

CITY OF WOODLAKE:

Annexation Application Checklist

The following list includes all the items you must submit for a complete application. Some specific types of information may not apply to your project and, as noted, some items are not normally required. If you are not sure, ask the planning staff. The staff will use a copy of this list to check your application for completeness after it is submitted.

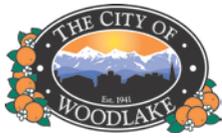
Processing of your application could be delayed if required information is missing, inaccurate, or incomplete.

Requirements for Application Completion:

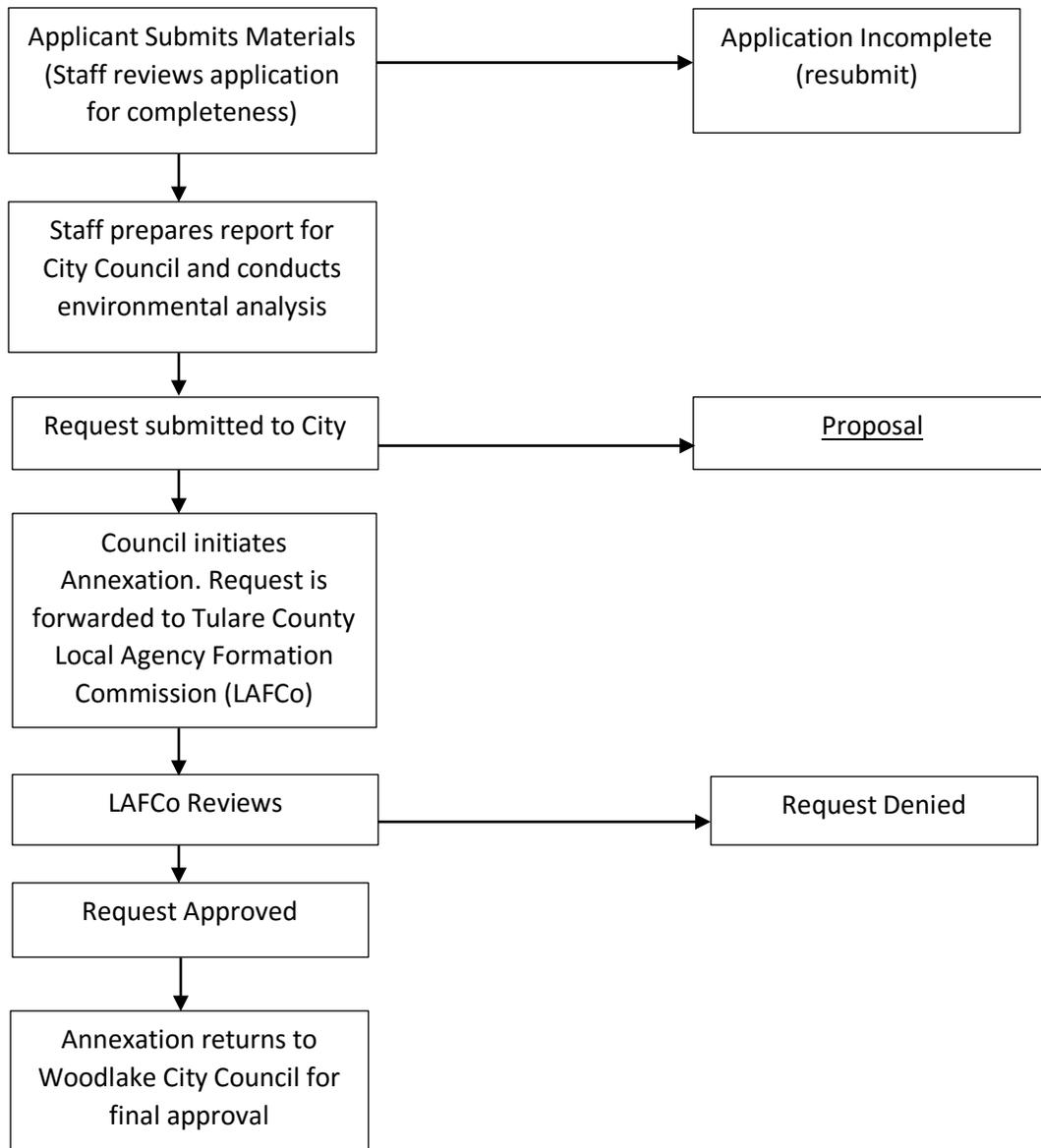
1. Application Form: Attached to this packet.
2. Application Fee: \$1,300. Note – This fee does not include Tulare County Local Agency Formation Commission (LAFCo), Department of Fish and Game or California Board of Equalization fees. Additional fees may be required for additional environmental impact review.
3. Environmental Description Form: *General Plan and Zone Change request are required to be reviewed for their potential impacts on the environment. A fee is required for this review. Staff will inform you if your project is subject to this review.*
4. Twenty copies of a map: Showing the proposed annexation. The map shall be drawn by a licensed surveyor or registered civil engineer, according to requirements of the Tulare Local Agency Formation Commission.
5. Twenty copies of a legal description of the subject site: The legal description shall be prepared by a licensed surveyor or registered civil engineer, according to requirements of the Tulare Local Agency Formation Commission.

SITE PAN

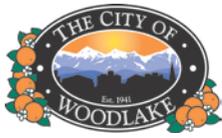
6. Fifteen (15) prints of site plan. A site plan is a drawing showing the layout of your project. A sample of a site plan is attached to this application packet which shows examples of the items that must be shown on the site plan.



Annexation Process Flow Chart



Note: The annexation process described in this flow chart is for all annexations except where proceedings are terminated by a protest of the majority of landowners or voters, or where a public election is required by a protest of 25% to 50% of the landowners or voters. Contact the Planning Department for more information.



Community Development Department

<u>Applicant</u> Name: _____ Address: _____ _____ Phone: _____	<u>Applicant No. 2 (if more than one applicant)</u> Name: _____ Address: _____ _____ Phone: _____
<u>Property Owner</u> (if different from applicant) Name: _____ Address: _____ _____ Phone: _____	<u>Agent</u> (engineer/surveyor) Name: _____ Address: _____ _____ Phone: _____

Project Address or legal description: _____
Assessor Parcel Number: _____
Existing use of project site:

What is the proposed General Plan designation and/or zoning?:

What is the proposed use(s) of the site:

What is the existing General Plan and zoning designation for the site:

How many acres are involved: _____

I (we) hereby certify that the statements furnished above and in the attached exhibits present the data and information required in this application to the best of my (our) ability, and that the facts, statements and information presented are true and correct to the best of my (our) knowledge and belief.

_____	_____	_____	_____
Owner/ Applicant	Date	Agent	Date
_____	_____	_____	_____
Print Name		Print Name	