THE CITY OF
WOODLAKE
350 NORTH VALENCIA BOULEVARD • WOODLAKE, CA 93286-1244
PHONE (559) 564-8055 • FAX (559) 564-8776
www.cityofwoodlake.com

Date: May 23, 2016 (Monday)
Time: 6:30 p.m.
Place: City Council Chambers
350 North Valencia Blvd.
Woodlake, CA 93286

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

I. CALL TO ORDER & WELCOME

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Council on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Council on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS
Request Approval of the Consent Calendar Action Items (IV. A-C)

A. Action: Approval of Minutes of the regular meeting held on May 9, 2016 (Pages 1-4)
B. Action: Approval of Warrants (Pages 5-29)
C. Action: Adoption of Resolution: Approval of the City Administrator Employment Agreement (Pages 30-44)

V. ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Approving Changes to the Homebuyer and Housing Rehabilitation Program Guidelines
PUBLIC HEARING
(Pages 45-49)

B. Action: Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake (Pages 50-54)

C. Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project (Pages 55-58)

D. Action: Adoption of Resolution: Approval of Response to Grand Jury (Pages 59-64)

VI. OTHER BUSINESS

A. Information: Items from Staff
B. Information: Items from Council Members
C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
   Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).
   ☒ Case name: City of El Centro v. Larier (2016) 4th DCA – Caser No. D066755

2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
   Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).
   ☐ Parties, case/claim no. Baker v. City of Woodlake – Case No. VCU 264677

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)** (Government Code § 54956.8). It is the intent of this governing body to meet in closed-session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:
   Property Description (Specify street address, or if no street address, the parcel number or other unique reference): 060-170-080 & 060-170-096
   Our Negotiator: City Administrator
   Parties with whom negotiating: Property owner
   Instructions to negotiator concerning: ☒ Price ☐ Terms of payment.

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code sections 54950 et seq., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Council will meet on in closed session are identified below or are those matters appropriately identified in open session as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1

"Documents: If distributed to the Council less than 72 hours before a regular meeting, any public records which are subject to public inspection and pertain to an open-session item on the regular meeting agenda shall be available at the following address at the time they are distributed to a majority of the Council: 350 North Valencia Boulevard, Woodlake, California 93286. Public records distributed to the Council at a public meeting will be available to the public at such meeting if they were prepared by the City.
Exemptions and details in Government Code§ 54957.5 (a) shall apply."

II. ADJOURN

The next scheduled City Council meeting will be held on Monday, June 13, 2016 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor
Frances Ortiz - Vice Mayor
Louie Lopez - Councilmember
Greg Gonzalez Jr. - Councilmember
Jose L. Martinez - Councilmember

WOODLAKE CITY COUNCIL MINUTES May 9, 2016

PRESENT: Councilmembers Mendoza, Martinez, Lopez & G. Gonzalez Jr.
OTHERS: Lara, Waters, Diaz, Zacarias & Castillo
ABSENT: Councilmember Ortiz

FLAG SALUTE

PUBLIC COMMENT – None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS
Request Approval of the Consent Calendar Action Items (IV. A-G)

A. Action: Approval of Minutes of the regular meeting held on April 25, 2016
B. Action: Approval of Warrants
C. Action: Adoption of Resolution: Approval of the April 2016 Monthly Report of Investments
D. Action: Adoption of Resolution: Request the Tulare County Board of Supervisors Permit the County Registrar of Voters to Render Specified Services to the City
E. Action: Adoption of Resolution: Requesting and Consenting to Consolidation of Elections; and Setting Specifications of the Election Order
F. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2016-2017 Appropriations Limit
G. Action: Adoption of Proclamation: Proclamation from the City of Woodlake Proclaiming the Week of May 15-21, 2016 as National Public Works Week

ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR., IT WAS VOTED TO APPROVE THE CONSENT CALENDER. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

A. Action: Adoption of Resolution: Waive 2nd Reading and Adopt Ordinance Amending the Woodlake Zoning Ordinance from the R-1-7, R-2, CS and AE-20 (county) districts to Woodlake's PD-CN, PD-R-1-7 and O districts
ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO WAIVE 2ND READING AND ADOPT ORDINANCE. APPROVED UNANIMOUSLY.

B. Action: Adoption of Resolution: Approve the Agreement Between the Taylor Group Architects and the City of Woodlake for Architectural Services for the Woodlake Community Center Project
City Employee Waters reported the following: the City of Woodlake released a RFQ to find a firm that could provide architectural services for the design of the Woodlake Community Center. City staff conducted eight interviews to determine which firm would be the most qualified to provide these services. Based on the interviews, it was determined that The Taylor Group Architects was the most qualified consultant for the project.

The Taylor Group Architects have proposed a fee of two hundred and fifty five thousand dollars ($255,000) to provide architectural services including:

- Architectural design, documents, and project manual using the City of Woodlake's standard "front end" Division 01 Specifications for Construction
- Structural design, documents, calculations, and specifications
- Mechanical Engineering, both HVAC and plumbing design, documents, calculations (including CA T-24 and CALGreen), and specifications
- Electrical design, documents, calculations (including CA T-24 and CALGreen), and specifications
- Landscape design, documents, calculations (including water usage and shading coefficiencies), and specifications
- Complete Plan Check and Back Check Completion Services
- Competitive Bidding Assistance to the City of Woodlake
- Construction Administration Services including monthly project walks and weekly project meetings via teleconference. The architect and consulting team will be available at any time to visit the job site should special circumstances dictate a visit
- Project Closeout Services including creating Punch Lists and Punch List Completion Verification
- Progress and Final Contractor Payment Review and certifications
- 3-D Model Renderings (this fee will include two exterior renderings or one exterior/one interior rendering)
- Professional Cost Estimating Services.
    - One at end of Schematic Design Phase
    - One at end of Design Development Phase
- Kitchen design, documents, equipment cut sheets, and specifications

Building Commissioning (required by the State of California)

ON A MOTION BY G. GONZALEZ JR., SECOND BY LOPEZ IT WAS VOTED TO APPROVE THE RESOLUTION APPROVE THE AGREEMENT BETWEEN THE TAYLOR GROUP ARCHITECTS AND THE CITY OF WOODLAKE FOR THE WOODLAKE COMMUNITY CENTER. APPROVED UNANIMOUSLY.

C. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2016/2017 Budget

City Administrator Lara reported the following: for Fiscal Year 2016/2017 City staff is presenting a balanced budget that allows for adequate services to be provided for its citizens. Some of the major highlights will be the continued development of the downtown projects and the continued work on the water meter project. As part of the Fiscal Year 2016/2017 Budget, City Administration Lara is recommending the addition of one Police Officer and one Maintenance Worker. The Police Officer position would be funded by the improved General Fund. The Maintenance Worker position will be funded mainly by the Water and Sewer Fund. These positions have been included and funded in the proposed Fiscal Year 2016/2017 Budget.

ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY OF WOODLAKE'S FISCAL YEAR 2016/2017 BUDGET. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Employee Waters – Reported 1550 water meters have been installed. City staff hopes to go live by July 1st.

City Administrator Lara – Updated council on the status of the City's roundabout project, the plaza progress and the rehab project at Castle Rock, Danielle Way and Holly .

Student Representative Castillo – Updated Council on sports and the end of the year activities.

B. Information: Items from Council

Joe Martinez – Reported the food drive will be held on Saturday, May 14th. Also, a thank you to staff for all their hard work putting on a great weekend.

Mayor Mendoza – Wished a Happy Mother's Day to all moms.

C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

1. **PERSONNEL** (Government Code § 54957(b)). It is the intention of this governing body to meet in closed-session to:
   - ☐ Consider the discipline, dismissal or release of a public employee.
   - ☐ Hear complaints or charges against a public employee.
   - ☐ Consider public employee appointment/employment for the position of: _____
   - ☒ Consider public employee performance evaluation for the position of: City Administrator

2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

   Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).

   - ☐ Parties, case/claim no.
   - ☒ Case name unspecified because of jeopardy to settlement negotiations or service of process.

MEETING MOVED TO CLOSED SESSION AT 7:01 PM

MEETING RECONVENED AT 8:15 PM

Mayor Mendoza stated no action to report on Items 1.

Councilmembers gave authorization to City Attorney Diaz for the conditional pursuit of a writ with the 5th district. Approved unanimously.

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VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, May 23, 2016 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:
Rudy Mendoza - Mayor
Frances Ortiz - Vice Mayor
Louie Lopez - Councilmember
Greg Gonzalez Jr. - Councilmember
Jose L. Martinez - Councilmember

Meeting adjourned at 8:20 PM

Submitted by,

Irene Zacarias
City Clerk

City of Woodlake
Summary of Disbursments and Payroll
City Council Meting : May 23, 2016

PAYROLL

4/29/2016 (City)	$47,186.32
4/29/2016 (Fire)	$4,705.83

Gross Payroll	**$51,892.15**

DISBURSMENTS / WARRANTS

5/19/2016	$1,397,496.65
	$0.00

Total Disbursments	**$1,397,496.65**

WIRES

PAYROLL TAX WIRE	CITY	$	8,659.42
	FIRE	$	1,490.27

USDA - Water Loan
USDA - Sewer Loan
USDA - Airport Loan
USDA - Fire Truck Loan

Total Wire Amount Sent Out	**$**	**10,149.69**

Amount to be Approved	**$**	**1,459,538.49**

I, Ramon Lara, certify under penalty of perjury that the above listed accounts are correct, due and payable to the best of my knowledge.

City Administrator, Ramon Lara

Passed and adopted at a regular meeting of the City Council of the City of Woodlake on the 23rd day of May 2016. by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Mayor, Rudy Mendoza

City Clerk, Irene Zacarias

PERIOD 3 DATING 4/10/2016- 4/23/2016 CHECK DATE 4/29/2016
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
21665	3,803.79	208	1 STUB ONLY
21666	1,912.50	210	1 STUB ONLY
21667	1,292.68	206	1 STUB ONLY
21668	2,141.76	212	1 STUB ONLY
21669	2,302.44	207	1 STUB ONLY
21670	1,499.37	173	1 STUB ONLY
21671	2,612.88	511	1 STUB ONLY
21672	1,731.98	556	1 STUB ONLY
21673	2,210.21	539	1 STUB ONLY
21674	1,458.37	561	1 STUB ONLY
21675	109.45	560	1 STUB ONLY
21676	1,356.00	557	1 STUB ONLY
21677	2,610.21	549	1 STUB ONLY
21678	1,545.93	554	1 STUB ONLY
21679	1,880.21	552	1 STUB ONLY
21680	1,025.09	555	1 STUB ONLY
21681	1,472.25	553	1 STUB ONLY
21682	1,189.62	551	1 STUB ONLY
21683	1,735.82	107	1 STUB ONLY
21684	687.77	213	1 STUB ONLY
21685	1,677.62	134	1 STUB ONLY
21686	1,216.34	205	1 STUB ONLY
21687	1,252.74	187	1 STUB ONLY
21688	1,183.02	159	1 STUB ONLY
21689	2,105.05	209	1 STUB ONLY
21690	2,063.92	211	1 STUB ONLY
21691	1,555.18	214	1 STUB ONLY
21692	1,554.12	188	1 STUB ONLY

PERIOD 3 DATING 4/10/2016- 4/23/2016 CHECK DATE 4/29/2016

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP

GRAND TOTALS

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	***GRAND TOTAL	
NON-NEGOTIABLE CHECKS		
47,186.32	*DIRECT DEPOSIT STUBS	28
0.00	*VENDOR DIR DEP STUBS	0
47,186.32	**TOTAL NON-NEGOTIABLE CHECKS	28
NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS		
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
47,186.32	*DIRECT DEPOSIT STUBS	28
0.00	*VENDOR DIR DEP STUBS	0
47,186.32	***TOTAL NEGOTIABLE & NON-NEGOT	28
0.00	*OTHER CHECKS	0
47,186.32	***TOTAL NEG, NON-NEG, OTHER CHECKS	
	TOTAL SEQ 1 FEMALES	6

CITY - GROSS PAYROLL - PAYROLL #22
04/10/16-04/23/16 PAYROLL DATE: 04/29/16

	EMP #	CUR AMT	CUR HRS
	511	3,360.92	80.00
	213	828.00	69.00
	556	2,492.74	85.00
	214	2,137.15	85.50
	159	1,536.50	81.08
	539	3,237.61	89.00
	188	2,035.94	81.00
	561	1,870.00	89.00
	209	2,449.38	80.00
	560	118.52	8.00
	557	1,795.09	84.00
	208	5,211.84	80.00
	173	1,692.01	80.00
	549	3,920.77	80.00
	554	1,826.40	85.00
	210	2,657.09	80.00
	211	2,449.40	80.00
	206	1,444.62	80.00
	205	1,516.61	80.00
	552	2,599.69	105.00
	555	1,306.62	80.00
	134	2,331.61	89.50
	553	2,045.57	92.00
	107	2,184.74	81.50
	212	2,718.47	80.00
	187	1,516.61	80.00
	207	2,657.09	80.00
	551	2,068.69	89.00
PAGE TOTALS ***	28 EMPLOYEES	62,009.68	2,253.58
FEATURE TOTALS *	28 EMPLOYEES	62,009.68	2,253.58

CITY - OVERTIME REPORT - PAYROLL #22
04/10/16-04/23/16 PAYROLL DATE: 04/29/16

EMP #	CUR AMT	CUR HRS
556	213.66	5.00
214	185.77	5.50
159	30.50	1.08
539	467.46	9.00
188	37.47	1.00
561	270.00	9.00
557	125.24	4.00
554	156.55	5.00
552	829.69	25.00
134	352.52	9.50
553	375.72	12.00
107	55.66	1.50
551	298.69	9.00
PAGE TOTALS *** 13 EMPLOYEES	3,398.93	96.58
FEATURE TOTALS * 13 EMPLOYEES	3,398.93	96.58

PERIOD 3 DATING 4/10/2016- 4/23/2016 CHECK DATE 4/29/2016
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
21662	1,577.13	4018	1 STUB ONLY
21663	1,939.37	4022	1 STUB ONLY
21664	1,189.33	4035	1 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
4,705.83	*DIRECT DEPOSIT STUBS	3
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 3 DATING 4/10/2016- 4/23/2016 CHECK DATE 4/29/2016

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP

GRAND TOTALS

		COUNTS
NEGOTIABLE CHECKS		
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	***GRAND TOTAL	
NON-NEGOTIABLE CHECKS		
4,705.83	*DIRECT DEPOSIT STUBS	3
0.00	*VENDOR DIR DEP STUBS	0
4,705.83	**TOTAL NON-NEGOTIABLE CHECKS	3
NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS		
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
4,705.83	*DIRECT DEPOSIT STUBS	3
0.00	*VENDOR DIR DEP STUBS	0
4,705.83	***TOTAL NEGOTIABLE & NON-NEGOT	3
0.00	*OTHER CHECKS	0
4,705.83	***TOTAL NEG, NON-NEG, OTHER CHECKS	
	TOTAL SEQ 1 FEMALES	0

F E A T U R E D I S T R I B U T I O N

FIRE - GROSS PAYROLL - PAYROLL #22
04/10/16-04/23/16 PAYROLL DATE: 04/29/16

	EMP #	CUR AMT	CUR HRS
	4018	1,983.92	80.00
	4022	2,330.33	168.00
	4035	1,565.22	144.00
PAGE TOTALS ***	3 EMPLOYEES	5,879.47	392.00
FEATURE TOTALS *	3 EMPLOYEES	5,879.47	392.00

BANK BANK OF VISALIA

BANK	VENDOR	CHECK#	DATE	AMOUNT
000593	ABH FOX SOLUTIONS	61792	05/09/16	120.00
000494	STATE OF CA-EDD	61793	05/13/16	2,120.46
000799	STATE OF CALIFORNIA	61794	05/13/16	121.40
000034	A C S	61795	05/20/16	3,087.74
001341	A D S I	61796	05/20/16	1,200.00
000944	AMERIPRIDE UNIFORM SERVI	61797	05/20/16	531.41
001227	ANTHEM	61798	05/20/16	1,307.31
001574	APPL LABS	61799	05/20/16	228.00
001310	AT&T (INTERNET)	61800	05/20/16	132.81
000334	BANK OF AMERICA	61801	05/20/16	2,759.28
001226	BENELECT	61802	05/20/16	685.00
001550	BROUGH CONSTRUCTION	61803	05/20/16	868,981.10
000351	BSK ASSOCIATES	61804	05/20/16	516.00
001173	CENTRAL VALLEY BUSINESS	61805	05/20/16	84.51
000994	COMPANION ANIMAL MEDICAL	61806	05/20/16	1,084.60
001576	COMPLETE FUELING SOLUTIO	61807	05/20/16	7,607.00
000251	DELTA VECTOR CONTROL DIS	61808	05/20/16	19.50
000753	DEPARTMENT OF JUSTICE	61809	05/20/16	140.00
000887	FERGUSON ENTERPRISES, IN	61810	05/20/16	604.80
000898	FOOTHILLS SUN-GAZETTE/TH	61811	05/20/16	39.66
000196	FRESNO OXYGEN	61812	05/20/16	44.53
000283	FRUIT GROWERS SUPPLY CO.	61813	05/20/16	2,343.37
000861	GROENIGER & CO.	61814	05/20/16	1,450.08
001522	GUARDIAN EMS PRODUCTS	61815	05/20/16	150.77
000497	HAAKER EQUIPMENT COMPANY	61816	05/20/16	698.85
001339	HAMNER JEWELL ASSOCIATES	61817	05/20/16	8,817.69
001343	HEALTH WISE SERVICES	61818	05/20/16	150.00
000076	JORGENSEN & CO.	61819	05/20/16	611.76
001571	JULIO ARELLANO & SON DBA	61820	05/20/16	2,400.00
000542	K R C SAFETY CO., INC.	61821	05/20/16	226.40
000057	KAWEAH COMMONWEALTH/THE	61822	05/20/16	126.50
001539	LINDER EQUIPMENT CO	61823	05/20/16	305.23
001010	LOUIE'S AUTO PARTS	61824	05/20/16	544.79
001334	MERLE STONE CHEVROLET	61825	05/20/16	344.15
001362	MIDVALLEY DISPOSAL	61826	05/20/16	44,378.57
000013	MINERAL KING PUBLISHING	61827	05/20/16	25.00
001575	MOCON CORPORATION	61828	05/20/16	56,281.00
000038	OFFICE DEPOT	61829	05/20/16	802.96
001154	PORTERVILLE/ CITY OF	61830	05/20/16	480.00
001087	PROTECTION ONE	61831	05/20/16	104.96
001222	RAY MORGAN COMPANY	61832	05/20/16	277.67
001481	RICK PERIGO ROADSIDING	61833	05/20/16	5,631.00
001127	SANTA FE AGGREGATES, INC	61834	05/20/16	255.12
000023	SELF HELP ENTERPRISES IN	61835	05/20/16	149,226.34
000024	SOUTHERN CALIF EDISON CO	61836	05/20/16	15,761.34
.40718	ST. JOHNS RIVER MUTUAL	61837	05/20/16	330.00
000032	TULARE CO ENVIRONMENTAL	61838	05/20/16	342.00
001047	TULARE COUNTY INFORMATIO	61839	05/20/16	4,626.42

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF VISALIA					
001158	TULARE REGIONAL MEDICAL	61840	05/20/16	1,705.00	
000081	U.S. POST OFFICE	61841	05/20/16	3,000.00	
001322	VSCE INC.	61842	05/20/16	99,694.08	
001413	WATER WELL SOLUTIONS	61843	05/20/16	20,448.00	
001407	WHS FOUNDATION	61844	05/20/16	500.00	
000897	WILLITTS EQUIPMENT CO.,	61845	05/20/16	83,122.51	
001327	WIRELESS INTERNET SERVIC	61846	05/20/16	199.00	
000863	WOODLAKE AUTO PARTS	61847	05/20/16	12.70	
000027	WOODLAKE GROWERS SUPPLY	61848	05/20/16	161.86	
000028	WOODLAKE HARDWARE CO	61849	05/20/16	48.44	
BANK OF VISALIA				1,396,998.67	***

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				1,396,998.67

RECORDS PRINTED - 000205

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A C S							
MNTHLY TECHNOLOGY 05/16	3,087.74	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1264562		868 00104
A D S I							
RCRDS MNGMNT 05/2016	1,200.00	CONTRACTURAL SERVICES	001.0411.060.028		6734		868 00105
ABH FOX SOLUTIONS							
MAINTENANCE 05/2016	120.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		4381		869 00001
AMERIPRIDE UNIFORM SERVI							
UNIFORM SERVICES 05/2016	274.60	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		APRIL 2016		868 00072
UNIFORM SERVICES 05/2016	24.40	UNIFORM ALLOWANCE	001.0418.050.011		APRIL 2016		868 00073
UNIFORM SERVICES 05/2016	3.05	UNIFORM ALLOWANCE	021.0424.050.011		APRIL 2016		868 00074
UNIFORM SERVICES 05/2016	182.57	UNIFORM ALLOWANCE	062.0462.050.011		APRIL 2016		868 00075
UNIFORM SERVICES 05/2016	46.79	UNIFORM ALLOWANCE	063.0463.050.011		APRIL 2016		868 00076
	531.41	*VENDOR TOTAL					
ANTHEM							
BILL'S INSURANCE 05/16	51.02	HEALTH INSURANCE	001.0403.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	49.71	HEALTH INSURANCE	001.0404.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	25.51	HEALTH INSURANCE	001.0405.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	53.51	HEALTH INSURANCE	001.0415.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	22.74	HEALTH INSURANCE	001.0416.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	86.51	HEALTH INSURANCE	001.0418.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	36.06	HEALTH INSURANCE	001.0421.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	120.80	HEALTH INSURANCE	001.0422.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	70.14	HEALTH INSURANCE	061.0461.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	312.30	HEALTH INSURANCE	062.0462.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	287.60	HEALTH INSURANCE	063.0463.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	109.41	HEALTH INSURANCE	021.0424.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	47.97	HEALTH INSURANCE	029.0429.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	24.81	HEALTH INSURANCE	032.0440.050.008		JUNE 2016		868 00067
BILL'S INSURANCE 05/16	9.22	HEALTH INSURANCE	001.0402.050.008		JUNE 2016		868 00067
	1,307.31	*VENDOR TOTAL					
APPL LABS							
SERVICES 05/2016	228.00	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		0078059-IN		868 00137
AT&T (INTERNET)							
EMMETT'S UVERSE 05/16	65.81	TELEPHONE	001.0422.060.020				868 00050
SHOP INTERNET 05/2016	67.00	TELEPHONE	001.0418.060.020				868 00052
	132.81	*VENDOR TOTAL					
BANK OF AMERICA							
SERVICES 04/2016	363.72	SPECIAL DEPARTMENT EXPEN	001.0403.060.029				868 00148
SERVICES 05/2016	8.76	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		CRD # 0422		868 00146
SERVICES 05/2016	83.43	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		CRD#0422		868 00147
SERVICES 05/2016	75.75	SPECIAL DEPARTMENT EXPEN	001.0403.060.029		CRD#0422		868 00149
EARTHLINK 05/2016	12.90	CONTRACTURAL SERVICES	001.0410.060.028		CRD#0422		868 00150
SERVICES 05/2016	14.89	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		CRD#0422		868 00151
SERVICES 05/2016	25.76	SPECIAL DEPARTMENT EXPEN	001.0402.060.029		CRD#0422		868 00152

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID	LINE
BANK OF AMERICA								
ADOBE 05/2016	79.98	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		CRD#0422		868	00153
SERVICES 05/2016	25.29	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		CRD#0422		868	00154
SERVICES 05/2016	58.26	SPECIAL DEPARTMENT EXPEN	001.0401.060.029		CRD#0422		868	00155
SERVICES 05/2016	146.51	SPECIAL DEPARTMENT EXPEN	001.0401.060.029		CRD#0422		868	00156
SERVICES 05/2016	61.56	SPECIAL DEPARTMENT EXPEN	001.0401.060.029		CRD#0422		868	00157
SERVICES 05/2016	14.89	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		CRD#0422		868	00158
SERVICES 05/2016	17.56	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		CRD#2005		868	00159
SERVICES 05/2016	862.94	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		CRD#7054		868	00143
SERVICES 05/2016	349.38	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		CRD#9163		868	00144
SERVICES 05/2016	557.70	VEHICLE MAINTENANCE/OPER	001.0411.060.032		9163		868	00145
	2,759.28	*VENDOR TOTAL						
BENELECT								
EMPLYEES & RTREES 5/16	16.39	HEALTH INSURANCE	001.0403.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	15.97	HEALTH INSURANCE	001.0404.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	8.19	HEALTH INSURANCE	001.0405.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	17.19	HEALTH INSURANCE	001.0415.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	7.30	HEALTH INSURANCE	001.0416.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	27.79	HEALTH INSURANCE	001.0418.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	11.58	HEALTH INSURANCE	001.0421.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	38.81	HEALTH INSURANCE	001.0422.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	22.53	HEALTH INSURANCE	061.0461.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	100.33	HEALTH INSURANCE	062.0462.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	92.39	HEALTH INSURANCE	063.0463.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	35.15	HEALTH INSURANCE	021.0424.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	15.41	HEALTH INSURANCE	029.0429.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	7.97	HEALTH INSURANCE	032.0440.050.008		JUNE 2016		868	00001
EMPLYEES & RTREES 5/16	3.00	HEALTH INSURANCE	001.0402.050.008		JUNE 2016		868	00001
PD EXPNSE 05/2016	150.00	HEALTH INSURANCE	001.0411.050.008		JUNE 2016		868	00002
FIRE DEPT 05/2016	90.00	HEALTH INSURANCE	004.0414.050.008		JUNE 2016		868	00003
ADMIN FEES 05/2016	0.97	HEALTH INSURANCE	001.0403.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	0.95	HEALTH INSURANCE	001.0404.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	0.48	HEALTH INSURANCE	001.0405.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	1.02	HEALTH INSURANCE	001.0415.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	0.43	HEALTH INSURANCE	001.0416.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	1.65	HEALTH INSURANCE	001.0418.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	0.68	HEALTH INSURANCE	001.0421.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	2.31	HEALTH INSURANCE	001.0422.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	1.34	HEALTH INSURANCE	061.0461.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	5.97	HEALTH INSURANCE	062.0462.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	5.49	HEALTH INSURANCE	063.0463.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	2.09	HEALTH INSURANCE	021.0424.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	0.91	HEALTH INSURANCE	029.0429.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	0.47	HEALTH INSURANCE	032.0440.050.008		JUNE 2016		868	00004
ADMIN FEES 05/2016	0.24	HEALTH INSURANCE	001.0402.050.008		JUNE 2016		868	00004
	685.00	*VENDOR TOTAL						
BROUGH CONSTRUCTION								
WATER METER PROJECT 5/16	430,390.23	CONTRACTURAL SERVICES	063.0463.060.028		2		868	00140

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BROUGH CONSTRUCTION							
WTR METER PROJECT 05/16	438,590.87	CONTRACTURAL SERVICES	063.0463.060.028		3		868 00141
	868,981.10	*VENDOR TOTAL					
BSK ASSOCIATES							
BACTI 05/2016	180.00	CONTRACTURAL SERVICES	063.0463.060.028		A609256		868 00053
BACTI 05/2016	90.00	CONTRACTURAL SERVICES	063.0463.060.028		A609474		868 00062
WEEKLY EFFLUENT 05/2016	61.00	CONTRACTURAL SERVICES	062.0462.060.028		A609604		868 00063
WEEKLY EFFLUENT 05/2016	185.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		A610286		868 00103
	516.00	*VENDOR TOTAL					
CENTRAL VALLEY BUSINESS							
BC A. LARA 05/2016	84.51	CONTRACTURAL SERVICES	001.0411.060.028		197604		868 00011
COMPANION ANIMAL MEDICAL							
MEEKA VET EXAM 05/2016	1,084.60	CONTRACTURAL SERVICES	001.0411.060.028		258179		868 00012
COMPLETE FUELING SOLUTIO							
TANK INSPECTION 05/16	7,607.00	SPECIAL DEPARTMENT EXPEN	001.0422.060.029		566		868 00139
DELTA VECTOR CONTROL DIS							
ASSESSMENT 05/2016	19.50	SPECIAL DEPARTMENT EXPEN	004.0414.060.029		DV10091		868 00096
DEPARTMENT OF JUSTICE							
BLD ALCHL ANALYSIS 5/16	140.00	CONTRACTURAL SERVICES	001.0411.060.028		167090		868 00110
FERGUSON ENTERPRISES, IN							
SERVICES 05/2016	302.40	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		1175563		868 00097
SERVICES 05/2016	302.40	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		1175563		868 00098
	604.80	*VENDOR TOTAL					
FOOTHILLS SUN-GAZETTE/TH							
PUBLIC NOTICE 05/2016	39.66	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		44388		868 00136
FRESNO OXYGEN							
MEDICAL SUPPLIES 05/2016	44.53	MEDICAL SUPPLIES	004.0414.060.040		61826487		868 00095
FRUIT GROWERS SUPPLY CO.							
SPRINKLER HNTER 05/2016	20.78	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		91751708		868 00023
SPRKLER HNTER 05/2016	58.94	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91752342		868 00024
CEMENT PRIMER 05/2016	24.46	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		91752389		868 00025
SUPPLIES 05/2016	393.48	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91752423		868 00026
SUPPLIES 05/2016	59.60	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		91752456		868 00027
TEE PVC SLIP 05/20116	8.05	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		91752481		868 00028
NOZZLE/NIPPLE 05/2016	63.54	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		91752929		868 00029
SPRKLER HNTER 05/2016	29.08	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		91753010		868 00030
SPRNKLER HNTER 05/2016	103.52	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91753936		868 00031
SUPPLIES 05/2016	89.92	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91754272		868 00032
COUPLER 05/2016	22.13	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91755088		868 00036

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID	LINE
FRUIT GROWERS SUPPLY CO.								
CLAMP FULL CIR 05/2016	142.30	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		91755232		868	00106
PIPE/COUPLER 05/2016	47.09	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91755281		868	00034
CREDIT 05/2016	47.09CR	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91755364		868	00033
PIPE 05/2016	159.86	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91755368		868	00035
SUPPLIES 05/2016	215.94	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91755575		868	00037
COUPLER 05/2016	11.76	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		91757035		868	00039
COUPLER 05/2016	12.78	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91757124		868	00038
WRONG ACCT BILLED 5/16	11.76CR	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		91757211		868	00160
CEMENT/PRIMER 05/2016	257.78	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91757403		868	00040
HOSE SUCTION 05/2016	42.90	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91757450		868	00041
SUPPLIES 05/2016	160.32	SPECIAL DEPARTMENT EXPEN	029.0429.060.029		91758610		868	00042
SUPPLIES 05/2016	74.58	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91759590		868	00043
COUPLER 05/2016	143.33	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91759935		868	00044
ROUND UP 05/2016	57.16	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91759991		868	00045
PST RND UP 05/2016	57.16	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		91760670		868	00047
ADAPTER 05/2016	3.46	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		91760886		868	00046
CLAMP FULL CIR 05/2016	142.30	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		91761403		868	00049
	2,343.37	*VENDOR TOTAL						
GROENIGER & CO.								
COPPER THREAD 05/2016	174.20	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		1168962		868	00018
BF ENCLOSURE 05/2016	782.14	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		1171181		868	00017
SUPPLIES 05/2016	493.74	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		1173707		868	00019
	1,450.08	*VENDOR TOTAL						
GUARDIAN EMS PRODUCTS								
MEDICAL SUPPLIES 05/2016	150.77	MEDICAL SUPPLIES	004.0414.060.040		5668322		868	00107
HAAKER EQUIPMENT COMPANY								
SERVICES 05/2016	698.85	SPECIAL DEPARTMENT EXPEN	001.0422.060.029		C21802		868	00013
HAMNER JEWELL ASSOCIATES								
PLAZA PROJECT 05/2016	567.50	CONTRACTURAL SERVICES	020.0590.739.028		8110		868	00058
S.VLNCA ADA PROJ 05/16	8,250.19	CONTRACTURAL SERVICES	022.0590.734.028		8111		868	00057
	8,817.69	*VENDOR TOTAL						
HEALTH WISE SERVICES								
MED WST KIOSK 05/2016	150.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		0000013435		868	00070
JORGENSEN & CO.								
FIRE EXTG. MAINT 05/2016	611.76	CONTRACTURAL SERVICES	001.0411.060.028		5589950		868	00142
JULIO ARELLANO & SON DBA								
MNR BDYWRK PD CAR 05/16	1,200.00	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		1340		868	00066
MINOR BDYWRK PD CAR 5/16	1,200.00	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		1341		868	00065
	2,400.00	*VENDOR TOTAL						
K R C SAFETY CO., INC.								
STENCIL GUARD 05/2016	226.40	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		26239		868	00014

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KAWEAH COMMONWEALTH/THE							
PUBLIC HEARING 05/2016	126.50	SPECIAL DEPARTMENT EXPEN	001.0409.060.029		16767		868 00134
LINDER EQUIPMENT CO							
E-86 REPAIR 05/2016	305.23	VEHICLE MAINTENANCE/OPER	004.0414.060.032		TA22532		868 00108
LOUIE'S AUTO PARTS							
HD EXTENDED 05/2016	72.06	VEHICLE MAINTENANCE/OPER	001.0411.060.032		364090		868 00122
KEY BLANKS 05/2016	8.10	VEHICLE MAINTENANCE/OPER	001.0411.060.032		364116		868 00123
PRT CLNR/HEAD LIGHT 5/16	120.11	VEHICLE MAINTENANCE/OPER	001.0411.060.032		364174		868 00124
SUPPLIES 05/2016	42.80	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364450		868 00125
SUPPLIES 05/2016	19.54	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364459		868 00126
SUPPLIES 05/2016	43.30	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364515		868 00127
TAPE/SPLT LOOM 05/2016	18.51	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364557		868 00129
NEEDLE NOZZLE 05/2016	15.34	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364562		868 00128
PARTS CLEANER 05/2016	30.33	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364586		868 00130
BRAKE ROTOR 05/2016	124.04	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		364605		868 00131
WASH & WAX 05/2016	13.46	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364800		868 00132
OIL 05/2016	37.20	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		364845		868 00133
	544.79	*VENDOR TOTAL					
MERLE STONE CHEVROLET							
SERVICES 05/2016	344.15	VEHICLE MAINTENANCE/OPER	001.0411.060.032		61107		868 00089
MIDVALLEY DISPOSAL							
REFUSE SERVICES 05/2016	44,378.57	CONTRACTURAL SERVICES	061.0461.060.028		APR-16		868 00061
MINERAL KING PUBLISHING							
YRLY MEMBERSHIP 05/2016	25.00	SPECIAL DEPARTMENT EXPEN	021.0424.060.029				868 00135
MOCON CORPORATION							
SERVICES 05/2016	56,281.00	CONTRACTURAL SERVICES	062.0462.060.028		1609-01		868 00138
OFFICE DEPOT							
PD OFFICE SUPPLIES 5/16	408.26	OFFICE SUPPLIES	001.0411.060.023		832752110001		868 00079
PD OFFICE SUPPLIES 5/16	28.38	OFFICE SUPPLIES	001.0410.060.023		832752110001		868 00080
DVD/COLOR DVD 05/2016	49.60	OFFICE SUPPLIES	001.0411.060.023		832752216001		868 00081
PAD 03/2016	21.59	OFFICE SUPPLIES	001.0410.060.023		832752217001		868 00082
INK/NOTES/BDGE HLDR 5/16	56.47	OFFICE SUPPLIES	001.0411.060.023		833414740001		868 00078
PD OFFICE SUPPLIES 5/16	79.90	OFFICE SUPPLIES	001.0411.060.023		833588862001		868 00077
LABELS/TISSUE 05/2016	11.87	OFFICE SUPPLIES	001.0411.060.023		836491299001		868 00083
SUPPLIES 05/2016	21.49	OFFICE SUPPLIES	001.0410.060.023		836491299001		868 00161
AIR EFFECTS 05/2016	13.81	OFFICE SUPPLIES	001.0410.060.023		836491341001		868 00085
FRAME POSTER 05/2016	111.59	OFFICE SUPPLIES	001.0411.060.023		936491340001		868 00084
	802.96	*VENDOR TOTAL					
PORTERVILLE/ CITY OF							
ANIMAL CONTROL 05/2016	480.00	CONTRACTURAL SERVICES	001.0411.060.028		201604210028		868 00054

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PROTECTION ONE							
ALARM SYSTEM 05/2016	104.96	CONTRACTURAL SERVICES	063.0463.060.028				868 00069
RAY MORGAN COMPANY							
CITY PRINTER 05/2016	277.67	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1232678		868 00102
RICK PERIGO ROADSIDING							
OATS 05/2016	5,631.00	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		05/123		868 00022
SANTA FE AGGREGATES, INC							
CRUSHER DUST 05/2016	127.56	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		2002681		868 00015
CRUSHER DUST 05/2016	127.56	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		2002681		868 00016
	255.12	*VENDOR TOTAL					
SELF HELP ENTERPRISES IN							
2016 HOME PRGRM 05/2016	2,750.00	CONTRACTURAL SERVICES	001.0402.060.028				868 00056
GRNT LNS MJIA/LLAMS 5/16	52,431.26	HOUSING CONSTRUCTION	027.0712.080.081		APR 2025		868 00113
GRNT LOANS MEJIA 05/2016	94,045.08	HOUSING REHABILITATION	026.0480.081.081		APR 2027		868 00112
	149,226.34	*VENDOR TOTAL					
SOUTHERN CALIF EDISON CO							
FIRE STATION 05/2016	260.36	UTILITIES	004.0414.060.021				868 00109
CTY ADMIN BLDNG 05/2016	698.95	UTILITIES	001.0410.060.021				868 00114
WTR UTILITY DEPT 05/2016	6,161.79	UTILITIES	063.0463.060.021				868 00115
MAINT SHOP DEPT 05/2016	217.05	UTILITIES	001.0418.060.021				868 00116
PARKS DEPT 05/2016	76.78	UTILITIES	001.0421.060.021				868 00117
SEWER UTLTY DEPT 05/16	5,074.16	UTILITIES	062.0462.060.021				868 00118
AIRPORT DEPT 05/2016	69.11	UTILITIES	041.0441.060.021				868 00119
SUBDVSN LIGHT DEPT 05/16	186.81	UTILITIES	029.0429.060.021				868 00120
STREETS DEPT 05/2016	3,016.33	UTILITIES	001.0422.060.021				868 00121
	15,761.34	*VENDOR TOTAL					
ST. JOHNS RIVER MUTUAL							
ASSESSMENT 686 05/2016	330.00	UTILITIES	001.0421.060.021		189		868 00068
STATE OF CA-EDD							
CITY ST TAX DEP 05/16	2,120.46	WITHHOLDING TAX-STATE	001.0000.200.028				869 00002
STATE OF CALIFORNIA							
FIRE ST TAX DEP 05/2016	121.40	WITHHOLDING TAX-STATE	004.0000.200.028				869 00003
TULARE CO ENVIRONMENTAL							
DETENTION FACILITY 05/16	342.00	CONTRACTURAL SERVICES	001.0411.060.028		IN0156593		868 00111
TULARE COUNTY INFORMATIO							
SERVICES 05/2016	2,313.21	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		20160476		868 00020
SERVICES 05/2016	2,313.21	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		20160476		868 00021
	4,626.42	*VENDOR TOTAL					

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID	LINE
TULARE REGIONAL MEDICAL								
SERVICES 05/2016	1,705.00	SPECIAL DEPARTMENT EXPEN	001.0411.060.029				868	00071
U.S. POST OFFICE								
UTILITY POSTAGE 05/2016	1,000.00	SERVICE CHARGES	061.0361.000.086				868	00086
UTILITY POSTAGE 05/2016	1,000.00	SERVICE CHARGES	062.0362.000.086				868	00087
UTILITY POSTAGE 05/2016	1,000.00	SERVICE CHARGES	063.0363.000.086				868	00088
	3,000.00	*VENDOR TOTAL						
VSCE INC.								
RNDABT PROJ. 05/2016	25,571.13	CONTRACTURAL SERVICES	020.0590.731.028		6183		868	00059
RNDABT PROJ 05/2016	3,313.01	CONTRACTURAL SERVICES	023.0590.731.028		6183		868	00060
PLAZA PROJECT 05/2016	70,809.94	CONTRACTURAL SERVICES	020.0590.739.028		6184		868	00051
	99,694.08	*VENDOR TOTAL						
WATER WELL SOLUTIONS								
WELL REHAB #10 05/2016	20,448.00	CONTRACTURAL SERVICES	063.0463.060.028		WWS19860		868	00100
WHS FOUNDATION								
WHS SCHOLARSHIP 05/16	500.00	SPECIAL DEPARTMENT EXPEN	001.0401.060.029				868	00064
WILLITTS EQUIPMENT CO.,								
WELL #10 TURBINE 5/16	49,177.49	CONTRACTURAL SERVICES	063.0463.060.028		27765		868	00101
WELL #10 05/2016	33,945.02	CONTRACTURAL SERVICES	063.0463.060.028		27774		868	00099
	83,122.51	*VENDOR TOTAL						
WIRELESS INTERNET SERVIC								
INTERNET SERVICES 05/16	199.00	TELEPHONE	001.0410.060.020		1162249		868	00055
WOODLAKE AUTO PARTS								
ENGINE MAINT. 05/2016	12.70	VEHICLE MAINTENANCE/OPER	004.0414.060.032		630937		868	00094
WOODLAKE GROWERS SUPPLY								
CEMENT BAGS 05/2016	90.56	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		222347		868	00010
CAN DOG FOOD 05/2016	17.82	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		222510		868	00005
SUPPLIES 05/2016	32.39	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		222863		868	00009
SUPPLIES 05/2016	7.43	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		222872		868	00008
SUPPLIES 05/2016	6.88	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		222876		868	00007
SUPPLIES 05/2016	6.78	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		222880		868	00006
	161.86	*VENDOR TOTAL						
WOODLAKE HARDWARE CO								
STATION MAINT. 05/2016	5.39	FIRE STATION MAINTENANC	004.0414.060.034		A10223		868	00093
STATION MAINT. 05/2016	24.97	FIRE STATION MAINTENANC	004.0414.060.034		A9258		868	00091
STATION MAINT. 05/2016	9.04	FIRE STATION MAINTENANC	004.0414.060.034		A9377		868	00092
STATION MAINT. 05/2016	9.04	FIRE STATION MAINTENANC	004.0414.060.034		B8433		868	00090
	48.44	*VENDOR TOTAL						

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	1,396,998.67						

RECORDS PRINTED - 000205

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

BANK	VENDOR	CHECK#	DATE	AMOUNT	
BANK BANK OF VISALIA					
001573	SAINT AGNES MEDICAL CENT	13658	05/23/16	431.37	
001303	GONZALES/LYNN W.	13659	04/29/16	66.60	
BANK OF VISALIA				497.97	***

BANK	VENDOR	CHECK#	DATE	AMOUNT
REPORT TOTALS:				497.97

RECORDS PRINTED - 000002

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID	LINE
GONZALES/LYNN W. OUTPTNT 05/2016	66.60	HEALTH INSURANCE	004.0414.050.008				870	00002
SAINT AGNES MEDICAL CENT HSPTL OUT PTNT 05/16	431.37	HEALTH INSURANCE	004.0414.050.008				870	00001

VENDOR NAME / DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	497.97						

RECORDS PRINTED - 000002

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

City of Woodlake

AGENDA ITEM IV-C

May 23, 2016
Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the City Administrator Employment Agreement

BACKGROUND:

The City Council of the City of Woodlake and the City Administrator entered into an employment agreement on June 8, 2015. The terms of the agreement were for a period of 60 months commencing on July 1, 2015, and continuing until June 30, 2020. Annually the City Council will provide the City Administrator with an employee evaluation and review her/his employee agreement.

DISCUSSION:

After preliminary discussions, the attached agreement is being presented for Council approval. The City Council and the City Administrator will meet annually, to review the Administrator's performance. The agreement is being renewed and will run from July 1, 2016 through June 30, 2021.

RECOMMENDATIONS:

No recommendations.

FISCAL IMPACT:

There is no current fiscal impact. The agreement terms fall within the currently approved City of Woodlake budget.

ATTACHMENTS:

1. Resolution: Approval of the City Administrator Employment Agreement
2. City Administrator Employment Agreement

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY	)	Resolution No.
ADMINISTRATOR EMPLOYMENT	)	
AGREEMENT	)	

Councilmember _____, offered the following resolution and moved its adoption. Approval of the City Administrator Employment Agreement.

WHEREAS, the City Council annually reviews and renegotiates the performance and compensation of the City Administrator; and

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE that the City approves the attached City Administrator employment agreement, which shall be in affect from July 1, 2016, and continuing until June 30, 2021.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on May 23, 2016.

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
Rudy Mendoza, Mayor

ATTEST:

_____
Irene Zacarias, City Clerk

CITY ADMINISTRATOR EMPLOYMENT AGREEMENT

between the

City of Woodlake

and

Ramon Lara

dated

May 23, 2016

CITY ADMINISTRATOR EMPLOYMENT AGREEMENT
between the
City of Woodlake
and
Ramon Lara

1. Parties and Date

This Agreement is entered into as of May 23, 2016 by and between the City of Woodlake, California, a municipal corporation (the "City"), and Ramon Lara, an individual (the "City Administrator"). The City and the City Administrator are sometimes individually referred to as a "Party" and collectively as "Parties."

A. The City requires the services of a City Administrator.

B. The City Administrator has the necessary education, experience, skills and expertise to serve as the City's City Administrator; and

C. The City Council of the City (the "City Council") desires to employ the City Administrator to serve as the City Administrator of City.

D. The Parties desire to execute this Agreement pursuant to the authority of and subject to the provisions of Government Code Section 53260 et seq.

E. In consideration of these Recitals and the performance by the Parties of the promises, covenants, and conditions herein contained, the Parties agree as provided in this Agreement.

2. Employment

The City hereby employs the City Administrator as its City Administrator, and the City Administrator hereby accepts such employment.

3. Commitments and Understandings

A. The City Administrator's Commitments

(1) Duties & Authority

(a) The City Administrator shall be the chief executive officer of the City and be responsible to the City Council for the proper administration of all affairs of the City.

(b) The City Administrator shall perform all of the duties of the City Administrator as set forth in Section 2.08 of the Woodlake Municipal Code (the

“Municipal Code”), The California Government Code, and City policies and procedures approved by the City Council, as may be provided from time to time.

(c) The City Council may also designate the City Administrator as the chief executive of other City-related legal entities. Such other legal entities could include financing authorities, and joint powers authorities.

(d) The City Administrator shall administer and enforce policies established by the City Council and promulgate rules and regulations as necessary to implement City Council policies.

(e) To accomplish this, the City Administrator shall have the power and shall be required to:

(i) Attend all meetings of the City Council, unless excused by the Mayor, and take part in the discussion of all matters before the City Council. The City Administrator shall receive notice of all regular and special meetings of the City Council.

(ii) Review all agenda documents before preparing the agenda for any regular or special meetings of the City Council. The City Administrator may publicly endorse or oppose any proposed agenda items placed on the agenda by persons other than the City Administrator or the City Administrator’s staff.

(iii) Direct the work of all elective and appointive City officers and departments that are the concern and responsibility of the City Council, except those that are directly appointed by or report directly to the City Council. The City Administrator may undertake any study or investigation the City Administrator believes is necessary or desirable and shall make any study or investigation the City Council directs. The City Administrator shall endeavor to implement changes that the City Administrator believes will result in greater efficiency, economy, or improved public service in the administration of City affairs.

(iv) Recommend to the City Council from time to time, adoption of such measures as the City Administrator may deem necessary or expedient for the health, safety, or welfare of the community or for the improvement of administrative services.

(v) Consolidate or combine offices, positions, departments, or units under the City Administrator’s jurisdiction. The City Administrator may be the head of one or more City departments.

(vi) Conduct research in administrative practices in order to bring about greater efficiency and economy in City government, and develop and recommend to the City Council long-range plans to improve City operations and prepare for future City growth and development.

(vii) Provide management training and develop leadership qualities among department heads and staff as necessary to build a City management team that can plan for and meet future challenges.

(viii) Exercise control of City government in emergencies as authorized by the Municipal Code and California law.

(2) Hours of Work
(a) The City Administrator is an exempt employee but is expected to engage in those hours of work that are necessary to fulfill the obligations of the City Administrator's position. The City Administrator does not have set hours of work as the City Administrator is expected to be available at all times.

(b) It is recognized that the City Administrator must devote a great deal of time to the business of the City outside of the City's customary office hours, and to that end the City Administrator's schedule of work each day and week shall vary in accordance with the work required to be performed. The City Administrator shall spend sufficient hours on site to perform the City Administrator's duties; however, the City Administrator has discretion over the City Administrator's work schedule and work location.

(3) Disability or inability to perform
In the event the City Administrator becomes mentally or physically incapable of performing the City Administrator's functions and duties with reasonable accommodation and it reasonably appears such incapacity will last for more than six months, the City Council may terminate the City Administrator. If the City Council does elect to terminate the City Administrator due to incapacity, the City Administrator shall receive all severance benefits provided in Section 7.C below.

B. City Commitments
(1) The City shall provide the City Administrator with the compensation, incentives and benefits, specified elsewhere in this Agreement.

(2) The City shall provide the City Administrator with a private office, staff, office equipment, supplies, automobile allowance, and all other facilities and services adequate for the performance of the City Administrator's duties.

(3) The City shall pay for or provide the City Administrator reimbursement for all actual business expenses.

(4) The City agrees to pay the professional dues and subscriptions on behalf of the City Administrator which are necessary for the City Administrator's continuation and full participation in national, regional, state, or local associations and organizations necessary and desirable for the good of the City, and for the City Administrator's continued professional participation and advancement.

(5) The City agrees to pay the travel and subsistence expenses of the City Administrator to pursue official and other functions for the City, and meetings and occasions to continue the professional development of the City Administrator, including, but not limited to, national, regional, state, and local conferences, and governmental groups and committees upon which the City Administrator serves as a member.

(6) The City also agrees to pay for the travel and subsistence expenses of the City Administrator for short courses, institutes and seminars that are necessary for the good of the City or for the professional development of the City Administrator.

C. City Council Commitments

(1) The City Council sets policy for the governance and administration of the City, and it implements its policies through the City Administrator.

(2) The City Council recognizes that to meet the challenges facing the City they must exercise decisive policy leadership. As one step in carrying out this leadership responsibility, the City Council commits to spending time each year outside of regular City Council meetings to work with the City Administrator and staff on setting goals and priorities for the City government, and to work on issues that may be inhibiting the maximum achievement of City goals.

(3) Except for the purpose of inquiry, the City Council and its members shall deal with all subordinate City employees, officers, contractors, and consultants solely through the City Administrator or the City Administrator's designee, and neither the City Council nor any member thereof shall give orders to any subordinate of the City Administrator, either publicly or privately.

(4) The City Council agrees none of its individual members will order the appointment or removal of any person to any office or employment under the supervision and control of the City Administrator.

(5) The City Council agrees that any criticism of a City staff member shall be done privately through the City Administrator.

(6) Neither the City Council nor any of its members shall interfere with the execution of the powers and duties of the City Administrator. The City Administrator shall take orders and instructions from the City Council only when it is sitting as a body in a lawfully held meeting.

D. Mutual Commitments

(1) Performance Evaluation

(a) Annual performance evaluations are an important way for the City Council and City Administrator to ensure effective communications about expectations and performance.

(b) The City Council recognizes that for the City Administrator to respond to its needs and to grow in the performance of the City Administrator's job, the City Administrator needs to know how the City Council Members evaluate the City Administrator's performance.

(c) To assure that the City Administrator gets this feedback, the City Council shall conduct an evaluation of the City Administrator's performance at least once each year. The City Council and the City Administrator agree that performance evaluations, for the purpose of mid-course corrections, may occur quarterly or several times during each

calendar year. The Parties may use an outside facilitator paid by City funds to assist them in conducting this evaluation, at the option of the City Council.

(d) While performance evaluations for the purpose of midcourse corrections may occur several times during the year; the annual evaluation shall occur between *March or April* of each year.

4. COMPENSATION
The City agrees to provide the following compensation to the City Administrator during the term of the agreement:

A. Compensation & Required Employer Costs

(1) Base Salary
(a) The Base salary for the City Administrator will be determined in a resolution of the City Council.
(b) The City Administrator shall be paid at the same intervals and in the same manner as regular City employees.
(c) The City shall not at any time during the term of this Agreement reduce the base salary, compensation or other financial benefits of the City Administrator, unless as part of a general City management salary reduction, and then in no greater percentage than the average reduction of all City department heads.

(2) Required Employer Costs
(a) Medicare.
(b) Unemployment Compensation.
(c) Public Employees Retirement System (PERS).
The City contracts with the California Public Employees' Retirement System for retirement benefits. The City will pay the City's share as mandated by PERS for participation in the Public Employees' Retirement System.
(d) City Administrator is responsible for his/her PERS contribution.
(e) The cost of any fidelity or other bonds required by law for the City Administrator.
(f) The cost to defend and indemnify the City Administrator as provided in Section 8.E below.
(g) Workers Compensation.

B. Basic Benefits

(1) Holidays

The City Administrator is entitled to the same paid holidays as department heads as stated in the Personnel Rules and Regulations.

(2) Leave Allowance

The City Administrator shall receive the same vacation and sick leave accrual and benefits as provided to department heads except that the City Administrator may

accrue earned vacation until a cap of 350 hours and sick leave time until a cap of 350 hours is reached. No amount above the cap hours shall be accrued or paid. The City Administrator shall be paid for any unused accrued vacation or sick leave upon either voluntary or involuntary termination of employment.

(3) Automobile

The City Administrator shall be provided a monthly automobile allowance of $700.00 in exchange for making a vehicle available for the City Administrator's own use and for City-related business and/or functions during, before and after normal work hours. By the City Administrator making the City Administrator's personal automobile available for use, the City Administrator is not precluded from using City vehicles for City business during, before, and after the normal workday on occasion, when appropriate.

(4) Benefits that Accrue to Other City Employees

The City Administrator shall be entitled to all benefits, rights, and privileges accorded to non-public safety City Department Directors except as otherwise provided in this Agreement. If there is any conflict between this Agreement and any resolution fixing compensation and benefits for non-public safety City Department Directors or other unclassified employees, this Agreement shall control.

5. SEPARATION

A. Resignation/Retirement

The City Administrator may resign at any time and agrees to give the City at least 30 days advance written notice of the effective date of the City Administrator's resignation, unless the Parties otherwise agree in writing. If the City Administrator retires from full time public service with the City, the City Administrator may provide six months' advance notice. The City Administrator's actual retirement date will be mutually established.

B. Termination & Removal

(1) Administrator is an at-will employee serving at the pleasure of the City Council as provided in Government Code Section 36506.

(2) The City Council may remove the City Administrator at any time, with or without cause, by a majority vote of its members. Notice of termination shall be provided to the City Administrator in writing. Termination as used in this shall also include request that the City Administrator resign, a reduction in salary or other financial benefits of the City Administrator (including a general City Management salary reduction), a material reduction in the powers and authority of the City Administrator, or the elimination of the City Administrator's position. Any such notice of termination or act constituting termination shall be given at or effectuated at a duly noticed regular meeting of the City

Council.

(3) The City Administrator shall not be removed during the 60-day period preceding or following any City election for membership on the City Council, or during the 60-day period following any change in membership of the City Council, except upon unanimous vote of the City Council.

(4) Given the at-will nature of the position of City Administrator, an important element of the employment agreement pertains to termination. It is in both the City's interest and that of the City Administrator that any separation of the City Administrator is done in a businesslike manner.

C. Severance Pay

(1) *In the event the City Administrator is terminated by the City Council during such time that the City Administrator is willing and able to perform the City Administrator's duties under this Agreement, then in that event the City agrees to pay the City Administrator a lump sum cash payment equal to eighteen months base salary then in effect as provided in 4.A(1) above.*

(2) In addition, the City shall extend to the City Administrator the right to continue health insurance as may be required by and pursuant to the terms and conditions of the Consolidated Omnibus Budget Reconciliation Act 0f 1986 (COBRA). The City agrees to pay the City Administrator's COBRA coverage for the first 30 (thirty) days.

(3) In the event the City refuses, following written notice of noncompliance, to comply with any provision in this Employment Agreement benefiting the City Administrator, or the City Administrator resigns following a suggestion, whether formal or informal, by a majority of the City Council that the City Administrator resign, then, in that event, the City Administrator may, at the City Administrator's option, be deemed to be "terminated" as of the date of such refusal to comply or suggestion to resign and this severance pay provision shall be actuated.

(4) All payments required under Sections 7.C(1), (2), and (3) are subject to and shall be interpreted to comply with the limitations set forth in Government Code Section 53260.

D. Involuntary Resignation

(1) In the event that the City Council formally or a majority of the City Council informally asks the City Administrator to resign, then the City Administrator shall be entitled to resign and still receive the severance benefits provided in Section 7.C above.

(2) The City Administrator has relied upon the provisions of the Municipal Code upon entering into this Agreement, as it pertains to the City Administrator's role,

powers, duties, authority, responsibilities, compensation and benefits. In the event the City Council adds, deletes or amends the Municipal Code without the consent of the City Administrator, and such addition, deletion or amendment is inconsistent with the terms of this Agreement and the City Administrator's role, powers, duties, authority, responsibilities, compensation and benefits as currently provided, then the City Administrator shall have the right, at the City Administrator's sole option, to give the City Council notice that such amendment(s) constitute a request by the City Council for the City Administrator's involuntary resignation.

(3) Upon receipt of such notice the City Council shall have thirty days in which to do one of the following: (a) rescind the amendment(s); (b) renegotiate this Agreement to the City Administrator's satisfaction; (c) confirm that the City Administrator is being asked to involuntarily resign; or (d) take no action. In the event that either (c) or (d) occurs, or the City is unable to accomplish (b), then the City Administrator shall be entitled to resign and still receive the severance benefits provided in Section 7.C above.

E. Separation for Cause

(1) Notwithstanding the provisions of Section 7.C, the City Administrator may be terminated for cause. As used in this section, "cause" shall mean only one or more the following:
(a) Conviction of a felony;
(b) Continued abuse of non-prescription drugs or alcohol that materially affects the performance of the Administrator's duties; or
(c) Repeated and protracted unexcused absences from the City Administrator's office and duties.

(2) In the event the City terminates the City Administrator for cause, then the City may terminate this Agreement immediately, and the City Administrator shall be entitled to only the compensation accrued up to the date of termination, payments required by Section 7.F below, and such other termination benefits and payments as may be required by law. The City Administrator shall not be entitled to any severance benefits provided by Section 7.C.

(3) In the event the City terminates the City Administrator for cause, the City and the City Administrator agree that neither Party shall make any written or oral statements to members of the public or the press concerning the City Administrator’s termination except in the form of a joint press release which is mutually agreeable to both Parties. The joint press release shall not contain any text or information that would be disparaging to either Party. Provided, however, that either Party may verbally repeat the substance of any such press release in response to inquiries by members of the press or public.

F. Payment for Unused Leave Balance

(1) On separation from City employment, the City Administrator shall be paid for all unused accrued leave allowances provided in Section 4.B(2) above. Accumulated leave balances shall be paid at the City Administrator’s monthly salary

rate at the effective date of separation.

(2) In the event the City Administrator dies while employed by the City under this Agreement, the City Administrator's beneficiaries or those entitled to the City Administrator's estate, shall be entitled to the City Administrator's earned salary, and any in-lieu payments for accrued benefits, including compensation for the value of all accrued leave balances.

8. MISCELLANEOUS PROVISIONS

A. Term
(1) Initial Term
The Initial Term shall be for a period of 60 months commencing on July 1, 2016, and continuing until June 30, 2021, (the initial "Termination Date").

(2) Subsequent Terms
The parties agree to meet on or about May 2017 to discuss terms and conditions of a subsequent agreement.

B. Provisions that Survive Termination
Sections of this Agreement are intended by their terms to survive the City Administrator's termination of employment with the City, including but limited to Sections 8.E. These sections, and the others so intended, shall survive termination of employment and termination of this Agreement.

C. Amendments
This Agreement may be amended at any time by mutual agreement of the City and the City Administrator. Any amendments are to be negotiated, put in writing, and adopted by the City Council.

D. Conflict of Interest
(1) The City Administrator shall not engage in any business or transaction or shall have a financial or other personal interest or association, direct or indirect, which is in conflict with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties. Personal as distinguished from financial interest includes an interest arising from blood or marriage relationships or close business, personal, or political associations. This section shall not serve to prohibit independent acts or other forms of enterprise during those hours not covered by active City employment, providing such acts do not constitute a conflict of interest as defined herein.

(2) The City Administrator shall also be subject to the conflict of interest provisions of the California Government Code and any conflict of interest code applicable to the City Administrator's City employment.

(3) The City Administrator is responsible for submitting to the City Clerk the appropriate Conflict of Interest Statements at the time of appointment, annually

thereafter, and at the time of separation from the position.

E. Indemnification

(1) To the full extent of the law as provided by the California Torts Claims Act (Government Code Section 810 et seq.) and the indemnity provisions of this Agreement, whichever shall provide the greatest protection to the City Administrator, the City or any other Agency (including Joint Powers Authority), jointly and severally, shall defend and indemnify the City Administrator against and for all losses sustained by the City Administrator in direct consequences of the discharge of the City Administrator's duties on the City's behalf for the period of the City Administrator's employment.

(2) The City shall defend, save harmless and indemnify the City Administrator against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the City Administrator's duties as City Administrator. The City may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

(3) Whenever the City Administrator shall be sued for damages arising out of the performance of the City Administrator's duties, the City shall provide defense counsel for the City Administrator in such suit and indemnify the City Administrator from any judgment rendered against the City Administrator; provided that such indemnity shall not extend to any judgment for damages arising out of any willful wrongdoing. This indemnification shall extend beyond termination of employment and the otherwise expiration of this Agreement to provide protection for any such acts undertaken or committed in the City Administrator's capacity as City Administrator, regardless of whether the notice of filing of a lawsuit occurs during or following employment with the City. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies that the City Administrator may have under the law.

(4) The City and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the City Administrator, while acting within the scope of the City Administrator's duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the City or any party affiliated with or otherwise claiming under or through it, regardless of any prior, concurrent, or subsequent active or passive negligence by the City Administrator.

(5) In the event that the City Administrator shall serve as the chief executive of other City-related legal entities as provided in Section 3.A(1)(c) above, then each provision of this Section 8.E shall be equally applicable to each City-related legal entity as though set forth in an indemnity agreement between the City Administrator and that legal entity. The City hereby guarantees the performance of this indemnity obligation by the City-related legal entity, and shall indemnify and hold the City Administrator harmless against any failure or refusal by City or related legal entity to perform its obligations under this Section 8.E

F. Severability

If any clause, sentence, part, section, or portion of this Agreement is found by a court of competent jurisdiction to be illegal or unenforceable, such clause, sentence, part, section, or portion so found shall be regarded as though it were not part of this Agreement and the remaining parts of this Agreement shall be fully binding and enforceable by the Parties hereto.

G. Laws Affecting Title

In addition to those laws affecting a City Administrator, the City Administrator shall have the same powers, rights and responsibilities as a Chief Executive Officer, City Administrative Officer, Administrator, and/or City Administrator as those terms are used in local, state or federal laws.

H. Jurisdiction and Venue

This Contract shall be construed in accordance with the laws of the State of California, and the Parties agree that venue shall be in Tulare County, California.

I. Entire Agreement

This Contract represents the entire agreement of the Parties, and no representations have been made or relied upon except as set forth herein. This Contract may be amended or modified only by a written, fully executed agreement of the Parties.

J. Notice

Any notice, amendments, or additions to this Agreement, including change of address of either party during the term of this Agreement, which the City Administrator or the City shall be required, or may desire, to make shall be in writing and shall be sent by prepaid first class mail or hand-delivered to the respective Parties as follows:

(1) If to the City:

City of Woodlake
City Clerk
350 N. Valencia Blvd.
Woodlake, CA 93286

(2) If to the City Administrator:

Ramon Lara
20709 Ave. 328
Woodlake, CA 93286

IN WITNESS WHEREOF the Parties have executed this Agreement as of the day and year first above written.

“City”

CITY OF WOODLAKE
A Municipal Corporation

By:_____
Ramon Lara, City Administrator

By:_____
Rudy Mendoza, Mayor
ATTEST:

By:_____
Irene Zacarias, City Clerk
APPROVED AS TO FORM:

By:_____
Mike Farley, City Attorney

City of Woodlake

AGENDA ITEM V-A

May 23, 2016
Prepared by Jason Waters, City Staff

SUBJECT:

Action: Approval of Resolution Approving Changes to the Homebuyer and Housing Rehabilitation Program Guidelines – **PUBLIC HEARING**

BACKGROUND:

The purpose of this hearing is to allow the citizens of Woodlake the opportunity to review and make comments on the following subjects:

- Changes to the Homebuyer and Housing Rehabilitation Program Guidelines

The City of Woodlake has established Program Guidelines which govern the administration of its Homebuyer and Housing Rehabilitation Programs. The City has received funding from the State Department of Housing and Community Development (HCD) Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program to implement these programs.

CDBG Program regulations require that the City conduct a public hearing on all CDBG-related matters to provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas in which CDBG funds are used. Therefore, when the public hearing is opened, the public will be invited to comment on the proposed changes to the Guidelines. Comments may be received in writing or orally.

Public Hearing notices in both English and Spanish have been published in The Kaweah Commonwealth and posted in the usual locations. The public notice provided citizens with information on where to submit written comments if they were unable to attend the public hearing. No written comments were received.

DISCUSSION:

The proposed changes to the Homebuyer and Housing Rehabilitation Program Guidelines are necessary to comply with new or revised HCD requirements of both the CDBG and HOME Programs.

Housing Rehabilitation Program Guidelines

Changes requested by HCD include updates and additions related to:

- Application process;
- Rehabilitation bid process and recruitment of contractors;
- Conflict of interest;
- Removal of owner-investor requirements. HCD requires separate guidelines for owner-occupant and owner-investor properties;

- Removal of sweat equity language;
- Eligibility requirements for grants; and
- Other minor changes (e.g., updates to various program limits).

Homebuyer Program Guidelines

Changes requested by HCD include updates and additions related to:

- Application process;
- Conflict of interest;
- Modest housing definition; and
- Other minor changes (e.g., updates to various program limits).

When the public hearing is opened, citizens are encouraged to ask questions and/or comment on the proposed amendment or on any aspect of the CDBG Program. Citizens also are invited to submit written comments. Citizens may inspect the citizen participation supporting documents on file at City Hall. Write to or contact Ramon Lara, City Administrator, at City Hall located at 350 North Valencia, Woodlake, CA 93286

RECOMMENDATIONS:

1. Open the public hearing to accept comments on proposed changes to the Homebuyer and Housing Rehabilitation Program Guidelines.
2. Adopt Resolution and approve the changes to the Homebuyer and Housing Rehabilitation Program Guidelines.

FISCAL IMPACT:

There is no fiscal impact to the General Fund.

ATTACHMENTS

1. Resolution: Approve Changes to the Homebuyer and Housing Rehabilitation Program Guidelines
2. Public Hearing Notice (English and Spanish)
3. Homebuyer and Housing Rehabilitation Program Guidelines (Under Separate Cover)

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

A RESOLUTION OF THE COUNCIL OF	)	Resolution No.
THE CITY OF WOODLAKE	)	
APPROVING CHANGES TO THE	)	
CITY'S HOMEBUYER AND HOUSING	)	
REHABILITATION PROGRAM	)	
GUIDELINES	)	

Councilmember G. Gonzalez Jr., offered the following resolution and moved its adoption. Approve Changes to the Homebuyer and Housing Rehabilitation Program Guidelines

WHEREAS, the City of Woodlake, a political subdivision of the State of California, has established Program Guidelines which govern the administration of its Housing Rehabilitation Program and its Homebuyer Program; and

WHEREAS, the City has received funding from the State Department of Housing and Community Development (HCD) Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program to implement these programs; and

WHEREAS, Staff presented a report to Council and held a public hearing to allow the citizens of Woodlake the opportunity to review and make comments on proposed changes to the Program Guidelines pursuant to the requirements of HCD; and

WHEREAS, the City desires to update the Homebuyer and Housing Rehabilitation Program Guidelines to comply with new or revised HCD requirements of both the CDBG and HOME Programs;

IT IS NOW THEREFORE RESOLVED THAT, the City Council does hereby approve the updated Homebuyer and Housing Rehabilitation Program Guidelines.

The foregoing resolution was adopted upon a motion of Councilmember _____., and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on May 23, 2016.

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Rudy Mendoza, Mayor

ATTEST:

_____
Irene Zacarias, City Clerk

City of Woodlake
PUBLIC NOTICE

To provide an opportunity for citizen participation, the City of Woodlake will hold a Public Hearing to review proposed changes to the Homebuyer and Housing Rehabilitation Program Guidelines.

PUBLIC HEARING

DATE: May 23, 2016
TIME: 6:30 p.m.
PLACE: City Hall
350 N. Valencia Blvd.
Woodlake, CA 93286

The Guidelines contain policies and procedures for implementation of the City's Housing Rehabilitation and Homebuyer Programs, including eligibility requirements and the types and terms of financing available.

The purpose of this public hearing is to give citizens an opportunity to make their comments know regarding the proposed changes the Homebuyer and Housing Rehabilitation Program Guidelines.

If you require special accommodations to participate in the public hearing, please contact Ramon Lara at (559) 564-8055 or TTY at 1-800-735-2929 for English or 1-800-855-3000 for Spanish to arrange for those accommodations to be made.

If you are unable to attend the public hearing, you may direct written comments to Ramon Lara, City Administrator, City of Woodlake, 350 N. Valencia Blvd., Woodlake, CA 93286, or you may telephone (559) 564-8055. In addition, information is available for review at the above address between the hours of 8:00 a.m. and 5:00 p.m. on Monday – Friday.

The City of Woodlake promotes fair housing and makes all its programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

Published: April 29, 2016 in the Kaweah Commonwealth

Ciudad de Woodlake
AVISO PÚBLICO

Para proveer una oportunidad de participación a los ciudadanos, la Ciudad de Woodlake tendrá una audiencia pública para revisar los cambios propuestos a las guías del Programa de Compradores de Viviendas y Rehabilitación de Viviendas.

AUDIENCIA PÚBLICA

FECHA: 23 de mayo de 2016
HORA: 6:30 p.m.
LUGAR: Municipalidad
350 N. Valencia Blvd.
Woodlake, CA 93286

Las Guías del Programa contienen pólizas y procedes para la implementación del Programa de Rehabilitación de Viviendas y Compradores de Viviendas dentro de la Ciudad incluyendo requisitos de elegibilidad, y la clase y términos de financiamiento.

El propósito de esta audiencia pública es dar a los ciudadanos la oportunidad de hacer sus comentarios acerca de los cambios propuestos a las guías del Programa de Compradores de Viviendas y Rehabilitación de Viviendas.

Si necesita acomodaciones especiales para participar en la audiencia pública, por favor póngase en contacto con Ramon Lara al (559) 564-8055 o TTY al 1-800-735-2929 para inglés o 1-800-855-3000 para español para hacer las acomodaciones.

Si usted no puede asistir a la audiencia pública, puede dirigir sus comentarios por escrito a Ramon Lara, Administrador de la Ciudad de Woodlake, 350 N. Valencia Blvd., Woodlake, CA 93286, o por teléfono al (559) 564-8055. Además, la información está disponible para su consulta en la dirección antes mencionada dentro del horario de las 8:00 am y 5:00 pm de lunes – viernes.

La Ciudad de Woodlake promueve la vivienda justa y hace que todos sus programas estén a disposición a las familias de ingresos bajos y moderados independientemente de la edad, raza, color, religión, sexo, origen nacional, preferencia sexual, estado civil o discapacidad.

Publicado: 29 de abril de 2016 en el Kaweah Commonwealth

City of Woodlake

AGENDA ITEM V-B

May 23, 2016
Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake

BACKGROUND:

The California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City. The City of Woodlake declared a drought emergency on the 26th day of May 2015 by Resolution No. 15-45.

On January 17, 2014, the Governor of the State of California proclaimed a state of emergency in the State of California due to current drought conditions in the State. The Governor's proclamation acknowledged that the State of California is experiencing record dry conditions that have persisted since 2012, with 2014 projected to become the driest year on record and called upon all Californians to reduce their water usage by 20 percent.

DISCUSSION:

The City of Woodlake water system is made up of five wells that are used as the only source to provide potable water to its residents. The wells have seen a consistent drop in groundwater level due to the drought and diversion of water, which has increased ground water pumping in the area. These conditions have created a situation where City wells will need to be updated or replaced. Due to the low water table, the wells have also become very inefficient. All these factors have created a burden on the City's water system.

The City requested informal bids for the construction of a test well along the St. Johns River. Well contractors are in large demand and soliciting bids was a challenge. The City was able to secure the services of Western Strata Exploration, Inc., who drilled Well #13. The City has now procured the services of Zim Industries, Inc. to begin the drilling of Well #14. The well should begin construction in approximately three weeks. The wells will then be engineered and connected to the current system.

RECOMMENDATIONS:

Staff recommends that the City Council continue the proclamation by the City Council of the City of Woodlake, State of California, proclaiming existence of a local drought emergency for the City of Woodlake. The City Council would review the need for continuing the local drought emergency at least once every 30 days until the Council terminates the local drought emergency.

FISCAL IMPACT:

The City Water Fund has been largely depleted by the inefficiency, need of updating and replacement of City wells. City staff will continue to look for other funding sources to construct future wells.

ATTACHMENTS:

1. Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
STATE OF CALIFORNIA

In the matter of:

CONTINUATION OF THE PROCLOMATION OF	)	Resolution No.
OF THE EXISTENCE OF A LOCAL DROUGHT	)	
EMERGENCY FOR THE CITY OF WOODLAKE	)	

WHEREAS, California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City; and

WHEREAS, the City Council of the City of Woodlake declared a drought emergency on the 26th day of May 2015 by Resolution No. 15-45; and

WHEREAS, California Government Code section 8558(c) states that a "local emergency" means the duly proclaimed existence of conditions of extreme peril to the safety of persons and property within the territorial limits of the City caused by the drought; and

WHEREAS, pursuant to City Charter, the City Administrator has requested the City Council to proclaim the existence of a local emergency; and

WHEREAS, on January 17, 2014, the Governor of the State of California proclaimed a state of emergency in the State of California due to current drought conditions in the state; and

WHEREAS, the Governor's proclamation acknowledged that the State of California is experiencing record dry conditions that have persisted since 2012; and

WHEREAS, the Governor's proclamation also noted that the snowpack in California's mountains is alarmingly below the normal average level for this date; and

WHEREAS, the Governor's proclamation called upon all Californians to reduce their water usage by 20 percent; and

WHEREAS, the Governor's proclamation called upon local water suppliers and municipalities to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season; and

WHEREAS, the current drought has negatively impacted local business, especially agricultural based business, of which City residents largely depend on; and

WHEREAS, the City of Woodlake depends on ground water to provide potable water to its residents; and,

WHEREAS, the City's domestic wells have seen a consistent drop in groundwater levels, requiring that wells be updated and replaced, causing an economic burden on the City; and

WHEREAS, persistent drought conditions have negatively impacted and continue to threaten the City's economy; and

WHEREAS, conditions of drought exacerbate already perilous fire conditions in the City; and

WHEREAS, on January 15, 2014, the Secretary of the United States Department of Agriculture designated 27 California counties, [*including Alameda, Alpine, Amador, Calaveras, Contra Costa, El Dorado, Fresno, Inyo, Kings, Kern, Los Angeles, Madera, Mariposa, Merced, Mono, Monterey, Sacramento, San Benito, San Bernardino, San Joaquin, San Luis Obispo, Santa Clara, Santa Barbara, Stanislaus, Tulare, Tuolumne, and Ventura*] as natural disaster areas due to drought which makes farm operators in the designated counties eligible to be considered for certain assistance including emergency loans from the U.S. Farm Service Agency for production losses; and

WHEREAS, on January 17, 2014, the California State Resources Control Board notified all water rights holders in California that, in the coming months, if dry weather conditions persist, the State

Water Board will notify water right holders in critically dry watersheds of the requirement to limit or stop diversions of water under their water right, based upon the priority of their right; and

WHEREAS, these conditions are likely to be beyond the services, equipment, personnel and fiscal resources of the City of Woodlake.

NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED by the City Council of the City of Woodlake that for reasons set forth herein, wishes to extend the proclamation of the existence of a local drought emergency in the City of Woodlake; and

BE IT FURTHER RESOLVED that federal and state agencies are requested to provide financial and other assistance to residents, water suppliers, water rights holders, ranchers, farmers, business owners and local governments in the City of Woodlake to help them mitigate the persistent drought conditions; and

BE IT FURTHER RESOLVED that the City's water users heed the Governor's request to reduce water usage by 20 percent.

BE IT FURTHER RESOLVED that water suppliers and municipalities in the City of Woodlake heed the Governor's request to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season.

BE IT FURTHER RESOLVED that all city water associates, power companies, other involved agencies, utilities, and individuals do whatever they can to equitably allocate the available water to mitigate to the extent possible the hardships resulting from the lack of water during this extended drought period of recovery.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that during the existence of this local drought emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, ordinances, and resolutions existing and passed in conjunction with this emergency, and that this emergency shall be deemed to continue to exist until the City Council of the City of Woodlake, State of California, proclaims its termination. Further, it is directed that this emergency proclamation be forwarded to the Director of the Governor's Office of Emergency Services and the Governor of the State of California.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that the City Council of the City of Woodlake hereby authorizes the undertaking of all extraordinary police and planning powers in response to this local drought emergency including but not limited to the ability to modify, amend, or issue planning codes, building or safety codes, environmental health codes, and such other codes, orders, and regulations as determined necessary for the duration of the emergency.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that public employees, officers, and governing bodies within the City are hereby granted full immunity to the extent allowed by law for actions undertaken in compliance with this proclamation.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that during the existence of this local drought emergency, the City Administrator may request the City Council to amend this proclamation of a local drought emergency and, if this Council is not in session to amend this proclamation as necessary and, if this proclamation is amended by the City Administrator the Council shall take action to ratify the amendment within 30 days thereafter or the amendment shall have no further force or effect.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that this City Council will review the need for continuing the local drought emergency at least once every 30 days until this Council terminates the local drought emergency. [Note: Government Code section 8630(c) requires the governing board to review the local emergency **at least once every 30 days** until the governing body terminates the local emergency.] **EXTENDED** this 23rd day of May 2016.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on May 23, 2016.

AYES:
NOES:
ABSTAIN
ABSENT:

_____
Rudy Mendoza, Mayor

ATTEST:

_____
Irene Zacarias, City Clerk

City of Woodlake

AGENDA ITEM V-C

May 23, 2016
Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project

BACKGROUND:

The California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City. The Council declared a drought emergency on the 26th day of May 2015 by Resolution No. 15-45 and by Resolution No. 15-46 the Council approved an exemption pursuant to the California Environmental Quality Act (CEQA), and State CEQA Guidelines relating to the environmental evaluation of the City of Woodlake Water Well Project. On June 22, 2015 by Resolution No. 15-59 Council approved emergency expenditures for the development and implementation of the City of Woodlake Well Project and has continued to reaffirm them at every Council meeting.

The City of Woodlake water system is made up of five wells that are used as the only source to provide potable water to its residents. The wells have seen a consistent drop in groundwater level due to the drought and diversion of water, which has increased ground water pumping in the area. These conditions have created a situation where City wells will need to be updated or replaced. Due to the low water table, the wells have also become very inefficient. All these factors have created a burden on the City's water system.

DISCUSSION:

With the continued drought and pumping of groundwater in the area, the City water system has begun to struggle to meet the demand of its customers. Water tables continue to fall and wells continue to become more inefficient. In an effort to protect the City's water resources, the City has taken the necessary steps towards drilling new City wells and is looking at options to make their current wells more efficient. Pervasive drought conditions have also significantly increased demand for well contractors, who now have very long waiting lists to drill wells and no incentive to engage a bidding process, thereby creating procurement challenges for local public agencies. The City has also implemented its Stage 4 water regulations and has made major cuts in the use of water at City facilities.

At this time the City has begun the drilling of a well along the St. John's River within the City Airport Property. The well sixteen inch casing and gravel pack are in. The seal of the well has been completed with the development and testing of the well now in progress. City staff believes that if a new, deeper well is not added to the current water system immediately, then the City may not have the ability to meet its customers' demands in the near future.

The declaration of an emergency, when passed by four-fifths votes of its members, allows the expenditure of public money for a new City well, which will allow the City to meet its consumers' demands. The declaration has helped streamline the construction of the well by allowing the City to forego a competitive bid process as per the Public Contract Code. When the Council approves such action then the declaration of emergency will have to be re-approved by a four-fifths vote at every regularly scheduled meeting until the action is terminated.

Currently the City has spent $136,000.00 for the drilling of Well #13 and $19,995.00 for the development of the well. The well is currently producing approximately 250 GPM. The City expected this well to produce over 500 GPM. Currently tests are being run to obtain a better understanding of why the well is not producing at the estimated level.

The City has procured Zim Industries Inc. to begin the drilling of Well #14. The City believes it will cost approximately $215,000 to drill the well. Drilling is expected to begin in three weeks.

RECOMMENDATIONS:

Staff recommends that the City Council approve the emergency expenditures of public money for the construction of a new City well to meet the demands of its customers and to safeguard the health of City residents. At this time staff is requesting that Council reaffirm the approval of $156,000 in expenditures for the drilling and development of Well #13. Staff also recommends that Council approve a $215,000 budget for the drilling of Well #14. The City Council will review the need for continuing emergency expenditures at every scheduled Council meeting until the action is terminated.

FISCAL IMPACT:

The development and implementation of two new City wells will be paid out of the Water Fund. Staff has currently allocated $750,000 to the project.

ATTACHMENTS:

1. Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
STATE OF CALIFORNIA

In the matter of:

REAFFIRM THE APPROVAL OF EMERGNECY	)	Resolution No.
EXPENDITURES FOR THE DEVELOPMENT AND	)	
IMPLEMENTATION OF THE CITY OF WOODLAKE	)	
WELL PROJECT	)	

WHEREAS, California Government Code section 8630 empowers the City Council of the City of Woodlake to proclaim the existence of a local drought emergency when the City of Woodlake is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City; and

WHEREAS, California Government Code section 8558(c) states that a "local emergency" means the duly proclaimed existence of conditions of extreme peril to the safety of persons and property within the territorial limits of the City caused by the drought; and

WHEREAS, the City Council of the City of Woodlake declared a drought emergency in the City of Woodlake on the 26th of May 2015 by Resolution No. 15-45; and

WHEREAS, on January 17, 2014, the Governor of the State of California proclaimed a state of emergency in the State of California due to current drought conditions in the state and said state of emergency remains in effect; and

WHEREAS, the Governor's proclamation acknowledged that the State of California is experiencing record dry conditions that have persisted since 2012, with 2014 projected to become the driest year on record; and

WHEREAS, the Governor's proclamation called upon local water suppliers and municipalities to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season; and

WHEREAS, the current drought has negatively impacted local business, especially agricultural based business, of which City residents largely depend on; and

WHEREAS, the City has implemented Stage 4 of its water conservation regulations, which restricts water use in the city; and

WHEREAS, the City of Woodlake depends on ground water to provide potable water to its residents; and,

WHEREAS, the City's domestic wells have seen a consistent drop in groundwater levels, requiring that wells be updated and replaced, causing an economic burden on the City; and

WHEREAS, persistent drought conditions have negatively impacted and continue to threaten the City's economy; and

WHEREAS, conditions of drought exacerbate already perilous fire conditions in the City; and

WHEREAS, these conditions are likely to be beyond the services, equipment, personnel and fiscal resources of the City of Woodlake.

NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED by the City Council of the City of Woodlake that for reasons set forth herein, emergency expenditures may take place in order to safeguard the health of City residents by the construction of a new City well; and

BE IT FURTHER RESOLVED that in case of an emergency the Public Contract Code section 20168 allows for the legislative body to pass a resolution by at least a four-fifths vote of its members declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property allowing the City to forego competitive solicitations for bids, as the action is necessary to respond to the emergency; and

BE IT FURTHER RESOLVED that on the 26th day of May 2015 by Resolution NO. 15-46 the Council approved an exemption pursuant to the California Environmental Quality Act (CEQA), and State CEQA Guidelines relating to the environmental evaluation of the City of Woodlake Water Well Project.

BE IT FURTHER RESOLVED that on the 22nd day of June 2015 by Resolution NO. 15-59 the Council approved emergency expenditures for the development and implementation of the City of Woodlake Well Project.

BE IT FURTHER RESOLVED that water suppliers and municipalities in the City of Woodlake heed the Governor's request to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season.

BE IT FURTHER RESOLVED that all city water associates, power companies, other involved agencies, utilities, and individuals do whatever they can to equitably allocate the available water to mitigate to the extent possible the hardships resulting from the lack of water during this extended drought period of recovery.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that during the existence of this local drought emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, ordinances, and resolutions existing and passed in conjunction with this emergency, and that this emergency shall be deemed to continue to exist until the City Council of the City of Woodlake, State of California, proclaims its termination. Further, it is directed that this emergency proclamation be forwarded to the Director of the Governor's Office of Emergency Services and the Governor of the State of California.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that the City Council of the City of Woodlake hereby authorizes the undertaking of all extraordinary police and planning powers in response to this local drought emergency including but not limited to the ability to modify, amend, or issue planning codes, building or safety codes, environmental health codes, and such other codes, orders, and regulations as determined necessary for the duration of the emergency.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that public employees, officers, and governing bodies within the City are hereby granted full immunity to the extent allowed by law for actions undertaken in compliance with this emergency action.

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that this City Council reaffirm the approval of $156,000 in expenditures for the drilling and development of Well #13, approves a $215,000 budget for the drilling of Well #14 and that Council will review the need for continuing emergency expenditures at every regularly scheduled meeting hereafter until the drought emergency is terminated or no further emergency expenditures are necessary. [Note: Public Contract Code section 22050(c) requires the governing board to review the emergency expenditures at every regularly scheduled meeting until the governing body terminates the emergency expenditure or emergency no longer exists.] **DECLARED** this 23rd day of May 2016.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on May 23, 2016.

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Rudy Mendoza, Mayor

ATTEST:

_____
Irene Zacarias, City Clerk

City of Woodlake

AGENDA ITEM V-D

May 23, 2016
Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of Response to Grand Jury

BACKGROUND:

The Tulare County Grand Jury has requested a response from public agencies in Tulare County, including the City of Woodlake, regarding El Nino Preparation.

DISCUSSION:

The Tulare County Grand Jury has requested a response from the City of Woodlake regarding the City's El Nino preparation efforts. . The Grand Jury had the following findings and recommendations:

F1. Various county and city agencies have been proactive in anticipation of an El Nino event.

F2. RMA "Hot Spot" (historically flood prone areas) identification will aid in:
a) Timely, adequate placement of personnel and equipment
b) Identify which water conveyors will be impacted by flood waters and to use their systems as pressure relief valves.

F3. Tulare County has placed emphasis on the valley floor (Western region), but did not have any major flood control projects or management plan in the foothill area (Central region).

F4. Clearing of bridges and channels will help the movement of water, in turn reducing flooding events

F5. Preplanning of flood protection of county facilities has the potential to reduce flood damage and increase cost savings for taxpayers

F6. Goal statements from various agencies show a greater emphasis on capturing and percolating rainfall and runoff into groundwater than in previous years.

R1. Applicable agencies should increase emphasis in water storage projects when the opportunities for water retention are higher.

R2. Applicable agencies should not ignore the importance of flood control projects due to drought conditions.

R3. Applicable agencies continue their progress on existing flood control projects

R4. Tulare County adopt a foothill region flood management plan..

R5. When rehabilitating public parks, adding water retention and percolation capabilities should be considered.

City staff has attached a letter that responds to each finding and recommendation.

The City must respond to the finding and recommendations by August 10, 2016.

RECOMMENDATIONS:

Staff recommends that Council approve the City's Response to the Grand Jury.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

1. Resolution: Approval of Response to Grand Jury
2. Response Letter to Grand Jury

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF RESPONSE TO GRAND JURY	))	Resolution No.

Councilmember _____, offered the following resolution and moved its adoption. Approval of Response to Grand Jury.

WHEREAS, the City of Woodlake must respond to the finding and recommendations proposed by the Tulare County Grand Jury; and

WHEREAS, the City of Woodlake received the findings and recommendations on May 11, 2016 and must respond by August 10, 2016; and

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the letter responding to the Tulare County Grand Jury.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____., and carried by the following vote at the City Council meeting held on May 23, 2016.

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Rudy Mendoza, Mayor

ATTEST:

_____
Irene Zacarias, City Clerk

THE CITY OF
WOODLAKE
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May 16, 2016

To Whom it May Concern,

The Woodlake City Council has responded to the findings and recommendations below.

FINDINGS

F1. Various county and city agencies have been proactive in anticipation of an El Nino event.

The City of Woodlake agrees with the finding. The City utilized city staff and resources to prepare for El Nino.

F2. RMA "Hot Spot" (historically flood prone areas) identification will aid in:

a) Timely, adequate placement of personnel and equipment
b) Identify which water conveyors will be impacted by flood waters and to use their systems as pressure relief valves.

The City of Woodlake agrees with the finding and is supportive of RMA efforts.

F3. Tulare County has placed emphasis on the valley floor (Western region), but did not have any major flood control projects or management plan in the foothill area (Central region).

The City agrees that flood control management in the foothill area is important.

F4. Clearing of bridges and channels will help the movement of water, in turn reducing flooding events

The City agrees with the finding. The City made substantial efforts to clear channels prior to El Nino.

F5. Preplanning of flood protection of county facilities has the potential to reduce flood damage and increase cost savings for taxpayers

The City agrees with the finding.

F6. Goal statements from various agencies show a greater emphasis on capturing and percolating rainfall and runoff into groundwater than in previous years.

The City agrees with the finding. The City of Woodlake has placed an emphasis on capturing rainfall and run-off into groundwater.

RECOMMENDATIONS

R1. Applicable agencies should increase emphasis in water storage projects when the opportunities for water retention are higher.

This recommendation has been implemented. For example, Woodlake Staff recently required a residential developer to include a storm drainage basin to improve water retention.

R2. Applicable agencies should not ignore the importance of flood control projects due to drought conditions.

The recommendation has been implemented. City Staff has implemented and constructed many flood control projects during drought years.

R3. Applicable agencies continue their progress on existing flood control projects

This recommendation has been implemented. The City will continue with all flood control projects.

R4. Tulare County adopt a foothill region flood management plan.

This recommendation will not be implemented by the Woodlake City Council because it only applies to Tulare County.

R5. When rehabilitating public parks, adding water retention and percolation capabilities should be considered.

This recommendation has been implemented. The City has and will continue to add water retention and percolation capabilities as funding allows.

The City of Woodlake would like to thank you for taking the time to review this critical matter affecting Tulare County.

If you have any questions, please feel free to contact me at any time.

Sincerely,

Rudy Mendoza, Mayor

City of Woodlake

Cc: Frances Ortiz, Vice Mayor
Jose Martinez, Council Member
Greg Gonzalez, Council Member
Chuck Ray, Council Member