

PRESENT: Councilmembers Mendoza, Martinez, G. Gonzalez Jr. & Ortiz

OTHERS: Lara, Waters, Marquez, Diaz & Zacarias

ABSENT: Lopez

FLAG SALUTE

PUBLIC COMMENT – None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-G)

- A. Action: Approval of Minutes of the regular meeting held on September 26, 2016 (Pages 1-4)
- B. Action: Approval of Warrants (Pages 5-48)
- C. Action: Adoption of Resolution: Approval of the September 2016 Monthly Report of Investments (Pages 49-51)
- D. Action: Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake (Pages 52-56)
- E. Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project (Pages 57-60)
- F. Action: Deny Claim for Damages from Valerie Alvarez filed on October 12, 2016 (Pages 61-62)
- G. Action: Adoption of Resolution: Approval of Right of Way Agreements, Grant Deeds, Temporary Construction Easement Deeds and Funds Disbursements for Those Properties Associated with the City of Woodlake South Valencia ADA Project (Pages 63-77)

ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR., IT WAS VOTED TO APPROVE THE CONSENT CALENDER. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

A. Information: Introduce New Code Enforcement Officer
City Administrator Lara reported the following: Emmanuel Llamas has been hired as the new Code Enforcement Officer. Mr. Llamas is proving to be great asset to the City of Woodlake. He is also a Woodlake graduate. Mr. Llamas stated he is happy to be working for the City of Woodlake and grateful to be back working in the town where he grew up. Councilmember Ortiz asked if Mr. Llamas would be wearing a specific uniform. City Administrator Lara stated he will have a shirt and vest with City logo. Councilmember Martinez asked what vehicle Mr. Llamas will be using and what would be his hours. City Administrator Lara stated he is currently using one of the Volts that were purchased earlier this year and his hours are currently 8 am to 5 pm. The hours may change in the future to assist the police department when monitoring water waste.

B. Action: Adoption of Resolution: Award the Engineering Design Services for a Storm Drain Pump Station in Woodlake to Stantec Consulting Services, Inc. City Employee Waters reported the following: the City of Woodlake has approximately \$402,000 in CDBG funding that will be spent to update a storm

drain pump located near Bravo Lake. The project scope consists of adding an electric powered pump and updating facilities. The Consultant will coordinate with staff to establish design criteria and engineering specification as it relates to the new pump. Consultant shall review design criteria, key issues and make recommendations to the City.

Three interested contractors submitted bids:

- QK, Inc.
- Provost and Pritchard Consulting Group
- Stantec Consulting Services, Inc.

The budget for the engineering and design was set at \$48,024. Stantec and the City of Woodlake were able to agree on a contract amount of \$48,000.

The project will likely enter the construction phase in the Spring of 2017.

ON A MOTION BY ORTIZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND AWARD THE ENGINEERING DESIGN TO STANTEC CONSULTING SERVICES, INC. APPROVED UNANIMOUSLY.

- C. Action: Adoption of Resolution: Approve the Joint Application with the Woodlake Unified School District for Youth Soccer and Recreation Development Program Grant Funds

City Employee Lara reported the following: the City of Woodlake and the Woodlake Unified School District have been looking for options to provide outdoor facilities. One project that City and School staffs have been working on, is the Woodlake Castle Rock Soccer Field Project. The project would allow for a facility that could be used by all, need minimal maintenance and be available year around. City and School staff have been looking at potential grant funding for the project. The opportunity has arisen for both agencies to jointly apply for funding from the California State Department of Parks and Recreation. If the grant was awarded, both agencies would have to enter into a memorandum of understanding that would outline the use of the field by both parties. Councilmember G. Gonzalez asked if restrooms would be added to the plan. City Administrator Lara stated not at this time but maybe in the future.

ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO APPROVE THE RESOLUTION AND APPROVE THE JOINT APPLICATION WITH THE WOODLAKE UNIFIED SCHOOL DISTRICT. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

- A. Information: Items from Staff

City Employee Waters – Reported there are about 9 meters left to install before we can go live with the entire program.

City Administrator Lara – Reported the code enforcement officer has been doing well and will continue to notice those residents that are in violation of any ordinance.

Currently we have only given 2 citations for non-compliance. The fall clean-up was a big success this year and continues to grow every year. In spring 2015 we had 399 cars pass through city yard. This fall clean-up we had 685 cars pass through city yard. The groundbreaking for the Woodlake Plaza went well. The Woodlake Lions Brewfest on October 8th was held at the Woodlake Plaza and was a great event. There is a buy-a-brick program to help purchase equipment for the new community center. The bricks will line the walkway to the community center.

Councilmember Martinez – Asked when the Homegrown Project planned to do another community clean-up day. City Administrator Lara stated November 5th would be the next clean-up day. Election Day is November 8th.

Mayor Mendoza – Reported United Way of Tulare County sends out an annual report on various statistics. A popular call in to United Way is for the assistance with utilities or rent and animal control. Many are referred to EDD for assistance. He also attended a conference in Long Beach and the main topic there was what to do about the marijuana issues and what does it mean for each city. Also spoke to a gentleman who designs skate parks and brought back information to share with Ramon and Jason. Also there were representatives regarding plastic bags no longer being available in stores. Next June 2017 will be the New Mayor and Councilmembers convention and anyone who has never attended should try and attend.

C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d) (1)).

- Parties, case/claim no. Garibay vs. City of Woodlake
- Case name unspecified because of jeopardy to settlement negotiations or service of process.

2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – Deciding whether or not basis exists for closed-session for anticipated litigation (Government Code § 54956.9(d)(3)).
Number of potential cases is: 1.

MEETING MOVED TO CLOSED SESSION AT 7:05 PM

MEETING RECONVENED AT 7:15 PM

Mayor Mendoza stated no action was taken and there was nothing to report on Item 1. In regards to Item 2, it was a unanimous decision by City Council to reject the invoice submitted to the City by Tulare County Resource Management Authority.

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code § 54957.5 (a) shall apply.”

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, November 14, 2016 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:05 PM

Submitted by,

Irene Zacarias
City Clerk