

**PRESENT:** Councilmembers Mendoza, Martinez, Lopez & G. Gonzalez Jr.

**OTHERS:** Lara, Waters, Diaz, Zacarias & Castillo

**ABSENT:** Councilmember Ortiz

**FLAG SALUTE**

**PUBLIC COMMENT – None**

**IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS**

Request Approval of the Consent Calendar Action Items (IV. A-G)

- A. Action: Approval of Minutes of the regular meeting held on April 25, 2016
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Approval of the April 2016 Monthly Report of Investments
- D. Action: Adoption of Resolution: Request the Tulare County Board of Supervisors Permit the County Registrar of Voters to Render Specified Services to the City
- E. Action: Adoption of Resolution: Requesting and Consenting to Consolidation of Elections; and Setting Specifications of the Election Order
- F. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2016-2017 Appropriations Limit
- G. Action: Adoption of Proclamation: Proclamation from the City of Woodlake Proclaiming the Week of May 15-21, 2016 as National Public Works Week

**ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR.,  
IT WAS VOTED TO APPROVE THE CONSENT CALENDER.  
APPROVED UNANIMOUSLY.**

**V. ACTION/DISCUSSION ITEMS**

- A. Action: Adoption of Resolution: Waive 2<sup>nd</sup> Reading and Adopt Ordinance Amending the Woodlake Zoning Ordinance from the R-1-7, R-2, CS and AE-20 (county) districts to Woodlake's PD-CN, PD-R-1-7 and O districts  
**ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS  
VOTED TO WAIVE 2<sup>ND</sup> READING AND ADOPT ORDINANCE.  
APPROVED UNANIMOUSLY.**
- B. Action: Adoption of Resolution: Approve the Agreement Between the Taylor Group Architects and the City of Woodlake for Architectural Services for the Woodlake Community Center Project  
City Employee Waters reported the following: the City of Woodlake released a RFQ to find a firm that could provide architectural services for the design of the Woodlake Community Center. City staff conducted eight interviews to determine which firm would be the most qualified to provide these services. Based on the interviews, it was determined that The Taylor Group Architects was the most qualified consultant for the project.

The Taylor Group Architects have proposed a fee of two hundred and fifty five thousand dollars (\$255,000) to provide architectural services including:

- Architectural design, documents, and project manual using the City of Woodlake's standard "front end" Division 01 Specifications for Construction
- Structural design, documents, calculations, and specifications
- Mechanical Engineering, both HVAC and plumbing design, documents, calculations (including CA T-24 and CALGreen), and specifications
- Electrical design, documents, calculations (including CA T-24 and CALGreen), and specifications
- Landscape design, documents, calculations (including water usage and shading coefficients), and specifications
- Complete Plan Check and Back Check Completion Services
- Competitive Bidding Assistance to the City of Woodlake
- Construction Administration Services including monthly project walks and weekly project meetings via teleconference. The architect and consulting team will be available at any time to visit the job site should special circumstances dictate a visit
- Project Closeout Services including creating Punch Lists and Punch List Completion Verification
- Progress and Final Contractor Payment Review and certifications
- 3-D Model Renderings (this fee will include two exterior renderings or one exterior/one interior rendering)
- Professional Cost Estimating Services.
  - One at end of Schematic Design Phase
  - One at end of Design Development Phase
- Kitchen design, documents, equipment cut sheets, and specifications  
Building Commissioning (required by the State of California)

**ON A MOTION BY G. GONZALEZ JR., SECOND BY LOPEZ IT WAS VOTED TO APPROVE THE RESOLUTION APPROVE THE AGREEMENT BETWEEN THE TAYLOR GROUP ARCHITECTS AND THE CITY OF WOODLAKE FOR THE WOODLAKE COMMUNITY CENTER. APPROVED UNANIMOUSLY.**

- C. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2016/2017 Budget

City Administrator Lara reported the following: for Fiscal Year 2016/2017 City staff is presenting a balanced budget that allows for adequate services to be provided for its citizens. Some of the major highlights will be the continued development of the downtown projects and the continued work on the water meter project. As part of the Fiscal Year 2016/2017 Budget, City Administration Lara is recommending the addition of one Police Officer and one Maintenance Worker. The Police Officer position would be funded by the improved General Fund. The Maintenance Worker position will be funded mainly by the Water and Sewer Fund. These positions have been included and funded in the proposed Fiscal Year 2016/2017 Budget.

**ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY OF WOODLAKE'S FISCAL YEAR 2016/2017 BUDGET. APPROVED UNANIMOUSLY.**

## VI. OTHER BUSINESS

### A. Information: Items from Staff

City Employee Waters – Reported 1550 water meters have been installed. City staff hopes to go live by July 1<sup>st</sup>.

City Administrator Lara – Updated council on the status of the City's roundabout project, the plaza progress and the rehab project at Castle Rock, Danielle Way and Holly .

Student Representative Castillo – Updated Council on sports and the end of the year activities.

### B. Information: Items from Council

Joe Martinez – Reported the food drive will be held on Saturday, May 14<sup>th</sup>. Also, a thank you to staff for all their hard work putting on a great weekend.

Mayor Mendoza – Wished a Happy Mother's Day to all moms.

### C. Request from Council Members for Future Agenda Items

## VII. CLOSED SESSION

1. **PERSONNEL** (Government Code § 54957(b)). It is the intention of this governing body to meet in closed-session to:

- ☐ Consider the discipline, dismissal or release of a public employee.
- ☐ Hear complaints or charges against a public employee.
- ☐ Consider public employee appointment/employment for the position of:

- 
- ☒ Consider public employee performance evaluation for the position of:  
City Administrator

2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).

- ☐ Parties, case/claim no.
- ☒ Case name unspecified because of jeopardy to settlement negotiations or service of process.

MEETING MOVED TO CLOSED SESSION AT 7:01 PM

MEETING RECONVENED AT 8:15 PM

Mayor Mendoza stated no action to report on Items 1.

Councilmembers gave authorization to City Attorney Diaz for the conditional pursuit of a writ with the 5<sup>th</sup> district. Approved unanimously.

## NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

“Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City. Exemptions and details in Government Code § 54957.5 (a) shall apply.”

#### VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, May 23, 2016 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 8:20 PM

Submitted by,

Irene Zacarias

City Clerk