

PRESENT: Councilmembers Mendoza, Ortiz, Martinez & G. Gonzalez Jr.

OTHERS: Lara, Waters, Marquez, Farley and Zacarias

ABSENT: Ray

FLAG SALUTE

PUBLIC COMMENT – None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-C)

- A. Action: Approval of Minutes of the regular meeting held on July 13, 2015
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Authorize the City Administrator to File the Regional Surface Transportation Program (RSTP) Exchange Program Fund Claim for Fiscal Year 2014-2015 on Behalf of the City of Woodlake
**ON A MOTION BY ORTIZ, SECOND BY G. GONZALEZ JR., IT WAS VOTED TO APPROVE THE CONSENT CALENDAR.
APPROVED UNANIMOUSLY.**

V. ACTION/DISCUSSION ITEMS

- A. Information: Employee Recognitions
Mayor Mendoza presented certificates of appreciation to the following individuals for their participation as lifeguards during the Summer Night Lights program:
Alejandra Orozco
Kassandra Cervantes
Nicole Renteria
Bernadette Ornelas
Erick Cendejas

Mayor Mendoza also recognized the following employees for their continued years of service:
Santos Vigil – 20 years
Rachel Lira – 15 years
Shane Headrick – 10 years
Richard Whited – 10 years
Jesus Mendez – 10 years
- B. Information: Ordinance Updates: Curfews, Graffiti, Mobile Food Vendors, Lawn Parking
City Employee Waters reported the following regarding the curfew ordinance: the City currently has a curfew ordinance that makes it generally unlawful for individuals under the age of 18 to loiter or remain in public places between the hours of 10:30 PM and 4:00 AM.
The current enforcement structure does not allow for “administrative fines”, which the City may want to consider adding to the ordinance.
Mayor Mendoza stated he has talked to City Attorney Farley regarding this subject and believes the ordinance should make parents responsible.

The Council needs to determine the fine for this violation and also determine if the penalty should be a fine or the kids performing community service. City Attorney Farley stated the curfew ordinance could be a little tricky due to the wording of the ordinance. He offered to draft a sample and council can review at the next meeting. He stated other cities have adopted a daytime curfew, which has been effective. The penalty should be an infraction and a choice of either paying a fine or performing community service hours. One city has adopted an ordinance for garbage violations and the penalty is to have the resident attend Saturday school and watch a video or listen to instructions regarding garbage violations. City Administrator Lara asked if other cities that offer community service in lieu of fine see any liability issues. City Attorney Farley stated it is harder to collect fines and community service hours seem to be more effective. In the event the person does not show up to do the community service hours, they can be given a second offense and council should decide what that penalty will be. Councilmember G. Gonzalez Jr. asked Chief Marquez what the City of Farmersville currently does. Chief Marquez stated Farmersville does not currently have a graffiti ordinance in place. Their curfew ordinance is similar to ours. Chief Marquez stated we must consider liability in regards to detaining a minor for a curfew violation. We must deliver to the parent or the parent must pick up the minor from the police station. In the last 2 ½ months there were 14 citations issued for a curfew violation. Councilmember G. Gonzalez Jr. stated he served on the SARB board and the key was dual responsibility by parent and child. Councilmembers Martinez and Ortiz both agreed. Mayor Mendoza stated there is liability everywhere but the City has a great opportunity to do something now. It is very disturbing to know there were 14 citations issued for curfew violations. Parents need to be accountable at all times, when they force the government to take responsibility; it could cost the parents so much more. The City needs to send the message that we will not tolerate this violation and hold the parents responsible.

City Employee Waters reported the following regarding a graffiti ordinance: the City does not currently have a graffiti ordinance. City Staff has reviewed ordinances from other cities and has found that, in general, most graffiti ordinances contain the following items:

- **Penalty Structure:** Fines, payment for damages, community services, etc. These fines tend to be a few hundred dollars plus the cost of removal. Some cities allow for restitution in the form of community service when a financial penalty presents an undue hardship or if the individual is a minor.
- **Removal Time Frame:** Usually within 24 - 48 hours
- **Responsible Party for Removing Graffiti:** When know, the individual who applied the graffiti is responsible for removal or payment for removal. If the individual responsible is unknown, some cities take the responsibility for removal, while other cities transfer that responsibility to the property owner.

City Attorney Farley stated the City of Visalia will clean up graffiti within 24 hours of it being reported. City Administrator Lara stated we do our own clean up. Dryvit has been very generous by donating paint when a

clean-up needs to be done. Mayor Mendoza stated he first brought this subject to Council in 2009, at that time he thought an ordinance was adopted, but it was not and now would like to see this ordinance adopted. City Employee Waters stated he will work with Council to draft an ordinance and have Council review.

City Employee Waters reported the following regarding mobile food vendors: The City does not currently have a food truck/mobile food vendor ordinance. City Staff has reviewed ordinances from other cities and has found that, in general, most food truck ordinances contain the following items:

Operating Hours: Cities often specify the specific hours whereby food vendors can operate or specify the number of hours a food truck can operate. For example, the City could elect to allow food trucks to operate from 8:00 PM to Midnight OR the City could allow food vendors to operate for limited periods of time at a location (4 hour limit, for example).

Operating Locations: The City can choose to specify specific locations where food vendors can operate or can allow private businesses to use their property as mobile vending locations.

Permitting: Many cities have a special permit that is issued to mobile food vendors. This permit would specify rules for waste disposal, seating, location, etc. City Administrator Lara stated currently these trucks park right outside the city limits and we have no control over what they do. If we allow them to come in to town, one location could be the transit center and allow them to operate from 8 pm to midnight, so as not to compete with local business owners. Councilmember G. Gonzalez Jr. asked if we have talked to any mobile vendors about this possibility. City Administrator Lara stated they have been coming to us. Councilmember Martinez asked if the ordinance would also address the ice cream truck vendors. City Administrator Lara stated yes, the ordinance will address various types of mobile vendors. Councilmember Ortiz stated we currently do not allow door to door sales. City Administrator Lara stated staff will create guidelines and a checklist and every mobile vendor must meet all requirements before a business license will be issued.

City Employee Waters reported the following regarding lawn parking: The City does not currently have a lawn parking ordinance. City Staff has reviewed ordinances from other cities and has found that, in general, most lawn parking ordinances contain the following items:

Definition of "Lawn Parking": Most ordinances specify what is meant by "lawn parking". Typically, these ordinances prohibit the parking of automobiles, trucks, boats, campers, recreational vehicles and motorcycles from parking on any portion of a front yard or corner lot side yard except when that area is paved.

Fines: Fines ranged from \$25.00 to \$100.00 per day for a first citation. Usually these citations were given for each day the owner was in violation. Mayor Mendoza stated lawn parking is also a safety issue, in the event emergency personnel had to get to the entrance of a resident, they need to have a clear path. He also asked if we are currently enforcing vehicle abatement. City Administrator Lara stated yes, which is why the cars are now going from the street to the lawn. He stated these ordinances were presented to council today for review; staff can now go back with

suggestions that were made and draft a sample for council to review at the next council meeting.

- C. Action: Adoption of Resolution: Continuation of the Proclamation for the Existence of a Local Drought Emergency for the City of Woodlake
City Administrator Lara reported the following: the City will continue to do its due diligence in water conservation. Water usage has been cut drastically and we hope to continue. The City should receive the final quote on Wednesday and drilling and testing could begin as early as next week. Councilmember Martinez asked where the drilling will begin. City Administrator Lara stated 500 ft. from Well 12.

ON A MOTION BY MARTINEZ, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND CONTINUE THE EXISTENCE OF A LOCAL DROUGHT EMERGENCY FOR THE CITY OF WOODLAKE. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project

City Administrator Lara reported the following: we are on schedule and we should have a report regarding cost and expenditures by next council meeting.

ON A MOTION BY ORTIZ SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND REAFFIRM THE APPROVAL OF THE EMERGENCY EXPENDITURES FOR THE DEVELOPMENT AND IMPLEMENTATION FOR THE CITY OF WOODLAKE WELL PROJECT. APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Award the Agreement for Right of Way Acquisition Services for the South Valencia ADA Project to the Best Qualified Firm Hamner, Jewel & Associates

City Administrator Lara: the City received 7 proposals for this project. The interview panel was made up of Ramon, Jason and Monique (Quad). Although all were very qualified, the panel chose Hamner, Jewel & Associates. They have added a local guy to their team which will be very beneficial for the City. There will be curb, gutter and sidewalk installed from Bravo to City Yard. Trees will be removed and Eagle will be relocated.

ON A MOTION BY G. GONZALEZ JR., SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND AWARD THE AGREEMENT FOR RIGHT OF WAY ACQUISITION SERVICES FOR THE SOUTH VALENCIA ADA PROJET TO THE BEST QUALIFIED FIRM HAMNER, JEWEL & ASSOCIATES. APPROVED UNANIMOUSLY.

- F. Action: Adoption of Resolution: Enter Into Programs Supplement Agreement No. 0N70 with the Department of Transportation for the City of Woodlake Castle Rock Safe Routes to School Project

City Administrator Lara reported the following: the bid for this project will open on August 6th. The sidewalk will go from Whitney to Sierra.

ON A MOTION BY ORTIZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ENTER INTO PROGRAM SUPPLEMENT AGREEMENT NO. 0N70 WITH THE DEPARTMENT OF TRANSPORTATION FOR THE CITY OF WOODLAKE CASTLE ROCK SAFE ROUTES TO SCHOOL PROJET. APPROVED UNANIMOUSLY.

- G. Action: Adoption of Resolution: Authorize Council to Submit a Letter Supporting SBX11
City Employee Waters report the following: TCAG is encouraging local jurisdictions to support SBX11 to include capacity increasing projects. The TCAG Board encouraged Cities/County to write a letter to the League (or CSAC for County) requesting that capacity increasing projects be a part of any new transportation funding package. SBX11 would create the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway system and the local street and road system. The bill would provide for the program to be authorized every 5 years by the Legislature, and would provide that authorization for the 2015-16 through 2019-20 fiscal years.
TCAG is requesting support for this bill with the following amendments: Add a 5% set aside for the State Transportation Improvement Program (STIP).
For the 50% of the funds proposed to be allocated to local agencies, allow those agencies the flexibility to apply funds to capacity increasing projects if they so choose. City Administrator Lara suggested supporting SBX11 would be beneficial to the City.

ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND AUTHORIZE COUNCIL TO SUBMIT LETTER SUPPORTING SBX11. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Employee Waters – reported the City will soon be required to join the GSA and staff will need to decide who we will join.

City Administrator Lara – reported City staff will soon close out Phase 4. Rite Aid is moving along and is scheduled for completion in December. The Roundabout did run into some underground issues, but we are working through them. Valencia Blvd. will be closed for traffic from Naranja St. to Bravo St. for about 6 weeks. City staff has talked to the business owners. The Castle Rock project will have the bid opening on Thursday, August 6th. Public Works staff will begin repainting crosswalks and sidewalks to prepare for the school year.

B. Information: Items from Council

Councilmember Ortiz – is proud of all staff and is happy to see the lifeguards did an excellent job this summer.

Councilmember Martinez – apologized for not making the Roundabout groundbreaking ceremony in Farmersville.

Mayor Mendoza – reminded everyone to be aware of water meetings and attend when possible.

C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, August 10, 2015 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Chuck Ray - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 7:45 p.m.

Submitted by,

Irene Zacarias

City Clerk