

**PRESENT:** Councilmembers Mendoza, Martinez & Ortiz

**OTHERS:** Lara, Waters, Marquez, Diaz & Zacarias

**ABSENT:** Lopez & G. Gonzalez Jr.

**FLAG SALUTE**

**PUBLIC COMMENT**

Lino Moran, Woodlake – Mr. Moran thanked Council and everyone who helped purchase the flags for downtown. It looks beautiful. He asked how long flags will be displayed. City Administrator Lara stated normally flags will be displayed for every patriotic holiday and removed shortly after. The Woodlake Chamber of Commerce has asked if the flags could stay up throughout the upcoming weekend for the annual car show. City Administrator Lara stated yes.

City Administrator Lara introduced two new employees; Joaquin Bocanegra, our new building inspector and Gerardo Perez, maintenance worker. He also recognized two employees for their five years of service, Leticia Orozco, Account Clerk and Irene Zacarias, City Clerk.

Rita Razo, 100 E. Sierra, Woodlake – Ms. Razo stated she was concerned regarding the vandalism which had occurred at the parks and high school pool and wanted to know what our police department was doing about it and why the public never hears if anyone is ever caught. She suggested placing cameras in these locations. City Administrator Lara stated city staff is looking into the placement of cameras in some locations. Chief Marquez stated one reason the public may not hear about the outcomes of these situations is because the investigation is ongoing and also, if they are minors information cannot be released. Ms. Razo is also happy to see the flags downtown and thanked everyone involved in the project.

Rudy Garcia, 154 Pepper, Woodlake – Mr. Garcia stated the flags look beautiful downtown and thanked city staff to allow them to remain up for the car show which will take place this weekend.

**IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS**

Request Approval of the Consent Calendar Action Items (IV. A-D)

- A. Action: Approval of Minutes of the regular meeting held on June 27, 2016
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Approval of the June 2016 Monthly Report of Investments
- D. Action: Proclamation from the City of Woodlake, Proclaiming August 7-13, 2016 as International Assistance Dog Week

**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ, IT WAS VOTED TO APPROVE THE CONSENT CALENDER. APPROVED UNANIMOUSLY.**

V. ACTION/DISCUSSION ITEMS

- A. Information: Presentation by LAFCO  
See attached PowerPoint presentation by Ben Guliani
- B. Action: Adoption of Resolution: Authorization to submit an Application, Accept the Allocation of Funds, and Execution of a Grant Agreement with the California Department of Transportation for an Airport Improvement Program (AIP) Matching Grant  
City Employee Waters reported the following: the Federal Aviation Administration has grant funding available for airport planning and maintenance projects. The City of Woodlake must apply for these funds each year in order to receive the funding. The California Department of Transportation can provide a 5% grant for the match portion of the grant. The City of Woodlake would like to request permission from Council to apply for grant funding from the California Department of Transportation for a 5% grant to assist in covering the required match for the FAA AIP grant.  
**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO APPROVE THE RESOLUTION AND AUTHORIZE THE SUBMITTAL OF AN APPLICATION AND ACCEPTANCE OF THE ALLOCATION OF FUNDS FOR THE AIRPORT IMPROVEMENT PROGRAM. APPROVED UNANIMOUSLY.**
- C. Action: Adoption of Resolution: Approval of Exemption for the City of Woodlake Airport Layout Plan Update  
City Employee Waters reported the following: the City of Woodlake has FAA funding available which will be spent on updating the Woodlake Airport Layout Plan. After review of the Woodlake Airport Layout Plan Update project it has been determined by City staff that the project qualifies for a Categorical Exemption under the California Environmental Quality Act (CEQA).  
**ON A MOTION BY MARTINEZ, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE EXEMPTION FOR THE CITY OF WOODLAKE AIRPORT LAYOUT PLAN UPDATE. APPROVED UNANIMOUSLY.**
- D. Action: Adoption of Resolution: Approval of Exemption for the City of Woodlake Airport Pavement Maintenance and Management Program  
City Employee Waters reported the following: the City of Woodlake has FAA funding available which will be spent on updating the Woodlake Airport Layout Plan. After review of the Woodlake Airport Layout Plan Update project it has been determined by City staff that the project qualifies for a Categorical Exemption under the California Environmental Quality Act (CEQA).  
**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE EXEMPTION FOR THE CITY OF WOODLAKE AIRPORT PAVEMENT MAINTENANE AND MANAGEMENT PROGRAM. APPROVED UNANIMOUSLY.**
- E. Action: Adoption of Resolution: Approval of the City Engineer's Reports for the Assessments at the Parkwood, Gentle Hills Estates, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II Landscape and Lighting Districts and Set July 25, 2016, for a Public Hearing to set the Rates for Each District

City Administrator Lara reported the following: annually, as part of the Landscape and Lighting Act of 1972, Council sets a public hearing date for those wishing to comment on any of the individual assessment districts in the City of Woodlake. This year that date will be set as July 25, 2016. All assessment district property owners have been notified of the public hearing date and location. Prior to any action by the City Council, the City Engineer develops an engineer's report that breaks down the costs necessary to maintain each assessment district. Reports have been developed for the following districts: Parkwood, Gentle Hills, Olive Estates, Castle Rock Park, Olive Vista and Castle Rock Park Phase II. The costs have not changed from the previous year. The assessment allows for maintenance of grounds and lights plus incidental costs such as administration and engineering. Districts are maintained by City staff. A majority of the expenditures go towards basic maintenance. Currently, staff is revamping the sprinkler systems and will replant shrubs and trees as necessary in all the districts.

**ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY ENGINEER'S REPORT FOR THE ASSESSMENTS. APPROVED UNANIMOUSLY.**

## VI. OTHER BUSINESS

### A. Information: Items from Staff

City Employee Waters – Reported large meters are being installed this week. Also, some of the residents that received the pink water leak notice have actually called city staff to try and resolve the problem. Councilmember Martinez asked if residents can call in to city hall and found out what their current water usage is. City Administrator Lara stated yes.

City Administrator Lara – Reported the landscaping around the roundabout is going well. Painting will begin at the plaza tomorrow. Self-Help will soon begin construction on the Valencia Heights project.

Delta Vector Representative Belen Gomez – Ms. Gomez reported the West Nile virus has been detected in Tulare County, although it is not a problem in our city. The cities of Visalia, Exeter and Dinuba are the ones more at risk.

### B. Information: Items from Council

Councilmember Ortiz – Reported she has been asked by a local political group to assist in voter registration and asked City Attorney Diaz if there would be any conflict. City Attorney Diaz asked Councilmember Ortiz to send him the information so that he may review the information.

Councilmember Martinez – Asked if city staff could find out who would be interested in painting the addresses on the curbs throughout Woodlake. City Administrator Lara stated staff will research and report to council at the next council meeting.

### C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d) (1)).

Parties, case/claim no. Sunset Waste

Case name unspecified because of jeopardy to settlement negotiations or service of process.

2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d) (1)).

- Parties, case/claim no. Garibay vs. City of Woodlake
- Case name unspecified because of jeopardy to settlement negotiations or service of process.

MEETING MOVED TO CLOSED SESSION AT 7:18 PM

MEETING RECONVENED AT 7:39 PM

Mayor Mendoza stated no action was taken and there is nothing to report.

#### NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code § 54957.5 (a) shall apply.”

#### VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, July 25, 2016 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:39 PM

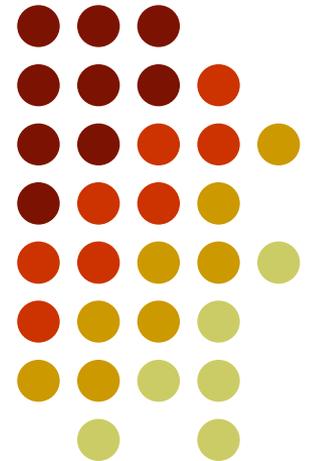
Submitted by,

Irene Zacarias  
City Clerk

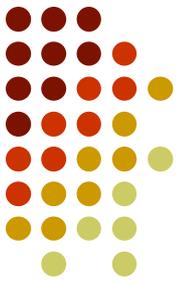
# Municipal Service Reviews

Helping to Shape  
Local Agency Growth

City of Woodlake, 7/11/16

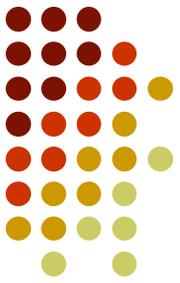


# Purpose of Presentation

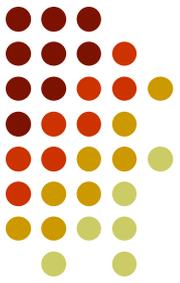


- To inform and receive feedback from the City Council and the public regarding the Municipal Service Review (MSR) and Sphere of Influence (SOI) update process for the City of Exeter
- Your comments will assist LAFCO to create an MSR that will help:
  - orderly growth,
  - protect the region's resources,
  - efficient service delivery,
  - and address access of basic services to previously underserved territories.

# What is LAFCO?



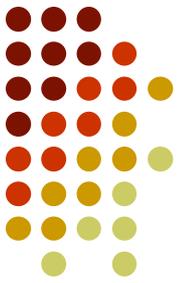
- No, its not a comedy club
- LAFCO = Local Agency Formation Commission
- LAFCO is an independent agency charged with promoting orderly growth, discouraging urban sprawl, preserving natural resources, and ensuring efficient governmental services.
- Each County is required to have a Local Agency Formation Commission.



# What does LAFCO do?

The Commission reviews and approves or disapproves:

- Annexations (expansion of boundaries) and Detachments (reduction of boundaries)
- City Incorporations and Special District Formations
- Consolidations and Mergers of cities and/or special districts
- Municipal Service Reviews
- Spheres of Influence

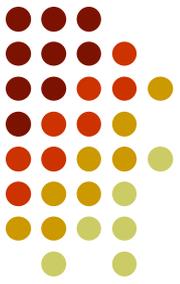


# Who is on LAFCO?

Our Commission Members:

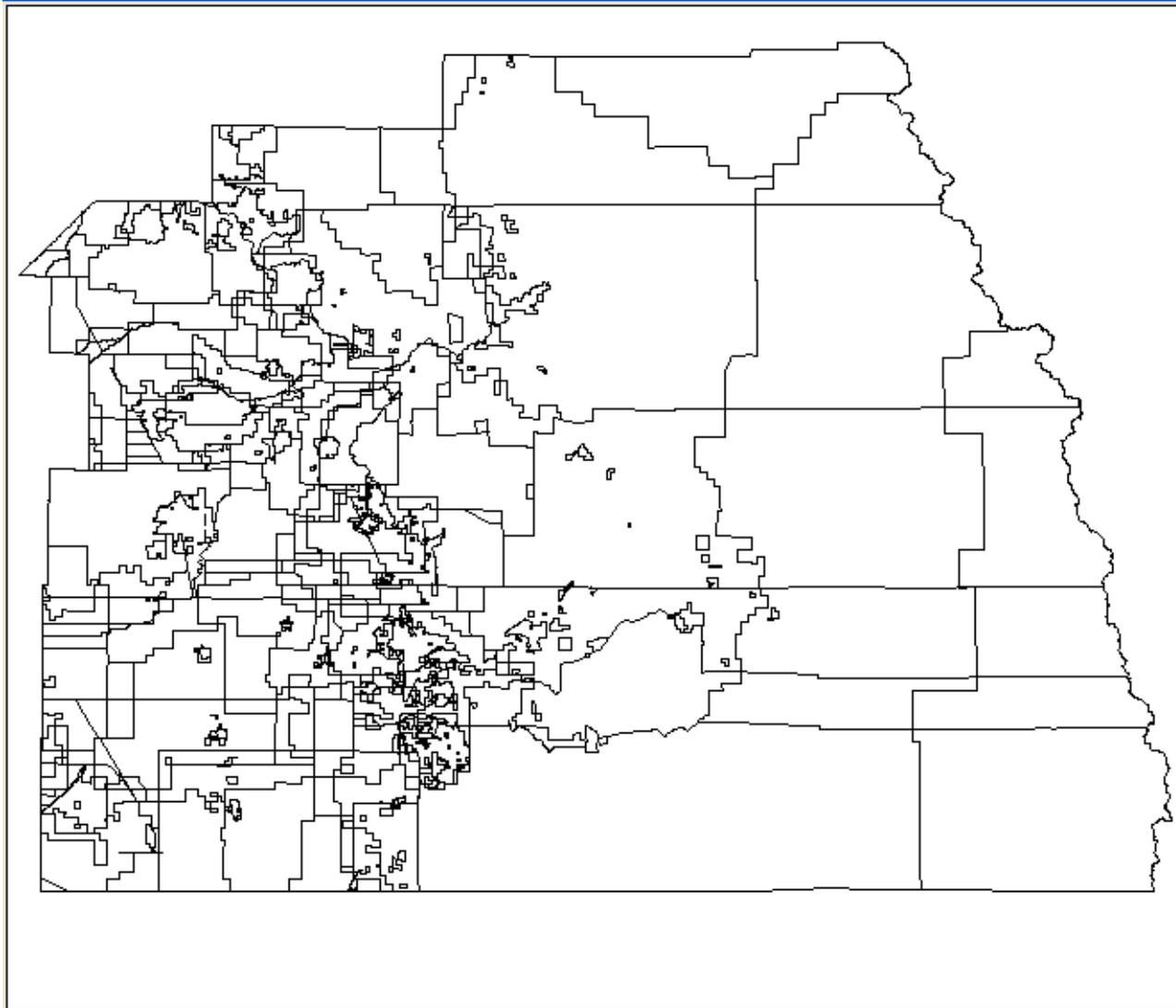
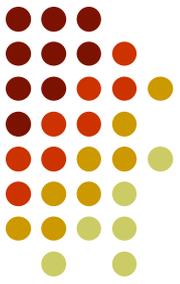
- County – Steve Worthley, Allen Ishida
- City – Cam Hamilton, Rudy Mendoza
- Public – Julie Allen
- Alternates – Pete Vander Poel, Craig Vejvoda,  
Dennis Mederos

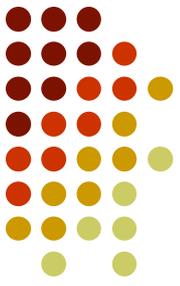
# Our County



- 8 Incorporated Cities
- 94 Special Districts
  - Includes Irrigation, Community Services, Public Utility, Memorial, Cemetery, Hospital, etc.
  - Does not include School Districts, Air Districts and Financing Districts such as landscape and lighting districts

# Boundaries

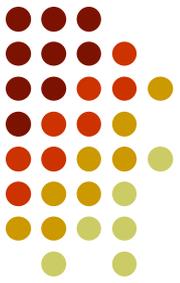




# MSR Purpose

- A Municipal Service Review (MSR) serves as the analytical basis used to develop the Sphere of Influence SOI for a city or special district.
- An MSR must be prepared at the time or prior to consideration of a SOI Amendment or Update.

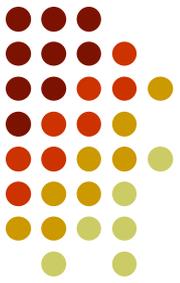
# MSR Contents



An MSR must contain written determinations with respect to seven factors:

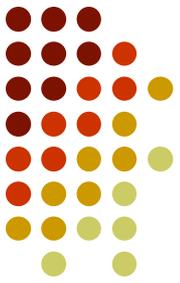
1. Growth and population projections for the affected area
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the SOI
3. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs and deficiencies
4. Financial ability of agency to provide service
5. Status of, and opportunities for, shared facilities
6. Accountability for community service needs, including governmental structure and operational efficiencies.
7. Any other matter related to effective or efficient service delivery, as required by Commission policy.

# MSR Process



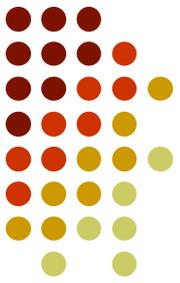
- Collection of data from the City and other agencies.
- Organize the data collected into one of the 7 factors.
- Look at data in totality for each factor and make determinations.
- Focus on efficiency, quality and long-term viability.

# Services Subject to Review



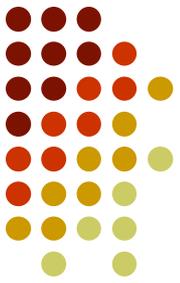
- Police Protection
- Fire Protection
- Water and Wastewater
- Solid Waste Collection and Disposal
- Streets and Traffic Circulation
- Power Generation and Distribution
- Health Care

# SOI Purpose



- LAFCO is charged with ensuring and enforcing orderly and logical growth and uses SOIs (Spheres of Influence) to do this.
- A SOI is LAFCO's determination of the probable growth and future physical boundary and service area of a local agency over a 20-year period.
- A SOI guides growth because a City or District can only annex land that is within the established SOI and adjacent to the city's boundaries.
- An established SOI can be amended; however, approval of an SOI amendment must undergo a detailed analysis (with a focus on why a deviation from the established SOI is necessary) and should only be approved in extraordinary situations.

# SOI Determinations

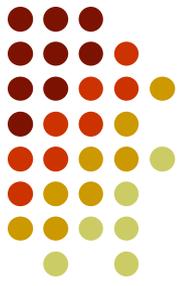


In determining the SOI, the Commission must prepare a written statement of determinations with respect to the following:

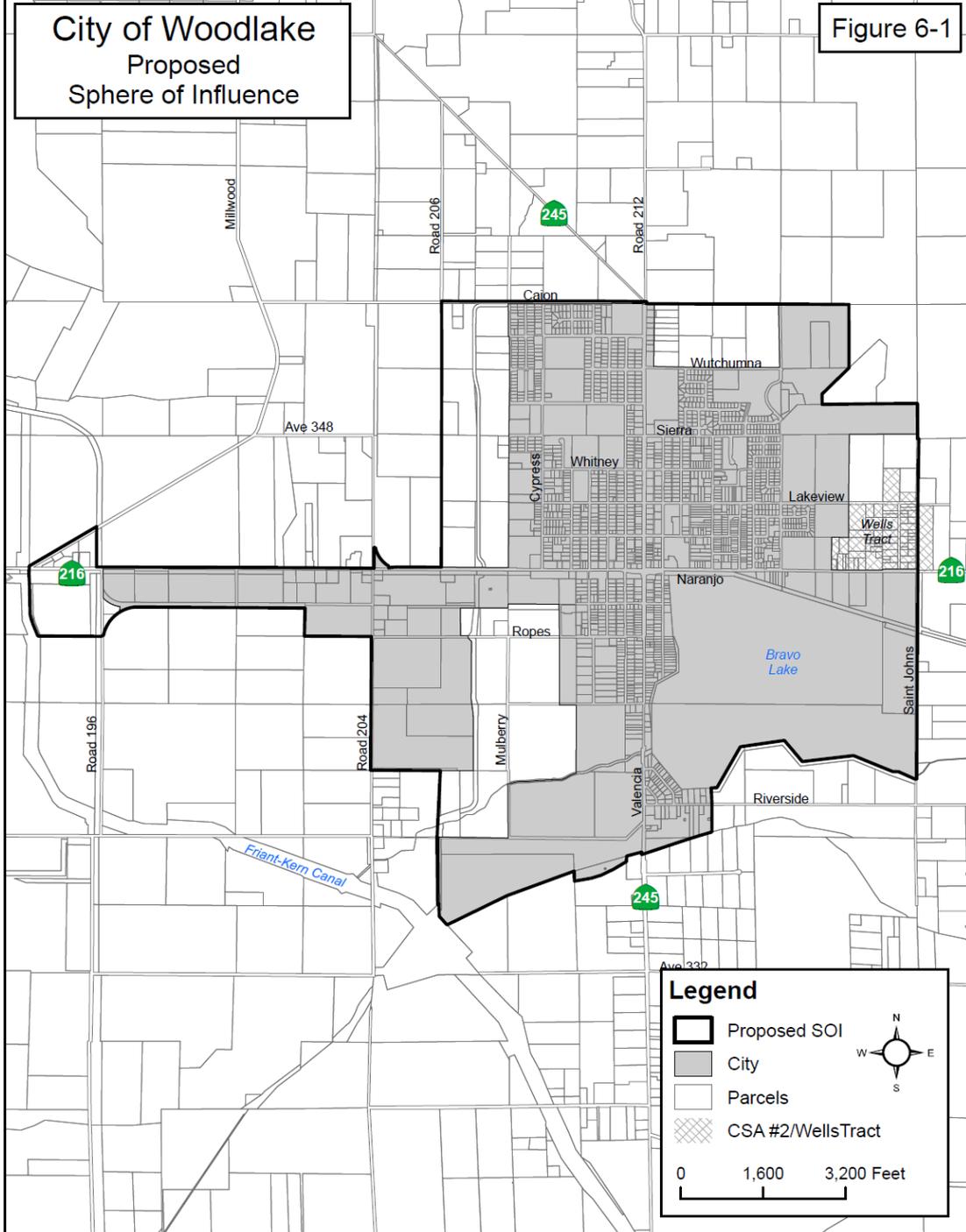
- Present & planned land uses within area, including ag & open-space
- Present & probable need for public facilities & services in the area
- Present capacity of public facilities and adequacy of public services that the agency is provides
- The existence of any social or economic communities of interest in the area if the Commission determines they are relevant to the agency
- The present & probable need for sewer, water and fire services for disadvantaged unincorporated communities within the SOI

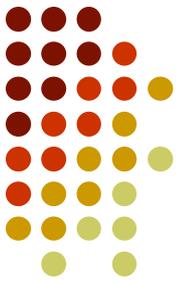
# City of Woodlake Proposed Sphere of Influence

Figure 6-1



The proposed SOI matches  
The existing City UDB





# Providing Comments

- The Draft Woodlake MSR has been placed on the Tulare LAFCO website for public review with Commission action anticipated for the August 3<sup>rd</sup> meeting
- Written comments to LAFCO at 210 N. Church St, Visalia, CA. 93274
- Email comments to: [bgiuliani@tularecog.org](mailto:bgiuliani@tularecog.org) or [singoldsby@tularecog.org](mailto:singoldsby@tularecog.org)
- You can find more information on our webpage [www.co.tulare.ca.us/lafco/](http://www.co.tulare.ca.us/lafco/) or call us at 623-0450

# Questions?

