62	80.00
562	2,292.60	82.00
561	3,988.89	163.70
209	2,474.39	80.00
564	3,517.12	163.00
208	5,211.85	80.00
173	1,692.00	80.00
565	1,439.58	83.00
549	3,920.77	80.00
566	2,671.76	128.00
554	4,239.43	135.50
210	2,669.08	80.00
211	2,449.39	80.00
206	1,444.62	80.00
218	1,311.53	24.00
216	1,305.29	86.00
205	1,516.61	80.00
217	1,744.58	84.50
552	4,643.01	166.00
555	1,372.15	80.00
134	2,140.41	83.00
212	2,935.38	80.00
207	2,657.09	80.00
551	4,605.63	172.00
	74,878.22	2,741.12
	74,878.22	2,741.12

PAGE TOTALS \*\*\* 28 EMPLOYEES

FEATURE TOTALS \* 28 EMPLOYEES

EMP #	CUR AMT	CUR HRS
215	53.43	1.75
159	18.92	0.67
562	66.38	2.00
561	140.89	4.50
564	344.41	11.00
565	76.66	3.00
554	289.99	7.50
216	116.82	6.00
217	127.96	4.50
134	111.32	3.00
551	140.71	4.00
	1,487.49	47.92
	1,487.49	47.92

PAGE TOTALS \*\*\* 11 EMPLOYEES  
 FEATURE TOTALS \* 11 EMPLOYEES

PERIOD 2 DATING 6/04/2017- 6/17/2017 CHECK DATE 6/23/2017  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
22653	221.64	4026	1 STUB ONLY
22654	2,060.94	4018	1 STUB ONLY
22655	1,953.18	4022	1 STUB ONLY
22656	1,260.07	4035	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS	COUNTS
0.00 *EMPLOYEE CHECKS	0
0.00 *VENDOR CHECKS	0
0.00 *BANK CHECKS	0
0.00 **TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0
0.00 **TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

5,495.83 *DIRECT DEPOSIT STUBS	4
0.00 *VENDOR DIR DEP STUBS	0

EMP #	CUR AMT	CUR HRS
4026	240.00	24.00
4018	2,592.31	112.00
4022	2,388.45	168.00
4035	1,698.01	144.00
3 EMPLOYEES	7,018.77	448.00
4 EMPLOYEES		
4 EMPLOYEES	7,018.77	448.00

PAGE TOTALS \*\*\*  
 FEATURE TOTALS \*

OLD FY: 16/17

ACS FINANCIAL SYSTEM  
07/21/2017 14:

Check Register

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CITY OF WOODLAKE

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK OF AMERICA	AMERIPRIDE UNIFORM SERVI	63995	07/21/17	550.20
BANK OF AMERICA	BANK OF AMERICA	63996	07/21/17	12,307.94
BANK OF AMERICA	BSK ASSOCIATES	63997	07/21/17	12,770.00
BANK OF AMERICA	CHERNEY, P.H.E./GREGORY N	63998	07/21/17	710.00
BANK OF AMERICA	COLLINS & SCHOETTLER	63999	07/21/17	156.00
BANK OF AMERICA	CRAIGS AUTO PARTS	64000	07/21/17	802.65
BANK OF AMERICA	CUMMINS SALES AND SERVIC	64001	07/21/17	1,610.05
BANK OF AMERICA	DEPARTMENT OF JUSTICE	64002	07/21/17	1,35.00
BANK OF AMERICA	FRUIT GROWERS SUPPLY CO.	64003	07/21/17	1,869.27
BANK OF AMERICA	HAMNER JEWELL ASSOCIATES	64004	07/21/17	1,325.87
BANK OF AMERICA	HEALTH WISE SERVICES	64005	07/21/17	150.00
BANK OF AMERICA	IDEA PRINTING & GRAPHICS	64006	07/21/17	258.60
BANK OF AMERICA	LEFFINGWELL AG SALES CO.	64007	07/21/17	790.79
BANK OF AMERICA	LOUIE'S AUTO PARTS	64008	07/21/17	709.32
BANK OF AMERICA	MEDALLION SUPPLY	64009	07/21/17	55.44
BANK OF AMERICA	OFFICE DEPOT	64010	07/21/17	1,663.29
BANK OF AMERICA	PLANET	64011	07/21/17	25.76
BANK OF AMERICA	PROTECTION ONE	64012	07/21/17	54.54
BANK OF AMERICA	QUAD - KNOFF	64013	07/21/17	20,772.97
BANK OF AMERICA	SCI CONSULTING GROUP	64014	07/21/17	3,850.00
BANK OF AMERICA	SELF HELP ENTERPRISES IN	64015	07/21/17	5,260.00
BANK OF AMERICA	STANTEC CONSULTING SERVI	64016	07/21/17	703.50
BANK OF AMERICA	TAYLOR GROUP ARCHITECTS	64017	07/21/17	6,375.00
BANK OF AMERICA	TODD COMPANIES	64018	07/21/17	172,542.22
BANK OF AMERICA	TULARE REGIONAL MEDICAL	64019	07/21/17	858.00
BANK OF AMERICA	USA BLUE BOOK	64020	07/21/17	1,193.37
BANK OF AMERICA	VALERO BROS.	64021	07/21/17	1,25.00
BANK OF AMERICA	VALLEY IND & FAM MED GRP	64022	07/21/17	1,060.00
BANK OF AMERICA	WOODLAKE FIRE DIST VOLUN	64023	07/21/17	350.00
BANK OF AMERICA	WOODLAKE HARDWARE CO	64024	07/21/17	58.59

BANK OF VISALIA

235,893.37

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ACS FINANCIAL SYSTEM  
07/21/2017 14:

BANK VENDOR

REPORT TOTALS:

Check Register CITY OF WOODLAKE  
GL540R-V08.05 PAGE 2

CHECK#	DATE	AMOUNT
		235,893.37

RECORDS PRINTED - 000158

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMERIPRIDE UNIFORM SERVI UNIFORM SERVICE 06/17	280.20	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		JUNE 2017		737 00007
UNIFORM SERVICE 06/17	19.20	UNIFORM ALLOWANCE	001.0418.050.011		JUNE 2017		737 00008
UNIFORM SERVICE 06/17	2.40	UNIFORM ALLOWANCE	021.0424.050.011		JUNE 2017		737 00009
UNIFORM SERVICE 06/17	198.00	UNIFORM ALLOWANCE	062.0462.050.011		JUNE 2017		737 00010
UNIFORM SERVICE 06/17	50.40	UNIFORM ALLOWANCE	063.0463.050.011		JUNE 2017		737 00011
	550.20	*VENDOR TOTAL					
BANK OF AMERICA							
JLR ENVIRONMENTAL 6/17	873.00	CONTRACTURAL SERVICES	062.0462.060.028				737 00084
EWING IRRIGATION 06/2017	104.62	SPECIAL DEPARTMENT EXPEN	063.0463.060.029				737 00085
DOUGLASS TRUCK 06/2017	828.37	CONTRACTURAL SERVICES	062.0462.060.028				737 00086
LOWES 06/2017	278.54	SPECIAL DEPARTMENT EXPEN	063.0463.060.029				737 00087
CUMMINS PACIFIC 06/2017	1,621.39	CONTRACTURAL SERVICES	062.0462.060.028				737 00088
ANNUAL CARD FEE 06/2017	12.50	SPECIAL DEPARTMENT EXPEN	063.0463.060.029				737 00089
ANNUAL CARD FEE 06/017	12.50	OFFICE SUPPLIES	001.0411.060.023				737 00090
DELL SALES 06/2017	5.58	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00091
STOP N GO 06/2017	9.59	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00092
M VILLEGAS LUNCH 6/17	31.50	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00093
SUBWAY 06/2017	35.29	CONTRACTURAL SERVICES	001.0411.060.028				737 00094
BAUVILLE 06/2017	67.38	CONTRACTURAL SERVICES	001.0411.060.028				737 00095
LIFELOC TECHNOLOGY 6/17	678.99	RADIO & PAGER MAINTENANC	001.0411.060.033				737 00096
MOTOROLLA SOLUTIONS 6/17	11.10	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00097
DOLLAR GENERAL 06/17	46.88	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00098
UPS 06/2017	46.88	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00099
UPS 06/0217	12.68	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00100
ANNUAL CARD FEE 06/17	25.00	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				737 00101
S.HEADRICK TRNG 06/17	5.95	TRAVEL, CONFERENCES & ME	063.0463.060.030				737 00102
S.HEADRICK TRNG 06/17	17.52	TRAVEL, CONFERENCES & ME	063.0463.060.030				737 00103
S.HEADRICK TRNG 06/17	7.25	TRAVEL, CONFERENCES & ME	063.0463.060.030				737 00104
S.HEADRICK TRNG 06/17	16.64	TRAVEL, CONFERENCES & ME	063.0463.060.030				737 00105
S.HEADRICK TRNG 06/17	8.50	OFFICE SUPPLIES	063.0463.060.023				737 00106
HEADRICK TRNG 06/2017	20.26	TRAVEL, CONFERENCES & ME	063.0463.060.030				737 00107
LOWES 06/2017	633.40	SPECIAL DEPARTMENT EXPEN	063.0463.060.029				737 00108
LOWES 06/2017	761.26	SPECIAL DEPARTMENT EXPEN	063.0463.060.029				737 00109
LOWES 06/2017	52.06	SPECIAL DEPARTMENT EXPEN	063.0463.060.029				737 00110
FUEL 06/2017	0.57	VEHICLE MAINTENANCE/OPER	001.0415.060.032				737 00111
FUEL 06/2017	8.05	VEHICLE MAINTENANCE/OPER	062.0462.060.032				737 00112
FUEL 06/2017	8.05	VEHICLE MAINTENANCE/OPER	063.0463.060.032				737 00112
FUEL 06/2017	0.57	VEHICLE MAINTENANCE/OPER	001.0421.060.032				737 00112
FUEL 06/2017	5.76	VEHICLE MAINTENANCE/OPER	001.0422.060.032				737 00112
HOMEGROWN SNL 06/2017	315.46	CONTRACTURAL SERVICES	001.0403.060.028				737 00113
HOMEGROWN SNL 06/2017	252.18	CONTRACTURAL SERVICES	001.0403.060.028				737 00114
S.HEADRICK TRNG 06/2017	827.90	TRAVEL, CONFERENCES & ME	063.0463.060.030				737 00115
EARTHLINK 06/2017	11.90	SPECIAL DEPARTMENT EXPEN	001.0410.060.029				737 00117
AMAZON 06/2017	1.61	OFFICE SUPPLIES	001.0410.060.023				737 00118
SNL SWMT N FINAL 06/17	269.15	CONTRACTURAL SERVICES	001.0403.060.028				737 00119
TULARE CNTY RCRDR 06/17	22.50	CONTRACTURAL SERVICES	063.0463.060.028				737 00120
FAMILY DOLLAR SNL 06/17	152.06	CONTRACTURAL SERVICES	001.0403.060.028				737 00121
GNRL FOOD STORE 06/2017	97.35	CONTRACTURAL SERVICES	001.0403.060.028				737 00122

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BANK OF AMERICA							
RICKS VENDING SNL 6/17	59.13	SPECIAL DEPARTMENT EXPEN	001.0403.060.029				737 00123
NCS ITL CDE CNCL 06/17	199.00	TRAINING EXPENSE	001.0415.060.037				737 00124
CLICKER SNL 06/17	10.84	SPECIAL DEPARTMENT EXPEN	001.0403.060.029				737 00125
STATE FOODS 06/17	3.39	SPECIAL DEPARTMENT EXPEN	001.0401.060.029				737 00126
LUNCH MTG. ESPUELAS 6/17	65.95	TRAVEL, CONFERENCES & ME	001.0401.060.030				737 00127
ADOBE 06/2017	79.98	SPECIAL DEPARTMENT EXPEN	001.0410.060.029				737 00128
NATL BIZ FRNTURE 06/17	1,546.90	OFFICE SUPPLIES	001.0411.060.023				737 00129
SHELL 06/2017	28.57	TRAVEL, CONFERENCES & ME	001.0401.060.030				737 00130
TRNG R. MENDOZA 6/17	9.17	TRAVEL, CONFERENCES & ME	001.0401.060.030				737 00131
TRNG R. MENDOZA 06/17	84.83	TRAVEL, CONFERENCES & ME	001.0403.060.030				737 00132
TRNG R. MENDOZA 06/17	104.91	TRAVEL, CONFERENCES & ME	001.0403.060.030				737 00133
TRNG R. MENDOZA 06/17	104.91	TRAVEL, CONFERENCES & ME	001.0403.060.030				737 00134
TRNG R. MENDOZA 06/17	464.16	TRAVEL, CONFERENCES & ME	001.0401.060.030				737 00135
TRNG R. MENDOZA 06/17	7.00	TRAVEL, CONFERENCES & ME	001.0401.060.030				737 00136
AMAZON 06/17	1.63	OFFICE SUPPLIES	001.0410.060.023				737 00137
ANNUAL CARD FEE 06/17	25.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029				737 00138
ANNUAL CARD FEE 06/17	25.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029				737 00151
COURSE PKGGE 06/17	218.11	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		PEREZ/RIVERA		737 00116
	12,307.94	*VENDOR TOTAL					
BSK ASSOCIATES							
BACTI 06/2017	120.00	CONTRACTURAL SERVICES	063.0463.060.028		A713196		737 00067
WEEKLY EFFLUENT 06/2017	102.00	CONTRACTURAL SERVICES	062.0462.060.028		A715991		737 00157
BACTI 06/2017	277.00	CONTRACTURAL SERVICES	063.0463.060.028		A716088		737 00156
WEEKLY EFFLUENT 06/2017	61.00	CONTRACTURAL SERVICES	062.0462.060.028		A716630		737 00158
BACTI 06/2017	210.00	CONTRACTURAL SERVICES	063.0463.060.028		A716634		737 00159
	770.00	*VENDOR TOTAL					
CHERNEY, PH.E./GREGORY N PRE EMP EVAL 06/17	710.00	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		ENRQUEZ/SNCHEZ		737 00006
COLLINS & SCHOETTNER PLANNING CNSLTNG 06/17	156.00	CONTRACTURAL SERVICES	001.0405.060.028		JUNE 2017		737 00001
CRAIGS AUTO PARTS SUPPLIES 06/2017	143.52	VEHICLE MAINTENANCE/OPER	001.0411.060.032		6591194		737 00054
CAR WASH 06/2017	13.51	CONTRACTURAL SERVICES	001.0411.060.028		659624		737 00055
TOWELS/RING PLIERS 6/17	45.07	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		659655		737 00056
SUPPLIES 06/2017	65.56	VEHICLE MAINTENANCE/OPER	001.0411.060.032		659681		737 00057
SUPPLIES 06/17	136.69	VEHICLE MAINTENANCE/OPER	001.0411.060.032		659814		737 00058
ANTIFREEZ 06/2017	72.08	VEHICLE MAINTENANCE/OPER	001.0411.060.032		660082		737 00059
GAS CAP REPLCMNT 06/2017	14.93	VEHICLE MAINTENANCE/OPER	001.0411.060.032		660360		737 00060
SUPPLIES 06/2017	46.19	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		660368		737 00061
MCR0 FBR TOWEL 6/17	11.52	CONTRACTURAL SERVICES	001.0411.060.028		660464		737 00062
BULB 06/2017	38.25	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		660655		737 00063
FLDNG HEX SET 06/2017	7.41	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		661072		737 00064
SUPPLIES 06/2017	85.49	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		661210		737 00065
SUPPLIES 06/2017	122.43	VEHICLE MAINTENANCE/OPER	062.0462.060.032		661235		737 00066
	802.65	*VENDOR TOTAL					

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CUMMINS SALES AND SERVICE SERVICES WWTP 06/2017	1,610.05	CONTRACTURAL SERVICES	062.0462.060.028		022-88402		737 00068
DEPARTMENT OF JUSTICE BLD ALCHL ANALYSIS 6/17	35.00	CONTRACTURAL SERVICES	001.0411.060.028		245892		737 00025
FRUIT GROWERS SUPPLY CO. STRING TRIMMER 6/17	59.71	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91871480		737 00031
ELBOW PVC STREET 6/17	0.58	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		91872054		737 00032
SUPPLIES 06/2017	109.55	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91872211		737 00033
OIL ENGINE 06/2017	20.02	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91872795		737 00034
ADPTR PVC 06/2017	118.29	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		91872908		737 00035
HEAD TRIMMER 06/2017	205.80	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91874484		737 00036
SUPPLIES 06/2017	171.94	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91875199		737 00038
SOLENOID LATCHING 6/17	23.64	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91875201		737 00039
BLOWER BACK PACK 06/17	460.63	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91875254		737 00040
SPRINKLER HUNTER 6/17	135.63	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91875421		737 00041
CHEM MEASURE CUP 6/17	5.56	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91876149		737 00042
PREST CUTRINE PLUS 6/17	160.57	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91876201		737 00043
A ORNELAS UNIFORM 6/17	40.27	UNIFORM ALLOWANCE	062.0462.050.011		91878225		737 00044
TAPE/PEST CUTRINE 6/17	82.02	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91878400		737 00045
PRIMER/CEMENT 06/17	38.09	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91878426		737 00046
JOE/EDDIE/GERA/ADRN 6/17	106.83	UNIFORM ALLOWANCE	062.0462.050.011		91878697		737 00070
JOE/EDDIE/GERA/ADRN 6/17	106.83	UNIFORM ALLOWANCE	063.0463.050.011		91878697		737 00071
LID FOR BOX (WTR) 6/17	23.31	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91879686		737 00069
	1,869.27	*VENDOR TOTAL					
HAMNER JEWELL ASSOCIATES S.VLNCIA ADA PROJ 6/17	198.63	CONTRACTURAL SERVICES	022.0590.734.028		8870		737 00149
VLNCIA/RRNJO BLVD 6/17	127.24	CONTRACTURAL SERVICES	020.0590.731.028		8871		737 00150
	325.87	*VENDOR TOTAL					
HEALTH WISE SERVICES/ KIOSK MED WASTE 06/17	150.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		0000021659		737 00003
IDEA PRINTING & GRAPHICS ENVELOPES 06/2017	258.60	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		95470		737 00083
LEFFINGWELL AG SALES CO. UN 32 BULK 06/2017	464.71	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		2505216		737 00077
GAL RECKON 280SL 6/17	326.08	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		2505310		737 00078
	790.79	*VENDOR TOTAL					
LOUIE'S AUTO PARTS BRK FLUID/BRK LUBE 06/17	16.11	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		370092		737 00139
DEF EXST FLUID 06/17	69.23	VEHICLE MAINTENANCE/OPER	063.0463.060.032		370099		737 00140
LUCAS OIL 06/2017	24.80	VEHICLE MAINTENANCE/OPER	001.0422.060.032		370125		737 00141
CAR WSH LIQUID/BRUSH 6/17	22.81	CONTRACTURAL SERVICES	001.0411.060.028		370138		737 00142
F/BEARING HUB ASSY 6/17	335.56	VEHICLE MAINTENANCE/OPER	001.0411.060.032		370192		737 00143

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
LOUIE'S AUTO PARTS GLOVES/OIL 06/2017	119.35	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		370193		737 00144
SUPPLIES 06/2017	60.09	VEHICLE MAINTENANCE/OPER	001.0411.060.032		370286		737 00146
ABSORBER 06/2017	12.96	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		370292		737 00145
GLOVES 06/2017	23.61	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		370308		737 00147
LUCAS OIL 06/2017	24.80	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		370349		737 00148
	709.32	*VENDOR TOTAL					
MEDALLION SUPPLY SUPPLIES MBP 06/17	55.44	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		9130-790646		737 00082
OFFICE DEPOT SUPPLIES 06/2017	42.64	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		933837841001		737 00075
SUPPLIES 06/17	12.10	OFFICE SUPPLIES	001.0410.060.023		933837841001		737 00076
PLANNER 06/2017	99.09	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		935785844001		737 00074
SUPPLIES 06/2017	200.13	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		935785900001		737 00072
SUPPLIES 06/2017	14.31	OFFICE SUPPLIES	001.0410.060.023		935785900001		737 00073
PLANNER/BINDER 06/2017	497.43	OFFICE SUPPLIES	001.0410.060.023		936498034001		737 00023
FOLDER FILE 06/2017	26.93	OFFICE SUPPLIES	001.0410.060.023		937148052001		737 00022
PAPER 06/2017	135.67	OFFICE SUPPLIES	001.0410.060.023		937148100001		737 00021
SUPPLIES 06/2017	236.33	OFFICE SUPPLIES	001.0411.060.023		939342051001		737 00020
CDR/DVD 06/2017	68.92	OFFICE SUPPLIES	001.0411.060.023		939342106001		737 00019
BATTERIES 06/2017	16.15	OFFICE SUPPLIES	001.0411.060.023		939342107001		737 00018
FASTNER 06/2017	7.64	OFFICE SUPPLIES	001.0411.060.023		939342108001		737 00017
REFILL INK 06/2017	5.38	OFFICE SUPPLIES	001.0410.060.023		939702742001		737 00016
BINDERS 06/2017	300.57	OFFICE SUPPLIES	001.0410.060.023		939702742001		737 00015
	1,663.29	*VENDOR TOTAL					
PLANET GPPEZ ERIVERA EMAIL 6/17	25.76	OFFICE SUPPLIES	062.0462.060.023		100814		737 00013
PROTECTION ONE WWTP ALARM 06/17	54.54	CONTRACTURAL SERVICES	063.0463.060.028				737 00012
QUAD - KNOFF ENGINEERING SERV. 06/17	776.07	CONTRACTURAL SERVICES	001.0416.060.028		88873		737 00163
DESIGN OF WTR MTRS 6/17	2,137.08	CONTRACTURAL SERVICES	063.0463.060.028		88876		737 00164
2 NEW WELLS 06/17	7,173.85	CONTRACTURAL SERVICES	063.0463.060.028		88877		737 00162
WDLK CMMNTY CNTR 06/17	5,761.84	CONTRACTURAL SERVICES	001.0421.060.028		88878		737 00161
N.VLNCIA BLVD IMPRV 6/17	4,924.13	CONTRACTURAL SERVICES	023.0590.740.028		88916		737 00160
	20,772.97	*VENDOR TOTAL					
SCI CONSULTING GROUP CNBIS ORDNCE REV. 06/17	3,850.00	LEGAL SERVICES - RETAINE	001.0411.060.025		C7083		737 00152
SELF HELP ENTERPRISES IN GENERAL ADMIN. 06/17	4,600.00	HOUSING REHABILITATION	026.0481.081.081		WLK14 JUN-17		737 00004
GENERAL ADMIN. 06/17	660.00	HOUSING CONSTRUCTION	027.0716.080.081		WLK14HM JUN-17		737 00005
	5,260.00	*VENDOR TOTAL					

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
STANTEC CONSULTING SERVI ON CALL REPORTING 06/17	703.50	CONTRACTURAL SERVICES	062.0462.060.028		1225627		737 00155
TAYLOR GROUP ARCHITECTS WDLK COMM. CENTER 06/17	6,375.00	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		6231		737 00002
TODD COMPANIES NEW WELL #13 06/2017	172,542.22	CONTRACTURAL SERVICES	063.0463.060.028	6			737 00014
TULARE REGIONAL MEDICAL SERVICES 06/2017	858.00	CONTRACTURAL SERVICES	001.0411.060.028				737 00024
USA BLUE BOOK BCKFLW PRVNTR TEST 6/17	1,193.37	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		300405		737 00080
VALERO BROS. PROPANE 06/2017	25.00	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		3388		737 00081
VALLEY IND & FAM MED GRP PHYSICAL F GARCIA 06/17 PHYSICAL A ENRIQUEZ 6/17	530.00 530.00 1,060.00	CONTRACTURAL SERVICES CONTRACTURAL SERVICES *VENDOR TOTAL	001.0411.060.028 001.0411.060.028		327667 328925		737 00154 737 00153
WOODLAKE FIRE DIST VOLUN EXTRA HELP 06/2017	350.00	SALARIES, EXTRA HELP	004.0414.050.002				737 00026
WOODLAKE HARDWARE CO STATION MAINT. 06/2017 STATION MAINT. 06/17 STATION MAINT. 06/17	32.31 17.22 9.06 58.59	FIRE STATION MAINTENANC FIRE STATION MAINTENANC FIRE STATION MAINTENANC *VENDOR TOTAL	004.0414.060.034 004.0414.060.034 004.0414.060.034		A35544 B30628 B31101		737 00028 737 00029 737 00030

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
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REPORT TOTALS: 235,893.37

RECORDS PRINTED - 000158

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .....  
APPROVED BY .....  
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.....

New FY: 1718

ACS FINANCIAL SYSTEM  
07/21/2017 14:

Check Register

GL540R-V08.05 PAGE 1

CITY OF WOODLAKE

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK OF VISALIA				
001341	A D S I	64025	07/21/17	330.00
000593	ABH FOX SOLUTIONS	64026	07/21/17	203.65
000783	AFLAC	64027	07/21/17	337.86
001226	BENELECT	64028	07/21/17	775.00
000351	BSK ASSOCIATES	64029	07/21/17	275.00
001089	CA TURF EQUIPMENT & SUPP	64030	07/21/17	180.95
001338	CHEM QUIP, INC.	64031	07/21/17	933.78
001688	CONDUENT ENTERPRISE SOLU	64032	07/21/17	3,199.95
000646	DEARBORN NATIONAL LIFE I	64033	07/21/17	317.98
001192	DUNN'S SAND	64034	07/21/17	857.15
000898	FOOTHILLS SUN-GAZETTE/TH	64035	07/21/17	296.43
.70704	GONZALEZ/ROBERTO	64036	07/21/17	40.55
.70702	HERNANDEZ/JOE	64037	07/21/17	25.17
001208	HUERTA/PAUL	64038	07/21/17	150.00
000079	INGRAM DIGITAL ELECTRONI	64039	07/21/17	3,359.33
001382	LAWRENCE TRACTOR COMPANY	64040	07/21/17	155.38
001334	MERLE STONE CHEVROLET	64041	07/21/17	473.91
000530	MONARCH FORD	64042	07/21/17	287.45
.70701	PACHECO/CESAREO PENA	64043	07/21/17	150.00
000022	QUAD - KNOFF	64044	07/21/17	733.68
001222	RAY MORGAN COMPANY	64045	07/21/17	273.60
.70703	RAYA/YULIANA	64046	07/21/17	28.30
001705	SEQUOIA DOOR INC	64047	07/21/17	55.00
000024	SOUTHERN CALIF EDISON CO	64048	07/21/17	27,444.12
000794	SUN BADGE CO.	64049	07/21/17	118.00
000800	VULCAN MATERIALS CO.	64050	07/21/17	441.60
001327	WIRELESS INTERNET SERVIC	64051	07/21/17	199.00

BANK OF VISALIA

41,642.84

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ACS FINANCIAL SYSTEM  
07/21/2017 14:

BANK VENDOR

REPORT TOTALS:

Check Register

GL540R-V08.05 PAGE 2

CHECK# DATE AMOUNT

41,642.84

RECORDS PRINTED - 000090

VENDOR NAME DESCRIPTION	ACCOUNT NAME	AMOUNT	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A D S I RCRDS MNGMENT 07/2017	CONTRACTURAL SERVICES	330.00	001.0411.060.028		7090		738 00022
ABH FOX SOLUTIONS KINGSTON DIGITAL 07/17	CONTRACTURAL SERVICES	203.65	001.0411.060.028		4636		738 00002
AFLAC SUPPLMNTL INS. 07/17	ACCIDENT & DIS INS WITHH	337.86	001.0000.200.038		226274		738 00029
BENELECT EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	15.22	001.0403.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	14.83	001.0404.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	7.61	001.0405.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	15.96	001.0415.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	6.78	001.0416.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	25.80	001.0418.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	10.76	001.0421.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	36.03	001.0422.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	20.92	061.0461.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	93.16	062.0462.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	85.79	063.0463.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	32.64	021.0424.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	14.31	029.0429.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	7.40	032.0440.050.008		AUGUST 2017		738 00031
EMPLOYEES & RTREES 7/17	HEALTH INSURANCE	2.79	001.0402.050.008		AUGUST 2017		738 00031
PD EXPENSE 07/17	HEALTH INSURANCE	270.00	001.0411.050.008		AUGUST 2017		738 00032
FIRE DEPT. 07/17	HEALTH INSURANCE	90.00	004.0414.050.008		AUGUST 2017		738 00033
ADMIN 07/2017	HEALTH INSURANCE	0.97	001.0403.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	0.95	001.0404.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	0.48	001.0405.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	1.02	001.0415.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	0.43	001.0416.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	1.65	001.0418.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	0.68	001.0421.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	2.31	001.0422.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	1.34	061.0461.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	5.97	062.0462.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	5.49	063.0463.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	2.09	021.0424.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	0.91	029.0429.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	0.47	032.0440.050.008		AUGUST 2017		738 00034
ADMIN 07/2017	HEALTH INSURANCE	0.24	001.0402.050.008		AUGUST 2017		738 00034
	*VENDOR TOTAL	775.00					
BSK ASSOCIATES BACTI 07/2017	CONTRACTURAL SERVICES	90.00	063.0463.060.028		A717157		738 00049
WEEKLY EFFLUENT 07/2017	CONTRACTURAL SERVICES	185.00	062.0462.060.028		A717162		738 00050
	*VENDOR TOTAL	275.00					

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CA TURF EQUIPMENT & SUPP SUPPLIES 07/2017	180.95	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		339751		738 00048
CHEM QUIP, INC. CHLORINE 07/17	933.78	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		5557239		738 00039
CONDUENT ENTERPRISE SOLU MNTLY TECHNOLOGY 7/17	3,199.95	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1385559		738 00003
DEARBORN NATIONAL LIFE I CITY EMPLOYEES 07/17	7.63	HEALTH INSURANCE	001.0403.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	7.43	HEALTH INSURANCE	001.0404.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	3.81	HEALTH INSURANCE	001.0405.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	8.00	HEALTH INSURANCE	001.0415.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	3.40	HEALTH INSURANCE	001.0416.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	12.93	HEALTH INSURANCE	001.0418.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	5.39	HEALTH INSURANCE	001.0421.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	18.06	HEALTH INSURANCE	001.0422.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	10.48	HEALTH INSURANCE	061.0461.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	46.70	HEALTH INSURANCE	062.0462.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	43.00	HEALTH INSURANCE	063.0463.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	16.36	HEALTH INSURANCE	021.0424.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	7.17	HEALTH INSURANCE	029.0429.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	3.71	HEALTH INSURANCE	032.0440.050.008		AUGUST 2017		738 00027
CITY EMPLOYEES 07/17	1.43	HEALTH INSURANCE	001.0402.050.008		AUGUST 2017		738 00027
PD EMPLOYEES 07/17	122.48	HEALTH INSURANCE	001.0411.050.008		AUGUST 2017		738 00028
	317.98	*VENDOR TOTAL					
DUNN'S SAND 5 SACK COD 07/17	857.15	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		47439		738 00037
FOOTHILLS SUN-GAZETTE/TH PBLC HRNG 7/17	110.64	LEGAL SERVICES - RETAINE	001.0411.060.025		51728		738 00043
PBLC HEARNG L&L 07/2017	85.59	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		51728		738 00044
PBLC HRNG MARIJUANA 7/17	100.20	LEGAL SERVICES - RETAINE	001.0411.060.025		51772		738 00042
	296.43	*VENDOR TOTAL					
GONZALEZ/ROBERTO WTR DEFST RFND 07/17	40.55	UTILITY DEPOSITS	001.0000.200.034		260 MANZANILLO		738 00026
HERNANDEZ/JOE WTR DEFST RFND 07/2017	25.17	UTILITY DEPOSITS	001.0000.200.034		173 N. PALM		738 00024
HUERTA/PAUL P. HUERTA BOOTS 7/17	150.00	UNIFORM ALLOWANCE	062.0462.050.011				738 00010
INGRAM DIGITAL ELECTRONI WELL #10 SERVICE 7/17	1,386.65	CONTRACTURAL SERVICES	063.0463.060.028		S071017HJWI		738 00041
WELL #10 SERVICE 7/17	1,972.68	CONTRACTURAL SERVICES	063.0463.060.028		S071017KJWI		738 00040
	3,359.33	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
LAWRENCE TRACTOR COMPANY AIR FILTER 07/2017 OIL FLTR/FLTR ELMNT 7/17 SUPPLIES 07/2017	31.48 39.21 84.69 155.38	VEHICLE MAINTENANCE/OPER SPECIAL DEPARTMENT EXPEN VEHICLE MAINTENANCE/OPER *VENDOR TOTAL	062.0462.060.032 062.0462.060.029 062.0462.060.032 062.0462.060.032		234024 234127 234131		738 00015 738 00051 738 00014
MERLE STONE CHEVROLET SENSOR TAHOE 07/2017 SERVICES 07/2017	261.52 212.39 473.91	VEHICLE MAINTENANCE/OPER VEHICLE MAINTENANCE/OPER *VENDOR TOTAL	001.0411.060.032 001.0411.060.032 001.0411.060.032		72658		738 00047 738 00021
MONARCH FORD SERVICES 07/2017 KNOB 07/2017 SERVICES 07/2017	76.24 14.38 196.83 287.45	VEHICLE MAINTENANCE/OPER SPECIAL DEPARTMENT EXPEN VEHICLE MAINTENANCE/OPER *VENDOR TOTAL	001.0411.060.032 062.0462.060.029 001.0411.060.032 001.0411.060.032		15481 15488 15489		738 00018 738 00019 738 00017
PACHECO/CESAREO PENA WTR DEPOSIT RFND 7/17	150.00	UTILITY DEPOSITS	001.0000.200.034		436 W. NARANJO		738 00023
QUAD - KNOFF AUTO ZONE 07/2017	733.68	CONTRACTURAL SERVICES	001.0416.060.028		88915		738 00007
RAY MORGAN COMPANY CITY PRINTER 07/2017	273.60	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1664899		738 00035
RAYA/YULIANA WTR DPST RFND 07/2017	28.30	UTILITY DEPOSITS	001.0000.200.034		288 E. WHITNEY		738 00025
SEQUOIA DOOR INC GARAGE DOOR 07/17	55.00	FIRE STATION MAINTENANC	004.0414.060.034		12491		738 00030
SOUTHERN CALIF EDISON CO FIRE STATION 07/2017 CITY ADMIN BLDG 07/17 WTR DEPARTMENT 07/2017 MAINT. DEPT 07/17 PARKS DEPT 07/2017 SEWER DEPT. 07/2017 AIRPORT 07/2017 SUBDVSION LIGHTING 7/17 STREETS DEPT 07/2017	577.05 1,597.45 12,571.21 475.31 42.46 8,455.09 125.33 152.10 3,448.12 27,444.12	UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES *VENDOR TOTAL	004.0414.060.021 001.0410.060.021 063.0463.060.021 001.0418.060.021 001.0421.060.021 062.0462.060.021 041.0441.060.021 029.0429.060.021 001.0422.060.021 001.0422.060.021				738 00052 738 00053 738 00054 738 00055 738 00056 738 00057 738 00058 738 00059 738 00060
SUN BADGE CO. SLIMLINE CASES 07/017	118.00	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		377083		738 00020
VULCAN MATERIALS CO. SUPPLIES 07/2017	441.60	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		71516951		738 00038

ACS FINANCIAL SYSTEM  
07/21/2017 14:39:06

VENDOR NAME  
DESCRIPTION

WIRELESS INTERNET SERVIC  
WIRELESS INTERNET 7/17

Schedule of Bills

GL540R-V08.05 PAGE 4  
CITY OF WOODLAKE

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
199.00	TELEPHONE	001.0410.060.020		1174054			738 00009

REPORT TOTALS:

Schedule of Bills

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P ID LINE
41,642.84					

RECORDS PRINTED - 000090

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .....	APPROVED BY .....
.....	.....
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# City of Woodlake

## **AGENDA ITEM IV-C**

**July 24, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Accept the Quitclaim Deed for the Property with APN NO. 061-100-085-000 and Authorize the City Administrator to Sign the Certificate of Acceptance

### **BACKGROUND:**

In 1996 the City of Woodlake entered into an agreement for a loan in the amount of nine hundred and eighty-seven thousand three hundred and twenty-one dollars (\$987,321.00), with Scot and Carolyn Townsend for the construction of the property with APN No. 061-100-085-000. The project was funded with 95-HOME funds from the Department of Housing and Community Development.

The County of Tulare notified the City of Woodlake that they would be selling a tax-defaulted property that the City had legal interest in. The property was the before mentioned property with APN No. 061-100-085-000 owned by Scot and Carolyn Townsend. The City had an obligation to protect its initial investment in the property and to do that it had to pay the outstanding taxes and lien(s) on the property. The outstanding taxes were in the amount of \$122,800.00. The City Council authorized staff to object to the sale of the property and acquire the property through Resolution No. 16-43 on April 25, 2016.

### **DISCUSSION:**

Once the City acquired the property it started working with Self-Help Enterprises in possibly having them assume the note on the property and reimburse the City for any expenses it may incur during the acquisition of the property, subject to legal review. As part of the process Self-Help was able to have Scot and Carolyn Townsend sign a Quitclaim Deed to transfer the property to the City of Woodlake. This would help the escrow process when transferring the property to Self-Help Enterprises. The signed Quitclaim Deed is attached for review.

### **RECOMMENDATIONS:**

Staff recommends that Council accept the Quitclaim Deed for the Property with APN NO. 061-100-085-000 and authorize the City Administrator to Sign the Certificate of Acceptance.

### **FISCAL IMPACT:**

The City has paid the outstanding taxes on the property in the amount of \$122,800.00 from the General Fund. The City would then recover those expenditures through the sale of the property to Self-Help Enterprises.

**ATTACHMENTS:**

1. Resolution: Accept the Quitclaim Deed for the Property with APN NO. 061-100-085-000 and Authorize the City Administrator to Sign the Certificate of Acceptance
2. Attachment 1: Quitclaim Deed and Certificate of Acceptance

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

ACCEPT THE QUITCLAIM DEED	)	Resolution No.
FOR THE PROPERTY WITH APN NO.	)	
061-100-085-000 AND AUTHORIZE THE	)	
CITY ADMINISTRATOR TO SIGN THE	)	
CERTIFICATE OF ACCEPTANCE	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Accept the Quitclaim Deed for the property with APN NO. 061-100-085-000 and authorize the City Administrator to sign the Certificate of Acceptance.

WHEREAS, the City of Woodlake currently has a deed of trust to secure an indebtedness for the property with APN No. 061-100-085-000; and

WHEREAS, the City learned that the County of Tulare had a sale for the tax-defaulted property with APN No. 061-100-085-000 scheduled for June 2, 2016; and

WHEREAS, ownership of the entire subject property, in fee simple absolute, is required by the City for use of the property for a public purpose of providing affordable low-income housing within the City;

WHEREAS, in order to redeem the subject property a payment of at least one hundred and twenty-two thousand eight hundred dollars and no cents (\$122,800.00) in taxes, costs and fees was required; and

WHEREAS, the City Council authorized staff to object to the sale of the property and acquire the property through Resolution No. 16-43 on April 25, 2016.

NOW, THEREFORE, the City Council of the City of Woodlake, does hereby accept the Quitclaim Deed for the property with APN NO. 061-100-085-000 and authorize the City Administrator to sign the Certificate of Acceptance.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

AYES:  
NOES:  
ABSTAIN:  
ABSEN

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

Recording Requested By:

CITY OF WOODLAKE

When Recorded Return To:

CITY OF WOODLAKE

350 N. Valencia Blvd.,

Woodlake, CA 93286

NO FEE FOR RECORDING PURSUANT TO  
GOVERNMENT CODE SECTION 27383

SPACE ABOVE THIS LINE FOR RECORDER'S USE

APN: 061-100-085-000

**QUITCLAIM DEED**

THE UNDERSIGNED GRANTOR(S) DECLARE(S):

**Documentary Transfer Tax is \$None (Exempt); City Transfer Tax is \$None (Exempt)**

- Computed on full value of property conveyed, or
- Computed on full value less value of liens and/or encumbrances remaining at time of sale,
- Unincorporated Area
- City of Woodlake

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, SCOT B. TOWNSEND AND CAROLYN L. TOWNSEND, husband and wife as community property ("**Grantor**"), DOES HEREBY REMISE, RELEASE, AND FOREVER QUITCLAIM TO the CITY OF WOODLAKE, a municipal corporation of the State of California ("**Grantee**"), all right title, and interest Grantor has in, under, and to that certain real property in the City of Woodlake, County of Tulare, State of California, described in the attached Exhibit A and incorporated by reference herein.

[SIGNATURE PAGES FOLLOW]

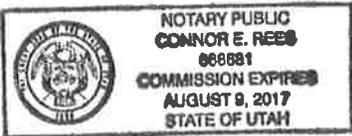
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF ~~CALIFORNIA~~ Utah )  
 )  
COUNTY OF Utah )

On 6 June 2017, before me, Connor E Rees, Notary Public, personally appeared Scot B & Carolyn L. Townsend, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



[Signature]  
Name: Connor E Rees  
Notary Public

**EXHIBIT A**

**LEGAL DESCRIPTION OF THE LAND**

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF WOODLAKE, COUNTY OF TULARE, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

THAT PORTION OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 30, TOWNSHIP 17 SOUTH, RANGE 27 EAST, MOUNT DIABLO BASE AND MERIDIAN, IN THE CITY OF WOODLAKE, COUNTY OF TULARE, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS PARCEL NO. 3, OF PARCEL MAP NO. 4787, AS RECORDED IN BOOK 48, PAGE 92 OF PARCEL MAPS, TULARE COUNTY RECORDS, AS CORRECTED BY CERTIFICATE OF CORRECTION RECORDED OCTOBER 31, 2006 AS INSTRUMENT NO. 2006-0113480 OF OFFICIAL RECORDS.

A-1

**Quitclaim Deed**

CERTIFICATE OF ACCEPTANCE  
(City of Woodlake)

This is to certify that the interest in real property conveyed by the Quit Claim Deed dated June 6, 2017, from **Scott B. Townsend & Carolyn L. Townsend**, husband & wife, to the **City of Woodlake**, a municipal corporation of the State of California (Grantee), is hereby accepted by the undersigned on behalf of the City of Woodlake pursuant to authority conferred by Resolution of 12-57 of City of Woodlake adopted on 13<sup>th</sup> day of November 2012, and the grantee consents to recordation of the Quit Claim Deed by its duly authorized officer.

Dated: July \_\_\_\_, 2017

By: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title

# City of Woodlake

## **AGENDA ITEM IV-D**

**July 24, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Approval of the Sale of the Parcels at the South Acacia Industrial Park (APN #s 060-250-007, 060-250-008)

### **BACKGROUND:**

On April 23, 2014, the Oversight Board of the City of Woodlake Redevelopment Successor Agency, adopted Resolution 14-02, approving the updated Long Range Property Management Plan (LRPMP) for the Woodlake Successor Agency. The Department of Finance approved the updated LRPMP on May 12, 2014. The LRPMP lists all assets held by the Successor Agency and their book value for resale purposes. Any property sale must first be approved by the Oversight Board, and then by the Department of Finance. On January 23, 2017, the Oversight Board approved the sale of the three properties on S. Acacia to the City of Woodlake in the amount of forty-five thousand one hundred and fourteen dollars and no cents (\$45,114.00) which was the amount approved in the LRPMP and the sale was confirmed by the Department of Finance on March 1, 2017.

At the March 13, 2017, City Council meeting by Resolution No. 17-28 the City Council of the City of Woodlake approved the purchase of the three properties on S. Acacia to the City of Woodlake in the amount of forty-five thousand one hundred and fourteen dollars and no cents (\$45,114.00).

### **DISCUSSION:**

The City began the process of cleaning up the properties, creating a development plan for them, adding improvements like sidewalks and utilities and advertising them. The City quickly received interest from private parties to purchase the properties. The City has the following two offers for the remaining lots.

1. Lot #9 – APN # 060-250-007 Shawn Aldridge in the amount of \$45,000
2. Lot #10 – APN# 060-250-008 Ruben Cervantes in the amount of \$50,000

**RECOMMENDATIONS:**

Staff recommends that Council approve the sale of the South Acacia Industrial Park parcels in the amounts stated above. The sell price covers the purchase price of the properties and any time and money invested on the properties.

**FISCAL IMPACT:**

The parcels were purchased by the City of Woodlake General Fund and all revenues will go to the General Fund.

**ATTACHMENTS:**

1. Resolution: Approval of the Sale of the Parcels at the South Acacia Industrial Park (APN #s 060-250-007, 060-250-008)

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE SALE OF THE	)	Resolution No.
PARCELS AT THE SOUTH ACACIA	)	
INDUSTRIAL PARK (APN #S	)	
060-250-007, 060-250-008	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the sale of the parcels at the South Acacia Industrial Park (APN #s 060-250-007, 060-250-008).

WHEREAS, on April 23, 2014, the Oversight Board of the City of Woodlake Redevelopment Successor Agency, adopted Resolution 14-02, approving the updated Long Range Property Management Plan (LRPMP) for the Woodlake Successor Agency. The Department of Finance approved the updated LRPMP on May 12, 2014; and

WHEREAS, on January 23, 2017 the Oversight Board approved the sale of the three properties on S. Acacia to the City of Woodlake in the amount of forty-five thousand one hundred and fourteen dollars and no cents (\$45,114.00) which was the amount approved in the LRPMP and the sale was confirmed by the Department of Finance on March 1, 2017; and

WHEREAS, at the March 13, 2017, City Council meeting by Resolution No. 17-28 the City Council of the City of Woodlake approved the purchase of the three properties on S. Acacia to the City of Woodlake in the amount of forty-five thousand one hundred and fourteen dollars and no cents (\$45,114.00).

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the sale of the parcels at the South Acacia Industrial Park APN #s 060-250-007 in the amount of forty-five thousand dollars (\$45,000) and 060-250-008 in the amount of fifty thousand dollars (\$50,000).

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

# City of Woodlake

## **AGENDA ITEM IV-E**

**July 24, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Authorize the Mayor of the City of Woodlake to Execute All Necessary Documentation for the Sale of the Property with APN# 060-131-016 to Autozone Parts, Inc

### **BACKGROUND:**

The Woodlake City Council instructed staff to look at the acquisition of bare land that may be used in the future to promote improvements, development and commercial opportunities. City staff engaged Union Pacific to look at the possibility of acquiring the property with APN# 060-131-016. The property is located at the corner of southwest corner of Naranjo Blvd. and Acacia St.

After months of negotiations, Union Pacific agreed to sell the property with APN# 060-131-016 to the City for one hundred fifty-one thousand four hundred and ninety-seven dollars (\$151,497.00). The property is 33,666 square feet and the City paid \$4.50 a square foot. The City also acquired 3,704 square feet of right-of-way on Acacia St. at no cost.

### **DISCUSSION:**

The City acquired the property with APN# 060-131-016 from Union Pacific for one hundred fifty-one thousand four hundred and ninety-seven dollars and no cents (\$151,497.00). The City has negotiated a sale price to Hafeltry Development Company, LLC for one hundred and fifty-five thousand dollars and no cents (\$155,000.00). On September 12, 2016, by Resolution No. 16-91 Council entered into a purchase and sale agreement with Hafeltry Development Company, LLC for the property for a future AutoZone.

Autozone Parts, Inc. has submitted final plans for the development of the property and is now prepared to close escrow on the property as per the above terms. As part of closing escrow the Mayor of the City of Woodlake shall be authorized to sign all necessary escrow documentation including but not limited to the Owners Declaration and the Quitclaim Deed.

### **RECOMMENDATIONS:**

City staff recommends that Council authorizes the Mayor of the City of Woodlake to execute all necessary documentation for the sale of the property with APN# 060-131-016 to Autozone Parts, Inc.

**FISCAL IMPACT:**

All proceeds from the sale would be credited to the City of Woodlake General Fund as the property is a City General Fund asset.

**ATTACHMENTS:**

1. Resolution: Authorize the Mayor of the City of Woodlake to Execute All Necessary Documentation for the Sale of the Property with APN# 060-131-016 to Autozone Parts, Inc.
2. Attachment No. 1 – Owners Declaration
3. Attachment No. 2 - Quitclaim Deed

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

ENTERING INTO A PURCHASE AND ) Resolution No.  
SALE AGREEMENT WITH HAFELTRY )  
DEVELOPMENT COMPANY, LLC )  
FOR THE PROPERTY WITH APN# 060-131-016)

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Authorize the Mayor of the City of Woodlake to execute all necessary documentation for the sale of the property with APN# 060-131-016 to Autozone Parts, Inc.

WHEREAS, the City acquired the property with APN# 060-131-016 for one hundred fifty-one thousand four hundred and ninety-seven dollars and no cents (\$151,497.00), the property is 33,666 square feet and the City paid \$4.50 a square foot; and,

WHEREAS, On September 12, 2016, by Resolution No. 16-91 Council entered into a purchase and sale agreement for the property with APN# 060-131-016 in the amount of one hundred and fifty-five thousand dollars and no cents (\$155,000.00) with Hafeltry Development Company, LLC for the property for a future AutoZone.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to authorize the Mayor of the City of Woodlake to execute all necessary documentation for the sale of the property with APN# 060-131-016 to Autozone Parts, Inc.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Mayor, Rudy Mendoza

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

## OWNER'S DECLARATION

The undersigned hereby declares as follows:

1. Fill in the applicable paragraph and strike the other.
  - a. Declarant ("Owner") is the owner or lessee, as the case may be, of certain premises located at No Situs, Woodlake CA, further described as follows: See Preliminary Report/Commitment No. 23087264 for full legal description (the "Land").
  - b. Declarant is the \_\_\_\_\_ of \_\_\_\_\_ ("Owner"), which is the owner or lessee, as the case may be, of certain premises located at No Situs, Woodlake CA. further described as follows: See Preliminary Report/Commitment No. 23087264 for full legal description (the "Land").
  
2. Fill in the applicable paragraph and strike the other.
  - a. During the period of six months immediately preceding the date of this declaration no work has been done, no surveys or architectural or engineering plans have been prepared, and no materials have been furnished by Owner in connection with the erection, equipment, repair, protection or removal of any building or other structure on the Land or in connection with the improvement of the Land in any manner whatsoever.
  - b. During the period of six months immediately preceding the date of this declaration certain work has been done and materials furnished by Owner in connection with \_\_\_\_\_ upon the Land in the approximate total sum of \$ \_\_\_\_\_, but no work whatever remains to be done by Owner and no materials remain to be furnished to complete the construction in full compliance with the plans and specifications, nor are there any unpaid bills incurred for labor and materials used in making such improvements or repairs upon the Land, or for the services of architects, surveyors or engineers, except as follows:  
  
Owner, by the undersigned Declarant, does hereby indemnify and hold harmless Fidelity National Title Company against any and all claims arising therefrom.
  
3. Owner has not previously conveyed the Land; is not a debtor in bankruptcy (and if a partnership, the general partner thereof is not a debtor in bankruptcy); and has not received notice of any pending court action affecting the title to the Land.
  
4. Except as shown in the above-referenced Preliminary Report/Commitment, the Owner believes that there are no unpaid or unsatisfied mortgages, deeds of trust, Uniform Commercial Code financing statements, claims of lien, special assessments, or taxes that constitute a lien against the Land or that affect the Land but have not been recorded in the public records.
  
5. The Land is currently in use as  a vacant lot ; occupy/occupies the Land; and the following are all of the leases or other occupancy rights affecting the land: Owner is not aware of any.

6. The Owner believes that there are no other persons or entities that assert an ownership interest in the Land, nor are there unrecorded easements, claims of easement, or boundary disputes that affect the Land.
7. The Owner believes that there are no outstanding options to purchase or rights of first refusal affecting the Land.

This declaration is made with the intention that Fidelity National Title Company (the "Company") and its policy issuing agents will rely upon it in issuing their title insurance policies and endorsements. Owner, by the undersigned Declarant, agrees to indemnify the Company against loss or damage (including attorneys' fees, expenses, and costs) incurred by the Company as a result of any untrue statement made herein.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on \_\_\_\_\_ at \_\_\_\_\_.

**SELLER:**

**City of Woodlake  
a Municipal Corporation**

By: \_\_\_\_\_  
**Rudy Mendoza, Mayor**

By: \_\_\_\_\_  
**City Clerk or Deputy**

**RECORDING REQUESTED BY:**  
**FIDELITY NATIONAL TITLE COMPANY**  
**AND WHEN RECORDED MAIL TO:**  
**AUTOZONE PARTS, INC.**  
**JAMES L. HALFERTY**  
**199 S. LOS ROBLES**  
**SUITE 840**  
**PASADENA, CA 91101**

ORDER NO.: **23087264-002-RP**

Parcel No: **060-131-016**

SPACE ABOVE THIS LINE FOR RECORDER'S USE

### **QUITCLAIM DEED**

THE UNDERSIGNED GRANTOR(s) DECLARE(s)

- City of
- Unincorporated area

Documentary Transfer Tax is \$

- computed on full value of interest or property conveyed, or
- computed full value less value of liens or encumbrances remaining at the time of sale

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

**City of Woodlake, a Municipal Corporation**

do(es) hereby REMISE, RELEASE AND FOREVER QUITCLAIM to

**Autozone Parts, Inc., a Nevada corporation**

the following real property in the city of **Woodlake**, County of **Tulare**, State of **CALIFORNIA**:

Legal Description attached hereto as Exhibit "A" and made a part hereof.

Dated: **July 20, 2017**

**SELLER:**

**City of Woodlake**  
**a Municipal Corporation**

By: \_\_\_\_\_  
**Rudy Mendoza, Mayor**

By: \_\_\_\_\_  
**City Clerk or Deputy**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }  
COUNTY OF Tulare } SS:  
On \_\_\_\_\_ before me,

(Seal)

\_\_\_\_\_  
a Notary Public, personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the  
person(s) whose name(s) is/are subscribed to the within instrument  
and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies) and that by his/her/their  
signature(s) on the instrument the person(s), or the entity upon behalf  
of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State  
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

**EXHIBIT A**  
**Legal Description**

For APN/Parcel ID(s): 060-131-016

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF WOODLAKE, COUNTY OF TULARE, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

That portion of that certain parcel, or strip of land, conveyed from Gilbert F. Stevenson to the Visalia Electric Railroad Company, per deed recorded December 12, 1910, in Volume 180 of Deeds, at Page 440, Tulare County Records, situated in the North half of the Northeast quarter of Section 36, Township 17 South, Range 26 East, Mount Diablo Base and Meridian, in the City of Woodlake, County of Tulare, State of California, according to the official plat thereof, situated and lying East of the Northerly prolongation of the West line of Block 33 of the Town of Woodlake, per map recorded in Volume 11 of Maps, at Page 23, Tulare County Records, and situated and lying West of the Northerly prolongation of the centerline of Acacia Street as shown upon said map of the Town of Woodlake, said property being bounded on the North by Naranjo Boulevard, and being bounded on the South by Lot 1, of said Block 33, both as shown upon said map of the Town of Woodlake.

EXCEPTING THEREFROM, all minerals and all mineral rights of every kind and character now known to exist or hereafter discovered underlying the Property, including, without limiting the generality of the foregoing, oil and gas and rights thereto, together with the sole, exclusive and perpetual right to explore for, remove and dispose of said minerals by any means or methods suitable to Grantor, its successors and assigns, but without entering upon or using the surface of the Property, and in such manner as not to damage the surface of the Property, or to interfere with the use thereof by Grantee, its successors or assigns, as reserved by UNION PACIFIC RAILROAD COMPANY, a Delaware corporation (formerly known as Southern Pacific Transportation Company, a Delaware corporation, successor in interest through merger with Visalia Electric Railroad Company), in the Quitclaim Deed recorded March 2, 2016, as Document No. 2016-0011471, of Official Records.

# City of Woodlake

## **AGENDA ITEM V-B**

**July 24, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: In the Matter of Calling a City Election for Voter Approval of General Transaction and Use Tax of One Percent; Specification of the Election Order; and Introduce an Ordinance Enacting a One Percent Transaction and Use Tax

### **BACKGROUND:**

The City of Woodlake City Council instructed staff to consider the potential of placing a local sales tax measure on the November 2017 ballot. As part of the process, Council requested the creation of a Citizens' Advisory Committee (CAC) that would represent the community at large and give feedback to Council about potential projects, policies and procedures. The committee has been meeting since March, every other week, and has kept Council up to date on the progress they have made.

As part of outreach efforts, staff has also engaged the public by putting a survey together with general questions about sales taxes in the City of Woodlake. The City has received nearly two hundred survey responses.

### **DISCUSSION:**

The City Council and the CAC has had to look at what effect a potential 1 cent sales tax measure would have on the local community. The goal of the measure is to provide more funding for the following services: parks and recreation, public safety, facilities, streets and roads, lighting and landscaping.

On June 12, 2017, June 26, 2017 and July 10, 2017 Council held public hearings to receive input from the general public on the potential measure. At the July 24, 2017 meeting Council will take action on the potential measure and instruct staff on how to proceed.

### **RECOMMENDATIONS:**

Staff recommends that Council approve the resolution calling for an election for voter approval of a one percent general transaction and use tax and introduce the ordinance enacting a one percent transaction and use tax.

**FISCAL IMPACT:**

If approved by the voters the measure is projected to create \$430,000 annually in local funding to improve quality of life; parks and recreation programs; neighborhood police patrols; gang prevention programs; street maintenance; lighting, landscaping, and trails; and other essential services.

**ATTACHMENTS:**

1. Resolution: In the Matter of Calling a City Election for Voter Approval of General Transaction and Use Tax of One Percent; Specification of the Election Order; and Introduce an Ordinance Enacting a One Percent Transaction and Use Tax
2. Ordinance: An Ordinance of the City of Woodlake Enacting a One Percent General Sales Tax

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

RESOLUTION CALLING A CITY ELECTION FOR	)	Resolution No.
VOTER APPROVAL OF GENERAL TRANSACTION	)	
AND USE TAX OF ONE PERCENT; SPECIFICATIONS	)	
OF THE ELECTION ORDER; AND INTRODUCE	)	
AN ORDINANCE ENACTING A ONE PERCENT	)	
TRANSACTION AND USE TAX	)	

WHEREAS, approval of a local sales tax ensures that the City of Woodlake (“City”) has a more reliable source of local funding for vital City services which cannot be taken by the State, ensuring our tax dollars are spent locally for the benefit of residents of Woodlake;

WHEREAS, when a City seeks voter approval of a new sales tax, Article XIIC § 2(b) of the California Constitution requires the election to be consolidated with the general municipal election for City council members, except in cases in which a City Council has unanimously declared that there is a fiscal emergency;

WHEREAS, in recent years the City has experienced a decline in tax revenues and State revenues but the cost of providing essential City services has increased;

WHEREAS, projected deficits in the General Fund or reserve funds threatens a reduction in staffing and services in all departments including public safety personnel and other essential City services potentially placing Woodlake residents at risk in emergency situations;

WHEREAS, the City’s financial projections forecast a potential deficit in the general and/or reserve fund in the upcoming fiscal years which will limit the City’s ability to meet public safety standards, fund recreational programs and facilities, maintain and improve parks, repair and improve streets, and provide other general and essential services;

WHEREAS, the City Council received information during the budget review which demonstrated that the City will be operating at a significant general and/or reserve fund deficit commencing in fiscal year 17/18 and said deficit is projected to continue in subsequent fiscal years;

WHEREAS, in light of the projected significant general fund operating and/or reserve fund deficit over the next several fiscal years the City Council desires to, and by adoption of this resolution hereby does, unanimously declare a fiscal emergency under Article XIIC § 2(b) of the California Constitution;

WHEREAS, the City Council published a notice of a public hearing to be held on June 12, 2017 and June 26, 2017 to consider calling a special election to seek voter approval

of a proposed general transactions and use tax (“**general sales tax**”) as authorized by Revenue and Taxation Code § 7285.9;

WHEREAS, the statutory deadline to authorize submittal of said general sales tax measure to the County of Tulare’s elections office is scheduled to expire on or about August 11, 2017 for the November 7, 2017 regular election date but the County’s administrative deadline for submittal of relevant documentation is July 14, 2017;

WHEREAS, the new general sales tax would be imposed on retail transactions involving, and use of, personal property. The tax rate would be one percent (1%) of the sales price of the property. The general sales tax revenue would be collected by the California Board of Equalization as with other sales taxes. Collection of the tax could be temporarily suspended by a unanimous vote of the City Council. The tax would require approval of at least a majority of voters voting on the measure and approval of this resolution by at least two-thirds vote of all members of the City Council;

WHEREAS, based upon all of the information presented to the City Council as of the date of this resolution, both written and oral, including the staff reports, minutes and other relevant materials, the general sales tax does not constitute a project under CEQA Guidelines 15060(c)(2), 15061(b)(3) and 15378(b)(2) and (4) and therefore review under CEQA is not required; and

WHEREAS, on June 12, 2017, the City Council opened and held a public hearing to consider placing a general sales tax ordinance before the voters of the City of Woodlake at an election to be held on **November 7, 2017**, and said hearing was continued to June 26, 2017, July 10, 2017 and July 24, 2017.

UPON MOTION OF COUNCIL MEMBER \_\_\_\_\_, SECONDED BY COUNCIL MEMBER \_\_\_\_\_, THE FOLLOWING WAS PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL AT AN OFFICIAL MEETING HELD JULY 24, 2017, BY THE FOLLOWING VOTE:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

\*\*\*\*\*

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL:**

FOUND the foregoing recitals to be true and ORDERED that an election be held within the City of Woodlake on the 7th day of November, 2017, for the purpose of submitting to all voters within the City a ballot measure with the following specifications:

1. Pursuant to the California Constitution, Article XIIC, § 2(b), Government Code § 53724 and Elections Code § 9222, the City Council of the City of Woodlake hereby calls and orders an election at which it shall submit to the qualified voters of the City, a measure relating to the adoption of a transactions and use tax. This measure shall be designated by letter by the Tulare County elections official or other qualified official.
2. The ordinance imposing a general transactions and use tax (“**general sales tax**”) to be approved and adopted by the voters is set forth in **EXHIBIT A** hereto and incorporated by this reference. The City Council hereby approves said ordinance, the form thereof, and its submission to the voters of the City at an election to be held on **November 7, 2017**, as required by Revenue and Taxation Code § 7285.9, subject to the approval of a majority of the voters voting on the measure at the election called by the adoption of the instant resolution. The ordinance enacts a general sales tax at the rate of one percent (1%) on the gross receipts of any retailer upon the sale of all tangible personal property sold at retail in the City and one percent (1%) of the sales price of tangible personal property stored, used or otherwise consumed in the City.
3. In accordance with Elections Code § 12111 and Government Code § 6061, the City Clerk is hereby authorized and directed to cause notice of the measure to be published once in a newspaper of general circulation, printed, published and circulated in the City of Woodlake and hereby designated for that purpose by the City Council of the City of Woodlake. The City Clerk may enlist the assistance of the County of Tulare elections office to prepare and publish the required notice.
4. Pursuant to the requirements of the laws of the State of California relating to cities within said State, the following proposed measure ballot label shall be added to the ballot for the **November 7, 2017**, election and thereby submitted to the voters of the City:

To provide local funding to improve quality of life; parks and recreation programs; neighborhood police patrols; gang prevention programs; street maintenance; lighting, landscaping, and trails; and other essential services, shall City of Woodlake Ordinance No. 609, imposing a one percent general transactions and use tax with independent audits and citizens’ oversight, be adopted? Revenues are estimated at approximately \$430,000 annually, indefinitely.	Yes  No
--	---------------

5. The full text of the ballot label appearing in the preceding section shall be printed in the sample and final ballots but the full text of Ordinance No. 609 shall not be printed in the sample and final ballots and voter information guide. In compliance with Elections Code § 9223, the City Clerk shall promptly print, certify and post in the Office of the City Clerk and on the City's website, a copy of Ordinance No. 609 and the ballot label appearing in the preceding section, and shall provide a copy of them to any City voter upon request and free of charge.
6. The official ballot to be used at said election shall conform to the laws of the State of California with relation thereto.
7. The City Council hereby requests and consents to the County of Tulare elections official's consolidation of this election with other elections, if any, which may be held in whole or in part of the territory of the City, as provided in Elections Code §§ 10400 *et seq.*, on November 7, 2017, for the ease and convenience of the registered voters and to take advantage of any cost savings possible by such consolidation.
8. The City Clerk may enlist the assistance of the County of Tulare elections official in regard to the said consolidated general municipal election, as the City Clerk deems reasonably necessary or convenient.
9. The City will reimburse the County of Tulare for the actual cost incurred by the county elections official in conducting the municipal election upon receipt of a bill stating the amount due as determined by the elections official in accordance with all applicable laws. The City Administrator is authorized to sign an appropriate written agreement between the City and the County of Tulare for that purpose, following review and approval as to form by the City Attorney.
10. The election shall be held and conducted as provided by law for holding municipal elections.
11. The notice of the time and place of holding the election is given and the City Clerk is directed to give further or additional notice of the election in the time, form and manner as required by law. The City Clerk may enlist the assistance of the County of Tulare elections office in regard to the same.
12. The City Clerk is hereby directed to submit to the City Attorney a certified copy of the measure pursuant to Elections Code § 9280. The City Attorney is hereby authorized and directed to prepare an impartial analysis of the ballot measure showing the effect of the measure on the existing law and operation of the measure, said analysis to be submitted by the City Attorney to the County of Tulare elections office, or other appropriate office, for printing by the date set by the County of Tulare elections official for the filing of arguments for and against the measure. The

impartial analysis shall not exceed five hundred (500) words in length and shall otherwise comply in all respects with the applicable provisions of the Elections Code.

13. In accordance with the provisions of the Elections Code §§ 9290 *et seq.*, the Mayor or Vice-Mayor or their designee from the City's staff is authorized and directed to submit an argument in support of the measure and a response to any argument in opposition to the measure.
14. The City Clerk in conjunction with the County of Tulare election official shall fix and determine a date for submission of arguments for or against said measure, and said date shall be posted in the Office of the City Clerk.
15. The election on the measure set forth in sections 2 and 4 of this resolution shall be held and conducted, the votes canvassed and the returns made, and the results ascertained and determined as provided for herein. In all particulars not prescribed in this resolution, the election shall be held as prescribed in the Elections Code of the State of California, including but not limited to Elections Code § 10262(a) pursuant to Elections Code § 10101 to the extent applicable. The Board of Supervisors of the County of Tulare or other appropriate county official is authorized to canvas the returns of that election with respect to the votes cast in the City of Woodlake and certify the results to the City Council. At the next regular meeting of the City Council occurring after the returns of the election have been canvassed and the certification of the results to the City Council, the City Council shall cause to be entered in its minutes a statement of the results of the election.
16. The City Administrator is hereby authorized and directed to expend the funds necessary and convenient to pay for the City's cost of placing the measure on the election ballot.
17. The City Clerk is hereby ordered to certify to the adoption of this resolution and to file copies hereof, so certified, with the Clerk of the Board of Supervisors of the County of Tulare and with the elections official of the County of Tulare, and to enter it into the book of original resolutions.
18. Authorized the Mayor, City Administrator, City Clerk and the respective City and County election officials to carry out the terms and conditions of this resolution and to take all steps reasonably necessary, proper and/or convenient and/or incidental thereto, including the signing of any updated version of this resolution which is reasonably necessary to conform to the requirements of the County of Tulare and applicable laws.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Woodlake held on the 24th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: \_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST: \_\_\_\_\_  
Irene Zacarias, City Clerk

**CLERKS CERTIFICATE**

City of Woodlake        }  
County of Tulare        } ss.  
State of California     }

I, Irene Zacarias, City Clerk of the City of Woodlake, hereby certify that this is a full, true and correct copy of Resolution No. \_\_\_\_\_ duly passed by the City Council of the City of Woodlake at a regular meeting thereof held on the 24th day of July 2017, by the vote as set forth therein.

DATED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

ORDINANCE NO. 609

AN ORDINANCE OF THE CITY OF WOODLAKE ENACTING A ONE PERCENT  
(1% - ONE CENT) GENERAL SALES TAX.

THE PEOPLE of the City of Woodlake do ordain as follows:

**Section 1.** PURPOSE. The provisions of this ordinance are necessary for the safety of the public and for the preservation of essential city services for the residents of the City of Woodlake (“City”). By adopting Resolution No. \_\_\_\_ by a vote of at least two-thirds vote of all members of the City Council, the City Council authorized placing this ordinance before the voters of the City of Woodlake at an election to be held on November 7, 2017.

**Section 2.** CODE ADOPTION. Chapter 3.15 of Title 3 of the Municipal Code of the City of Woodlake is added to read in its entirety as follows:

**Chapter 3.15**  
**TRANSACTIONS AND USE TAX**

**3.15-010: SHORT TITLE.**

This chapter shall be known as the City of Woodlake Transactions and Use Tax Ordinance of 2017. The City of Woodlake hereinafter shall be called “city.” This chapter shall be applicable within the incorporated territory of the city.

**3.15-020: OPERATIVE DATE.**

“Operative date” refers to the first day of the first calendar quarter commencing more than one hundred ten days after the adoption of this chapter.

**3.15-030: PURPOSE.**

This chapter is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with section 7251) of Division 2 of the Revenue and Taxation Code and section 7285.9 of Part 1.7 of Division 2 which authorizes the city to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

- C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the State Board of Equalization in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the State Board of Equalization in administering and collecting California state sales and use taxes.
- D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this chapter.

**3.15-040: CONTRACT FOR ADMINISTRATION.**

Prior to the operative date, the city shall contract with the California State Board of Equalization to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the city shall not have contracted with the State Board of Equalization prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

**3.15-050: TRANSACTIONS TAX RATE.**

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the city at the rate of one percent (1%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this chapter.

**3.15-060: PLACE OF SALE.**

For the purposes of this chapter, all retail sales shall be deemed consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the state or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations as may be prescribed and adopted from time to time by the State Board of Equalization.

**3.15-070: USE TAX RATE.**

An excise tax is hereby imposed upon the storage, use or other consumption within the city of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other

consumption within said territory at the rate of one percent (1%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

**3.15-080: ADOPTION OF STATE LAW PROVISIONS.**

Except as otherwise provided in this chapter and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this chapter as though fully set forth herein.

**3.15-090: LIMITATIONS UPON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES.**

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of this city shall be substituted therefore. However, the substitution shall not be made in any of the following:
  - 1. Insofar as the word “state” is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Board of Equalization, State Treasury or the Constitution of the State of California;
  - 2. Whenever the result of said substitution would require action to be taken by or against this city or any agency, officer or employee thereof rather than by or against the State Board of Equalization, in performing the functions incident to the administration or operation of this chapter;
  - 3. As to those sections referring to the exterior boundaries of the State of California;
  - 4. As to those sections, including but not necessarily limited to, where the result of the substitution would be to:
    - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the state under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code; or
    - b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would

not be subject to tax by the state under the said provision of that code; and

5. Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 and 6828.

B. The word “city” shall not be substituted for the word “state” in the phrase “retailer engaged in business in this State” in section 6203 and in the definition of that phrase in section 6203.

**3.15-100: PERMIT NOT REQUIRED.**

If a seller’s permit has been issued to a retailer under section 6067 of the Revenue and Taxation Code, an additional seller’s permit shall not be required by this chapter.

**3.15-110: EXEMPTIONS AND EXCLUSIONS.**

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. The amount of sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law, or the amount of any state-administered transactions or use tax;

2. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this state, the United States or any foreign government;

3. Sales of property to be used outside the city which is shipped to a point outside the city, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the city shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance

with section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with section 9840) of the Vehicle Code by registration to an out-of-city address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

- b. With respect to commercial vehicles, by registration to a place of business out-of-city and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address;
4. Sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this chapter; and
  5. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by a lease prior to the operative date of this chapter.
  6. For the purposes of subsections 4 and 5 of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
- C. There are exempted from the use tax imposed by this chapter, the storage, use or other consumption in this city of tangible personal property:
1. The amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law (Part 1.5 commencing with section 7200) or the amount of any state-administered transactions or use tax;
  2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this state, the United States, or any foreign government. This exemption is in addition to the exemptions provided by sections 6366 and 6366.1 of the Revenue and Taxation Code;
  3. If the purchaser became obligated to purchase the property for a fixed price by a contract entered into prior to the operative date of this chapter;

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this chapter;
  5. For the purposes of subsections 3 and 4 of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised;
  6. Except as provided in subsection 7, a retailer engaged in business within the city shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the city or participates within the city in making the sale of the property, including but not limited to soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the city or through any representative, agent, canvasser, solicitor, subsidiary, or person in the city under the authority of the retailer; and
  7. A “retailer engaged in business within the city” shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address within the city.
- D. Any person subject to use tax under this chapter may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

### **3.15-120: AMENDMENTS.**

- A. All amendments subsequent to November 7, 2017 to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this chapter, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this chapter. Said amendments shall not require voter approval.

B. The following amendments to this chapter must be approved by the voters of the city: (i) increasing the tax rate or revising the methodology for calculating the tax such that a tax increase would result; (ii) imposing the tax on transactions and uses not previously subject to the tax (unless such amendment occurs automatically by operation of the preceding paragraph); or (iii) extending the effective date of this chapter. Otherwise, the city council may amend this chapter, by an affirmative vote from at least four council seats, without submitting the amendment to the voters for approval.

**3.15-130: ENJOINING COLLECTION FORBIDDEN.**

No injunction, writ of mandate or prohibition, or other legal or equitable process shall issue in any suit, action or proceeding in any court against the state or the city, or against any officer of the state or the city, to prevent or enjoin the collection under this chapter, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

**3.15-140: SUSPENSION OF COLLECTION.**

A. The city council shall have authority to temporarily suspend collection of all or any portion of the tax imposed by this chapter by resolution unanimously approved by all members of the entire city council, subject to the restrictions in the city agreement with the State Board of Equalization. Unless another specific date is otherwise included in said resolution which identifies the final date of the temporary suspension, such suspension shall automatically expire on the next occurring final date of the city's fiscal year which is at least three hundred sixty-five (365) days after the date the suspension resolution is adopted.

B. Notwithstanding subsection A of this section, the authority to levy the tax imposed by this chapter shall not expire or otherwise terminate, unless terminated by a duly enacted ordinance which is approved at a regular meeting of, and by unanimous vote of each and all of the seats on the city council.

**3.15-150: SALES AND USE TAX ACCOUNTABILITY MEASURES**

A. The City Council shall, prior to the imposition of a sales and use tax that is subject to the provisions of this Chapter, adopt, by resolution approved by a majority of the Council, an initial spending plan specifying the uses of the proceeds of the sales or use tax. The initial expenditure plan shall cover the period between implementation of the sales and use tax and the end of the subsequent fiscal year.

B. Prior to expiration of the initial spending plan and as part of adoption of an annual City general fund budget, the City Council shall adopt, by resolution approved by a majority of the Council, an annual spending plan specifying the uses of the proceeds of the sales and use tax that is subject to the provisions of this Chapter, applicable to the coming fiscal year.

C. The initial spending plan and any subsequent annual spending plan may be amended at any time by resolution adopted by a majority of the Council.

D. Following adoption, the City shall make the initial spending plan, any subsequent annual spending plan, and any amended expenditure plan publicly accessible at all times.

**3.15-160: CITIZEN’S OVERSIGHT COMMITTEE.**

The Council will appoint a seven member standing oversight committee to be made up of the following Woodlake residents to serve two-year (2) terms from the following:

1. Local Business Member
2. School District Appointee Member
3. Police Department Appointee Member
4. Fire Department Appointee Member
5. Resident Member
6. Resident Member
7. Resident Member

These members will serve as the independent Citizens’ Oversight Committee to review the expenditure of funds collected pursuant to the tax imposed by this Ordinance. In the event the entities on this list no longer exist, the Council shall appoint other individuals or bodies to serve on this seven (7) member advisory body for the purpose of serving as a replacement member(s) for the purposes of this Ordinance.

**3.15-170: ANNUAL AUDIT.**

The City shall ensure that annual independent audits are conducted to account for the tax revenues received and expenditures made in relation to the tax that is subject to this Ordinance.

**Section 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines 15060(c)(2), 15061(b)(3) and 15378(b)(2) and (4). The City Manager is hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Woodlake, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Woodlake hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more of other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Woodlake Municipal Code as amended by this ordinance, if any, are substantially the same as provisions in the Woodlake Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8. EFFECTIVE DATE.** Pursuant to Elections Code § 9217, this ordinance shall be deemed adopted on the date when the final vote is declared by the City Council and this ordinance shall go into effect ten (10) days after that date, contingent upon approval by a majority of the voters voting on the measure in the November 7, 2017 election. However, pursuant to Revenue and Taxation Code § 7265, the authority to levy the general sales tax in the foregoing ordinance shall take effect first day of the first calendar quarter commencing more than one hundred ten (110) days after the adoption of this ordinance.

THE FOREGOING ORDINANCE was approved by the City Council of the City of Woodlake, State of California, on July 24, 2017 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Rudy Mendoza, Mayor

ATTEST:

---

Irene Zacarias, City Clerk

**CLERKS CERTIFICATE**

City of Woodlake        }  
County of Tulare        } ss.  
State of California     }

I, Irene Zacarias, City Clerk of the City of Woodlake hereby certify that the foregoing is a full, true and correct copy of an ordinance approved by the City Council of the City of Woodlake at a meeting held on the 24th day of July, 2017, by the vote as set forth therein.

DATED:        July \_\_\_\_, 2017

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

# City of Woodlake

## **AGENDA ITEM V-C**

**July 24, 2017**

**Prepared by Jason Waters, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Calling City Election for Voter Approval of the Question of Authorizing Taxes on Cannabis Businesses; and Specifications of the Election Order; and Introduce an Ordinance Enacting a Cannabis Industry Tax

### **BACKGROUND:**

The City of Woodlake is considering the potential of putting a cannabis tax measure on the November 2017 ballot. As part of the process, Council requested the creation of a Citizens' Advisory Committee (CAC) that would represent the community at large and give feedback to Council about potential projects, policies and procedures. The committee has been meeting since March and has kept Council up to date on the progress they have made.

As part of outreach efforts staff has also engaged the public by putting a survey together with general questions about sales taxes in the City of Woodlake. The City has received nearly two hundred surveys.

### **DISCUSSION:**

#### **Citizens' Advisory Committee**

The City Council and the CAC has had to look at what effect a potential cannabis tax would have on the local community. The goal of the measure is to provide more funding for the following services: parks and recreation, public safety, and public services.

#### **Public Hearings and Outreach**

On June 12, 2017, June 26<sup>th</sup>, July 10<sup>th</sup> and July 24<sup>th</sup> Council held public hearings regarding the potential Cannabis Tax Measure. Staff also distributed surveys and held office hours to discuss the potential measure.

#### **Cannabis Ordinances**

City Staff believes that the following ordinances will need to be enacted to allow for cannabis cultivation and dispensaries:

Chapter 5.48 Cannabis Businesses - The provisions of this ordinance are intended to repeal Chapter 8.50 Medical Marijuana and 8.51 Mobile Marijuana Dispensaries and create new guidelines for cannabis operations and sales within the City of Woodlake. The ordinance also establishes a process by which entities can apply for cannabis licenses within the City of Woodlake.

Chapter 17.22.03 – Neighborhood Commercial Conditional Uses - The provisions of this ordinance are intended to add “Cannabis Dispensary” as a conditional use within the Neighborhood Commercial zone.

Chapter 17.24.03 Central Commercial Conditional Uses - The provisions of this ordinance are intended to add “Cannabis Dispensary” as a conditional use within the Central Commercial zone.

Chapter 17.32.04 Light Industrial Conditional Uses - The provisions of this ordinance are intended to add “Commercial Cannabis Production” as a conditional use within the Light Industrial zone.

### **Schedule**

An adoption schedule for these Ordinances and Measure could be as follows:

July 24<sup>th</sup> – Authorization from City Council to put cannabis measure on ballot and adoption of measure language. First reading of the ordinances that regulate cannabis applications in Woodlake.

August 14<sup>th</sup> - Second reading and adoption of the ordinances that regulate cannabis applications in Woodlake.

September – City begins receiving cannabis operation applications and the City begins issuing medical cannabis licenses. Recreational licenses may not be issued until January 2018.

September – City finalizes application process for marijuana dispensaries.

January – City issues dispensary licenses for medicinal or recreation.

January – City may begin issuing licenses for recreational cannabis operations.

Fall – Develop an application for personal cultivation

In order to meet County election deadline, Council may make a determination on if the ballot measure should be submitted to the Tulare County Elections office.

### **Cannabis Tax Measure**

As written, the Cannabis Tax Measure would allow City Council to set a flexible tax rate for all Cannabis Businesses within the City of Woodlake. The rate is not to exceed \$25 per sqft (adjusted annually by CPI) or 10% of Gross Receipts.

### **FISCAL IMPACT:**

If Council votes to put the measure on the November 2017 ballot and the measure passed the measure would create annual revenue to fund parks, public safety and public services.

**ATTACHMENTS:**

1. Resolution: Calling City Election for Voter Approval of the Question of Authorizing Taxes on Cannabis Businesses; and Specifications of the Election Order; and Introduce an Ordinance Enacting a Cannabis Industry Tax
2. Ordinance 610: Chapter 3.18 CANNABIS INDUSTRY TAX

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE

In the matter of:

	Resolution No.
RESOLUTION CALLING CITY ELECTION FOR	)
VOTER APPROVAL OF THE QUESTION	)
OF AUTHORIZING TAXES ON CANNABIS	)
BUSSINESSES; AND SPECIFICATIONS OF	)
THE ELECTION ORDER;	)

WHEREAS, approval of an excise tax on cannabis businesses, for the privilege of conducting commercial cannabis operations and/or sales, may provide the City of Woodlake (“City”) with a source of local funding for vital City services for the benefit of residents of Woodlake;

WHEREAS, when a City seeks voter approval of a new sales tax, Article XIIC § 2(b) of the California Constitution requires the election to be consolidated with the general municipal election for City council members, except in cases in which a City Council has unanimously declared that there is a fiscal emergency;

WHEREAS, in recent years the City has experienced a decline in tax revenues and State revenues but the cost of providing essential City services has increased;

WHEREAS, projected deficits in the General Fund or reserve funds threatens a reduction in staffing and services in all departments including public safety personnel and other essential City services potentially placing Woodlake residents at risk in emergency situations;

WHEREAS, the City’s financial projections forecast a potential deficit in the general and/or reserve fund in the upcoming fiscal years which will limit the City’s ability to meet public safety standards, fund recreational programs and facilities, maintain and improve parks, repair and improve streets, and provide other general and essential services;

WHEREAS, the City Council received information during the budget review which demonstrated that the City will be operating at a significant general and/or reserve fund deficit commencing in fiscal year 17/18 and said deficit is projected to continue in subsequent fiscal years;

WHEREAS, the City Council further finds that taxes on commercial cannabis business operations within the city is a way to raise the necessary revenue to address the City’s service and capital funding needs, and seeks voter approval for the taxes; and

WHEREAS, in light of the projected significant general fund operating and/or reserve fund deficit over the next several fiscal years the City Council desires to, and by adoption of this

resolution hereby does, unanimously declare a fiscal emergency under Article XIII C § 2(b) of the California Constitution;

WHEREAS, the City Council published a notice of a public hearing to be held on June 12, 2017, June 26, 2017, July 10, 2017, and July 24, 2017 to consider calling a special election to seek voter approval of a proposed general excise tax on the privilege of conducting cannabis business operations and/or sales within the City;

WHEREAS, the statutory deadline to authorize submittal of said cannabis tax measure to the County of Tulare's elections office is scheduled to expire on or about August 11, 2017 for the November 7, 2017 regular election date but the County's administrative deadline for submittal of relevant documentation is July 25, 2017;

WHEREAS, the new excise tax would be imposed on the privilege of conducting cannabis business operations or sales. Collection of all or a portion of the tax could be temporarily suspended by a vote of the City Council. The tax would require approval of at least a majority of voters voting on the measure and approval of this resolution by at least two-thirds vote of all members of the City Council;

WHEREAS, based upon all of the information presented to the City Council as of the date of this resolution, both written and oral, including the staff reports, minutes and other relevant materials, the general tax does not constitute a project under CEQA Guidelines 15060(c)(2), 15061(b)(3) and 15378(b)(2) and (4) and therefore review under CEQA is not required; and

WHEREAS, on June 12, 2017, the City Council opened and held a public hearing to consider placing a general sales tax ordinance before the voters of the City of Woodlake at an election to be held on **November 7, 2017**, and said hearing was continued to June 26, 2017, July 10, 2017 and July 24, 2017.

UPON MOTION OF COUNCIL MEMBER \_\_\_\_\_, SECONDED BY COUNCIL MEMBER \_\_\_\_\_ THE FOLLOWING WAS PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL AT AN OFFICIAL MEETING HELD JULY 24, 2017, BY THE FOLLOWING VOTE:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

\*\*\*\*\*

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL:**

FOUND the foregoing recitals to be true and ORDERED that an election be held within the City of Woodlake on the 7th day of November, 2017, for the purpose of submitting to all voters within the City a ballot measure, with all of the following specifications:

1. Pursuant to the California Constitution, Article XIII C, § 2(b), Government Code § 53724 and Elections Code § 9222, the City Council of the City of Woodlake hereby calls and orders an election at which it shall submit to the qualified voters of the City, a measure relating to the adoption of a general excise tax on the privilege of conducting cannabis business operations and/or sales within the City. This measure shall be designated by letter by the Tulare County elections official or other qualified official.
2. The ordinance imposing a general tax on cannabis businesses to be approved and adopted by the voters is set forth in **EXHIBIT A** hereto and incorporated by this reference. The City Council hereby approves said ordinance, the form thereof, and its submission to the voters of the City at an election to be held on **November 7, 2017**, as required by state law, subject to the approval of a majority of the voters voting on the measure at the election called by the adoption of the instant resolution. The ordinance enacts a general tax on cannabis businesses up to \$25 per square foot (annually adjusted by CPI) or 10% of gross receipts, as specified within **EXHIBIT A**.
3. In accordance with Elections Code § 12111 and Government Code § 6061, the City Clerk is hereby authorized and directed to cause notice of the measure to be published once in a newspaper of general circulation, printed, published and circulated in the City of Woodlake and hereby designated for that purpose by the City Council of the City of Woodlake. The City Clerk may enlist the assistance of the County of Tulare elections office to prepare and publish the required notice.
4. Pursuant to the requirements of the laws of the State of California relating to cities within said State, the following ballot label for the proposed measure shall be added to the ballot for the **November 7, 2017**, election and thereby submitted to the voters of the City:

Voters in California voted to impose state taxes on licensed cannabis businesses. Shall Ordinance No. 610 be enacted, imposing a local general tax on cannabis businesses at a rate not exceeding \$25 per square foot (annually adjusted by CPI) or 10% of gross receipts, to maintain essential public safety and general City services for Woodlake residents; generating undetermined revenue until repealed?	Yes  No
---	---------------

5. The full text of the ballot label appearing in the preceding section shall be printed in the sample and final ballots but the full text of Ordinance No. 610 shall not be printed in the sample and final ballots and voter information guide. In compliance with Elections Code § 9223, the City Clerk shall promptly print, certify and post in the Office of the City Clerk and on the City's website, a copy of Ordinance No. 610 and the ballot label appearing in the preceding section, and shall provide a copy of them to any City voter upon request and free of charge.
6. The official ballot to be used at said election shall conform to the laws of the State of California with relation thereto.
7. The City Council hereby requests and consents to the County of Tulare elections official's consolidation of this election with other elections, if any, which may be held in whole or in part of the territory of the City, as provided in Elections Code §§ 10400 *et seq.*, on November 7, 2017, for the ease and convenience of the registered voters and to take advantage of any cost savings possible by such consolidation.
8. The City Clerk may enlist the assistance of the County of Tulare elections official in regard to the said consolidated general municipal election, as the City Clerk deems reasonably necessary or convenient.
9. The City will reimburse the County of Tulare for the actual cost incurred by the county elections official in conducting the municipal election upon receipt of a bill stating the amount due as determined by the elections official in accordance with all applicable laws. The City Administrator is authorized to sign an appropriate written agreement between the City and the County of Tulare for that purpose, following review and approval as to form by the City Attorney.
10. The election shall be held and conducted as provided by law for holding municipal elections.
11. The notice of the time and place of holding the election is given and the City Clerk is directed to give further or additional notice of the election in the time, form and manner as required by law. The City Clerk may enlist the assistance of the County of Tulare elections office in regard to the same.
12. The City Clerk is hereby directed to submit to the City Attorney a certified copy of the measure pursuant to Elections Code § 9280. The City Attorney is hereby authorized and directed to prepare an impartial analysis of the ballot measure showing the effect of the measure on the existing law and operation of the measure, said analysis to be submitted by the City Attorney to the County of Tulare elections office, or other appropriate office, for printing by the date set by the County of Tulare elections official for the filing of arguments for and against the measure. The impartial analysis shall not exceed five hundred (500) words in length and shall otherwise comply in all respects with the applicable provisions of the Elections Code.

13. In accordance with the provisions of the Elections Code §§ 9290 *et seq.*, the Mayor or Vice-Mayor or their designee from the City's staff is authorized and directed to submit an argument in support of the measure and a response to any argument in opposition to the measure.
14. The City Clerk in conjunction with the County of Tulare election official shall fix and determine a date for submission of arguments for or against said measure, and said date shall be posted in the Office of the City Clerk.
15. The election on the measure set forth in sections 2 and 4 of this resolution shall be held and conducted, the votes canvassed and the returns made, and the results ascertained and determined as provided for herein. In all particulars not prescribed in this resolution, the election shall be held as prescribed in the Elections Code of the State of California, including but not limited to Elections Code § 10262(a) pursuant to Elections Code § 10101 to the extent applicable. The Board of Supervisors of the County of Tulare or other appropriate county official is authorized to canvas the returns of that election with respect to the votes cast in the City of Woodlake and certify the results to the City Council. At the next regular meeting of the City Council occurring after the returns of the election have been canvassed and the certification of the results to the City Council, the City Council shall cause to be entered in its minutes a statement of the results of the election.
16. The City Administrator is hereby authorized and directed to expend the funds necessary and convenient to pay for the City's cost of placing the measure on the election ballot.
17. The City Clerk is hereby ordered to certify to the adoption of this resolution and to file copies hereof, so certified, with the Clerk of the Board of Supervisors of the County of Tulare and with the elections official of the County of Tulare, and to enter it into the book of original resolutions.
18. Authorized the Mayor, City Administrator, City Clerk and the respective City and County election officials to carry out the terms and conditions of this resolution and to take all steps reasonably necessary, proper and/or convenient and/or incidental thereto, including the signing of any updated version of this resolution which is reasonably necessary to conform to the requirements of the County of Tulare and applicable laws.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Woodlake held on the 24th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: \_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST: \_\_\_\_\_  
Irene Zacarias, City Clerk

**CLERKS CERTIFICATE**

City of Woodlake        }  
County of Tulare        } ss.  
State of California     }

I, Irene Zacarias, City Clerk of the City of Woodlake, hereby certify that this is a full, true and correct copy of Resolution No. 610 duly passed by the City Council of the City of Woodlake at a regular meeting thereof held on the 24th day of July 2017, by the vote as set forth therein.

DATED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

ORDINANCE NO. 610

AN ORDINANCE OF THE CITY OF WOODLAKE ENACTING A CANNABIS  
INDUSTRY TAX

THE PEOPLE of the City of Woodlake do ordain as follows:

**Section 1.** PURPOSE. The provisions of this ordinance are necessary for the safety of the public and for the preservation of essential city services for the residents of the City of Woodlake (“City”). By adopting Resolution No. 610 by a vote of at least two-thirds vote of all members of the City Council, the City Council authorized placing this ordinance before the voters of the City of Woodlake at an election to be held on November 7, 2017.

**Section 2.** CODE ADOPTION. Chapter 3.18 of Title 3 of the Municipal Code of the City of Woodlake is added to read in its entirety as follows:

**Chapter 3.18**  
**CANNABIS INDUSTRY TAX**

**3.18.010 - Cannabis Industry Tax.**

The cannabis industry tax is an excise tax on the privilege of engaging in cannabis business activity in the City; it is not a sales or use tax. All of the proceeds from the tax imposed by this Chapter shall be placed in the City's general fund and used for general governmental purposes.

**3.18.020 – Definitions**

"Applicant" means a person who is required to file an application for a permit under this section.

"Business Owner" means the owner(s) of the Cannabis Business. For publicly traded companies, owner means the chief executive officer or any person or entity with an aggregate ownership interest of 5% or more. For all other businesses other than publicly traded companies, an owner is an individual that has an aggregate ownership of interest other than a lien or encumbrance, of 20% or more in the commercial cannabis business.

"Cannabis" means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or hereafter be discovered or developed that has psychoactive or medicinal properties, whether growing or not, including the seeds thereof. “Cannabis” also means cannabis as defined by Section 11018 of the Health and Safety Code as enacted by Chapter 1407 of the Statutes of 1972, and amended by the California Control, Regulate and Tax Adult Use of Cannabis Initiative, and as defined by other applicable State law.

"Cannabis business" or “cannabis industry” means any business activity in the City relating to cannabis, including but not limited to cultivation (including nurseries), transportation, distribution, manufacture, compounding, conversion, processing, preparation, testing, storage, packaging, delivery and sales (wholesale and/or retail sales) of cannabis or cannabis

products, whether or not carried on for gain or profit. A cannabis business does not include any business whose only relationship to cannabis or cannabis products is the production or sale of cannabis accessories.

“Cannabis cultivation area” means the total aggregate area(s) of cannabis cultivation by a cannabis business as measured around the outermost perimeter of each separate and discrete area of cannabis cultivation at the dripline of the canopy expected at maturity and includes, but is not limited to, the space between plants within the cultivation area, the exterior dimensions of garden beds, garden plots, hoop houses, green houses, and each room or area where cannabis plants are grown, excluding non-production areas, as determined by the Community Development Director or his or her designee.

"Cannabis industry tax" means the tax due pursuant to this Chapter for engaging in cannabis business in the City.

"Cannabis product" means any product containing cannabis, including, but not limited to, flowers, buds, oils, tinctures, concentrates, extractions, edibles and those products described in Section 11018.1 of the Health and Safety Code.

"Canopy" means all areas occupied by any portion of a cannabis plant, inclusive of all vertical planes, whether the areas are contiguous or noncontiguous. The plant canopy need not be contained to a single parcel of land in determining the total square footage that will be subject to tax under this Chapter. If mature plants are being cultivated using a shelving system, the surface area of each level shall be included in the total canopy calculation.

“City” means the City of Woodlake, either the entity or its territorial limits, as the context requires.

“City Council” or “Council” means the City Council of the City of Woodlake.

"Collector" means the City’s Chief Financial Officer or his or her designee.

"Commercial cannabis cultivation" means cultivation conducted by, for, or as part of a cannabis business. Commercial cannabis cultivation does not include personal medical cannabis cultivation, or cultivation for personal recreational use as authorized under the "Control, Regulate and Tax Adult Use of Marijuana Act" approved by the State’s voters on November 8, 2016, for which the individual receives no compensation whatsoever.

“Commercial Cannabis Business” or “Cannabis Business” or “Cannabis Operation” means any commercial marijuana activity allowed under State Law and the implementing regulations, as State Law and the implementing regulations may be amended from time to time, and all uses permitted under any subsequently enacted State law pertaining to the same or similar uses for recreational cannabis.

“Cannabis production” means the processes associated with the processing, extraction, manufacturing, testing, distribution and transportation of medical and non-medical cannabis products.

“Commingling” means the physical aggregation of harvest batches or nonmanufactured cannabis products by a licensee

"Cultivation" means any activity involving the planting, growing, harvesting, drying, curing,

grading, or trimming of cannabis. “Cultivation” also includes nurseries. In addition, and without limiting the foregoing, “cultivation” includes “cultivation” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted and amended from time to time.

“Delivery” means the commercial transfer of marijuana cannabis or marijuana cannabis products to a customer. “Delivery” also includes the use by a retailer of any technology platform owned and controlled by the retailer, or independently licensed under this division, that enables customers to arrange for or facilitate the commercial transfer by a licensed retailer of marijuana or marijuana products.

“Delivery employee” means an individual employed by a licensed dispensary who delivers medical cannabis goods from the licensed dispensary premises to a medical cannabis patient or primary caregiver at a physical address.

"Dispensary" means a facility where cannabis or cannabis products, are offered, either individually or in combination, for retail sale, including an establishment that engages in delivery of cannabis or cannabis products as part of a retail sale. In addition, and without limiting the foregoing, “dispensary” includes “dispensary” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

"Distributor" means a person engaged in procuring cannabis from a cultivator, and/or procuring cannabis products from a manufacturer, for sale to a licensed commercial cannabis business. In addition, and without limiting the foregoing, “distributor” includes “distributor” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

"Distribution" means the procurement, sale, and transport of cannabis or cannabis products between licensees.

"Employee" means each and every person engaged in the operation or conduct of any cannabis business, whether as owner, member of the owner's family, partner, associate, agent, manager or solicitor, and each and every other person employed or working in such cannabis business for a wage, salary, commission, barter or any other form of compensation.

"Gross Receipts," means the amount a Cannabis Operation received from all sources during its accounting period, without subtracting any costs or expenses.

“Indoor cultivation” means the cultivation of cannabis within a structure using artificial light, at a rate greater than 25 watts per square foot.

"Manufacturer" means a person who conducts the production, preparation, propagation, or compounding of cannabis or cannabis products either directly or indirectly or by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, or that packages or repackages cannabis or cannabis products or labels or re-labels its container. In addition, and without limiting the foregoing, “manufacturer” includes “manufacturer” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

“Mixed-light cultivation” means the cultivation of cannabis using light deprivation and/or

artificial lighting below a rate of 25 watts per square foot.”

"Nursery" means a person who produces cannabis clones, immature plants, and/or seeds for wholesale distribution, used specifically for the planting, propagation, and cultivation of cannabis. In addition, and without limiting the foregoing, “nursery” includes “nursery” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

"Operator" means the Business Owner and any other person designated by the Business Owner as responsible for the day to day Cannabis business operation.

"Personal medical cannabis cultivation" means cultivation, by either a qualified patient who cultivates cannabis exclusively for his or her personal medical use or by a caregiver who cultivates cannabis exclusively for medical use by qualified patients and who is exempt from State licensing requirements under the State Medical Cannabis Regulation and Safety Act.

“Premises” means the designated structure or structures and land specified in the application that is owned, leased, or otherwise held under the control of the applicant or licensee where the commercial cannabis activity will be or is conducted. The premises shall be a contiguous area and shall only be occupied by one licensee.

"Responsible Party" shall mean the Business Owner, Operator, manager(s), and any employee having significant control over the cannabis businesses operations.

"State" means the State of California.

“State Law” means all regulations and laws pertaining to Cannabis Business in the State of California.

"State license," means a State license issued pursuant to California Business & Professions Code Sections 19300, et seq. or other applicable State law.

“Testing means a laboratory, facility, or entity in the State, that offers or performs tests of cannabis or cannabis products and that is both of the following:

- 1) Accredited by an accrediting body that is independent from all other persons involved in commercial marijuana cannabis activity in the State.
- 2) Registered with Licensed by the State Department of Public Health.

“Transport” means the transfer of cannabis or cannabis products from the permitted business location of one licensee to the permitted business location of another licensee, for the purposes of conducting commercial cannabis activity authorized pursuant to this chapter.

### **3.18.030 – Tax Authorization**

A cannabis industry tax is hereby imposed on every person who is engaged in cannabis business in the City as prescribed herein, from and after the effective date of a City Council resolution implementing the tax. It is unlawful for any person to transact or carry on any cannabis business in the City without paying, in accordance with this Chapter, the cannabis industry tax imposed by this section.

## **A. Tax on Commercial Cannabis Businesses**

1. There is hereby imposed on every person engaged in commercial cannabis business in the City, an annual tax at a rate established by resolution of the City Council which rate shall not exceed twenty-five U.S. dollars (\$25 USD) per square foot of cannabis business area or ten percent (10%) of annual gross receipts. The maximum square foot tax shall be adjusted annually each January 1st based on the year-over-year percentage change in Bureau of Labor Statistics San Francisco/Oakland/San Jose Consumer Price Index – All Urban Consumers (CPI-U) October to October comparison, or if such index is discontinued, a comparable successor consumer price index as determined by the City Council. The tax imposed under this Subsection (A)(1) shall be due and payable in installments as provided in Section 3.18.040 of this Chapter. The tax imposed under this Subsection (A)(1) shall not be implemented unless and until the City Council acts by resolution to do so.
2. The taxable square footage calculation shall be determined by including all portions of the premises where the commercial cannabis business operates deducting therefrom driveways, sidewalks, landscaping, vacant unused space, areas used exclusively for office space, employee break rooms, restrooms, and storage space unrelated to the commercial cannabis business (such as a janitorial closet).
3. If more than one cannabis business operates on the premises, each licensee shall be responsible for paying the tax.
4. The City Council may by resolution, in its discretion, implement an effective tax rate which is lower than the maximum authorized rates set forth in Subsection (A)(1) for all persons engaged in a cannabis business in the City or establish differing tax rates for different categories of commercial cannabis business or tiered tax rates based on the cannabis business area . For example, and without limitation, the City Council may set different effective tax rates for cannabis cultivation for medical or non-medical cannabis, or for indoor rather than mixed light cultivation. For example, and without limitation, the City Council may set different effective rates for each license including manufacturers, processors, distributors, transporters, testing facilities or dispensaries. The City Council may, by resolution, also decrease or increase any such effective tax rate from time to time, provided that the effective tax rate shall not, at any time, exceed the maximum tax rates authorized in Subsection (A)(1). The City may also establish, by resolution, a tiered rate which establishes different effective rates which will increase or decrease based upon the cannabis business area. An affirmative vote of the City Council is required for any tax increase resulting in a tax rate of over 5% whenever the effective rate is already set at or below 5%. Tax rates shall be set for a minimum of a one (1) fiscal year term and, unless otherwise provided by the resolution setting the rate, shall remain in effect from year to year until further action by the City Council.
5. Persons subject to the tax imposed by Subsections (A)(1) and (A)(2) shall also register and pay all fees required by the City Council.

- C. No further voter approval shall be required for the adoption or increase of a tax under the authority granted by this Section 3.18.030 of this Chapter, it being the intent of the People of the City of Woodlake to authorize such a tax up to and including the maximum rates set forth above whenever implemented by the City Council hereafter.

### **3.18.040 Reporting and Remittance of Tax.**

The cannabis industry tax imposed by this Chapter shall be due and payable as follows:

- A. Each person subject to tax under this chapter, except a cannabis tax based on a square footage, shall, on or before the last day of the month following the close of each calendar quarter, prepare and submit a tax return and remit to the Collector the tax due for that quarter. At the time the return is filed, the full amount of the tax due for the prior quarter shall be remitted to the Collector. At any time, a business may apply in writing to the Collector to have these tax returns and payments made less frequently or on a different schedule. Any determination resulting from this application will be at the sole discretion of the Collector and shall be provided in writing.
- B. Each person subject to a cannabis tax based upon square footage shall, on or before the last day of the month following the close of each calendar quarter, prepare and submit a tax return and remit to the Collector the tax due for that quarter. The tax shall be calculated in accordance with rules and regulations established by the Collector pursuant to 3.18.120. The tax return may include a request for adjustment of the tax due to crop loss or periods without cultivation, along with evidence substantiating the crop loss or fallow periods. If the cultivation begins significantly after January 1 or terminates significantly before December 31 of the calendar year, a request to prorate the tax may be submitted with clear and convincing evidence supporting the timing of the cultivation. The decision to prorate or adjust the tax will be made at the sole discretion of the Collector. At the time the return is filed, the full amount of the tax due for the prior quarter shall be remitted to the Collector. At any time, a business may apply in writing to the Collector to have these tax returns and payments made less frequently or on a different schedule. Any determination resulting from this application will be at the sole discretion of the Collector and shall be provided in writing.
- C. All tax returns shall be completed on forms prescribed by the Collector.
- D. Tax returns and payments for all outstanding taxes owed to the City under this Chapter are immediately due and payable to the City of Woodlake upon cessation of business for any reason.

### **3.18.050 Payments and Communications – Timely Remittance.**

Whenever any payment, return, report, request or other communication is due under this Chapter, it must be received by the Collector on or before the due date. A carrier postmark will not be accepted as timely remittance. If the due date falls on Saturday, Sunday or a City holiday, the due date shall be the next regular business day on which the City is open to the public.

### **3.18.060 Payment – When Taxes Deemed Delinquent.**

Unless otherwise specifically provided under other provisions of this Chapter, the taxes

required to be paid pursuant to this Chapter shall be deemed delinquent if not received by the City of Woodlake on or before the due date as specified in Section 3.18.040

### **3.18.070 Notice Not Required by City.**

The City of Woodlake is not required to send a delinquency or other notice or bill to any person subject to this Chapter. Failure to send such notice or bill shall not affect the validity of any tax or penalty or interest due under this Chapter.

### **3.18.080 Waiver of Penalties.**

The Collector may waive the penalties imposed upon any person if:

- A. The person provides evidence satisfactory to the Collector that failure to pay timely was due to circumstances beyond the control of the person and occurred notwithstanding the exercise of ordinary care and the absence of willful neglect, and the person paid the delinquent cannabis industry tax and accrued interest owed the City before applying to the Collector for a waiver.
- B. The waiver provisions specified in this subsection shall be granted only once during any twenty-four (24) month period.

### **3.18.090 Refunds.**

Refunds may be paid pursuant to Section 3.20.140 of the Woodlake Municipal Code.

### **3.18.100 Exemptions from the Tax.**

- A. Nothing in this Chapter shall be deemed or construed to apply to any person transacting and carrying on any business that is exempt from the payment of such taxes as are herein prescribed by virtue of the Constitution or applicable statutes of the United States or of the State.
- B. Any person claiming an exemption pursuant to this Section shall file a sworn statement with the Collector stating the facts upon which exemption is claimed. Unless and until the Collector determines in writing that such person is exempt from tax under this Chapter, such person shall be liable for the payment of the tax imposed by this Chapter.

### **3.18.110 Enforcement.**

It shall be the duty of the Collector or designee to enforce each and all of the provisions of this Chapter.

### **3.18.120 Rules and Regulations.**

The Collector may adopt rules and regulations not inconsistent with the provisions of this Chapter as may be necessary or desirable to aid in the implementation and enforcement of the provisions of this Chapter.

### **3.18.130 Apportionment.**

If a cannabis business subject to a cannabis industry tax is operating both within and outside the City, it is the intent of the City to apply the cannabis industry tax so that the

measure of the tax fairly reflects the proportion of the taxed activity actually carried on within the City.

### **3.18.140 Construction.**

- A. This tax is intended to be applied in a manner consistent with the United States and California Constitutions, State and local law. None of the tax provided for by this Chapter shall be applied in a manner that causes an undue burden upon interstate commerce, a violation of the equal protection or due process clauses of the Constitutions of the United States or the State of California or a violation of any other provision of the California Constitution, State or local law.

### **3.18.150 Audit and Examination of Records and Equipment.**

- A. The Collector shall have the power to audit and examine all books and records of any person engaged in cannabis business in the City, including both State and federal income tax returns, California sales tax returns, or other evidence documenting the gross receipts of persons engaged in cannabis business, and, where necessary, all equipment of any person engaged in cannabis business in the City, for the purpose of ascertaining the amount of cannabis industry tax, if any, required to be paid under this Chapter, and for the purpose of verifying any statements or any item thereof when filed by any person pursuant to this Chapter. If such person, after written demand by the Collector, refuses to make available for audit, examination or verification such books, records or equipment as the Collector requests, the Collector may, after full consideration of all information within his or her knowledge concerning the cannabis business and activities of the person so refusing, make an assessment against the cannabis business of the taxes estimated to be due under this Chapter.
- B. It shall be the duty of every person liable for the collection and payment to the City of any tax imposed by this Chapter to keep and preserve, for a period of at least five (5) years, all records as may be necessary to determine the amount of such tax as he or she may have been liable for the collection of and payment to the City, which records the Collector shall have the right to inspect at all reasonable times.

### **3.18.160 Modification, repeal or amendment.**

Pursuant to Section 9217 of the California Elections Code the City Council shall have the right and authority to amend or repeal the ordinance, or amend it in any lawful manner which does not result in an increase in the maximum rate of the tax or broaden the scope of the tax imposed herein, without further voter approval. If the City Council repeals any provision of this chapter, it may subsequently reenact it without voter approval, as long as the reenacted provision does not result in an increase in the maximum rate of the tax or broaden the scope of the tax imposed herein.

### **3.18.170 Other Licenses, Permits, Taxes, Fees, or Charges.**

Except as expressly provided in this Chapter, nothing contained in this Chapter shall be deemed to repeal, amend, be in lieu of, replace or in any way affect any requirements for any permit or license required by, under or by virtue of any provision of any other title or Chapter of this Code or any other ordinance or resolution of the City, nor be deemed to repeal, amend, be in lieu of, replace or in any way affect any tax, fee or other charge

imposed, assessed or required by, under or by virtue of any other title or Chapter of this Code or any other ordinance or resolution of the City. Any references made or contained in any other title or Chapter of this Code to any permits, licenses, taxes, fees, or charges, or to any schedule of license fees, shall be deemed to refer to the permits, licenses, taxes, fees or charges, or schedule of license fees, provided for in other titles or Chapters of the Woodlake City Code unless otherwise expressly provided.

### **3.18.180 Successor's and Assignee's Responsibility.**

Notwithstanding any other provision within the City's municipal code or any other ordinance of the City, no locally issued business license for any cannabis business can be transferred unless and until an amount equal to the estimated taxes projected by the Collector to be owed under this Chapter at the close of the quarter following the consummation of transfer, is actually deposited in-full with the City. Upon consummation of the transfer, any overpayment may be claimed through a timely and appropriate refund as authorized within this Chapter.

### **3.18.190 Payment of Tax Does Not Authorize Unlawful Business.**

- A. The payment of a tax required by this Chapter, and its acceptance by the City, shall not entitle any person to engage in any cannabis business unless the person has complied with all of the requirements of this Code and all other applicable State or local laws.
- B. No tax paid under this Chapter shall be construed as authorizing the conduct or continuance of any illegal or unlawful business, or any business in violation of any State or local laws.

### **3.18.200 Deficiency Determinations.**

If the Collector is not satisfied that any tax return or other statement filed as required under this Chapter is correct, or that the amount of tax is correctly computed, he or she may compute and determine the amount to be paid and make a deficiency determination upon the facts contained in the tax return or statement or any information in his or her possession or that may come into his or her possession within three (3) years of the date the tax was originally due and payable, or such later date as allowable by law. One or more deficiency determinations of the amount of tax due for a period or periods may be made. When a person discontinues engaging in a business, a deficiency determination may be made at any time within three (3) years thereafter, or such later date as allowable by law, as to any liability arising from engaging in such business whether or not a deficiency determination is issued prior to the date the tax would otherwise be due. Whenever a deficiency determination is made, a notice shall be given to the person concerned in the same manner as notices of assessment are given under Section 3.20.100.

### **3.18.210 Failure to Report – Nonpayment.**

- A. Under any of the following circumstances and at any time, the Collector may make and give notice of an assessment of the amount of tax owed by a person under this Chapter:

1. If the person has not filed a complete return or statement required under this Chapter;
  2. If the person has not timely paid any tax, fee, interest and/or penalties due under of this Chapter; or
  3. If the person has not, after demand by the Collector, filed a corrected return or statement, or furnished to the Collector adequate substantiation of the information contained in a return or statement filed previously.
- B. The notice of assessment shall separately set forth the amount of any tax, fee, interest and/or penalties known by the Collector to be due or estimated by the Collector, after consideration of all information within the Collector's knowledge concerning the business and activities of the person assessed, to be due under each applicable section of this Chapter.

### **3.18.220 Tax Assessment – Notice Requirements.**

The notice of assessment shall be served upon the person liable for the tax under this Chapter either by personal delivery, or by a deposit of the notice in the United States mail, postage prepaid thereon, addressed to the person at the address of the location of the business or to such other address as he or she shall register with the Collector for the purpose of receiving notices provided under this Chapter; or, should the person have no address registered with the Collector for such purpose, then to such person's last known address. For the purposes of this section, a service by mail is complete at the time of deposit in the United States mail.

### **3.18.230 Appeal Procedure.**

Any taxpayer aggrieved by any decision of the Collector with respect to the amount of tax, fee, interest and penalties, if any, due under this Chapter may appeal to the City Manager by filing a written appeal with the Clerk of the Woodlake City Council within fifteen (15) calendar days of the mailing of the decision or determination. The Clerk shall schedule the appeal and give fifteen (15) business days' written notice to the appellant of the time and place of hearing by serving the notice personally or by depositing in the United States Post Office in the City, postage prepaid, addressed as shown on the appeal papers or, if none, such other address as is known to the City or, absent any address, by publication in a newspaper of general circulation in the City. The City Manager or designee shall have authority to determine all questions raised on such appeal. No such determination shall conflict with any substantive provision of this Chapter.

### **3.18.240 Conviction for Chapter Violation – Taxes not Waived.**

The conviction and punishment of any person for failure to pay a required tax, fee, penalty and/or interest under this Chapter shall not excuse or exempt such person from any civil action for the amounts due under this Chapter. No civil action shall prevent a criminal prosecution for any violation of the provisions of this Chapter or of any State law requiring the payment of all taxes.

### **3.18.250 Violation Deemed Misdemeanor.**

Any person who violates any provision of this Chapter or who other than by a sworn

statement, knowingly or intentionally misrepresents to any officer or employee of the City any material fact herein required to be provided is guilty of a misdemeanor punishable as provided in Section 5.04.420 of this Code. A person who on a sworn statement states as true a material fact that he or she knows to be false is guilty of perjury.

### **3.18.260 Actions to Collect.**

The amount of any tax, fee, penalty and/or interest imposed pursuant to this Chapter shall be deemed a debt owed to the City. An action may be commenced in the name of the City in any court of competent jurisdiction, for the amount of any delinquent tax, fees, penalties and interest thereon.

### **3.18.270 Severability.**

If any provision of this Chapter, or its application to any person or circumstance, is determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Chapter or the application of this Chapter to any other person or circumstance and, to that end, the provisions hereof are severable.

### **3.18.280 Remedies Cumulative.**

All remedies prescribed under this Chapter shall be cumulative and the use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions hereof.

### **3.18.290 Amendment or Repeal.**

This Chapter may be repealed or amended by ordinance of the Woodlake City Council without a vote of the People except that, as required by Article XIII C of the California Constitution, any amendment that increases the maximum rates of tax beyond the levels authorized in 3.18.030 above shall not take effect unless approved by a vote of the People. The City Council may, by resolution, implement a tax under this Chapter in any amount or at any rate that does not exceed the maximum rates set forth in Section 3.18.030.”

### **3.18.300 Penalties.**

Any entity that fails to pay the taxes or fees required by this chapter within fifteen (15) days after the due date shall pay in addition to the taxes a penalty for nonpayment in the sum equal to twenty-five percent (25%) of the total amount due. Additional penalties will be assessed in the following manner: ten percent (10%) shall be added on the first day of each calendar month following the month of the imposition of the twenty-five percent (25%) penalty if the tax remains unpaid – up to a maximum of one hundred percent (100%) of the tax payable on the due date. Receipt of the tax payment by the City shall govern the determination of whether the tax is delinquent. Postmarks will not be accepted as adequate proof of a timely payment.

**Section 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines 15060(c)(2), 15061(b)(3) and 15378(b)(2) and (4). The City Manager is

hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Woodlake, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Woodlake hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more of other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Woodlake Municipal Code as amended by this ordinance, if any, are substantially the same as provisions in the Woodlake Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8. EFFECTIVE DATE.** Pursuant to Elections Code § 9217, this ordinance shall be deemed adopted on the date when the final vote is declared by the City Council and this ordinance shall go into effect ten (10) days after that date, contingent upon approval by a majority of the voters voting on the measure in the November 7, 2017 election. However, pursuant to Revenue and Taxation Code § 7265, the authority to levy the general sales tax in the foregoing ordinance shall take effect first day of the first calendar quarter commencing more than one hundred ten (110) days after the adoption of this ordinance.

THE FOREGOING ORDINANCE was approved by the City Council of the City of Woodlake, State of California, on July 24, 2017 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Rudy Mendoza, Mayor

ATTEST: 

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Irene Zacarias, City Clerk

**CLERKS CERTIFICATE**

City of Woodlake    }  
County of Tulare     } ss.  
State of California   }

I, Irene Zacarias, City Clerk of the City of Woodlake hereby certify that the foregoing is a full, true and correct copy of an ordinance approved by the City Council of the City of Woodlake at a meeting held on the 24th day of July, 2017, by the vote as set forth therein.

DATED:     July \_\_\_\_, 2017

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

# City of Woodlake

## **AGENDA ITEM V-D**

**July 24, 2017**

**Prepared by Jason Waters, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Receive Public Comments, Waive 1st Reading, and Set 2nd Reading Date of Ordinances Amending or Adding Chapter 5.48 Cannabis Businesses, Chapter 8.50 Medical Marijuana, 8.51 Mobile Marijuana Dispensaries, Chapter 17.22.03 Neighborhood Commercial Conditional Uses, Chapter 17.24.03 Central Commercial Conditional Uses, and Chapter 17.32.04 Light Industrial Conditional Uses of the Woodlake Municipal Code

### **BACKGROUND:**

The City is introducing drafts of the following ordinances:

**Chapter 5.48 Cannabis Businesses** - The provisions of this ordinance will repeal **Chapter 8.50 Medical Marijuana** and **8.51 Mobile Marijuana Dispensaries** and create new guidelines for cannabis operations and sales within the City of Woodlake. The ordinance also establishes a process by which entities can apply for cannabis licenses within the City of Woodlake.

**Chapter 17.22.03 Neighborhood Commercial Conditional Uses** - The provisions of this ordinance are intended to add “Cannabis Dispensary” as a conditional use within the Neighborhood Commercial zone.

**Chapter 17.24.03 Central Commercial Conditional Uses** - The provisions of this ordinance are intended to add “Cannabis Dispensary” as a conditional use within the Central Commercial zone.

**Chapter 17.32.04 Light Industrial Conditional Uses** - The provisions of this ordinance are intended to add “Commercial Cannabis Production” as a conditional use within the Light Industrial zone.

### **DISCUSSION:**

The purpose of this public hearing is to give citizens an opportunity to make their comments known regarding the proposed amendments and/or additions to the ordinances listed above.

The City of Woodlake Planning Commission has reviewed the proposed amendments and has recommended approval.

City Staff will also recommend waiving the first reading of the ordinance and setting the date of August 14, 2017 as the second reading.

### **RECOMMENDATIONS:**

City staff recommends that City Council Receive Public Comments, Waive 1st Reading, and Set 2nd Reading Date of Ordinances Amending or Adding Chapter 5.48 Cannabis Businesses, Chapter

8.50 Medical Marijuana, 8.51 Mobile Marijuana Dispensaries, Chapter 17.22.03 Neighborhood Commercial Conditional Uses, Chapter 17.24.03 Central Commercial Conditional Uses, and Chapter 17.32.04 Light Industrial Conditional Uses of the Woodlake Municipal Code

**FISCAL IMPACT:**

Chapter 5.48 Cannabis Operations may generate an undernimmed amount of revenue due to new cannabis businesses.

**ATTACHMENTS:**

1. Chapter 5.48 Cannabis Operations
2. Chapter 17 Zoning Amendments
3. Resolution: Receive Public Comments, Waive 1st Reading, and Set 2nd Reading Date of Ordinances Amending or Adding Chapter 5.48 Cannabis Businesses, Chapter 8.50 Medical Marijuana, 8.51 Mobile Marijuana Dispensaries, Chapter 17.22.03 Neighborhood Commercial Conditional Uses, Chapter 17.24.03 Central Commercial Conditional Uses, and Chapter 17.32.04 Light Industrial Conditional Uses of the Woodlake Municipal Code

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

RECEIVING PUBLIC COMMENTS, WAIVING )	
1 <sup>ST</sup> READING, AND SETTING 2 <sup>ND</sup> READING )	Resolution No.
DATE OF ORDINANCES AMENDING OR )	
ADDING CHAPTER 5.48, CHAPTER 8.50, )	
CHAPTER 8.51, CHAPTER 17.22.03, )	
CHAPTER 17.24.03 AND CHAPTER 17.32.04 )	
OF THE WOODLAKE MUNICIPAL CODE )	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Council Receive Public Comments, Waive 1st Reading, and Set 2nd Reading Date of Ordinances Amending or Adding Chapter 5.48 Cannabis Businesses, Chapter 8.50 Medical Marijuana, 8.51 Mobile Marijuana Dispensaries, Chapter 17.22.03 Neighborhood Commercial Conditional Uses, Chapter 17.24.03 Central Commercial Conditional Uses, and Chapter 17.32.04 Light Industrial Conditional Uses of the Woodlake Municipal Code

WHEREAS, the City of Woodlake wishes to add the following ordinances:

Chapter 5.48 Cannabis Businesses

WHEREAS, the City of Woodlake wishes to amend the following ordinances:

Chapter 17.22.03 Neighborhood Commercial Conditional Uses  
Chapter 17.24.03 Central Commercial Conditional Uses, and  
Chapter 17.32.04 Light Industrial Conditional Uses

WHEREAS, the City of Woodlake wishes to remove the following ordinances due to the adoption of Chapter 5.48 Cannabis Businesses:

Chapter 8.50 Medical Marijuana, and  
Chapter 8.51 Mobile Marijuana Dispensaries

WHEREAS, the City of Woodlake held a public hearing at the July 24, 2017 City Council meeting to receive comments regarding these ordinances; and

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to receive Public Comments, waive the 1st Reading, and set the 2nd Reading date and potential adoption date for August 14<sup>th</sup>, 2017 for the ordinances amending or adding Chapter 5.48 Cannabis Businesses, Chapter 8.50 Medical Marijuana, 8.51 Mobile Marijuana Dispensaries, Chapter 17.22.03 Neighborhood Commercial Conditional Uses, Chapter 17.24.03 Central Commercial Conditional Uses, and Chapter 17.32.04 Light Industrial Conditional Uses of the Woodlake Municipal Code.

The foregoing resolution was adopted upon a motion of Councilmember., and seconded by Councilmember , and carried by the following vote at the City Council meeting held on July 24, 2017.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

AN ORDINANCE REPEALING CHAPTER 8.50 AND  
CHAPTER 8.51 OF THE WOODLAKE MUNICIPAL  
CODE AND ADDING CHAPTER 5.48 ALLOWING  
CANNABIS BUSINESSES AND ESTABLISHING  
PERMITTING PROCEDURES AND REGULATIONS

THE CITY COUNCIL OF THE CITY OF WOODLAKE DOES ORDAIN AS FOLLOWS:

**Section 1.** PURPOSE. The provisions of this ordinance are intended in order to permit and regulate legal cannabis businesses in the City of Woodlake

**Section 2.** CODE ENACTMENT. Woodlake Municipal Code Chapter 8.50 and 8.51 are removed from the Woodlake Municipal Code. Woodlake Municipal Code Chapter 5.48 Cannabis Businesses is added and will read as follows:

**Chapter 5.48**  
**CANNABIS BUSINESSES**

**5.48.010 – Definitions**

"Applicant" means a person who is required to file an application for a permit under this section.

"Business Owner" means the owner(s) of the Cannabis Business. For publicly traded companies, owner means the chief executive officer or any person or entity with an aggregate ownership interest of 5% or more. For all other businesses, other than publicly traded companies, an owner is an individual that has an aggregate ownership of interest other than a lien or encumbrance, of 20% or more in the commercial cannabis business.

"Cannabis" means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or hereafter be discovered or developed that has psychoactive or medicinal properties, whether growing or not, including the seeds thereof. "Cannabis" also means cannabis as defined by Section 11018 of the Health and Safety Code as enacted by Chapter 1407 of the Statutes of 1972, and amended by the California Control, Regulate and Tax Adult Use of Cannabis Initiative, and as defined by other applicable State law.

"Cannabis business" or "cannabis industry" means any business activity in the City relating to cannabis, including but not limited to cultivation (including nurseries), transportation, distribution, manufacture, compounding, conversion, processing, preparation, testing, storage, packaging, delivery and sales (wholesale and/or retail sales) of cannabis or cannabis products, whether or not carried on for gain or profit. A cannabis business does not include any business whose only relationship to cannabis or cannabis products is the production or sale of cannabis accessories.

"Cannabis cultivation area" means the total aggregate area(s) of cannabis cultivation by a cannabis business as measured around the outermost perimeter of each separate and discrete area of cannabis cultivation at the dripline of the canopy expected at maturity and includes, but is not limited to, the space between plants within the cultivation area, the exterior dimensions of garden beds, garden plots, hoop houses, green houses, and each room or area where cannabis plants are grown, excluding non-production areas, as determined by the Community Development Director or his or her designee.

"Cannabis product" means any product containing cannabis, including, but not limited to, flowers, buds, oils, tinctures, concentrates, extractions, edibles and those products described in Section 11018.1 of the Health and Safety Code.

"Canopy" means all areas occupied by any portion of a cannabis plant, inclusive of all vertical planes, whether the areas are contiguous or noncontiguous. The plant canopy need not be contained to a single parcel of land in determining the total square footage that will be subject to tax under this Chapter. If mature plants are being cultivated using a shelving system, the surface area of each level shall be included in the total canopy calculation.

"City" means the City of Woodlake, either the entity or its territorial limits, as the context requires.

"City Council" or "Council" means the City Council of the City of Woodlake.

"Collector" means the City's Chief Financial Officer or his or her designee.

"Commercial cannabis cultivation" means cultivation conducted by, for, or as part of a cannabis business. Commercial cannabis cultivation does not include personal medical cannabis cultivation, or cultivation for personal recreational use as authorized under the "Control, Regulate and Tax Adult Use of Marijuana Act" approved by the State's voters on November 8, 2016, for which the individual receives no compensation whatsoever.

"Commercial Cannabis Business" or "Cannabis Business" or "Cannabis Operation" means any commercial marijuana activity allowed under State Law and the implementing regulations, as State Law and the implementing regulations may be amended from time to time, and all uses permitted under any subsequently enacted State law pertaining to the same or similar uses for recreational cannabis.

"Cannabis production" means the processes associated with the processing, extraction, manufacturing, testing, distribution and transportation of medical and non-medical cannabis products.

"Commercial Cannabis Regulatory Permit" or "Regulatory Permit" means the permit required under this section to have a Cannabis Business.

"Commingling" means the physical aggregation of harvest batches or nonmanufactured cannabis products by a licensee

"Cultivation" means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis. "Cultivation" also includes nurseries. In addition, and without limiting the foregoing, "cultivation" includes "cultivation" as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted and amended from time to time.

"Delivery" means the commercial transfer of marijuana cannabis or marijuana cannabis products to a customer. "Delivery" also includes the use by a retailer of any technology platform owned and controlled by the retailer, or independently licensed under this division, that enables customers to arrange for or facilitate the commercial transfer by a licensed retailer of marijuana or marijuana products.

"Delivery employee" means an individual employed by a licensed dispensary who delivers medical cannabis goods from the licensed dispensary premises to a medical cannabis patient or primary caregiver at a physical address.

"Dispensary" means a facility where cannabis or cannabis products, are offered, either individually or in combination, for retail sale, including an establishment that engages in delivery of cannabis or cannabis products as part of a retail sale. In addition, and without limiting the foregoing,

“dispensary” includes “dispensary” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

"Distributor" means a person engaged in procuring cannabis from a cultivator, and/or procuring cannabis products from a manufacturer, for sale to a licensed commercial cannabis business. In addition, and without limiting the foregoing, “distributor” includes “distributor” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

"Distribution" means the procurement, sale, and transport of cannabis or cannabis products between licensees.

"Employee" means each and every person engaged in the operation or conduct of any cannabis business, whether as owner, member of the owner's family, partner, associate, agent, manager or solicitor, and each and every other person employed or working in such cannabis business for a wage, salary, commission, barter or any other form of compensation.

"Gross Receipts," means the amount a Cannabis Operation received from all sources during its accounting period, without subtracting any costs or expenses.

“Indoor cultivation” means the cultivation of cannabis within a structure using artificial light, at a rate greater than 25 watts per square foot.

"Manufacturer" means a person who conducts the production, preparation, propagation, or compounding of cannabis or cannabis products either directly or indirectly or by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, or that packages or repackages cannabis or cannabis products or labels or re-labels its container. In addition, and without limiting the foregoing, “manufacturer” includes “manufacturer” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

“Mixed-light cultivation” means the cultivation of cannabis using light deprivation and/or artificial lighting below a rate of 25 watts per square foot.”

"Nursery" means a person who produces cannabis clones, immature plants, and/or seeds for wholesale distribution, used specifically for the planting, propagation, and cultivation of cannabis. In addition, and without limiting the foregoing, “nursery” includes “nursery” as defined in California Business and Professions Code section 19300.5 and any successor statute, as may be adopted or amended from time to time.

"Operator" means the Business Owner and any other person designated by the Business Owner as responsible for the day to day Cannabis business operation.

"Personal medical cannabis cultivation" means cultivation, by either a qualified patient who cultivates cannabis exclusively for his or her personal medical use or by a caregiver who cultivates cannabis exclusively for medical use by qualified patients and who is exempt from State licensing requirements under the State Medical Cannabis Regulation and Safety Act.

“Premises” means the designated structure or structures and land specified in the application that is owned, leased, or otherwise held under the control of the applicant or licensee where the commercial cannabis activity will be or is conducted. The premises shall be a contiguous area and shall only be occupied by one licensee.

"Responsible Party" shall mean the Business Owner, Operator, manager(s), and any employee having significant control over the cannabis businesses operations.

"State" means the State of California.

“State Law” means all regulations and laws pertaining to Cannabis Business in the State of California.

"State license," means a State license issued pursuant to California Business & Professions Code Sections 19300, et seq. or other applicable State law.

“Testing means a laboratory, facility, or entity in the State, that offers or performs tests of cannabis or cannabis products and that is both of the following:

- 1) Accredited by an accrediting body that is independent from all other persons involved in commercial marijuana cannabis activity in the State.
- 2) Registered with Licensed by the State Department of Public Health.

“Transport” means the transfer of cannabis or cannabis products from the permitted business location of one licensee to the permitted business location of another licensee, for the purposes of conducting commercial cannabis activity authorized pursuant to this chapter.

#### **5.48.020 Cannabis Production Permitted Uses and Zoning.**

Business Owners meeting the requirements of this section shall be allowed to conduct the following Commercial Cannabis activities in the I - Light Industrial district of the City:

- Cultivation – Indoor or Mixed Light Only
- Manufacturing.
- Testing.
- Distribution.
- Transportation.

The Commercial Cannabis Operations shall at all times be in compliance with this section as it may be amended from time to time or repealed and replaced by another section governing the Commercial Cannabis Operations.

#### **5.48.030 Commercial Cannabis Business Minimum Operational Requirements and Restrictions.**

The following operational requirements and restrictions shall apply to all commercial cannabis manufacturing, testing, distribution, transportation and cultivation and as described in 5.48.020.

- A. State Law. The Commercial Cannabis Business shall at all times be in compliance with State Law and the implementing regulations, as they may be amended from time to time, as well as all required State license(s) under State Law, and any other applicable State law. The Operator shall obtain required licenses under State Law prior to opening for business, or if the State is not ready to issue licenses under State Law prior to the time of opening, within twelve (12) months of the State being ready to issue the required license(s). Provided, however, that the Operator shall at all times be in compliance with all other requirements of State Law and implementing regulations, and any other applicable State law, regardless of the timing of the issuance of a license under State Law. If the Operator uses the approved Cannabis operations for commercial recreational cannabis, the Operator shall meet or exceed the health and safety requirements of State Law in any operations relating to recreational cannabis.
- B. Register of Employees. The Operator shall maintain a current register of the names of persons required to have Employee Permits. The register shall be available to the Police Chief or the Police Chief’s designee at all times immediately upon request.

- C. Signage. There shall be no signage or markings on the Premises, or off-site, which in any way evidences that Commercial Cannabis Businesses are occurring on the property. Interior building signage is permissible provided the signage is not visible outside of the building.
- D. Cannabis Consumption. No cannabis shall be smoked, ingested or otherwise consumed on the Premises. Adequate signage of this prohibition shall be displayed throughout the facility.
- E. Alcoholic Beverages. Alcohol for personal consumption shall not be provided, stored, kept, located, sold, dispensed, or used on the Premises.
- F. Transportation. Transportation shall only be conducted according to activity permitted by State law.
- G. Distribution. There shall be no deliveries from the Premises of cannabis or cannabis containing products except to another local licensed or permitted cannabis business.
- H. Retail Sales. The retail sale of cannabis is expressly prohibited.
- I. Public Access. There shall be no public access to the Premises without prior written authorization from the Police Chief or the Police Chief's designee.
- J. Minors. It shall be unlawful for any Operator to employ any person who is not at least twenty-one (21) years of age, or any older age if set by the State.
- K. Distance separation from schools. Commercial Cannabis Business shall comply with the distance separation requirements from schools as required by State law. In addition, a Cannabis operation shall not be located within 1000 feet from any existing school or proposed school site as identified in the General Plan. Measurements shall be from property boundary to property boundary. For purposes of this section, school means any public or private school providing instruction in kindergarten or grades 1-12, inclusive, but does not include any private school in which education is primarily conducted in private homes.
- L. Hours of Operation. Commercial cannabis operations shall be allowed to operate per the requirements of the underlying zone district and subject to the City's noise and nuisance ordinances. Deliveries to the commercial cannabis business may only take place during regular business hours
- M. Building and Related Codes. Commercial cannabis operations shall be subject to the following requirements:
  - 1. The Premises in which the Cannabis business occur shall comply with all applicable local, State and federal laws, rules, and regulations including, but not limited to, building codes and the Americans with Disabilities Act, as certified by the Building Official of the City. The Operator shall obtain all required building permits and comply with all applicable City standards.
  - 2. The Responsible Party shall ensure that the Premises has sufficient electrical load for the Cannabis production. The use of generators is prohibited other than for temporary emergency use.
  - 3. Butane and other flammable materials are permitted to be used for extraction and processing

provided the Operator complies with all applicable fire and building codes, and any other laws and regulations relating to the use of those products, to ensure the safety of that operation. Employee training records and safety equipment must be maintained and all equipment must be compliant with State safety regulations in §§40100 – 41099 and as they may be amended. The Woodlake Fire Department shall inspect and approve the Premises for use of the products prior to City's issuance of a certificate of occupancy, or otherwise prior to opening for business, to ensure compliance with this requirement.

4. The Operator shall comply with all laws and regulations pertaining to use of commercial kitchen facilities for the Cannabis production.
  5. The Operator shall comply with all environmental laws and regulations pertaining to the Cannabis production, including the use, storage, and disposal of water and pesticides, and shall otherwise use best practices to avoid environmental harm. The cannabis business must provide proof of a Board of Equalization Seller's Permit.
- N. Odor control. Cannabis businesses shall provide a sufficient odor absorbing ventilation and exhaust system so that odor generated inside the facility that is distinctive to its operation is not detected outside the Premises, outside the building housing the Cannabis business, or anywhere on adjacent property or public rights-of-way. As such, Cannabis businesses must install and maintain the following equipment or any other equipment which the City's Building Official determines has the same or better effectiveness, if a smell extends beyond a property line:
1. An exhaust air filtration system with odor control that prevents internal odors and pollen from being emitted externally; or an air system that creates negative air pressure between the cannabis facility's interior and exterior so that the odors generated inside the cannabis facility are not detectable outside the cannabis facility.
- O. Consumable Products. Cannabis businesses that manufacture products in the form of food or other comestibles shall obtain and maintain the appropriate approvals from the State Department of Public Health for the provision of food or other comestibles, unless otherwise governed by State Law and licensed by the State. The distance specified in this section shall be measured in the same manner as provided in subdivision (c) of Section 11362.768 of the Health and Safety Code unless otherwise provided by law.
- P. The City does not allow the outdoor commercial cultivation of cannabis products.
- Q. Secure Building. All commercial cannabis operations shall occur entirely inside of a building that shall be secure, locked, and fully enclosed, with a ceiling, roof or top. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures (including, without limitation, commercial greenhouse structures), and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the Cannabis Operation cannot be seen, heard or smelled beyond the property line. The precise building construction and material to be used shall be identified and provided to the City prior to construction and provided with the application.
- R. Premises Security. The following security conditions shall apply:
1. Alarm System (both perimeter, fire and panic).

2. Remote monitoring of alarm systems.
3. Perimeter lighting systems (motion sensor) for after-hours security.
4. Perimeter security and lighting as approved by the Police Chief and Community Development Director.
5. Use of drive gates with card key access or similar to access the facility.
6. Entrance areas to be locked at all times areas, and under the control of a designated Responsible Party.
7. Use of access control systems to limit access to grow and processing areas.
8. Exterior and interior camera systems approved by the Police Chief. The camera systems shall meet the minimum requirements of State Law, include interior monitoring of all access points of the site from the interior, and be of a minimum 5 mega pixel in resolution.
9. All security systems at the site are attached to an uninterruptible power supply that provide 24 hour of power.
10. 24-hour security patrols by a recognized security company licensed by the California Department of Consumer Affairs or otherwise acceptable to the Police Chief.
11. All current contact information regarding the security company shall be provided to the Police Chief.
12. Woodlake Police Department or Department designee shall have access to all security systems.
13. Subject to the provisions below regarding the use and handling of Confidential Information, IP access for remote monitoring of security cameras by the Woodlake Police Department or Department designee.
14. Subject to the provisions below regarding the use and handling of Confidential Information, any and all video or audio tape recordings made for security or other purposes shall be marked with the date and time made and shall be kept, in an unaltered state, for a period of thirty (30) days and must be made available to the Woodlake Police Department or Department designee for duplication upon demand. In addition, upon request by the Woodlake Police Department the Responsible Party shall duplicate the records for the Woodlake Police Department or Department designee.
15. Hardened bullet resistant windows for exterior windows as part of any new or existing construction.
16. Accounting software systems need to be in place to provide audit trails of both product and cash, where applicable.
17. Electronic track and trace systems for cannabis products as approved by the Police Chief or or Police Chief's designee as required by State law.

18. Premises may be inspected and records of the Business Owner audited by the City for compliance on a quarterly basis.
19. State of the art network security protocols and equipment need to be in place to protect computer information.
20. The foregoing requirements shall be approved by the Police Chief or the Police Chief's designee prior to commencing operations. The Police Chief may supplement these security requirements once operations begin, subject to review by the City Council if requested by the Business Owner.
21. The City, Police Chief, Police Department employees, and any other law enforcement official acting under the direction of the Police Chief who access the Premises and video and/or audio feeds or recordings of the Premises ("Recipients") may receive or be provided with confidential information relating to the Cannabis business, which may include the following: data, records, plans, and matters relating to customers, vendors, tenants, agreements, and business records (collectively "Confidential Information").
22. To the extent Confidential Information is acquired without a warrant from access to the Premises and video and/or audio feeds or recordings as authorized under this section, the Recipients shall, to the maximum extent possible, keep such Confidential Information confidential and not disclose the Confidential Information to any third parties. Provided, however, that the Recipients may disclose Confidential Information to the State or Federal courts in California in connection with any criminal law enforcement action against the Business Owner or Operator, (including its employees, contractors and agents conducting business within the Premises) arising from or related to the Cannabis business, but only to the extent it is necessary and relevant to such criminal prosecution, and the Recipients shall file any such documents under seal to the extent they contain any Confidential Information. Notwithstanding the foregoing, the City may disclose Confidential Information:
  - a. As may be required by the California Public Records Act or pursuant to a civil subpoena, provided however, the City shall notify the Operator and provide the Operator with a reasonable opportunity to obtain a protective order before disclosing the Confidential Information.
  - b. In connection with any City enforcement proceeding relating to compliance with City's Municipal Code and this section, but only to the extent the Confidential Information is relevant to the proceeding.
23. Deliveries of Supplies and Transportation of Product. The following rules apply to the deliveries and transportation:
  - a. Deliveries to the Premises of supplies shall only occur as provided for in the diagram and floor plan on file with the City as part of the application process. Delivery vehicles shall not have any markings indicating that deliveries are being made to a commercial cannabis operation. During business hours, any shipment of medical cannabis goods accepted by the licensed dispensary shall not enter the premises through an entrance that is available for use by the public to enter or exit the premises. During business hours, any shipment of medical cannabis goods accepted by the licensed dispensary shall not enter the premises through an entrance that is available for use by the public to enter or exit the premises

- b. The transportation of cannabis samples and product to and from the Premises shall be in unmarked vehicles with no indication that the vehicles are transporting cannabis samples and products. The Responsible Party shall stagger transportation times, vary routes from the facility, and take other security measures as requested by the Police Chief.
24. Premises Maintenance. The Business Owner, Operator, and all Responsible Parties shall continually maintain the Premises and its infrastructure so that it is visually attractive and not dangerous to the health, safety and general welfare of employees, patrons, surrounding properties, and the general public. The Premises or Commercial Cannabis Operation shall not be maintained in a manner that causes a public or private nuisance.
25. Location of Uses. The Commercial Cannabis Operation permitted by this section shall only be allowed in the locations designated on the diagram and floor plan of the Premises submitted with the application for a Regulatory Permit. The Commercial Cannabis Operation shall not operate at any place other than the address of the Cannabis Operation stated in the Regulatory Permit.
26. Commercial Cannabis Regulatory Permit. No person or entity shall operate a Commercial Cannabis Operation within the City of Woodlake without first obtaining a Commercial Cannabis Regulatory Permit from the City. The Regulatory Permit shall be site specific and shall specifically identify the commercial cannabis activity that will be allowed at that site. No commercial cannabis activity will be allowed unless specifically identified in the Regulatory Permit.
27. Commercial Cannabis Use Permit. Prior to, or concurrently with, applying for a Regulatory Permit, the Applicant shall process a Commercial Cannabis Use Permit. Information that may be duplicative in the two applications can be incorporated by reference. The Cannabis Land Use Permit shall run with the Regulatory Permit and not the land.

**5.48.040 Cannabis Dispensaries Permitted Uses and Zoning.**

- A. Business Owners meeting the requirements of this section shall be allowed to conduct Cannabis Dispensary Operations in the CC-Central Commercial or CN – Neighborhood Commercial zone districts of the City: The Cannabis Dispensary Operation shall at all times be in compliance with this section as it may be amended from time to time or repealed and replaced by another section governing the Cannabis Dispensary operation.

**5.48.050 Cannabis Dispensaries Requirements and Restrictions.**

- A. The City of Woodlake will limit the number regulatory permits for dispensaries to one permit plus an additional permit per every 5,000 residents.
- B. The City will conduct a request for regulatory permit applications when dispensary regulatory permits are available.
- C. State Law and Other State Laws. The Cannabis dispensary shall at all times be in compliance with State Law and the implementing regulations, as they may be amended from time to time, as well as all required State license(s) under State Law, and any other applicable State law. The Operator shall obtain required licenses under State Law prior to opening for business, or if the State is not ready to issue licenses under State Law prior to the time of opening, within twelve (12) months of the State being ready to issue the required license(s). Provided, however, that the Operator shall at all times be in compliance with all other requirements of State Law and

implementing regulations, and any other applicable State law, regardless of the timing of the issuance of a license under State Law. The Operator shall meet or exceed the health and safety requirements of State Law in any operations relating to recreational cannabis.

- D. Register of Employees. The Operator shall maintain a current register of the names of persons required to have Employee Permits. The register shall be available to the Police Chief at all times immediately upon request. All agents, officers, or other persons acting for or employed by a licensee shall display a laminated identification badge issued by the licensee. The identification badge shall, at a minimum, include the licensee's "doing business as" name and license number, the employee's first and last name, and a color photograph of the employee that shows the full front of the employee's face and that is at least 2 inches by 2 inches in size.
- E. Labeling. All cannabis products offered to customers at a retail location must provide testing and labeling at a minimum as required by State law and in compliance with any additional City regulations and as they may be amended
- F. Signage. All signage shall be approved by the City of Woodlake and consistent with the City's Signage Ordinances.
- G. Alcoholic Beverages. Alcohol for personal consumption shall not be provided, stored, kept, located, sold, dispensed, or used on the Premises.
- H. Transportation. Transportation shall only be conducted according to activity permitted by State law.
- I. Distribution. There shall be no deliveries to or from the Premises of cannabis or cannabis containing products except to local licensed or permitted cannabis business.
- J. Minors. It shall be unlawful for any Operator to employ any person who is not at least twenty-one (21) years of age, or any older age if set by the State.
- K. Distance separation from schools. Cannabis dispensaries shall comply with the distance separation requirements from schools as required by State law. In addition, a Cannabis Dispensary shall not be located within 1000 feet from any existing school or proposed school site as identified in the General Plan. Measurements shall be from property boundary to property boundary. For purposes of this section, school means any public or private school providing instruction in kindergarten or grades 1-12, inclusive, but does not include any private school in which education is primarily conducted in private homes. The distance specified in this section shall be measured in the same manner as provided in subdivision (c) of Section 11362.768 of the Health and Safety Code unless otherwise provided by law.
- L. Hours of Operation. Cannabis Dispensaries shall be allowed to operate per the requirements of the underlying zone district and subject to the City's noise and nuisance ordinances but in no case shall exceed the minimum State standards or open before 6 a.m. or remain open after 9 p.m. Pacific time.
- M. Building and Related Codes. The Cannabis Dispensary shall be subject to the following requirements:
  - 1. The Premises in which the Cannabis Dispensary operations occur shall comply with all applicable local, State and federal laws, rules, and regulations including, but not limited to, building codes and the Americans with Disabilities Act, as certified by the Building Official

of the City. The Operator shall obtain all required building permits and comply with all applicable City standards.

- N. Secure Building. All Cannabis Dispensary operations shall occur entirely inside of a building that shall be secure, locked, and fully enclosed, with a ceiling, roof or top. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for commercial structures and include material strong enough to prevent entry except through an open door.
- O. Premises Security. The following security conditions shall apply:
1. Alarm System (both perimeter, fire and panic). A licensee shall maintain an alarm system as defined in Business and Professions Code section 7590.1(n). A licensee shall ensure a licensed alarm company operator or one or more of its registered alarm agents installs, maintains, monitors, and responds to the alarm system
  2. Remote monitoring of alarm systems.
  3. Exterior lighting systems for after-hours security.
  4. Exterior and interior camera systems approved by the Police Chief. The camera systems shall meet the minimum requirements of State Law, include interior monitoring of all access points of the site from the interior, and be of a minimum 5 mega pixels in resolution. Cameras shall record continuously 24 hours per day and at a minimum of 20 frames per second. Areas monitored are defined by State law.
  5. All security systems at the site are attached to an uninterruptable power supply that provide continuous power.
  6. Woodlake Police Department or Department designee shall have access to all security systems.
  7. Subject to the provisions below regarding the use and handling of Confidential Information, IP access for remote monitoring of security cameras by the Woodlake Police Department or Department designee.
  8. Subject to the provisions below regarding the use and handling of Confidential Information, any and all video or audio tape recordings made for security or other purposes shall be marked with the date and time made and shall be kept, in an unaltered state, for a period of thirty (30) days and must be made available to the Woodlake Police Department or Department designee for duplication upon demand. In addition, upon request by the Woodlake Police Department the Responsible Party shall duplicate the records for the Woodlake Police Department or Department designee.
  9. Hardened bullet resistant windows for exterior windows as part of any new or existing construction.
  10. Accounting software systems need to be in place to provide audit trails of both product and cash, where applicable.
  11. Electronic track and trace systems for cannabis products as approved by the City and as

required by State law.

12. Premises may be inspected and records of the Business Owner audited by the City for compliance on a quarterly basis or at any reasonable time at the City's discretion.
13. State of the art network security protocols and equipment need to be in place to protect computer information.
14. The foregoing requirements shall be approved by the Police Chief prior to commencing operations. The Police Chief may supplement these security requirements once operations begin, subject to review by the City Council if requested by the Business Owner.
15. The City, Police Chief, Police Department employees, and any other law enforcement official acting under the direction of the Police Chief who access the Premises and video and/or audio feeds or recordings of the Premises ("Recipients") may receive or be provided with confidential information relating to the Cannabis dispensary, which may include the following: data, records, plans, and matters relating to customers, vendors, tenants, agreements, and business records (collectively "Confidential Information"). To the extent Confidential Information is acquired without a warrant for access to the Premises and video and/or audio feeds or recordings as authorized under this section, the Recipients shall, to the maximum extent possible, keep such Confidential Information confidential and not disclose the Confidential Information to any third parties. Provided, however, that the Recipients may disclose Confidential Information to the State or Federal courts in California in connection with any criminal law enforcement action against the Business Owner or Operator, (including its employees, contractors and agents conducting business within the Premises) arising from or related to the Cannabis dispensary, but only to the extent it is necessary and relevant to such criminal prosecution, and the Recipients shall file any such documents under seal to the extent they contain any Confidential Information. Notwithstanding the foregoing, the City may disclose Confidential Information:
  - a. As may be required by the California Public Records Act or pursuant to a civil subpoena, provided however, the City shall notify the Operator and provide the Operator with a reasonable opportunity to obtain a protective order before disclosing the Confidential Information
  - b. In connection with any City enforcement proceeding relating to compliance with City's Municipal Code and this section, but only to the extent the Confidential Information is relevant to the proceeding.

P. Delivery.

- a. All deliveries of cannabis goods must be performed by a delivery employee of a licensed dispensary.
- b. Each delivery employee of a licensed dispensary shall be at least 21 years of age.
- c. A licensed dispensary shall not use the services of an independent contractor or courier service to deliver medical cannabis goods.
- d. All deliveries of cannabis goods shall be made in person. A delivery of medical cannabis goods shall not be made through the use of an unmanned vehicle.
- e. A delivery employee begins the process of delivering when the delivery employee leaves the dispensary premises with the medical cannabis goods for delivery. The process of delivering ends when the delivery employee returns to the licensed dispensary premises after delivering the medical cannabis goods to the medical cannabis patients or primary caregivers.
- f. A delivery employee of a licensed dispensary shall, during deliveries, carry a copy of

the dispensary's current license, the employee's government-issued identification, and an employer provided badge containing a picture and the name of the delivery employee.

- g. A licensed dispensary shall maintain an accurate list of the dispensary's delivery employees.

Q. Deliveries of Supplies and Transportation of Product. The following rules apply to the deliveries and transportation:

1. Deliveries to the Premises of supplies shall only occur as provided for in the diagram and floor plan on file with the City as part of the application process. Delivery vehicles shall not have any markings indicating that deliveries are being made to a Cannabis Dispensary.
2. The transportation of cannabis samples and product to and from the Premises shall be in unmarked vehicles with no indication that the vehicles are transporting cannabis samples and products. The Responsible Party shall stagger transportation times, vary routes from the facility, and take other security measures as requested by the Police Chief.

R. Premises Maintenance. The Business Owner, Operator, and all Responsible Parties shall continually maintain the Premises and its infrastructure so that it is visually attractive and not dangerous to the health, safety and general welfare of employees, patrons, surrounding properties, and the general public. The Premises of the Cannabis Dispensary shall not be maintained in a manner that causes a public or private nuisance.

S. Commercial Cannabis Regulatory Permit. No person or entity shall operate a Cannabis Dispensary within the City of Woodlake without first obtaining a Cannabis Regulatory Permit from the City. The Regulatory Permit shall be site specific and shall specifically identify the commercial cannabis activity that will be allowed at that site. No commercial cannabis activity will be allowed unless specifically identified in the Regulatory Permit.

T. Conditional Use Permit. Prior to, or concurrently with, applying for a Regulatory Permit, the Applicant shall process a Conditional Use Permit as required by the City's Land Use Regulations. Information that may be duplicative in the two applications can be incorporated by reference. The Conditional Use Permit shall run with the Regulatory Permit and not the land.

#### **5.48.060 Regulatory Permit Required**

A. Applications for Regulatory Permits shall be filed by the proposed Business Owner(s) with the City and include the information set forth herein. The City may request such additional information as they deem necessary to determine who the applicant is.

The applicant shall certify under penalty of perjury that all the information contained in the application is true and correct. The application shall contain the following items for the Business Owner, Operator and all Responsible Parties known at the time (if different than the Business Owner), and any other party designated below, to the extent the same shall apply:

1. The full name, present address, and telephone number, including such information to the Premises Owner.
2. Date of birth.

3. Tax identification number.
4. The address to which notices relating to the application is to be mailed.
5. Previous addresses for the five (5) years immediately preceding the present.
6. The height, weight, color of eyes and hair.
7. Photographs for identification purposes (photographs shall be taken by the Police Department).
8. All business, occupation, or employment for the five (5) years immediately preceding the date of submittal of the application form.
9. The Cannabis Operation business history, including whether the Business Owner and Responsible Parties while previously operating in this or another city, county or state has had a cannabis related license revoked or suspended, the reason therefore, and the business or activity or occupation subsequent to such action of suspension or revocation.
10. Complete property ownership and lease details, where applicable. If the Business Owner is not the Premises Owner, the application form must be accompanied with a notarized acknowledgment from the Premises Owner that Cannabis sales will occur on its property.
11. A descriptive business plan for the Cannabis Operation, including a detailed list of all Cannabis Business activities proposed to occur on the Premises.
12. A diagram and floor plan of the entire Premises, denoting all the use of areas proposed for Cannabis production, including, but not necessarily limited to, cultivation, processing, manufacturing, testing, transportation, deliveries, and storage.

For Cannabis Dispensaries, the floor plan should show the layout and design of the building. The diagram and floor plan need not be professionally prepared, but must be drawn to a designated scale or drawn with marked dimensions of the interior of the Premises to an accuracy of plus or minus six (6) inches.

13. The name or names of the Operator. The Operator shall designate one or more Responsible Parties, one of which shall at all times be available as a point of contact for the City, 24 hours per day. The contact information and schedule of the Operator and Responsible Parties shall be provided to the Police Chief and updated within twenty-four (24) hours of any changes.
14. The proposed security arrangements for insuring the safety of persons and to protect the Premises from theft.
15. An accurate straight-line drawing prepared within thirty (30) days prior to the application depicting the building and the portion thereof to be occupied by the Cannabis Operation and the property line of any school or any other sensitive use as set forth in the Operational Requirements.
16. Authorization for the City, its agents and employees to seek verification of the information submitted.

- B. Improper or Incomplete Application. If the applicant has completed the application improperly, or if the application is incomplete, the Police Chief shall, within thirty (30) days of receipt of the original application, notify the applicant of such fact. The Applicant shall have 15 days to remedy or correct the application. After 15 days, the application will be deemed abandoned and the Applicant shall begin the application process again.
- C. Changes in Information. Except as may otherwise be provided, the information provided in this subsection shall be updated to the Police Chief upon any change within ten (10) days.
- D. Other Permits or Licenses. The fact that an applicant possesses other types of State or City permits or licenses does not exempt the applicant from the requirement of obtaining a Regulatory Permit.

#### **5.48.070 Employee Permit Required**

- A. Every employee or independent contractor working at a Cannabis Operation or involved in transportation/delivery related services for a Cannabis Business shall obtain an Employee Permit. It shall be the duty of the Operator to ensure that Employee Permits are obtained from the Police Department prior to the employee or independent contractor commencing work. Persons who are listed as a Business Owner on a Regulatory Permit shall not be required to obtain an Employee Permit if such person also serves as an employee or contractor. All Responsible Parties, except the Business Owner, shall be required to obtain an Employee Permit.
- B. Each employee and independent contractor shall be required to provide the following information under penalty of perjury, so that the Police Department can perform a background check:
  - 1. Name, current resident address, and telephone number.
  - 2. Date of birth.
  - 3. Tax identification number.
  - 4. Height, weight, color of eyes, and hair.
  - 5. Photographs for identification purposes (photographs shall be taken by the Police Department).
  - 6. Be fingerprinted by the Police Department.
  - 7. Such other identification and information as deemed necessary by the Police Chief and pertinent to the Employee Permit.
  - 8. Authorization for the City, its agents and employees to seek verification of the information contained within the application.
  - 9. The name of the Business Owner holding the Regulatory Permit and the Operator for which such person is proposed to work.

#### **5.48.080 Application Fees**

Every new application for a Regulatory Permit, Employee Permit, or renewal shall be accompanied by a nonrefundable fee, as established by resolution of City Council. This fee shall be in addition to any other business license, tax, or permit fee imposed by this Code or other governmental agencies. The fee shall include an amount to cover the costs of fingerprinting, photographing, background checks as well as general ongoing monitoring for compliance and processing of the application.

#### **5.48.090 Investigation and Action on Application.**

- A. Upon the filing of a properly completed application and the payment of the fee, the Police Chief shall conduct an investigation of the application, including a background check of the applicant and all employees and independent contractors. All applicants for a Regulatory Permit and Employee Permit shall be required to submit to a fingerprint-based criminal history records check conducted by the Woodlake Police Department.
- B. For Regulatory Permits, after the background checks and investigation are complete, and in no case later than ninety (90) days after receipt of a properly completed application, the City shall issue a recommendation that the City Council approve or deny a Regulatory Permit in accordance with the provisions of this section. The recommendation for approval shall include conditions the City deems reasonable under the circumstances to protect the public health, safety, and welfare of the community. The recommendation shall be forwarded to the City Council for action following any required noticing and public hearings, and may be processed concurrently with any other entitlements necessary for the Cannabis Operation.
- C. For Employee Permits, after the background checks and investigation are complete, and in no case later than thirty (30) days after receipt of a properly completed application, the Police Chief shall either approve or deny an Employee Permit. At the discretion of the Police Chief, Employee Permits may be conditionally approved pending the background investigation.

#### **5.48.100 Term of Permits and Renewals.**

- A. Regulatory Permits issued under this Chapter shall expire on December 31<sup>st</sup> each year. Applications for renewal shall be made at least forty-five (45) days prior to the expiration date of the permit and shall be accompanied by the nonrefundable fee referenced in this section. When made less than forty-five (45) days before the expiration date, the expiration of the permit will not be stayed. Applications for renewal shall be acted on similar to applications for permits except that the Police Chief shall renew annual permits for additional one year periods if the circumstances and information provided with the initial application have not materially changed. Regulatory fees may be pro-rated based on the term of the Regulatory Permit.

#### **5.48.110 Grounds for Denial of Regulatory Permit.**

The grounds for denial of a Regulatory Permit shall be one or more of the following:

- A. The business or conduct of the business at a particular location is prohibited by any local or State law, statute, rule or regulation.
- B. The Business Owner or Operator has been issued a local or State permit related to Cannabis operations at any other location in California, or another state, and that permit was suspended or revoked, or the Business Owner or Operator has had disciplinary action relating to the permit.

- C. The Business Owner or Operator has knowingly made a false statement of material fact or has knowingly omitted to state a material fact in the application.
- D. Consistent with State Law or other applicable State law, the Business Owner or Operator, or any Responsible Person, has been:
  - 1. Convicted of a serious or violent offense as listed under California Penal Code sections 667.5 and 1192.7(c); or
  - 2. Convicted of any of the offenses listed in Business and Professions Code section 19323; or.
  - 3. Convicted of a misdemeanor involving moral turpitude as defined under State law (generally crimes relating to theft and dishonesty) within the five (5) years preceding the date of the application; or
  - 4. Convicted of a felony involving the illegal use, possession, transportation, distribution or similar activities related to controlled substances, as defined in the Federal Controlled Substances Act, unless the individual has received a Certificate of Rehabilitation as defined in the Act; or
  - 5. Has engaged in misconduct related to the qualifications, functions or duties of a permittee, such as lying on an application, falsifying legal documents, or anything that would otherwise ban the permittee from obtaining a State license under State Law.
  - 6. Consistent with State Law or other applicable State law, the Business Owner or Operator has engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.
  - 7. The Business Owner or Operator is under twenty-one (21) years of age, or any older other age set by the State.
  - 8. The Cannabis Operation does not comply with the zoning ordinance standards of the City of Woodlake or the development standards set forth in this Title.
  - 9. The required annual business license fee, annual regulatory fee or revenue raising fee has not been paid.

**5.48.120 Grounds for Denial of Employee Permit.**

The grounds for denial of an Employee Permit shall be one or more of the following:

- A. The applicant has been issued a local or State permit related to Cannabis production at any other location in California, or another state, and that permit was suspended or revoked, or the applicant has had disciplinary action relating to the permit.
- B. Consistent with State Law or other applicable State law, the applicant has been:
  - 1. Convicted of a serious or violent offense as listed under California Penal Code sections 667.5 and 1192.7(c); or
  - 2. Convicted of any of the offenses listed in Business and Professions Code section 19323; or.

3. Convicted of a misdemeanor involving moral turpitude as defined under State law (generally crimes relating to theft and dishonesty) within the five (5) years preceding the date of the application; or
4. Convicted of a felony involving the illegal use, possession, transportation, distribution or similar activities related to controlled substances, as defined in the Federal Controlled Substances Act, unless the individual has received a Certificate of Rehabilitation as defined in State Law; or has engaged in misconduct related to the qualifications, functions or duties of a permittee.
5. Consistent with State Law or other applicable State law, the applicant has engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.
6. The applicant has committed any act, which, if done by a permittee, would be grounds for suspension or revocation of a permit.
7. An applicant is under eighteen (18) years of age, or any older age set by the State.

**5.48.130 Notice of Decision and Final Action.**

A. Regulatory Permit. Action on the Regulatory Permit shall be as follows:

1. The Police Chief shall cause a written notice of his or her recommendation on the issuance or denial of a Regulatory Permit, and the date and time when the City Council will consider action on the Regulatory Permit, to be personally delivered or mailed to the applicant by certified U.S. mail, postage prepaid.
2. Following a public hearing before the City Council, the Council may grant the Regulatory Permit subject to such conditions as it deems reasonable under the circumstances to protect the public health, safety, and welfare of the community, or it may deny the issuance of the Regulatory Permit for any of the grounds specified in this section. The decision of the Council shall be final, subject to judicial review below.
3. Employee Permit. Action on the Employee Permit shall be as follows:
4. The Police Chief shall cause a written notice of his or her determination on the issuance or denial of an Employee Permit to be personally delivered or mailed to the applicant by certified U.S. mail, postage prepaid. The Police Chiefs decision on an Employee permit shall be final, subject to judicial review.

**5.48.140 Suspension and Revocation of Regulatory Permit or Employee Permit.**

A. Regulatory Permit. The City Council may suspend or revoke the Regulatory Permit of a Commercial Cannabis Operation when any of the following occur:

1. The Cannabis Operation is conducted in violation of any provision of this section, State Law, or any other applicable State law.
2. The Cannabis Operation is conducted in such a manner as to create a public or private nuisance.
3. A failure to pay the Regulatory Fee or Revenue Raising Fee required by this section.

4. A failure to take reasonable measures to control patron conduct, where applicable, resulting in disturbances, vandalism, or crowd control problems occurring inside of or outside the Premises, traffic control problems, or obstruction of the operation of another business.
  5. A failure to comply with the terms and conditions of the Regulatory Permit or any conditional use permit issued in connection therewith.
  6. Any act which would be considered grounds for denial of the Regulatory Permit in the first instance.
- B. Employee Permit. The Police Chief may suspend or revoke an Employee Permit when the permittee or the employee has committed any one or more of the following acts:
1. Any act which would be considered a ground for denial of the permit in the first instance.
  2. Violates any provision of this section, State Law, or any other applicable law relating to the Cannabis Operation.
  3. Violates or fails to comply with the terms and conditions of the Employee Permit.
- C. Procedures for Revoking Regulatory Permits. For Regulatory Permits, the procedures for revoking conditional use permits shall be utilized except that the matter shall be heard by the City Council in the first instance, and shall be subject to the same judicial process as applied to a Conditional Use Permit. (See, Woodlake Municipal Code section 17.74.080).
- D. Procedures/or Revoking Employee Permits. Prior to suspension or revocation of an Employee Permit, the Police Chief shall conduct a hearing. Written notice of the time and place of such hearing shall be served upon the permittee at least five (5) calendar days prior to the date set for such hearing. The notice shall contain a brief statement of the grounds to be relied upon for revoking or suspending the permit. Notice may be given either by personal delivery or by certified U.S. mail, postage prepaid. Any permittee aggrieved by the decision of the Police Chief in suspending or revoking an Employee Permit shall have no appeal rights and the Police Chiefs decision shall be final, subject to judicial review as set forth in this section.
- E. Immediate Suspension. The Police Chief may immediately suspend or revoke a Regulatory Permit and an Employee Permit without notice or a hearing, subject to the appeal rights set forth herein, under either of the following circumstances:
1. The Business Owner or Operator is convicted of a public offense in any court for the violation of any law which relates to the Cannabis Operation, or in the case of an Employee Permit, the employee is convicted of a public offense in any court for the violation of any law which relates to the permit.
  2. The Police Chief determines that immediate suspension is necessary to protect the public health, safety, and welfare of the community. The Police Chief shall articulate the grounds for the immediate suspension in writing and the suspension shall only be for as long as necessary to address the circumstances which led to the immediate suspension.

#### **5.48.150 Effect of Denial or Revocation.**

When the City Council shall have denied a Regulatory Permit or revoked a Regulatory Permit, or the Police Chief shall have denied or revoked an Employee Permit, no new application for a Regulatory Permit and no new application for an Employee Permit shall be accepted and no Regulatory Permit or Employee Permit shall be issued to such person or to any corporation in which he or she shall have any beneficial interest for a period of one (1) year after denying or revoking the Regulatory Permit or Employee Permit.

#### **5.48.160 Abandonment.**

In addition to the suspension or revocation of a Regulatory Permit, a Regulatory Permit shall be deemed abandoned if Cannabis production cease for a period of more than ninety (90) consecutive days. Before restarting operations, a new Regulatory Permit shall be secured. The 90 day period shall be tolled during periods of force majeure, which shall be defined as follows: war; insurrection; strikes; lock-outs; riots; floods; earthquakes; fires; casualties; supernatural causes; acts of the "public enemy"; epidemics; quarantine restrictions; freight embargoes; lack of transportation; unusually severe weather; inability to secure necessary labor, materials or tools; delays of any contractor, subcontractor or supplier; or any other causes beyond the reasonable control of the permittee.

#### **5.48.170 Water Availability.**

As a condition of opening for business, the Premises Owner, Business Owner, Operator, and all Responsible Parties shall be deemed to have acknowledged and agreed to the following if the Cannabis Operation is connected to the City's water system.

The City cannot provide any guarantees that City water will be available for operations. Under circumstance where the City cannot or elects to not provide water, the Cannabis Operation may be required to find alternative sources of water supply. The Premises Owner, Business Owner, and Operator assume all risk associated with water supply to the Site, including all costs associated therewith.

The Premises Owner, Business Owner, Operator, and all Responsible Parties shall hold harmless, release, indemnify, and defend the City, its officers, employees, and agents, from any liability associated with the curtailment of water because of the foregoing. This release includes any damages to the Premises Owner, Business Owner, Operator, and all Responsible Parties, its employees and contractors, and third parties, and includes the risk of lost revenue, profits and consequential damages.

If the Premises Owner, Business Owner, Operator, or Responsible Party procures their own source of water they must comply with all State and Federal water reporting laws and procedures.

#### **5.48.180 Other Licenses, Permits, Taxes, Fees, or Charges.**

Except as expressly provided in this Chapter, nothing contained in this Chapter shall be deemed to repeal, amend, be in lieu of, replace or in any way affect any requirements for any permit or license required by, under or by virtue of any provision of any other title or Chapter of this Code or any other ordinance or resolution of the City, nor be deemed to repeal, amend, be in lieu of, replace or in any way affect any tax, fee or other charge imposed, assessed or required by, under or by virtue of any other title or Chapter of this Code or any other ordinance or resolution of the City. Any references made or contained in any other title or Chapter of this Code to any permits,

licenses, taxes, fees, or charges, or to any schedule of license fees, shall be deemed to refer to the permits, licenses, taxes, fees or charges, or schedule of license fees, provided for in other titles or Chapters of the Woodlake City Code unless otherwise expressly provided.

#### **5.48.190 Violation Deemed Misdemeanor.**

Any person who violates any provision of this Chapter or who other than by a sworn statement, knowingly or intentionally misrepresents to any officer or employee of the City any material fact herein required to be provided is guilty of a misdemeanor punishable as provided in Section 5.04.420 of this Code. A person who on a sworn statement states as true a material fact that he or she knows to be false is guilty of perjury.

#### **5.48.200 Actions to Collect.**

The amount of any tax, fee, penalty and/or interest imposed pursuant to this Chapter shall be deemed a debt owed to the City. An action may be commenced in the name of the City in any court of competent jurisdiction, for the amount of any delinquent tax, fees, penalties and interest thereon.

#### **5.48.210 Severability.**

If any provision of this Chapter, or its application to any person or circumstance, is determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Chapter or the application of this Chapter to any other person or circumstance and, to that end, the provisions hereof are severable.

#### **5.48.220 Remedies Cumulative.**

All remedies prescribed under this Chapter shall be cumulative and the use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions hereof.

#### **5.48.230 Amendment or Repeal.**

This Chapter may be repealed or amended by ordinance of the Woodlake City Council.

#### **5.48.240 Penalties.**

Any entity that fails to pay the fees required by this chapter within fifteen (15) days after the due date shall pay in addition to the taxes a penalty for nonpayment in the sum equal to twenty-five percent (25%) of the total amount due. Additional penalties will be assessed in the following manner: ten percent (10%) shall be added on the first day of each calendar month following the month of the imposition of the twenty-five percent (25%) penalty if the fee remains unpaid – up to a maximum of one hundred percent (100%) of the fee payable on the due date. Receipt of the fee payment by the City shall govern the determination of whether the fee is delinquent. Postmarks will not be accepted as adequate proof of a timely payment.

**Section 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3) [there is no possibility the activity in question may have a significant

affirmative effect on the environment]. In addition to the foregoing general exemption, the City Council further finds that the ordinance is categorically exempt from review under CEQA under the Class 8 categorical exemption [regulatory activity to assure the protection of the environment]. The City Manager is hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Woodlake, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Woodlake hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Woodlake Municipal Code as amended by this ordinance are substantially the same as provisions in the Woodlake Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8. EFFECTIVE DATE.** The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Foothills Sun-

Gazette, a newspaper printed and published in the City of Woodlake, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Woodlake, State of California, on August 14, 2017 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Rudy Mendoza

Mayor, City of Woodlake

ATTEST:

---

Irene Zacarias

City Clerk

ORDINANCE NO. 611

AN ORDINANCE AMENDING CHAPTER 17 OF THE  
WOODLAKE MUNICIPAL CODE ALLOWING CANNABIS  
DISPENSARIES AND BUSINESSES IN PERMITTED ZONES  
IN WOODLAKE WITH A CONDITIONAL USE PERMIT

THE CITY COUNCIL OF THE CITY OF WOODLAKE DOES ORDAIN AS  
FOLLOWS:

**Section 1.** PURPOSE. The provisions of this ordinance are intended in order to amend the Woodlake Municipal Code to allow for cannabis related business within Woodlake City Limits within certain zones and with a Conditional Use Permit.

**Section 2.** CODE ENACTMENT. Within Title 17 of the Woodlake Municipal Code is hereby enacted to read in its entirety as follows:

Chapter 17.22.03 within Title 17 of the Woodlake Municipal Code is hereby enacted to read in its entirety as follows:

**17.22.03 – Conditional Uses**

The following conditional uses may be permitted in accordance with the provisions of Chapter 17.48.

- A. Churches and other religious institutions;
- B. Cafes and restaurants serving alcoholic beverages;
- C. City, county, state or federal administrative offices, libraries, police and fires stations;
- D. Single-family dwellings; provided, that such dwellings are for the exclusive use of the person or persons owning or operating the commercial use on the same site; and further provided, that each site so used shall be subject to the use, site area, coverage and yard requirements of the RM-2 district;
- E. Single family dwellings; provided, that the dwelling is a reconstruction or an addition to an existing dwelling; and

F. Cannabis dispensaries

Chapter 17.24.03 within Title 17 of the Woodlake Municipal Code is hereby enacted to read in its entirety as follows:

**17.24.03– Conditional Uses**

- A. Bus depots and transit stations;
- B. City, county, state and federal administrative offices and libraries;
- C. Card rooms, pool halls, bars, cocktail lounges and night clubs;
- D. Drive-in restaurants;
- E. Upholstery shops;
- F. Electrical, gas or utility sub-stations; above ground water tanks, or pumping stations;
- G. Service stations;
- H. Pool halls or card rooms;
- I. Second-hand stores;
- J. Auction houses;
- K. Bars, cocktail lounges, and night clubs;
- L. Car washes, automated and self-service;
- M. Cannabis dispensaries; and
- N. Other uses added by the planning director consistent with Chapter 17.02.

Chapter 17.32.04 within Title 17 of the Woodlake Municipal Code is hereby enacted to read in its entirety as follows:

**17.32.04 – Conditional Uses**

- A. Breweries, distilleries, and wineries;
- B. Building materials manufacturing;
- C. Carpet and rug manufacturing;
- D. Cement plant;
- E. Clay pipe manufacturing;
- F. Agricultural chemicals, storage and distribution;
- G. Heavy equipment and machinery manufacturing;
- H. Meat processing and packing;
- I. Paper, metal and plastic manufacturing;
- J. Recycling operations, including storage, sorting, baling, and crushing;
- K. Hazardous waste facility;
- L. Waste water treatment facility;
- M. Equipment rental yards;
- N. Single-family dwellings;
- O. Rodeo grounds;
- P. Special event facilities;
- Q. Public buildings and grounds; and
- R. Cannabis businesses, excluding dispensaries;

S. Other uses that are added to this list by the planning director consistent with Chapter 17.02.

(Ord. No. 579, § 1, 4-25-2011)**Section 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3) [there is no possibility the activity in question may have a significant affirmative effect on the environment]. In addition to the foregoing general exemption, the City Council further finds that the ordinance is categorically exempt from review under CEQA under the Class 8 categorical exemption [regulatory activity to assure the protection of the environment]. The City Manager is hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Woodlake, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Woodlake hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance

shall be construed in light of that intent. To the extent the provisions of the Woodlake Municipal Code as amended by this ordinance are substantially the same as provisions in the Woodlake Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8.** EFFECTIVE DATE. The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Sun Gazette, a newspaper printed and published in the City of Woodlake, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Woodlake, State of California, on \_\_\_\_\_ at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Rudy Mendoza

Mayor, City of Woodlake

ATTEST:

---

Irene Zacarias

City Clerk

# City of Woodlake

## **AGENDA ITEM V-E**

**July 24, 2017**

**Prepared by Ramon Lara, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolution: Approval of the Landscape and Lighting Assessments for Parkwood, Gentle Hills Estates, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II Districts - **PUBLIC HEARING**

### **BACKGROUND:**

At the July 10, 2017 City Council meeting, the City Council approved the City Engineer's report of costs needed to maintain the following assessment districts: Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II. As part of the Landscape and Lighting Act of 1972, council set July 24, 2017 as the public hearing date for those wishing to comment on each individual assessment district. All assessment district property owners were notified of the public hearing date and location.

### **DISCUSSION:**

The costs have not changed from the previous year. The costs allow for maintenance of grounds and lights plus incidental costs such as administration and engineering.

The costs for each individual property owner are as follows:

Parkwood: \$197.50

Gentle Hill Estates: \$198.40

Olive Estates: \$172.44

Castle Rock Park: \$171.00

Olive Vista: \$200.00

Castle Rock Park Phase II: \$177.50

### **RECOMMENDATIONS:**

That the City Council approves the assessed costs to all assessment district property owners and allow for the continuous maintenance of the above mentioned districts.

### **FISCAL IMPACT:**

The assessed amounts should be sufficient to cover all expenditures by the City of Woodlake and should not affect the general fund.

### **ATTACHMENTS:**

1. Resolutions: Landscape and Lighting Assessments of the Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II Districts
2. Engineers Reports of the Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II Districts

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

ADOPTION OF ASSESMENT ) Resolution No.  
FEES FOR THE PARKWOOD )  
ASSESMENT DISTRICT FOR )  
FISCAL YEAR 2017/2018 )

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the landscape and lighting assessment for the Parkwood Landscape and Lighting District.

WHEREAS, the City Council of the City of Woodlake, pursuant to the Landscaping and Lighting Act of the 1972, directed the City Engineer to prepare and file an annual report for Fiscal Year 2017/2018 for Assessment District 93-01; and

WHEREAS, the City Engineer filed an annual report and notice of public hearing was given in a time and manner required by law; and

WHEREAS, at the public hearing, the Council afforded to every interested person an opportunity to make a protest to the annual report either in writing or an oral report, and no majority protest either in writing or orally has been made; and

WHEREAS, it appears that the report of the engineer is correct and proper in every respect and the conclusions therein reflected are correct and proper; and

WHEREAS, all charges hereby imposed are in compliance with California Code, without regard to property valuation, in authority (Section 27-subsection 22594, Streets and Highway Code); and

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby confirms the diagram and assessment as set forth in the annual report by the Engineer of Work and hereby levies the assessment set forth therein for Fiscal Year 2017/2018.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
PARKWOOD  
LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT NO. 93-01  
(Pursuant to the Landscaping and Lighting Act of 1972)**

**FISCAL YEAR 2017–2018**

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Monique C. Mello, P.E., City Engineer for the City of Woodlake, Tulare County, California, and Engineer of Work for Assessment District 93-01, makes this report, as directed by the City Council, pursuant to Section 22585 of the Streets and Highways code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance and operation of ponding basin, landscaping, and street lights.

This report consists of five exhibits, as follows:

EXHIBIT A Recording History

EXHIBIT B Recapitalization of Assessments

EXHIBIT C Estimated Assessments

EXHIBIT D Assessment Roll

EXHIBIT E Diagram Showing All Parcels of Real Property within the Assessment District

Respectfully submitted,



---

Monique C. Mello, P.E., City Engineer



MM/tw  
#92703A

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 93-01  
FISCAL YEAR 2017-2018**

**EXHIBIT A  
RECORDING HISTORY**

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INITIAL RECORDING	June 1995
Subdivision included: PARKWOOD	
SECOND RECORDING	July 1, 1996
PARKWOOD	
THIRD RECORDING	August 16, 1997
PARKWOOD	
FOURTH RECORDING	1998
PARKWOOD	
FIFTH RECORDING	August 1999
PARKWOOD	
SIXTH RECORDING	July 1, 2000
PARKWOOD	
SEVENTH RECORDING	July 2001
PARKWOOD	
EIGHTH RECORDING	July 2002
PARKWOOD	
NINTH RECORDING	July 2003
PARKWOOD	

TENTH RECORDING	July 2004
PARKWOOD	
ELEVENTH RECORDING	July 2005
PARKWOOD	
TWELFTH RECORDING	July 2006
PARKWOOD	
THIRTEENTH RECORDING	July 2007
PARKWOOD	
FOURTEENTH RECORDING	July 2008
PARKWOOD	
FIFTEENTH RECORDING	July 2009
PARKWOOD	
SIXTEENTH RECORDING	July 2010
PARKWOOD	
SEVENTEENTH RECORDING	July 2011
PARKWOOD	
EIGHTEENTH RECORDING	July 2012
PARKWOOD	
NINETEENTH RECORDING	July 2013
PARKWOOD	
TWENTIETH RECORDING	July 2014
PARKWOOD	

TWENTY-FIRST RECORDING

July 2015

PARKWOOD

TWENTY-SECOND  
RECORDING

July 2016

PARKWOOD

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 93-01  
FISCAL YEAR 2017–2018**

**EXHIBIT B  
RECAPITALIZATION OF ASSESSMENTS**

**PARKWOOD**

---

ACTUAL COST 2016–2017

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,500.00
	B. Maintenance of Street Lights	100.00
	C. Miscellaneous	0.00
	Subtotal	<u>\$3,600.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$444.00
	B. Engineering (Annual Report)	270.00
	C. County Fees	31.00
	D. Cost Applied Non Departmental	0.00
	E. Miscellaneous	0.00
	Subtotal	<u>\$745.00</u>
	TOTAL COST:	<u>\$4,345.00</u>
	TOTAL ASSESSMENT RECEIVED 2016–2017	\$4,345.00
	ADJUSTMENT TO 2017–2018 (Deficit to be carried forward)	\$0.00

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPING AND LIGHTING  
DISTRICT NO. 93-01  
FISCAL YEAR 2017-2018**

**EXHIBIT C  
ESTIMATED ASSESSMENTS**

**PARKWOOD**

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1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,500.00
	B. Electricity for Street Light	100.00
	C. Special Department Expense	0.00
	Subtotal	<u>\$3,600.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$444.00
	B. Engineering (Annual Report)	270.00
	C. County Fees	31.00
	D. Costs Applied, Maintenance Shop	0.00
	E. Costs Applied, Non-Dept.	0.00
	Subtotal	<u>\$745.00</u>
	TOTAL	<u>\$4,345.00</u>
3.	PRIOR YEAR ADJUSTMENT	
	(See Exhibit B)	\$0.00
	DISTRICT ASSESSMENT AMOUNT	<u>\$4,345.00</u>

Each of the 22 equivalent units will continue to be assessed \$197.50.

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 93-01  
FISCAL YEAR 2017-2018**

**EXHIBIT D  
ASSESSMENT ROLL**

**PARKWOOD**

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-110-016	\$197.50	Hernandez, David & Ana 668 Katelyn Ct. Woodlake, CA 93286	01	Parkwood
061-110-017	\$197.50	Salazar, Lidia 664 Katelyn Ct. Woodlake, CA 93286	02	Parkwood
061-110-018	\$197.50	Dimas, Mark A. & Azalia, Sally 662 Katelyn Ct. Woodlake, CA 93286	03	Parkwood
061-110-019	\$197.50	Martinez, Steven Alexander (SCSR TR) 22358 Ave. 340 Woodlake, CA 93286	04	Parkwood
061-110-020	\$197.50	Estrada, Eliazer & Jose L. 659 Katelyn Ct. Woodlake, CA 93286	05	Parkwood
061-110-021	\$197.50	Ramirez, Robert B. & Amalia B. 661 Katelyn Ct. Woodlake, CA 93286	06	Parkwood
061-110-022	\$197.50	Martinez, Manuel & Delilah D. 663 Katelyn Ct. Woodlake, CA 93286	07	Parkwood
061-110-023	\$197.50	Hernandez, Jose G. 667 Katelyn Ct. Woodlake, CA 93286	08	Parkwood
061-110-024	\$197.50	Perez, Perla Jasmine 668 Laurel Ln. Woodlake, CA 93286	09	Parkwood
061-110-025	\$197.50	Zumaya, Linda T. 664 Laurel Ln. Woodlake, CA 93286	10	Parkwood
061-110-026	\$197.50	Hernandez, Fermin N. & Carolina S. 662 Laurel Ln. Woodlake, CA 93286	11	Parkwood

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-110-027	\$197.50	Rubio, Antulio (TR) (REVOC TR) 660 Laurel Ln. Woodlake, CA 93286	12	Parkwood
061-110-028	\$197.50	Rios, Reyna 407 Holly St. Woodlake, CA 93286	13	Parkwood
061-110-029	\$197.50	Powell, S. Randall & Deborah F. 3943 Colma Ave. Merced, CA 95348	14	Parkwood
061-110-030	\$197.50	Cabrera, Aniceto & Silvia 403 Holly St. Woodlake, CA 93286	15	Parkwood
061-110-031	\$197.50	Benavides, Rosario 401 Holly St. Woodlake, CA 93286	16	Parkwood
061-110-032	\$197.50	Iniguez, Daisy Gonzalez 663 Laurel Ln. Woodlake, CA 93286	17	Parkwood
061-110-033	\$197.50	Rodriguez, Jesus L. & Angela I. 667 Laurel Ln. Woodlake, CA 93286	18	Parkwood
061-110-034	\$197.50	Lopez, Jacqueline G. 671 Laurel Ln. Woodlake, CA 93286	19	Parkwood
061-110-035	\$197.50	Caballero, Silvia 670 E. Whitney Ave. Woodlake, CA 93286	20	Parkwood
061-110-036	\$197.50	Luna, Jose & Florinda 668 E. Whitney Ave. Woodlake, CA 93286	21	Parkwood
061-110-037	\$197.50	Diaz, Martin & Sara 664 E. Whitney Ave. Woodlake, CA 93286	22	Parkwood

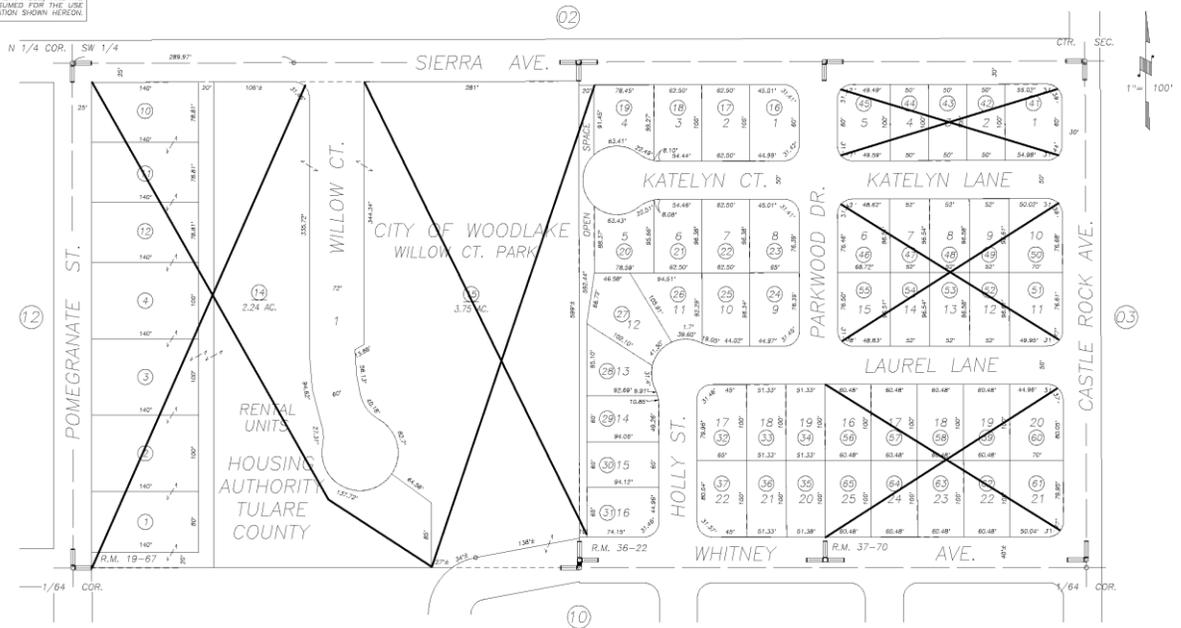
**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 93-01  
FISCAL YEAR 2017-2018**

**EXHIBIT E  
DIAGRAM SHOWING ALL PARCELS  
OF REAL PROPERTY WITHIN  
THE ASSESSMENT DISTRICT**

**PARKWOOD**

**DISCLAIMER**  
THIS MAP WAS PREPARED FOR LOCAL PROPERTY ASSESSMENT PURPOSES ONLY AND THE PARCELS SHOWN HEREON MAY NOT COMPLY WITH STATE AND LOCAL SUBDIVISION ORDINANCES, AND NO LIABILITY IS ASSUMED FOR THE USE OF THE INFORMATION SHOWN HEREON.

N 1/2 NE 1/4 OF SW 1/4 SEC. 30, T.17S., R.27E., M.D.B. & M. Tax Area Code 061-11  
007-006



POR. SHUCK ADDITION, R.M. 19-67  
PARKWOOD, R.M. 36-22  
GENTLE HILLS ESTATES, R.M. 37-70

CITY OF WOODLAKE  
ASSESSOR'S MAPS BK. 061, PG. 11  
COUNTY OF TULARE, CALIFORNIA, U.S.A.

NOTE: Assessor's Parcel Numbers Shown in Circles (1) (123) UPDATE: WHITNEY AVE 10/20/2008 M.L.C.  
Assessor's Block Numbers Shown in Ellipses REVISION DATE TECH

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

ADOPTION OF ASSESMENT	)	Resolution No.
FEES FOR THE GENTLE HILLS	)	
ESTATES ASSESMENT DISTRICT	)	
FOR FISCAL YEAR 2017/2018	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the landscape and lighting assessment for the Gentle Hills Estates Landscape and Lighting District.

WHEREAS, the City Council of the City of Woodlake, pursuant to the Landscaping and Lighting Act of the 1972, directed the City Engineer to prepare and file an annual report for Fiscal Year 2017/2018 for Assessment District 97-01; and

WHEREAS, the City Engineer filed an annual report and notice of public hearing was given in a time and manner required by law; and

WHEREAS, at the public hearing, the Council afforded to every interested person an opportunity to make a protest to the annual report either in writing or an oral report, and no majority protest either in writing or orally has been made; and

WHEREAS, it appears that the report of the engineer is correct and proper in every respect and the conclusions therein reflected are correct and proper; and

WHEREAS, all charges hereby imposed are in compliance with California Code, without regard to property valuation, in authority (Section 27-subsection 22594, Streets and Highway Code); and

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby confirms the diagram and assessment as set forth in the annual report by the Engineer of Work and hereby levies the assessment set forth therein for Fiscal Year 2017/2018.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Attest:

\_\_\_\_\_  
Rudy Mendoza, Mayor

\_\_\_\_\_  
Irene Zacarias, City Clerk

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
GENTLE HILLS ESTATES  
LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT NO. 97-01  
(Pursuant to the Landscaping and Lighting Act of 1972)**

**FISCAL YEAR 2017–2018**

---

Monique C. Mello, P.E., City Engineer for the City of Woodlake, Tulare County, California, and Engineer of Work for Assessment District 97-01, makes this report, as directed by the City Council, pursuant to Section 22585 of the Streets and Highways code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance and operation of ponding basin, landscaping, and street lights.

This report consists of five exhibits, as follows:

EXHIBIT A Recording History

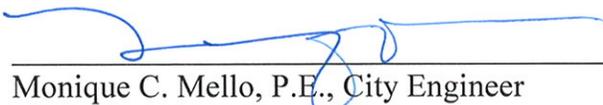
EXHIBIT B Recapitalization of Assessments

EXHIBIT C Estimated Assessments

EXHIBIT D Assessment Roll

EXHIBIT E Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,

  
\_\_\_\_\_  
Monique C. Mello, P.E., City Engineer



MM/tw  
#96703A

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 97-01  
FISCAL YEAR 2017-2018**

**EXHIBIT A  
RECORDING HISTORY**

**GENTLE HILLS ESTATES**

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INITIAL RECORDING	January 1998
Subdivision included:	
GENTLE HILLS ESTATES	
SECOND RECORDING	July 1, 1999
GENTLE HILLS ESTATES	
THIRD RECORDING	July 1, 2000
GENTLE HILLS ESTATES	
FOURTH RECORDING	July 1, 2001
GENTLE HILLS ESTATES	
FIFTH RECORDING	July 1, 2002
GENTLE HILLS ESTATES	
SIXTH RECORDING	July 2003
GENTLE HILLS ESTATES	
SEVENTH RECORDING	July 2004
GENTLE HILLS ESTATES	
EIGHTH RECORDING	July 2005
GENTLE HILLS ESTATES	
NINTH RECORDING	July 2006
GENTLE HILLS ESTATES	
TENTH RECORDING	July 2007
GENTLE HILLS ESTATES	
ELEVENTH RECORDING	July 2008
GENTLE HILLS ESTATES	

TWELFTH RECORDING GENTLE HILLS ESTATES	July 2009
THIRTEENTH RECORDING GENTLE HILLS ESTATES	July 2010
FOURTEENTH RECORDING GENTLE HILLS ESTATES	July 2011
FIFTEENTH RECORDING GENTLE HILLS ESTATES	July 2012
SIXTEENTH RECORDING GENTLE HILLS ESTATES	July 2013
SEVENTEENTH RECORDING GENTLE HILLS ESTATES	July 2014
EIGHTEENTH RECORDING GENTLE HILLS ESTATES	July 2015
NINETEENTH RECORDING GENTLE HILLS ESTATES	July 2016

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 97-01  
FISCAL YEAR 2017-2018**

**EXHIBIT B**

**RECAPITALIZATION OF ASSESSMENTS  
GENTLE HILLS ESTATES**

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ACTUAL COST 2016-2017

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,150.00
	B. Maintenance of Street Lights	360.00
	C. Miscellaneous	500.00
	Subtotal	<u>\$4,010.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$650.00
	B. Engineering (Annual Report)	300.00
	C. County Fees	0.00
	D. Cost Applied Non Departmental	0.00
	E. Miscellaneous	0.00
	Subtotal	<u>\$950.00</u>
	TOTAL COST:	<u>\$4,960.00</u>
		\$4,960.00
	TOTAL ASSESSMENT RECEIVED 2016-2017	
	ADJUSTMENT TO 2017-2018 (Deficit to be carried forward)	\$0.00

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPING AND LIGHTING  
DISTRICT NO. 97-01  
FISCAL YEAR 2017-2018**

**EXHIBIT C  
ESTIMATED ASSESSMENTS**

**GENTLE HILLS ESTATES**

---

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,150.00
	B. Maintenance of Street Lights	360.00
	C. Special Department Expense	500.00
	Subtotal	\$4,010.00
2.	INCIDENTAL COSTS	
	A. Administration	\$451.60
	B. Engineering (Annual Report)	300.00
	C. County Fees	0.00
	Subtotal	\$751.60
	TOTAL	\$4,761.60
3.	PRIOR YEAR ADJUSTMENT (See Exhibit B)	\$0.00
	DISTRICT ASSESSMENT AMOUNT	\$4,761.60

Each of the 24 equivalent units will continue to be assessed \$198.40.

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 97-01  
FISCAL YEAR 2017-2018**

**EXHIBIT D  
ASSESSMENT ROLL**

**GENTLE HILLS ESTATES**

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-110-041	\$198.40	Meza, Robert 684 Katelyn Ln. Woodlake, CA 93286	23	Gentle Hills Estates
061-110-042	\$198.40	Tello, Sigifredo Ortiz 682 Katelyn Ln. Woodlake, CA 93286	24	Gentle Hills Estates
061-110-043	\$198.40	Cabrera, Javier 678 Katelyn Ln. Woodlake, CA 93286	25	Gentle Hills Estates
061-110-044	\$198.40	Lopez, Juan & Elvira N. (TRS FAM TRST) P.O Box 667 Woodlake, CA 93286	26	Gentle Hills Estates
061-110-046	\$198.40	Gonzalez, Susana 671 Katelyn Ln. Woodlake, CA 93286	28	Gentle Hills Estates
061-110-047	\$198.40	Castillo, Brenda 673 Katelyn Ln. Woodlake, CA 93286	29	Gentle Hills Estates
061-110-048	\$198.40	Garzin, Alice I. 677 Katelyn Ln. Woodlake, CA 93286	30	Gentle Hills Estates
061-110-049	\$198.40	Munoz, Bobby 681 Katelyn Ln. Woodlake, CA 93286	31	Gentle Hills Estates
061-110-050	\$198.40	Cervantes, Martha 683 Katelyn Ln. Woodlake, CA 93286	32	Gentle Hills Estates
061-110-051	\$198.40	Flores, Eugenio & Maria D. 686 Laurel Ln. Woodlake, CA 93286	33	Gentle Hills Estates
061-110-052	\$198.40	Meza, Gustavo 680 Laurel Ln. Woodlake, CA 93286	34	Gentle Hills Estates

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-110-053	\$198.40	Chavez, Elizabeth S. 676 Laurel Ln. Woodlake, CA 93286	35	Gentle Hills Estates
061-110-054	\$198.40	Valenzuela, Josue A. 674 Laurel Ln. Woodlake, CA 93286	36	Gentle Hills Estates
061-110-055	\$198.40	Galvan, David M. & Janet 670 Laurel Ln. Woodlake, CA 93286	37	Gentle Hills Estates
061-110-056	\$198.40	Herrera, Victor & Illiana 673 Laurel Ln. Woodlake, CA 93286	38	Gentle Hills Estates
061-110-057	\$198.40	Varela, Benjamin & Maria 675 Laurel Ln. Woodlake, CA 93286	39	Gentle Hills Estates
061-110-058	\$198.40	Gong, Eugene & Minerva M 767 N. Pepper St. Woodlake, CA 93286	40	Gentle Hills Estates
061-110-059	\$198.40	Donate, Jesus & Rosalia P. 679 Laurel Ln. Woodlake, CA 93286	41	Gentle Hills Estates
061-110-060	\$198.40	Arceo, Racquel 683 Laurel Ln. Woodlake, CA 93286	42	Gentle Hills Estates
061-110-061	\$198.40	Salcedo, Juan 684 E. Whitney Ave. Woodlake, CA 93286	43	Gentle Hills Estates
061-110-062	\$198.40	Galvan, Jesus M. 680 E. Whitney Ave. Woodlake, CA 93286	44	Gentle Hills Estates
061-110-063	\$198.40	Rodriguez, Ricardo R. & Jessica 678 E. Whitney Ave. Woodlake, CA 93286	45	Gentle Hills Estates
061-110-064	\$198.40	Canizalez, Guadalupe & Reyna I. 676 E. Whitney Ave. Woodlake, CA 93286	46	Gentle Hills Estates
061-110-065	\$198.40	Silva, Marcelo & San Juana 672 E. Whitney Ave. Woodlake, CA 93286	47	Gentle Hills Estates

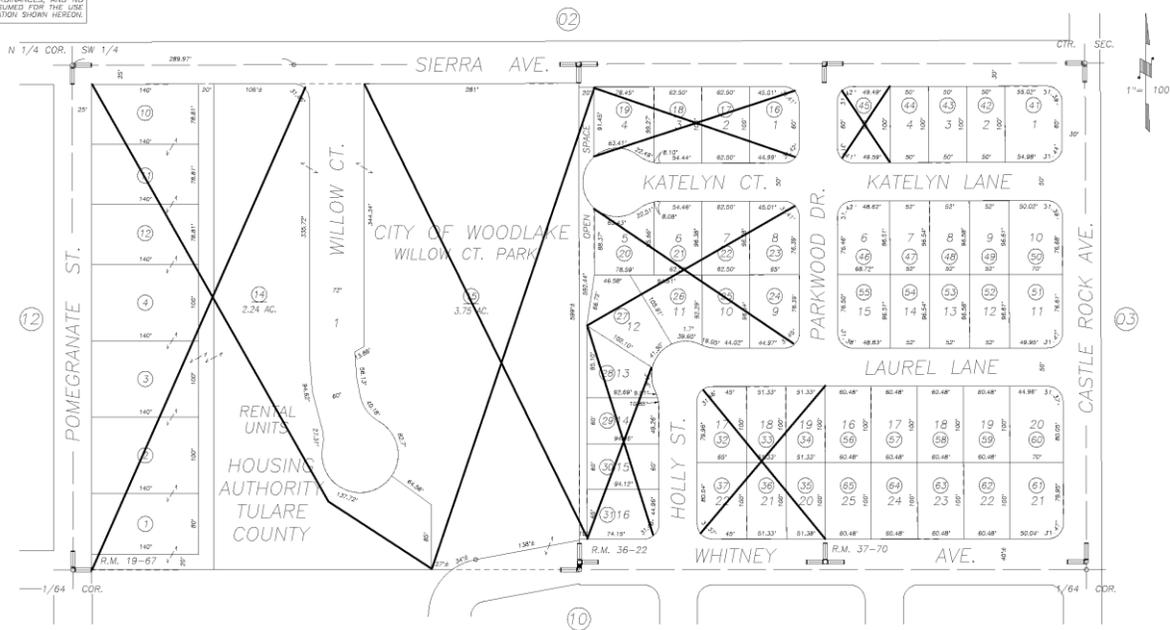
**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 97-01  
FISCAL YEAR 2017-2018**

**EXHIBIT E  
DIAGRAM SHOWING ALL PARCELS  
OF REAL PROPERTY WITHIN  
THE ASSESSMENT DISTRICT**

**GENTLE HILLS ESTATES**

**DISCLAIMER**  
THIS MAP WAS PREPARED FOR LOCAL PROPERTY ASSESSMENT PURPOSES ONLY AND THE PARCELS SHOWN HEREON MAY NOT COMPLY WITH STATE AND LOCAL SUBDIVISION ORDINANCES, AND NO LIABILITY IS ASSUMED FOR THE USE OF THE INFORMATION SHOWN HEREON.

N 1/2 NE 1/4 OF SW 1/4 SEC. 30, T.17S., R.27E., M.D.B. & M. Tax Area Code 061-11  
007-006



POR. SHUCK ADDITION, R.M. 19-67  
PARKWOOD, R.M. 36-22  
GENTLE HILLS ESTATES, R.M. 37-70

CITY OF WOODLAKE  
ASSESSOR'S MAPS BK. 061, PG. 11  
COUNTY OF TULARE, CALIFORNIA, U.S.A.

NOTE: Assessor's Parcel Numbers Shown in Circles (123) UPDATE: WHITNEY AVE 10/20/2008 M.L.C.  
Assessor's Block Numbers Shown in Ellipses (123) REVISION DATE TECH

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

ADOPTION OF ASSESMENT	)	Resolution No.
FEEES FOR THE OLIVE ESTATES	)	
ASSESMENT DISTRICT FOR	)	
FISCAL YEAR 2017/2018	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the landscape and lighting assessment for the Olive Estates Landscape and Lighting District.

WHEREAS, the City Council of the City of Woodlake, pursuant to the Landscaping and Lighting Act of the 1972, directed the City Engineer to prepare and file an annual report for Fiscal Year 2017/2018 for Assessment District 98-01; and

WHEREAS, the Engineer filed an annual report and notice of public hearing was given in a time and manner required by law; and

WHEREAS, at the public hearing, the Council afforded to every interested person an opportunity to make a protest to the annual report either in writing or an oral report, and no majority protest either in writing or orally has been made; and

WHEREAS, it appears that the report of the engineer is correct and proper in every respect and the conclusions therein reflected are correct and proper; and

WHEREAS, all charges hereby imposed are in compliance with California Code, without regard to property valuation, in authority (Section 27-subsection 22594, Streets and Highway Code); and

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby confirms the diagram and assessment as set forth in the annual report by the Engineer of Work and hereby levies the assessment set forth therein for Fiscal Year 2017/2018.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
OLIVE ESTATES  
LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT NO. 98-01  
(Pursuant to the Landscaping and Lighting Act of 1972)**

**FISCAL YEAR 2017–2018**

---

Monique C. Mello, P.E., City Engineer for the City of Woodlake, Tulare County, California, and Engineer of Work for Assessment District 98-01, makes this report, as directed by the City Council, pursuant to Section 22585 of the Streets and Highways code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance and operation of ponding basin, landscaping, and street lights.

This report consists of five exhibits, as follows:

EXHIBIT A Recording History

EXHIBIT B Recapitalization of Assessments

EXHIBIT C Estimated Assessments

EXHIBIT D Assessment Roll

EXHIBIT E Diagram Showing All Parcels of Real Property within the Assessment District

Respectfully Submitted,

  
\_\_\_\_\_  
Monique C. Mello, P.E., City Engineer



MM/tw  
#95702A

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 98-01  
FISCAL YEAR 2017-2018**

**EXHIBIT A  
RECORDING HISTORY**

**OLIVE ESTATES**

---

INITIAL RECORDING OLIVE ESTATES	June 1998
SECOND RECORDING OLIVE ESTATES	July 1, 1999
THIRD RECORDING OLIVE ESTATES	July 1, 2000
FOURTH RECORDING OLIVE ESTATES	July 1, 2001
FIFTH RECORDING OLIVE ESTATES	July 1, 2002
SIXTH RECORDING OLIVE ESTATES	July 2003
SEVENTH RECORDING OLIVE ESTATES	July 2004
EIGHTH RECORDING OLIVE ESTATES	July 2005
NINTH RECORDING OLIVE ESTATES	July 2006
TENTH RECORDING OLIVE ESTATES	July 2007

ELEVENTH RECORDING	July 2008
OLIVE ESTATES	
TWELFTH RECORDING	July 2009
OLIVE ESTATES	
THIRTEENTH RECORDING	July 2010
OLIVE ESTATES	
FOURTEENTH RECORDING	July 2011
OLIVE ESTATES	
FIFTEENTH RECORDING	July 2012
OLIVE ESTATES	
SIXTEENTH RECORDING	July 2013
OLIVE ESTATES	
SEVENTEENTH RECORDING	July 2014
OLIVE ESTATES	
EIGHTEENTH RECORDING	July 2015
OLIVE ESTATES	
NINETEENTH RECORDING	July 2016
OLIVE ESTATES	

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 98-01  
FISCAL YEAR 2017–2018**

**EXHIBIT B  
RECAPITALIZATION OF ASSESSMENTS**

**OLIVE ESTATES**

---

ACTUAL COST 2016–2017

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,950.00
	B. Maintenance of Street Lights	1,500.00
	C. Slope Maintenance	1,000.00
	D. Special Department Expense	577.12
	Subtotal	<u>\$7,027.12</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$750.00
	B. Engineering (Annual Report)	500.00
	C. County Fees	0.00
	D. Cost Applied Non Departmental	0.00
	Subtotal	<u>\$1,250.00</u>
	TOTAL COST:	<u>\$8,277.12</u>
	TOTAL ASSESSMENT RECEIVED 2016–2017	\$8,277.12
	ADJUSTMENT TO 2017–2018 (Deficit to be carried forward)	\$0.00

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPING AND LIGHTING  
DISTRICT NO. 98-01  
FISCAL YEAR 2017-2018**

**EXHIBIT C  
ESTIMATED ASSESSMENTS**

**OLIVE ESTATES**

---

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,950.00
	B. Maintenance of Street Light	1,500.00
	C. Scope Maintenance	1,000.00
	D. Special Department Expense	577.12
	Subtotal	<u>\$7,027.12</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$750.00
	B. Engineering (Annual Report)	500.00
	C. County Fees	0.00
	D. Costs Applied Non-Departmental	0.00
	E. Miscellaneous	0.00
	Subtotal	<u>\$1,250.00</u>
	TOTAL	<u>\$8,277.12</u>
3.	PRIOR YEAR ADJUSTMENT (See Exhibit B)	\$0.00
	DISTRICT ASSESSMENT AMOUNT	<u>\$8,277.12</u>

Each of the 48 equivalent units will continue to be assessed \$172.44.

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 98-01  
FISCAL YEAR 2017-2018**

**EXHIBIT D  
ASSESSMENT ROLL**

**OLIVE ESTATES**

---

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-083-001	\$172.44	Haro, Sergio 290 N. Castle Rock St. Woodlake, CA 93286	48	Olive Estates
061-083-002	\$172.44	Martinez, Maria J. 288 N. Castle Rock St. Woodlake, CA 93286	49	Olive Estates
061-083-003	\$172.44	Martinez, Domingo & Raquel 720 E. Mountain View Ave. Woodlake, CA 93286	50	Olive Estates
061-083-004	\$172.44	Munoz, Abel & Araceli 738 E. Mountain View Ave. Woodlake, CA 93286	51	Olive Estates
061-083-005	\$172.44	Garcia, Laura Maria 285 Mission Ct. Woodlake, CA 93286	52	Olive Estates
061-083-006	\$172.44	Martinez, Phillip H. (Estate of) P.O. Box 147 Sultana, CA 93666	53	Olive Estates
061-083-007	\$172.44	Andrade, Arturo 292 Mission Ct. Woodlake, CA 93286	54	Olive Estates
061-083-008	\$172.44	Almaraz, Salvador & Margarita Gastelum 286 Mission Ct. Woodlake, CA 93286	55	Olive Estates
061-083-009	\$172.44	Florez, Veronica 770 E. Mountain View Ave. Woodlake, CA 93286	56	Olive Estates
061-083-010	\$172.44	Rubalcava, Carlos & Silvia 790 E. Mountain View Ave. Woodlake, CA 93286	57	Olive Estates
061-083-011	\$172.44	Tafolla, Jorge L. 285 Rubra Ct. Woodlake, CA 93286	58	Olive Estates

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-083-012	\$172.44	Sandoval, Juan J. & Ana Maria 676 Redwood St. Woodlake, CA 93286	59	Olive Estates
061-083-013	\$172.44	Delgado, Arturo H. 294 Rubra Ct. Woodlake, CA 93286	60	Olive Estates
061-083-014	\$172.44	Sanchez, George & Iris A. 286 Rubra Ct. Woodlake, CA 93286	61	Olive Estates
061-083-015	\$172.44	Mendoza, Moises & Raquel 282 Rubra St. Woodlake, CA 93286	62	Olive Estates
061-083-016	\$172.44	Jimenez, Gaudencio & Esmeralda Aguilera De 280 Rubra St. Woodlake, CA 93286	63	Olive Estates
061-083-017	\$172.44	Gamez, Macedonio & Alicia P.O. Box 431 Woodlake, CA 93286	64	Olive Estates
061-083-018	\$172.44	Ruvalcaba, Veronica 215 Holly St. Woodlake, CA 93286	65	Olive Estates
061-083-019	\$172.44	Gonzalez, Porfirio 256 Rubra St. Woodlake, CA 93286	66	Olive Estates
061-083-020	\$172.44	Rodriguez, Fernando & Estela 252 Rubra St. Woodlake, CA 93286	67	Olive Estates
061-083-021	\$172.44	Estrada, Eduardo & Angela 568 N. Palm St. Woodlake, CA 93286	68	Olive Estates
061-083-022	\$172.44	Garcia, Jose M. 125 N. Walnut St. Woodlake, CA 93286	69	Olive Estates
061-083-023	\$172.44	Ceballos, Javier & Rosa M. 793 Barouni Ave. Woodlake, CA 93286	70	Olive Estates
061-083-024	\$172.44	Cazares, Gildardo 1425 S. Central Ave., Apt #16 Visalia, CA 93277	71	Olive Estates
061-083-025	\$172.44	Llamas, Joel M. 261 S. Pepper St. Woodlake, CA 93286	72	Olive Estates
061-083-026	\$172.44	Reynoso, Damian Noe 783 Barouni Ave. Woodlake, CA 93286	73	Olive Estates

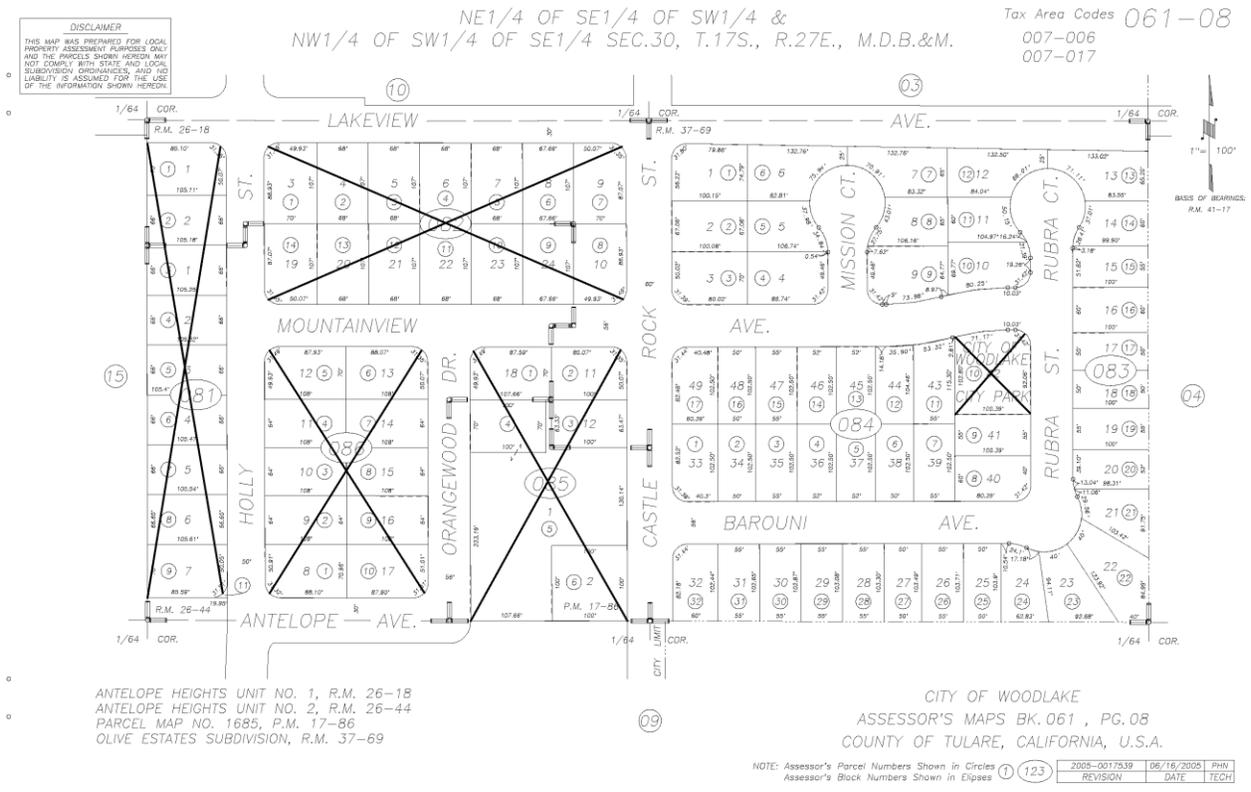
<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-083-027	\$172.44	Arreola, Rosa 777 Barouni Ave. Woodlake, CA 93286	74	Olive Estates
061-083-028	\$172.44	Valenzuela, Marco A. 343 Forest Rd. Woodlake, CA 93286	75	Olive Estates
061-083-029	\$172.44	Gonzalez, Juan & Rosa 753 Barouni Ave. Woodlake, CA 93286	76	Olive Estates
061-083-030	\$172.44	Rubio, Jesus 747 Barouni Ave. Woodlake, CA 93286	77	Olive Estates
061-083-031	\$172.44	Valencia, Jose M. & Maria E. P.O. Box 831 Alviso, CA 95002	78	Olive Estates
061-083-032	\$172.44	Torrez, Manuel M. & Viatris 190 N. Castle Rock St. Woodlake, CA 93286	79	Olive Estates
061-084-001	\$172.44	Corona, Ramon 220 N. Castle Rock St. Woodlake, CA 93286	80	Olive Estates
061-084-002	\$172.44	Delgado, Mario A. & Juana 736 Barouni Ave. Woodlake, CA 93286	81	Olive Estates
061-084-003	\$172.44	Rodriguez, Alma Rosa Luna De 748 Barouni Ave. Woodlake, CA 93286	82	Olive Estates
061-084-004	\$172.44	Martinez, Jorge & Celina 754 Barouni Ave. Woodlake, CA 93286	83	Olive Estates
061-084-005	\$172.44	Villegas, Lorenzo Ornellas 762 Barouni Ave. Woodlake, CA 93286	84	Olive Estates
061-084-006	\$172.44	Cendejas, Reinaldo & Delia 776 Barouni Ave. Woodlake, CA 93286	85	Olive Estates
061-084-007	\$172.44	Montelongo, Felipe 784 Barouni Ave. Woodlake, CA 93286	86	Olive Estates
061-084-008	\$172.44	Rodriguez, Miguel O. 798 Barouni Ave. Woodlake, CA 93286	87	Olive Estates
061-084-009	\$172.44	Sanchez, Pablin & Maria 347 E. Whitney Ave. Woodlake, CA 93286	88	Olive Estates
061-084-010	\$0.00	City of Woodlake 350 N. Valencia Blvd. Woodlake, CA 93286	42	Olive Estates

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-084-011	\$172.44	Chavez, Candelario R. 453 S. Valencia Blvd. Woodlake, CA 93286	89	Olive Estates
061-084-012	\$172.44	Abrica, Juan M. 767 E. Mountain View Ave. Woodlake, CA 93286	90	Olive Estates
061-084-013	\$172.44	Hernandez, J. Bernadino & Maria L. 755 E. Mountain View Ave. Woodlake, CA 93286	91	Olive Estates
061-084-014	\$172.44	Garcia, Francisco C. 741 E. Mountain View Ave. Woodlake, CA 93286	92	Olive Estates
061-084-015	\$172.44	Robles, Adolfo Medina Sr. 737 E. Mountain View Ave. Woodlake, CA 93286	93	Olive Estates
061-084-016	\$172.44	Rodriguez, Victor 725 E. Mountain View Ave. Woodlake, CA 93286	94	Olive Estates
061-084-017	\$172.44	Franco, Salvador Sr. & Carmen 260 N. Castle Rock St. Woodlake, CA 93286	95	Olive Estates

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 98-01  
FISCAL YEAR 2017-2018**

**EXHIBIT E  
DIAGRAM SHOWING ALL PARCELS  
OF REAL PROPERTY WITHIN  
THE ASSESSMENT DISTRICT**

**OLIVE ESTATES**





**ENGINEER'S REPORT OF CITY OF WOODLAKE  
CASTLE ROCK PARK  
LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT NO. 00-01  
(Pursuant to the Landscaping and Lighting Act of 1972)**

**FISCAL YEAR 2017–2018**

---

Monique C. Mello, P.E., City Engineer for the City of Woodlake, Tulare County, California, and Engineer of Work for Assessment District No. 00-01, makes this report, as directed by the City Council, pursuant to Section 22585 of the Streets and Highways code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance and operation of ponding basin, landscaping, and street lights.

This report consists of five exhibits, as follows:

EXHIBIT A Recording History

EXHIBIT B Recapitalization of Assessments

EXHIBIT C Estimated Assessments

EXHIBIT D Assessment Roll

EXHIBIT E Diagram Showing All Parcels of Real Property within the Assessment District

Respectfully submitted,



\_\_\_\_\_  
Monique C. Mello, P.E., City Engineer



MM/tw  
#92708A

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 00-01  
FISCAL YEAR 2017-2018**

**EXHIBIT A  
RECORDING HISTORY**

**CASTLE ROCK PARK**

---

INITIAL RECORDING	July 1, 2000
Subdivision included: CASTLE ROCK PARK	
SECOND RECORDING	July 1, 2001
CASTLE ROCK PARK	
THIRD RECORDING	July 1, 2002
CASTLE ROCK PARK	
FOURTH RECORDING	July 2003
CASTLE ROCK PARK	
FIFTH RECORDING	July 2004
CASTLE ROCK PARK	
SIXTH RECORDING	July 2005
CASTLE ROCK PARK	
SEVENTH RECORDING	July 2006
CASTLE ROCK PARK	
EIGHTH RECORDING	July 2007
CASTLE ROCK PARK	
NINETH RECORDING	July 2008
CASTLE ROCK PARK	

TENTH RECORDING	July 2009
CASTLE ROCK PARK	
ELEVENTH RECORDING	July 2010
CASTLE ROCK PARK	
TWELFTH RECORDING	July 2011
CASTLE ROCK PARK	
THIRTEENTH RECORDING	July 2012
CASTLE ROCK PARK	
FOURTEENTH RECORDING	July 2013
CASTLE ROCK PARK	
FIFTEENTH RECORDING	July 2014
CASTLE ROCK PARK	
SIXTEENTH RECORDING	July 2015
CASTLE ROCK PARK	
SEVENTEENTH RECORDING	July 2016
CASTLE ROCK PARK	

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 00-01  
FISCAL YEAR 2017-2018**

**EXHIBIT B  
RECAPITALIZATION OF ASSESSMENTS**

**CASTLE ROCK PARK**

---

ACTUAL COST 2016-2017

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$4,200.00
	B. Maintenance of Street Lights	1,200.00
	C. Miscellaneous	611.00
	Subtotal	<u>\$6,011.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$600.00
	B. Engineering (Annual Report)	300.00
	C. County Fees	100.00
	D. Cost Applied Non Departmental	0.00
	Subtotal	<u>\$1,000.00</u>
	TOTAL COST:	<u>\$7,011.00</u>
	TOTAL ASSESSMENT RECEIVED 2016-2017	\$7,011.00
	ADJUSTMENT TO 2017-2018 (Deficit to be carried forward)	\$0.00

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPING AND LIGHTING  
DISTRICT NO. 00-01  
FISCAL YEAR 2017-2018**

**EXHIBIT C  
ESTIMATED ASSESSMENTS**

**CASTLE ROCK PARK**

---

1.	MAINTENANCE COSTS		
	A. Contractor (Landscaping)		\$4,200.00
	B. Electricity for Street Light		1,200.00
	C. Special Department Expense		611.00
	Subtotal		\$6,011.00
2.	INCIDENTAL COSTS		
	A. Administration		\$ 600.00
	B. Engineering (Annual Report)		300.00
	C. County Fees		100.00
	D. Costs Applied, Maintenance Shop		0.00
	E. Costs Applied, Non-Dept.		0.00
	Subtotal		\$1,000.00
	TOTAL		\$7,011.00
3.	PRIOR YEAR ADJUSTMENT (See Exhibit B)		\$0.00
	DISTRICT ASSESSMENT AMOUNT		\$7,011.00

Each of the 41 equivalent units will continue to be assessed \$171.00.

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 00-01  
FISCAL YEAR 2017-2018**

**EXHIBIT D  
ASSESSMENT ROLL**

**CASTLE ROCK PARK**

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<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-240-001	\$171.00	Sandoval, Alberto 400 E. Sequoia Ave. Woodlake, CA 93286	96	Castle Rock Park
061-240-002	\$171.00	Corona, Agustin & Rosa 414 E. Sequoia Woodlake, CA 93286	97	Castle Rock Park
061-240-003	\$171.00	Alkobadi, Mahamed 426 E. Sequoia Ave. Woodlake, CA 93286	98	Castle Rock Park
061-240-004	\$171.00	Lopez, Maria V. c/o Eleuterio Canizlez 434 E. Sequoia Ave. Woodlake, CA 93286	99	Castle Rock Park
061-240-005	\$171.00	Castillo, Christina 446 E. Sequoia Ave. Woodlake, CA 93286	100	Castle Rock Park
061-240-006	\$171.00	Castaneda, Robert & Melinda 460 E. Sequoia Ave. Woodlake, CA 93286	101	Castle Rock Park
061-240-007	\$171.00	Hanks, Doris L. 472 E. Sequoia Ave. Woodlake, CA 93286	102	Castle Rock Park
061-240-008	\$171.00	Chavez, Cristina R. & Francisco 486 E. Sequoia Ave. Woodlake, CA 93286	103	Castle Rock Park
061-240-009	\$171.00	Stedham, Joe 608 Holly St. Woodlake, CA 93286	104	Castle Rock Park
061-240-010	\$171.00	Lopez, Maria Luisa 598 Holly St. Woodlake, CA 93286	105	Castle Rock Park

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-240-011	\$171.00	Castillo, Maria E. 497 E. Sequoia Ave. Woodlake, CA 93286	106	Castle Rock Park
061-240-012	\$171.00	Cuevas, Fernando Arellano 489 E. Sequoia Ave. Woodlake, CA 93286	107	Castle Rock Park
061-240-013	\$171.00	Reyes, Maria C. 475 E. Sequoia Ave. Woodlake, CA 93286	108	Castle Rock Park
061-240-014	\$171.00	Beardsley, Williams S. P.O. Box 452 Woodlake, CA 93286	109	Castle Rock Park
061-240-015	\$171.00	Villalpando, Martha 447 E. Sequoia Ave. Woodlake, CA 93286	110	Castle Rock Park
061-240-016	\$171.00	Solis, Jacobo 433 E. Sequoia Ave. Woodlake, CA 93286	111	Castle Rock Park
061-240-017	\$171.00	Vasquez, Guillermo & Eva 438 Crestwood Ave. Woodlake, CA 93286	112	Castle Rock Park
061-240-018	\$171.00	Raya, Elisa Bravo 450 Crestwood Ave. Woodlake, CA 93286	113	Castle Rock Park
061-240-019	\$171.00	Turna, Rajwant Kaur 489 Yokut Ave. Woodlake, CA 93286	114	Castle Rock Park
061-240-020	\$171.00	Cruz, Ignacio & Teresa 478 Crestwood Ave. Woodlake, CA 93286	115	Castle Rock Park
061-240-021	\$171.00	Sanchez, Debra 486 Crestwood Ave. Woodlake, CA 93286	116	Castle Rock Park
061-240-022	\$171.00	Crumly, Sara J. 498 Crestwood Ave. Woodlake, CA 93286	117	Castle Rock Park
061-240-023	\$171.00	Ledesma, Olivia Vargas 495 Crestwood Ave. Woodlake, CA 93286	118	Castle Rock Park
061-240-024	\$171.00	Teel, Timothy & Tamra 483 Crestwood Ave. Woodlake, CA 93286	119	Castle Rock Park
061-240-025	\$171.00	Garcia, Alberto & Carmen 469 Crestwood Ave. Woodlake, CA 93286	120	Castle Rock Park
061-240-026	\$171.00	Herrera, Rogelio Cruz 459 Crestwood Ave. Woodlake, CA 93286	121	Castle Rock Park

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-240-027	\$171.00	Chavez, Osbaldo 445 Crestwood Ave. Woodlake, CA 93286	122	Castle Rock Park
061-240-028	\$171.00	Rocha, Martin & Maria A. 431 Crestwood Ave. Woodlake, CA 93286	123	Castle Rock Park
061-240-029	\$171.00	Cendejas, Manual & Hermila 419 Crestwood Ave. Woodlake, CA 93286	124	Castle Rock Park
061-240-030	\$171.00	Ortega, Juan C. 541 Willow St. Woodlake, CA 93286	125	Castle Rock Park
061-240-031	\$171.00	Alkobadi, Arafat Mohamed 557 Willow St. Woodlake, CA 93286	126	Castle Rock Park
061-240-032	\$171.00	Medrano, Melissa 571 Willow St. Woodlake, CA 93286	127	Castle Rock Park
061-240-033	\$171.00	Ruiz, Mary Josephine 585 Willow St. Woodlake, CA 93286	128	Castle Rock Park
061-240-034	\$171.00	Garcia, Jose & Maria C. 406 E. Sierra Ave. Woodlake, CA 93286	129	Castle Rock Park
061-240-035	\$171.00	Baker, William F. (TR) 4995 Grove St. Cambria, CA 93428-2901	130	Castle Rock Park
061-240-036	\$171.00	Serrano, Javier & Veronica 432 E. Sierra Ave. Woodlake, CA 93286	131	Castle Rock Park
061-240-037	\$171.00	Reynoso, Palo 444 E. Sierra Ave. Woodlake, CA 93286	132	Castle Rock Park
061-240-038	\$171.00	Ledezma, Carlos Vargas 458 E. Sierra Ave. Woodlake, CA 93286	133	Castle Rock Park
061-240-039	\$171.00	Ramirez, Refugio 470 E. Sierra Ave. Woodlake, CA 93286	134	Castle Rock Park
061-240-040	\$171.00	Chavez, Juan & Martha 482 E. Sierra Ave. Woodlake, CA 93286	135	Castle Rock Park
061-240-041	\$171.00	Moran, Victor J. & Lisa 496 E. Sierra Ave. Woodlake, CA 93286	136	Castle Rock Park

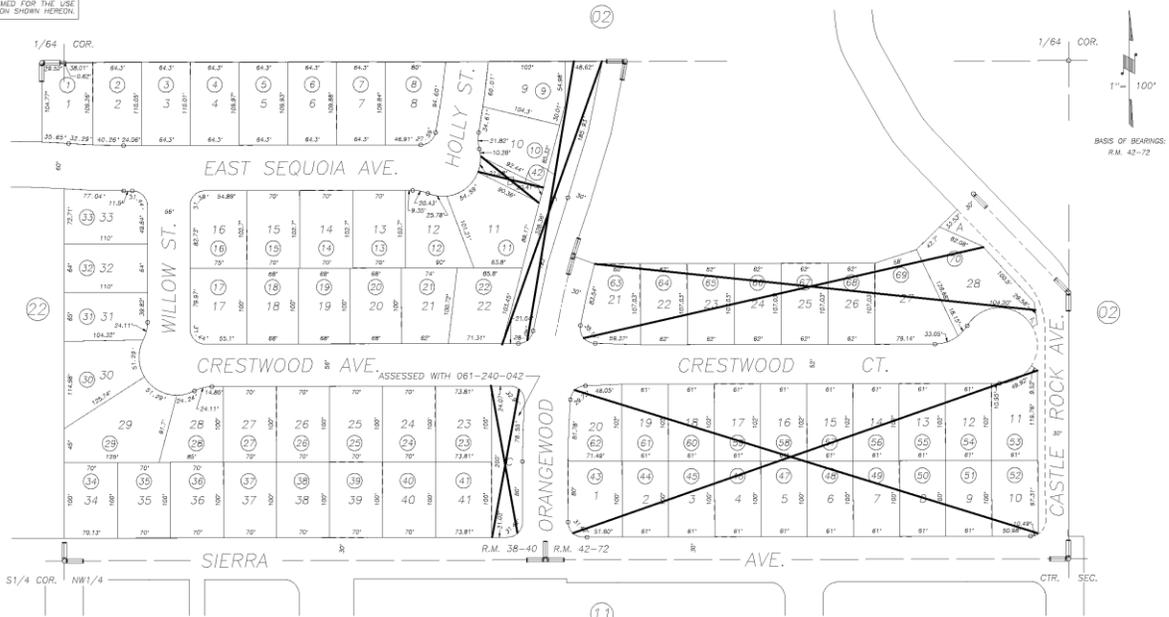
**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 00-01  
FISCAL YEAR 2017-2018**

**EXHIBIT E  
DIAGRAM SHOWING ALL PARCELS  
OF REAL PROPERTY WITHIN  
THE ASSESSMENT DISTRICT**

**CASTLE ROCK PARK**

**DISCLAIMER**  
THIS MAP WAS PREPARED FOR LOCAL PROPERTY ASSESSMENT PURPOSES ONLY AND THE PARCELS SHOWN HEREON MAY NOT COMPLY WITH STATE AND LOCAL SUBDIVISION ORDINANCES AND NO LIABILITY IS ASSUMED FOR THE USE OF THE INFORMATION SHOWN HEREON.

POR. S 1/2 OF NW 1/4 SECTION 30, T.17S., R.27E., M.D.B. & M. Tax Area Code 061-24  
007-006



POR. CASTLE ROCK PARK UNIT NO. 1, R.M. 38-40  
POR. CASTLE ROCK PARK UNIT NO. 2, R.M. 42-72

CITY OF WOODLAKE  
ASSESSOR'S MAPS BK. 61, PG. 24  
COUNTY OF TULARE, CALIFORNIA, U.S.A.

NOTE: Assessor's Parcel Numbers Shown in Circles (123) Assessor's Block Numbers Shown in Ellipses (1123)

2001-0071040	01/21/2009	CBF
REVISION	DATE	TECH

BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

ADOPTION OF ASSESMENT	)	Resolution No.
FEEES FOR THE OLIVE VISTA	)	
ASSESMENT DISTRICT FOR	)	
FISCAL YEAR 2017/2018	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the landscape and lighting assessment for the Olive Vista Landscape and Lighting District.

WHEREAS, the City Council of the City of Woodlake, pursuant to the Landscaping and Lighting Act of the 1972, directed the City Engineer to prepare and file an annual report for Fiscal Year 2017/2018 for Assessment District 05-01; and

WHEREAS, the Engineer filed an annual report and notice of public hearing was given in a time and manner required by law; and

WHEREAS, at the public hearing, the Council afforded to every interested person an opportunity to make a protest to the annual report either in writing or an oral report, and no majority protest either in writing or orally has been made; and

WHEREAS, it appears that the report of the engineer is correct and proper in every respect and the conclusions therein reflected are correct and proper; and

WHEREAS, all charges hereby imposed are in compliance with California Code, without regard to property valuation, in authority (Section 27-subsection 22594, Streets and Highway Code); and

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby confirms the diagram and assessment as set forth in the annual report by the Engineer of Work and hereby levies the assessment set forth therein for Fiscal Year 2017/2018.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
OLIVE VISTA SUBDIVISION  
LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT NO. 05-01  
(Pursuant to the Landscaping and Lighting Act of 1972)**

**FISCAL YEAR 2017–2018**

---

Monique C. Mello, P.E., City Engineer for the City of Woodlake, Tulare County, California, and Engineer of Work for Assessment District 05-01, makes this report, as directed by the City Council, pursuant to Section 22585 of the Streets and Highways code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees and irrigation systems, and walls.

This report consists of five exhibits, as follows:

- EXHIBIT A Recording History
- EXHIBIT B Recapitalization of Assessments
- EXHIBIT C Estimated Assessments
- EXHIBIT D Assessment Roll
- EXHIBIT E Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,

  
\_\_\_\_\_  
Monique C. Mello, P.E., City Engineer



MM/tw  
#W03006

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 05-01  
FISCAL YEAR 2017-2018**

**EXHIBIT A  
RECORDING HISTORY**

**OLIVE VISTA SUBDIVISION**

---

INITIAL RECORDING	July 2005
Subdivision included: OLIVE VISTA SUBDIVISION	
SECOND RECORDING	July 2006
OLIVE VISTA SUBDIVISION	
THIRD RECORDING	July 2007
OLIVE VISTA SUBDIVISION	
FORTH RECORDING	July 2008
OLIVE VISTA SUBDIVISION	
FIFTH RECORDING	July 2009
OLIVE VISTA SUBDIVISION	
SIXTH RECORDING	July 2010
OLIVE VISTA SUBDIVISION	
SEVENTH RECORDING	July 2011
OLIVE VISTA SUBDIVISION	
EIGHTH RECORDING	July 2012
OLIVE VISTA SUBDIVISION	
NINTH RECORDING	July 2013
OLIVE VISTA SUBDIVISION	

TENTH RECORDING

July 2014

OLIVE VISTA SUBDIVISION

ELEVENTH RECORDING

July 2015

OLIVE VISTA SUBDIVISION

TWELFTH RECORDING

July 2016

OLIVE VISTA SUBDIVISION

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 05-01  
FISCAL YEAR 2017–2018**

**EXHIBIT B  
RECAPITALIZATION OF ASSESSMENTS**

**OLIVE VISTA SUBDIVISION**

---

ACTUAL COST 2016–2017

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$2,600.00
	B. Maintenance of Street Lights	300.00
	C. Miscellaneous	0.00
	Subtotal	<u>\$2,900.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$800.00
	B. Engineering (Annual Report)	270.00
	C. County Fees	30.00
	D. Cost Applied Non-Departmental	0.00
	E. Miscellaneous	200.00
	Subtotal	<u>\$1,300.00</u>
	TOTAL COST:	<u>\$4,200.00</u>
	TOTAL ASSESSMENT RECEIVED 2016–2017	\$4,200.00
	ADJUSTMENT TO 2017–2018 (Deficit to be carried forward)	\$0.00

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPING AND LIGHTING  
DISTRICT NO. 05-01  
FISCAL YEAR 2017-2018**

**EXHIBIT C  
ESTIMATED ASSESSMENTS**

**OLIVE VISTA SUBDIVISION**

---

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$2,600.00
	B. Maintenance of Street Lights	300.00
	C. Capital	0.00
	Subtotal	<u>\$2,900.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$800.00
	B. Engineering (Annual Report)	270.00
	C. County Fees	30.00
	D. Cost applied non-departmental	0.00
	E. Miscellaneous	200.00
	Subtotal	<u>\$1,300.00</u>
3.	PRIOR YEAR ADJUSTMENT	\$0.00
	(See Exhibit B)	
	DISTRICT ASSESSMENT AMOUNT	<u>\$4,200.00</u>

Each of the 21 equivalent units will continue to be assessed \$200.00.

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 05-01  
FISCAL YEAR 2017-2018**

**EXHIBIT D  
ASSESSMENT ROLL**

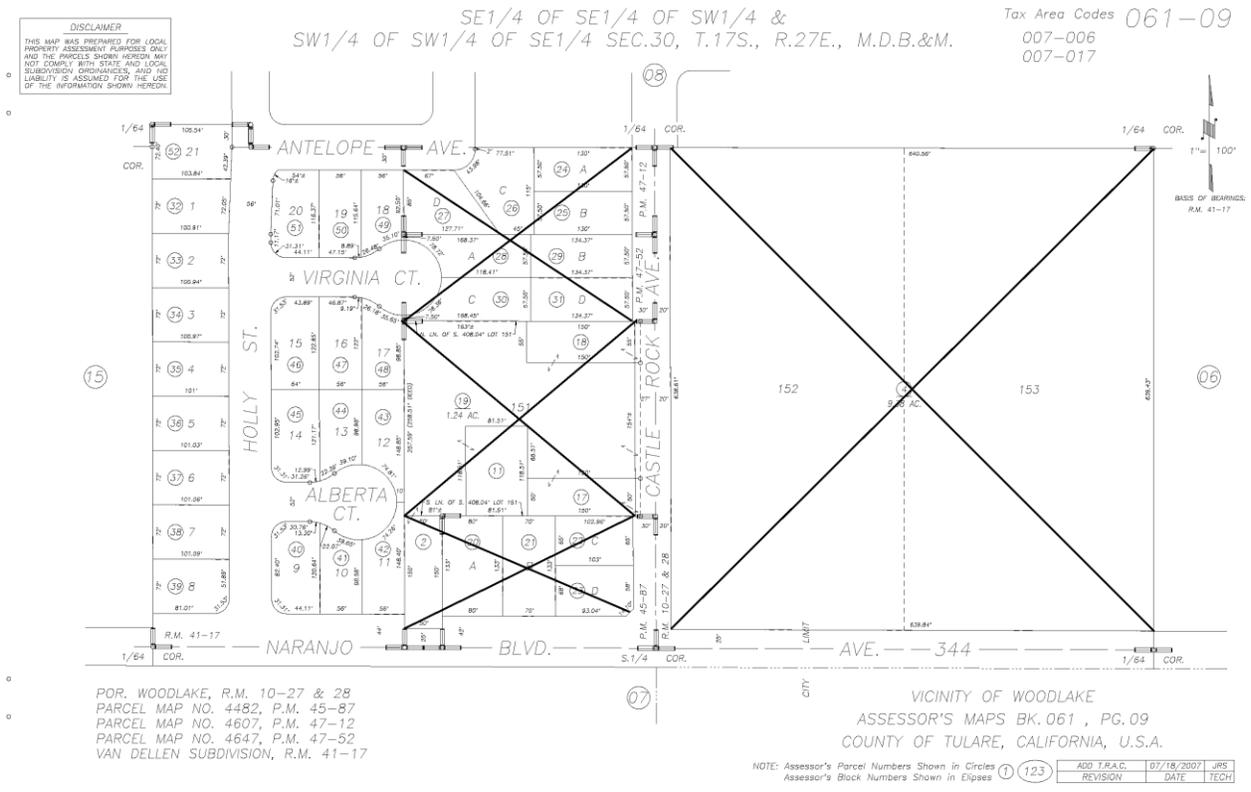
**OLIVE VISTA SUBDIVISION**

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-090-032	\$200.00	Lupian, Elvia 199 N. Holly St. Woodlake, CA 93286	137	Olive Vista
061-090-033	\$200.00	Ledesma, Sergio 185 N. Holly St. Woodlake, CA 93286	138	Olive Vista
061-090-034	\$200.00	Cuevas, Elizabeth 171 N. Holly St. Woodlake, CA 93286	139	Olive Vista
061-090-035	\$200.00	Guzman, Saul Ramirez 157 N. Holly St. Woodlake, CA 93286	140	Olive Vista
061-090-036	\$200.00	Aguilar, Mario 143 N. Holly St. Woodlake, CA 93286	141	Olive Vista
061-090-037	\$200.00	Piedad, Reynaldo 129 N. Holly St. Woodlake, CA 93286	142	Olive Vista
061-090-038	\$200.00	Perez, Ramon 115 N. Holly St. Woodlake, CA 93286	143	Olive Vista
061-090-039	\$200.00	Mora, Yolanda 101 N. Holly St. Woodlake, CA 93286	144	Olive Vista
061-090-040	\$200.00	Ortega, Emmanuel 110 N. Holly St. Woodlake, CA 93286	145	Olive Vista
061-090-041	\$200.00	Rodriguez, Antonio L. & Alicia M. 637 Alberta Ct. Woodlake, CA 93286	146	Olive Vista
061-090-042	\$200.00	Ledesma, Anna 651 Alberta Ct. Woodlake, CA 93286	147	Olive Vista
061-090-043	\$200.00	Marquez, Alejandro & Cynthia 654 Alberta Ct. Woodlake, CA 93286	148	Olive Vista

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-090-044	\$200.00	Aguilar, Richard 632 Alberta Ct. Woodlake, CA 93286	149	Olive Vista
061-090-045	\$200.00	Mariscal, Crisol 171 E. Antelope Ave. Woodlake, CA 93286	150	Olive Vista
061-090-046	\$200.00	Vega, Juan Manuel Sosa 154 N. Holly St. Woodlake, CA 93286	151	Olive Vista
061-090-047	\$200.00	Hagen, Jerome H. 631 Virginia Ct. Woodlake, CA 93286	152	Olive Vista
061-090-048	\$200.00	Hernandez, Luz Elena Rico De & Miguel 653 Virginia Ct. Woodlake, CA 93286	153	Olive Vista
061-090-049	\$200.00	Shaver, Cindy L. 656 Virginia Ct. Woodlake, CA 93286	154	Olive Vista
061-090-050	\$200.00	Hernandez, Artemio 634 Virginia Ct. Woodlake, CA 93286	155	Olive Vista
061-090-051	\$200.00	Rodriguez, Saul & Gloria 192 N. Holly St. Woodlake, CA 93286	156	Olive Vista
061-090-052	\$200.00	Acosta, Ana C. 213 N. Holly St. Woodlake, CA 93286	157	Olive Vista

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 05-01  
FISCAL YEAR 2017-2018**

**EXHIBIT E  
DIAGRAM SHOWING ALL PARCELS  
OF REAL PROPERTY WITHIN  
THE ASSESSMENT DISTRICT  
  
OLIVE VISTA SUBDIVISION**



BEFORE THE CITY COUNCIL  
OF THE CITY OF WOODLAKE  
COUNTY OF TULARE  
STATE OF CALIFORNIA

In the matter of:

ADOPTION OF ASSESMENT	)	Resolution No.
FEES FOR THE CASTLE ROCK	)	
PHASE II ASSESMENT DISTRICT	)	
FOR FISCAL YEAR 2017/2018	)	

Councilmember \_\_\_\_\_, offered the following resolution and moved its adoption. Approval of the landscape and lighting assessment for the Castle Rock Phase II Landscape and Lighting District.

WHEREAS, the City Council of the City of Woodlake, pursuant to the Landscaping and Lighting Act of the 1972, directed the City Engineer to prepare and file an annual report for Fiscal Year 2017/2018 for Assessment District 12-01; and

WHEREAS, the City Engineer filed an annual report and notice of public hearing was given in a time and manner required by law; and

WHEREAS, at the public hearing, the Council afforded to every interested person, an opportunity to make a protest to the annual report either in writing or an oral report, and no majority protest either in writing or orally has been made; and

WHEREAS, it appears that the report of the engineer is correct and proper in every respect and the conclusions therein reflected are correct and proper; and

WHEREAS, all charges hereby imposed are in compliance with California Code, without regard to property valuation, in authority (Section 27-subsection 22594, Streets and Highway Code); and

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby confirms the diagram and assessment as set forth in the annual report by the Engineer of Work and hereby levies the assessment set forth therein for Fiscal Year 2017/2018.

The foregoing resolution was adopted upon a motion of Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, and carried by the following vote at the City Council meeting held on July 24, 2017.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Rudy Mendoza, Mayor

ATTEST:

\_\_\_\_\_  
Irene Zacarias, City Clerk

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
CASTLE ROCK PARK PHASE 2  
LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT NO. 12-01  
(Pursuant to the Landscaping and Lighting Act of 1972)**

**FISCAL YEAR 2017–2018**

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Monique C. Mello, P.E., City Engineer for the City of Woodlake, Tulare County, California, and Engineer of Work for Assessment District No. 12-01, makes this report, as directed by the City Council, pursuant to Section 22585 of the Streets and Highways code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance and operation of ponding basin, landscaping, and street lights.

This report consists of five exhibits, as follows:

EXHIBIT A Recording History

EXHIBIT B Recapitalization of Assessments

EXHIBIT C Estimated Assessments

EXHIBIT D Assessment Roll

EXHIBIT E Diagram Showing All Parcels of Real Property within the Assessment District

Respectfully submitted,

  
\_\_\_\_\_  
Monique C. Mello, P.E., City Engineer



MM/tw  
#W03001

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 12-01  
FISCAL YEAR 2017-2018**

**EXHIBIT A  
RECORDING HISTORY**

**CASTLE ROCK PARK PHASE 2**

---

INITIAL RECORDING	July 2012
CASTLE ROCK PARK PHASE 2	
SECOND RECORDING	July 2013
CASTLE ROCK PARK PHASE 2	
THIRD RECORDING	July 2014
CASTLE ROCK PARK PHASE 2	
FOURTH RECORDING	July 2015
CASTLE ROCK PARK PHASE 2	
FIFTH RECORDING	July 2016
CASTLE ROCK PARK PHASE 2	

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 12-01  
FISCAL YEAR 2017-2018**

**EXHIBIT B  
RECAPITALIZATION OF ASSESSMENTS**

**CASTLE ROCK PARK PHASE 2**

---

ACTUAL COST 2016-2017

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,150.00
	B. Maintenance of Street Lights	450.00
	C. Miscellaneous	500.00
	Subtotal	<u>\$4,100.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$500.00
	B. Engineering (Annual Report)	300.00
	C. County Fees	70.00
	D. Cost Applied Non Departmental	0.00
	Subtotal	<u>\$870.00</u>
	TOTAL COST:	<u>\$4,970.00</u>
	TOTAL ASSESSMENT RECEIVED 2016-2017	\$4,970.00
	ADJUSTMENT TO 2017-2018 (Deficit to be carried forward)	\$0.00

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPING AND LIGHTING  
DISTRICT NO. 12-01  
FISCAL YEAR 2017-2018**

**EXHIBIT C  
ESTIMATED ASSESSMENTS**

**CASTLE ROCK PARK PHASE 2**

---

1.	MAINTENANCE COSTS	
	A. Contractor (Landscaping)	\$3,150.00
	B. Electricity for Street Light	450.00
	C. Special Department Expense	500.00
	Subtotal	<u>\$4,100.00</u>
2.	INCIDENTAL COSTS	
	A. Administration	\$500.00
	B. Engineering (Annual Report)	300.00
	C. County Fees	70.00
	D. Costs Applied, Maintenance Shop	0.00
	E. Costs Applied, Non-Dept.	0.00
	Subtotal	<u>\$870.00</u>
	TOTAL	<u>\$4,970.00</u>
3.	PRIOR YEAR ADJUSTMENT	
	(See Exhibit B)	\$0.00
	DISTRICT ASSESSMENT AMOUNT	<u>\$4,970.00</u>

Each of the 28 equivalent units will continue to be assessed \$177.50.

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 12-01  
FISCAL YEAR 2017-2018**

**EXHIBIT D  
ASSESSMENT ROLL**

**CASTLE ROCK PARK PHASE 2**

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-240-043	\$177.50	Diaz, Nicholas & Elida 602 E. Sierra Ave. Woodlake, CA 93286	158	Castle Rock Park Phase 2
061-240-044	\$177.50	Rodriguez, Jesus 612 E. Sierra Ave. Woodlake, CA 93286	159	Castle Rock Park Phase 2
061-240-045	\$177.50	Vargas, Brenda 622 E. Sierra Ave. Woodlake, CA 93286	160	Castle Rock Park Phase 2
061-240-046	\$177.50	CRD Construction Company 1648 W. Tulare Ave. #B Tulare, CA 93274	161	Castle Rock Park Phase 2
061-240-047	\$177.50	Acosta, Fidel A. 642 E. Sierra Ave. Woodlake, CA 93286	162	Castle Rock Park Phase 2
061-240-048	\$177.50	Wiersdorfer, Harold & Sherri 652 E. Sierra Ave. Woodlake, CA 93286	163	Castle Rock Park Phase 2
061-240-049	\$177.50	Avalos Mateo Jr. & Fatima 662 East Sierra Ave. Woodlake, CA 93286	164	Castle Rock Park Phase 2
061-240-050	\$177.50	Ramirez, Yuriana 672 E. Sierra Ave. Woodlake, CA 93286	165	Castle Rock Park Phase 2
061-240-051	\$177.50	Castro, Mario Baltazar 6629 Klump Ave. #3 N. Hollywood, CA 91606	166	Castle Rock Park Phase 2
061-240-052	\$177.50	Ramirez, Jasmine Elisa 692 E. Sierra Ave. Woodlake, CA 93286	167	Castle Rock Park Phase 2

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-240-053	\$177.50	Gamez, Juan & Amanda 693 Crestwood Ct. Woodlake, CA 93286	168	Castle Rock Park Phase 2
061-240-054	\$177.50	Aguirre, Efrain Rosales 683 Crestwood Ct. Woodlake, CA 93286	169	Castle Rock Park Phase 2
061-240-055	\$177.50	Palafox, Alma & Gerardo 673 Crestwood Ct. Woodlake, CA 93286	170	Castle Rock Park Phase 2
061-240-056	\$177.50	Zacarias, Luis Fernando Nunez & Lorena 663 Crestwood Ct. Woodlake, CA 93286	171	Castle Rock Park Phase 2
061-240-057	\$177.50	Antunez, Jorge Luis & Benavides 653 Crestwood Ct. Woodlake, CA 93286	172	Castle Rock Park Phase 2
061-240-058	\$177.50	Esparza, Federico & Martha 643 Crestwood Ct. Woodlake, CA 93286	173	Castle Rock Park Phase 2
061-240-059	\$177.50	Valencia, Michelle 633 Crestwood Ct. Woodlake, CA 93286	174	Castle Rock Park Phase 2
061-240-060	\$177.50	Mendez, Tomas Jr. 632 Crestwood Ct. Woodlake, CA 93286	175	Castle Rock Park Phase 2
061-240-061	\$177.50	Topete, Lazaro Garcia 613 Crestwood Ct. Woodlake, CA 93286	176	Castle Rock Park Phase 2
061-240-062	\$177.50	Lopez, Marco A. 603 Crestwood Ct. Woodlake, CA 93286	177	Castle Rock Park Phase 2
061-240-063	\$177.50	Tejeda, Luis 604 Crestwood Ct. Woodlake, CA 93286	178	Castle Rock Park Phase 2
061-240-064	\$177.50	Espinoza, Jose & Maria Del Carmen 614 Crestwood Ct. Woodlake, CA 93286	179	Castle Rock Park Phase 2
061-240-065	\$177.50	Lopez, Antonio 624 Crestwood Ct. Woodlake, CA 93286	180	Castle Rock Park Phase 2

<b>APN NUMBER</b>	<b>\$ AMOUNT</b>	<b>NAME</b>	<b>ASSESSMENT NUMBER</b>	<b>SUBDIV. DESCRIPTION</b>
061-240-066	\$177.50	Velasquez, Maria Luisa 634 Crestwood Ct. Woodlake, CA 93286	181	Castle Rock Park Phase 2
061-240-067	\$177.50	Villegas, Marisol 644 Crestwood Ct. Woodlake, CA 93286	182	Castle Rock Park Phase 2
061-240-068	\$177.50	Navarro, Ernesto & Maria E. 654 Crestwood Ct. Woodlake, CA 93286	183	Castle Rock Park Phase 2
061-240-069	\$177.50	Clacher, Aaron P.O. Box 1817 Visalia, CA 93279	184	Castle Rock Park Phase 2
061-240-070	\$177.50	Galvan, Marina 674 Crestwood Ct. Woodlake, CA 93286	185	Castle Rock Park Phase 2

**ENGINEER'S REPORT OF CITY OF WOODLAKE  
LANDSCAPE AND LIGHTING  
DISTRICT NO. 12-01  
FISCAL YEAR 2017-2018**

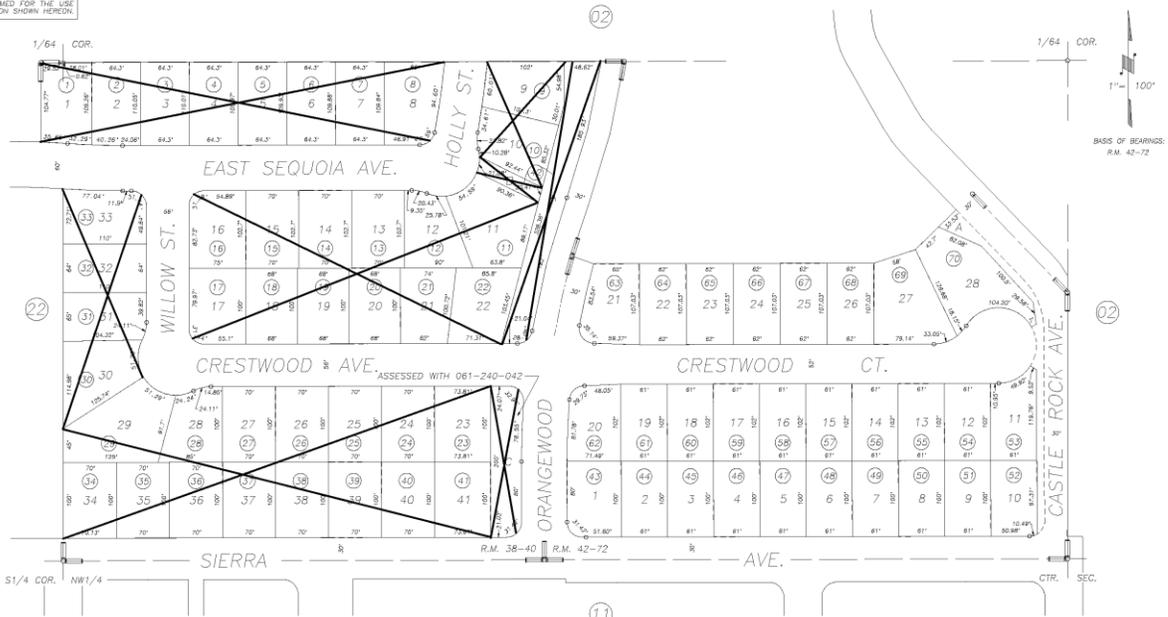
**EXHIBIT E  
DIAGRAM SHOWING ALL PARCELS  
OF REAL PROPERTY WITHIN  
THE ASSESSMENT DISTRICT**

**CASTLE ROCK PARK PHASE 2**

**DISCLAIMER**  
THIS MAP WAS PREPARED FOR LOCAL PROPERTY ASSESSMENT PURPOSES ONLY AND THE PARCELS SHOWN HEREON MAY NOT COMPLY WITH STATE AND LOCAL SUBDIVISION ORDINANCES AND NO LIABILITY IS ASSURED FOR THE USE OF THE INFORMATION SHOWN HEREON.

POR. S 1/2 OF NW 1/4 SECTION 30, T.17S., R.27E., M.D.B. & M.

Tax Area Code 061-24  
007-006



POR. CASTLE ROCK PARK UNIT NO. 1, R.M. 38-40  
POR. CASTLE ROCK PARK UNIT NO. 2, R.M. 42-72

CITY OF WOODLAKE  
ASSESSOR'S MAPS BK. 61, PG. 24  
COUNTY OF TULARE, CALIFORNIA, U.S.A.

NOTE: Assessor's Parcel Numbers Shown in Circles (1, 123)  
Assessor's Block Numbers Shown in Ellipses

2007-0071040	01/21/2009	CBF
REVISION	DATE	TECH

# City of Woodlake

## **AGENDA ITEM V-F**

**July 24, 2017**

**Prepared by Emmanuel Llamas, City Staff**

### **SUBJECT:**

**Action:** Adoption of Resolutions: Receive Public Comments, Waive 1<sup>st</sup> Reading, and Set 2<sup>nd</sup> Reading Date of Ordinances Amending Chapter 13.12, Chapter 6.08, and Chapter 6.12 of the Woodlake Municipal Code

### **BACKGROUND:**

The City of Woodlake is undergoing a review of local City Ordinances to see if there is a need to revise ordinances.

Chapter 13.12 Water Conservation Regulations – The City of Woodlake is proposing to update the allowed outdoor irrigation of vegetation time for Water Conservation Stage 3 and for Water Conservation Stage 4.

Chapter 6.08 Animals Generally – The City of Woodlake is proposing to update the allowed number animals requiring twenty-five feet minimum distance from other dwellings.

Chapter 6.12 Supplemental Dog Control Regulations – The City of Woodlake is proposing to update the supplemental dog control regulations for owner responsibility to limit dogs per dwelling.

### **DISCUSSION:**

At the July 10<sup>th</sup> City Council meeting, two public comments addressed the outdoor irrigation of vegetation times for Stage 3 and Stage 4 water conservation stages. The current allowed watering time between 8pm and 6am was a burden to the residents which expressed their challenges during the public comment. Upon reviewing other city's allowed watering times for water conservation stages, allowing from 6pm to 8am is being presented as a potential amendment to the water conservation ordinance.

The Animals Generally 6.08 currently allows for up to twenty four (24) chicken, ducks, geese, turkeys, rabbits, pigeons, or other fowls as long as these animals are maintained on a premises. With the number of chickens specifically which are running at large on public property and unmaintained on private property, there could be benefit in reducing the number count of these animals allowed on a city residence.

The Supplemental Dog Control Regulations 6.12 does not currently have a limit on number of dogs allowed per residence. Cities like Exeter and Visalia, among many others in the state, allow for up to four (4) dogs total per residence. With the number of strays in the City, and with the

poor maintenance and care of homes with an excess of dogs, being able to limit the number legally allowed per residence can help alleviate the stray dog issue and help promote better living conditions for dogs overall.

**ATTACHMENTS:**

1. Draft Water Conservation 13.12 Ordinance
2. Draft Animals Generally 6.08 Ordinance
3. Draft Supplemental Dog Control Regulations 6.12 Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 13.12.030 OF CHAPTER 12 OF TITLE 13 OF THE MUNICIPAL CODE OF THE CITY OF WOODLAKE, UPDATING WATER CONSERVATION STAGES AND RESTRICTIONS ON USE OF POTABLE WATER, TO PROMOTE CONSERVATION.

THE CITY COUNCIL OF THE CITY OF WOODLAKE DOES ORDAIN AS FOLLOWS:

**Section 1.** PURPOSE. The provisions of this ordinance are intended in order to promote the public health, safety, comfort and general welfare, to provide a plan for a sound and appropriate response to varying levels of water conservation needs.

**Section 2.** CODE AMENDMENT. Section 13.12.030 within Title 13, Chapter 12 of the Woodlake Municipal Code is hereby revised to read in its entirety as follows:

**SECTION 13.12.030: Water Conservation Stages.**

No one within the city shall knowingly make, cause, use or permit the use of water for residential, commercial, industrial, governmental or any other purpose in a manner contrary to any provision of this chapter, or in an amount in excess of that use permitted by the conservation stage in effect pursuant to action taken by the city council.

By resolution the city council, will from time to time, put into effect the following stages applicable to water use within the city.

- A. **STAGE 1: Prohibition on Water Waste.** The following uses of water are defined as 'waste of water' and are prohibited except as otherwise authorized. The restrictions shall apply to all persons year round unless a more stringent water conservation stage is implemented.
1. The use of water which allows substantial amounts of water to run off to a gutter, ditch or drain. Every water user is deemed to have her/his/its water distribution lines and facilities under her/his/its control at all times and to know the manner and extent of her/his/its water use and excess run-off. Overwatering of lawns, gardens, landscaped areas, trees, shrubs or other plants must be avoided;
  2. The use of water for evaporative (swamp) coolers without recirculation pumps is strictly prohibited;
  3. The excessive use, loss or escape of water through breaks, leaks or malfunctions in the water user's plumbing or distribution facilities for any period of time after such escape of water should reasonably have been discovered and corrected. It shall be presumed that

a period of forty-eight (48) hours after discovery is a reasonable time within which to correct such leak or break;

4. The washing of vehicles, building exteriors, sidewalks, drive ways, parking areas, tennis courts, patios or other paved areas without the use of a positive shut-off, except where necessary to dispose of liquids or substances that would endanger the public's health and/or safety;
5. The emptying and refilling of water to swimming pools and/or spas between the hours of eleven a.m. (11 A.M.) and six p.m. (6 P.M.) local time from June 1st through August 31st.

**B. Stage 2: Partial Voluntary Compliance—Water Alert.** Effective June 1st through August 31st, the following restrictions shall apply to all persons. All elements of Stage 1 shall remain in effect in Stage 2, except that:

1. Irrigation utilizing individual sprinklers or sprinkler systems of lawns, gardens, landscaped areas, trees, shrubs or other plants is permitted only on designated days between seven p.m. (7 P.M.) and ten a.m. (10 A.M.) local time. No watering during the day between ten a.m. (10 A.M.) and seven p.m. (7 P.M.) local time. Excessive watering beyond beneficial use is prohibited. Irrigation of lawns, gardens, landscaped areas, trees, shrubs or other plants is permitted at any time if:
  - a. A hand-held hose with a positive shut-off nozzle is used; or
  - b. A hand-held faucet-filled bucket of five gallons or less is used; or
  - c. A drip or mist irrigation system is used.

Exception: City parks, other city maintained properties, commercial nurseries, similar establishments, and new landscapes are exempt from Stage 2 irrigation restrictions, but will be requested to curtail all nonessential water use.

2. Designated days are:

a. Even numbered addresses:

January:	Wednesday and Sunday
February:	Wednesday and Sunday
March:	Wednesday and Sunday
April:	Wednesday and Sunday
May:	Wednesday, Friday, and Sunday
June:	Wednesday, Friday, and Sunday
July:	Wednesday, Friday, and Sunday
August:	Wednesday, Friday, and Sunday
September:	Wednesday, Friday, and Sunday
October:	Wednesday and Sunday
November:	Wednesday and Sunday
December:	Wednesday and Sunday

**b. Odd numbered addresses:**

<b>January:</b>	<b>Tuesday and Saturday</b>
<b>February:</b>	<b>Tuesday and Saturday</b>
<b>March:</b>	<b>Tuesday and Saturday</b>
<b>April:</b>	<b>Tuesday and Saturday</b>
<b>May:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>June:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>July:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>August:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>September:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>October:</b>	<b>Tuesday and Saturday</b>
<b>November:</b>	<b>Tuesday and Saturday</b>
<b>December:</b>	<b>Tuesday and Saturday</b>

- 3. The washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment is permitted only on designated irrigation days. Such washing, when allowed, shall be done with a hand-held bucket and/or a hand-held hose equipped with a positive shutoff nozzle for quick rinses and shall be performed only on the vehicles and other equipment owned by the occupant of the property. The washing of such vehicles and other equipment should be performed on lawn areas to obtain maximum beneficial use of the water and to reduce runoff waste.**

**Exception: Washing may be done at any time on the immediate premises of a commercial car wash. Car washes by nonprofit community group(s) or organizations may be permitted subject to the following:**

- a. Permit for car wash must be obtained from the city;**
- b. Responsible person or persons shall sign the permit, assure compliance with regulations and remain at the site the entire time the car wash is taking place;**
- c. Organization or group applying for a car wash permit shall provide written authorization from the property owner authorizing the car wash on their property;**
- d. No more than two car washes shall be allowed per month. Permits will be issued on a first come first serve basis except two consecutive permits shall not be issued to the same organization or group unless no other organization or group applies for a permit;**
- e. Hours of operation shall be from nine a.m. (9 A.M.) to six p.m. (6 P.M.);**
- f. Washing shall be done with a hand-held bucket and/or hand held hose equipped with a positive shut off nozzle for quick rinses;**
- g. All car wash activities shall stop immediately upon the direction of a Woodlake police officer or Woodlake public works employee.**

Vehicle/equipment washing may be exempted from these regulations if the health, safety and/or welfare of the public is contingent upon frequent vehicle cleanings, such as garbage and septic hauling trucks and vehicles used to transport food and perishables.

4. The emptying and refilling of water in swimming pools and or spas will be allowed on designated days between the hours of seven p.m. (7 P.M.) and ten a.m. (10 A.M.) local time.
  5. The operation of any ornamental fountain, waterfall or other structure making similar use of water is prohibited unless it uses a recycling system, such as an electric pump.
  6. The washing of sidewalks, driveways, parking areas, courts, patios or other paved areas is absolutely prohibited, unless it is necessary for the health and/or safety of the public.
  7. All restaurants are requested to serve water only upon specific customer request.
- C. Stage 3. Mandatory Compliance—Water Warning. Upon implementation by city council and publication of notice, the following restrictions shall apply to all persons. All elements of Stage 2 shall remain in effect in Stage 3, except that:

1. All outdoor irrigation of vegetation, including irrigation of city parks, schools, houses, business and district lawns, shall occur only between six p.m. (6 P.M.) and ten a.m. (10 A.M.) local time on designated days. No watering during the day between ten a.m. (10 A.M.) and six p.m. (6 P.M.) local time.

2. Designated days are:

- a. Even numbered addresses:

January:	Sunday
February:	Sunday
March:	Wednesday and Sunday
April:	Wednesday and Sunday
May:	Wednesday, Friday, and Sunday
June:	Wednesday, Friday, and Sunday
July:	Wednesday, Friday, and Sunday
August:	Wednesday, Friday, and Sunday
September:	Wednesday, Friday, and Sunday
October:	Wednesday and Sunday
November:	Wednesday and Sunday
December:	Sunday

- b. Odd numbered addresses:

January:	Saturday
February:	Saturday
March:	Tuesday and Saturday
April:	Tuesday and Saturday

<b>May:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>June:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>July:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>August:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>September:</b>	<b>Tuesday, Thursday, and Saturday</b>
<b>October:</b>	<b>Tuesday and Saturday</b>
<b>November:</b>	<b>Tuesday and Saturday</b>
<b>December:</b>	<b>Saturday</b>

3. The draining and refilling of swimming pools and/or spas shall be by permit only issued by the city council.

4. All restaurants must serve water only upon specific customer request.

**D. Stage 4: Mandatory Compliance—Water Emergency.** Upon implementation by the city council and publication of notice, the following restrictions shall apply to all persons. All elements of Stage 3 shall remain in effect in Stage 4, except that:

1. All outdoor irrigation of vegetation shall be allowed only between six p.m. (6 P.M.) and eight a.m. (8 A.M.) local time on designated days. No watering during the day between eight a.m. (8 A.M.) and six p.m. (6 P.M.) local time.

2. Designated days are:

a. Even numbered addresses:

<b>January:</b>	<b>No Watering</b>
<b>February:</b>	<b>No Watering</b>
<b>March:</b>	<b>Sunday</b>
<b>April:</b>	<b>Sunday</b>
<b>May:</b>	<b>Wednesday and Sunday</b>
<b>June:</b>	<b>Wednesday and Sunday</b>
<b>July:</b>	<b>Wednesday and Sunday</b>
<b>August:</b>	<b>Wednesday and Sunday</b>
<b>September:</b>	<b>Wednesday and Sunday</b>
<b>October:</b>	<b>Wednesday and Sunday</b>
<b>November:</b>	<b>Sunday</b>
<b>December:</b>	<b>No Watering</b>

b. Odd numbered addresses:

<b>January:</b>	<b>No Watering</b>
<b>February:</b>	<b>No Watering</b>
<b>March:</b>	<b>Saturday</b>
<b>April:</b>	<b>Saturday</b>

<b>May:</b>	<b>Tuesday and Saturday</b>
<b>June:</b>	<b>Tuesday and Saturday</b>
<b>July:</b>	<b>Tuesday and Saturday</b>
<b>August:</b>	<b>Tuesday and Saturday</b>
<b>September:</b>	<b>Tuesday and Saturday</b>
<b>October:</b>	<b>Tuesday and Saturday</b>
<b>November:</b>	<b>Saturday</b>
<b>December:</b>	<b>No Watering</b>

3. The washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment not occurring upon the immediate premises of commercial car washes and not in the immediate interest of the public health, safety and/or welfare shall be prohibited.
4. The use of water from fire hydrants shall be limited to fire fighting and/or other activities immediately necessary to maintaining the health, safety and/or welfare of the citizens of Woodlake.
5. Commercial nurseries shall water only on designated days and shall use only hand-held hoses, drip or mist irrigation systems, or hand-held buckets between the hours of six a.m. (6 A.M.) and eight p.m. (8 P.M.) local time; otherwise, sprinklers are permitted only between eight p.m. (8 P.M.) and six a.m. (6 A.M.) local time on designated days.
6. The operation of any ornamental fountain, waterfall or similar structure is prohibited.
7. The draining and refilling of swimming pools is prohibited.

**E. Stage 5: Mandatory Compliance—Extreme Water Crisis.** Upon implementation by the city council and publication of notice, the following restrictions shall apply to all persons. All elements of Stage 4 shall remain in effect in Stage 5, except that:

1. All outdoor irrigation of vegetation is prohibited.
2. Washing of vehicles shall be done only by a commercial car wash using recycled or reclaimed water.
3. Designated days are:
  - a. Even numbered addresses:
 

<b>January:</b>	<b>No Watering</b>
<b>February:</b>	<b>No Watering</b>
<b>March:</b>	<b>No Watering</b>
<b>April:</b>	<b>No Watering</b>
<b>May:</b>	<b>No Watering</b>
<b>June:</b>	<b>No Watering</b>
<b>July:</b>	<b>No Watering</b>
<b>August:</b>	<b>No Watering</b>

**September: No Watering**  
**October: No Watering**  
**November: No Watering**  
**December: No Watering**

**b. Odd numbered addresses:**

**January: No Watering**  
**February: No Watering**  
**March: No Watering**  
**April: No Watering**  
**May: No Watering**  
**June: No Watering**  
**July: No Watering**  
**August: No Watering**  
**September: No Watering**  
**October: No Watering**  
**November: No Watering**  
**December: No Watering**

**Section 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3) [there is no possibility the activity in question may have a significant affirmative effect on the environment]. In addition to the foregoing general exemption, the City Council further finds that the ordinance is categorically exempt from review under CEQA under the Class 8 categorical exemption [regulatory activity to assure the protection of the environment]. The City Manager is hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Woodlake, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending

in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Woodlake hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Woodlake Municipal Code as amended by this ordinance are substantially the same as provisions in the Woodlake Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8. EFFECTIVE DATE.** The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Sun Gazette, a newspaper printed and published in the City of Woodlake, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Woodlake, State of California, on \_\_\_\_\_, 2017 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Rudy Mendoza  
Mayor, City of Woodlake

ATTEST:

---

Irene Zacarias  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 6.12.030 OF CHAPTER 6.12 OF TITLE 6 OF THE MUNICIPAL CODE OF THE CITY OF WOODLAKE, UPDATING OWNER RESPONSIBILITY AND RESTRICTING THE NUMBER OF DOGS ALLOWED PER RESIDENCE.

THE CITY COUNCIL OF THE CITY OF WOODLAKE DOES ORDAIN AS FOLLOWS:

**Section 1. PURPOSE.** The provisions of this ordinance are intended to promote the public health, safety, and general welfare of the community. By prohibiting the number of dogs allowed per residence the intent is to better ensure the adequate maintenance and care of dogs and to minimize the potential of stray dogs running at large among the city.

**Section 2. CODE AMENDMENT.** Section 6.12.030 within Title 6, Chapter 6.12 of the Woodlake Municipal Code is hereby revised to read in its entirety as follows:

**SECTION 6.12.030: Owner Responsibility.**

It is unlawful for any person, intentionally or otherwise, with a limit not to exceed four (4) dogs per residence, to permit any dog owned by, boarded, harbored or in his custody or control to go up on, run at large upon, or stray upon any public place within the city unless the dog is securely and continuously under the control of some reasonable person capable of controlling the dog by a leash or unless the dog is confined within a vehicle.

**Section 3. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3) [there is no possibility the activity in question may have a significant affirmative effect on the environment]. The City Manager is

hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Woodlake, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Woodlake hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Woodlake Municipal Code as amended by this ordinance are substantially the same as provisions in the Woodlake Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8.** EFFECTIVE DATE. The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the \_\_\_\_\_, a newspaper printed and published in the City of Woodlake, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Woodlake, State of California, on \_\_\_\_\_, 2017 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

RUDY MENDOZA  
Mayor, City of Woodlake

ATTEST:

---

IRENE ZACARIAS  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 6.08.020 OF CHAPTER 6.08 TO TITLE 6 OF THE MUNICIPAL CODE OF THE CITY OF WOODLAKE, UPDATING RESTRICTIONS ON ANIMALS LIMIT FOR ANIMALS REQUIRING TWENTY-FIVE FEET MINIMUM DISTANCE FROM OTHER DWELINGS.

THE CITY COUNCIL OF THE CITY OF WOODLAKE DOES ORDAIN AS FOLLOWS:

**Section 1.** PURPOSE. The provisions of this ordinance are intended in order to promote the public health, safety, comfort and general welfare of the community by minimizing the potential of public nuisance through the limit the number of animals permitted on a residential property.

**Section 2.** CODE ENACTMENT. Section 6.08.020 within Title 6, Chapter 6.08 of the Woodlake Municipal Code is hereby enacted to read in its entirety as follows:

**SECTION 6.08.020: Animals requiring twenty-five feet minimum distance from other dwellings.**

It is unlawful for any person, firm or corporation to keep or maintain, or permit to be kept or maintained, in this city any of the following animals within twenty-five (25) feet of the dwelling house of another: chicken, ducks, geese, turkeys, rabbits, pigeons or other fowls; provided further, that not more than four (4) such animals or other similar fowls on any combination shall be kept or maintained on any occupied lot or premises in this city.

**Section 3.** CEQA REVIEW. The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3) [there is no possibility the activity in question may have a significant affirmative effect on the environment]. In addition to the foregoing general exemption, the City Council further finds that the ordinance is

categorically exempt from review under CEQA under the Class 8 categorical exemption [regulatory activity to assure the protection of the environment]. The City Manager is hereby directed to ensure that a *Notice of Exemption* is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Woodlake, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Woodlake hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Woodlake Municipal Code as amended by this ordinance are substantially the same as provisions in the Woodlake Municipal Code existing prior to the effectiveness of this

ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8.** EFFECTIVE DATE. The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the enactment hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the \_\_\_\_\_, a newspaper printed and published in the City of Woodlake, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Woodlake, State of California, on \_\_\_\_\_, 2017 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Rudy Mendoza  
Mayor, City of Woodlake

ATTEST: \_\_\_\_\_  
Irene Zacarias  
City Clerk