

PRESENT: Councilmembers Mendoza, Martinez, Lopez & Ortiz

OTHERS: Lara, Waters, Diaz, Marquez, Zacarias and Castillo

ABSENT: G. Gonzalez Jr.

FLAG SALUTE

PUBLIC COMMENT

Nancy Murillo, Edwin Gomez & Brenda Rangel, Woodlake – Ms. Murillo, Mr. Gomez and Ms. Rangel, representatives with Family Healthcare Network AmeriCorps invited council and staff to participate in the Martin Luther King Jr. National Day of Service on January 18th from 7 am to 5 pm. Their plan is to repaint walls, counters, cupboards and doors.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-C)

- A. Action: Approval of Minutes of the regular meeting held on December 14, 2015
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Monthly Report of Investments

ON A MOTION BY G. GONZALEZ JR., SECOND BY LOPEZ, IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Waive 2nd Reading and Adopt Ordinances Amending or Adding or Adding Chapter 1.11, Chapter 1.13 and Chapter 13.13 of the Woodlake Municipal Code
City Employee Waters reported the following: the following ordinances are presented to council for adoption; Chapter 1.11 Administrative Fines – The provisions of this ordinance are intended to provide a process by which the City of Woodlake can fairly and promptly enforce its ordinances. The City Council finds that there is a need for an alternative method to enforce provisions of its ordinances, as amended from time to time. The City Council further finds that the assessment of civil fines and penalties through an administrative hearing procedure for code violations in accordance with Government Code section 53069.4 is a necessary, alternative method of ordinance enforcement. Chapter 1.13 Administrative Appeals – The provisions of this ordinance are intended to provide a process by which the City of Woodlake can fairly and promptly process appeals of administrative decisions. Chapter 13.13 Model Water Efficient Landscape Ordinance – The City of Woodlake is proposing to add an ordinance that promotes the values and benefits of landscaping practices that integrate and transcend the conservation and efficient use of water. Due to the wording in Section 1.11.040 (b), Councilmember Ortiz was concerned that someone may be fined excessively for something that may not be fixed right immediately. City Attorney Diaz stated resident will receive a notice to correct with a specific time frame to correct issue. Councilmember Martinez asked if once the resident receives the notice to correct, may they come to City Hall to make arrangements to extend their period to correct issue. City Employee Waters stated yes. Mayor

Mendoza asked if wording can be changed from “may” to “shall”. City Attorney Diaz stated that may allow too much discretion.

ON A MOTION BY MARTINEZ, SECOND ORTIZ IT WAS VOTED TO ADOPT RESOLUTION AND ADOPT ORDINANCES TO AMEND OR ADD CHAPTER 1.11, 1.13 AND 13.13. APPROVED UNANIMOUSLY.

- B. Action: Adoption of Resolution: Approve the Self-Help Enterprises Final Subdivision Map

City Employee Waters reported the following: Self-Help Enterprises is proposing a 70-lot single family residential subdivision that will include a centrally located park; a half-acre pocket park/storm drainage retention pond; and a pedestrian access way. The subdivision is designed using a grid pattern with streets running east/west and north/south. Vehicular access is provided at two locations along Wutchumna Avenue; a pedestrian access point from Valencia Boulevard. City Staff is recommending that council approve the Self-Help Enterprises Final Subdivision Map. Mayor Mendoza asked what the parking elevation will be. City Administrator Lara stated Lot A will sink a little and Lot B will have basin. Councilmember Ortiz asked if all homes will be facing Valencia. City Administrator Lara stated no. Betsy McGovern Garcia, representative for Self-Help stated it has been a pleasure working with city staff and gave a big thank you for all their hard work. The staff has always been very professional and very hard working. Ms. McGovern Garcia stated construction should begin April 1st. Councilmember Ortiz asked if we knew how many homes would be 3 bedrooms and 2 bedrooms. Ms. McGovern Garcia stated there are numerous floor plans and families will decide when ready. Councilmember Martinez asked if sufficient lighting will be installed. City Administrator Lara stated yes. Mayor Mendoza asked Ms. McGovern Garcia if she had plans available to post in lobby, she stated she will deliver some to staff soon. Councilmember Martinez asked if Wutchumna Street would be repaired. City Administrator Lara stated we could only fix city portion and we may approach County in the future regarding their portion.

ON A MOTION BY ORTIZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE SELF-HELP ENTERPRISES FINAL SUBDIVISION MAP. APPROVED UNANIMOUSLY.

- C. Action: Adoption of Resolution: Appoint Memo Valero to Fill the Vacancy on the Planning Commission Board

City Clerk Zacarias reported the following: prior to Councilmember Lopez’s appointment to City Council, he was a Planning Commissioner board member. Since he was appointed to City Council, he vacated his Planning Commission seat, which created a vacancy. Mr. Memo Valero completed an application and submitted it for Council review.

ON A MOTION BY MENDOZA, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPOINT MEMO VALERO TO THE PLANNING COMMISSION BOARD. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Approval of Right of Way Agreements, Grant Deeds, Temporary Construction Easement Deeds and Funds Disbursements for Those Properties Associated With the City of Woodlake South Valencia ADA Project.

City Administrator Lara reported the following: City staff has been working with their right-of-way consultant Hamner, Jewell & Associates to acquire the necessary forty-six parcels associated with the City of

Woodlake South Valencia ADA Project. Valuations were done for all forty-six parcels and the valuations along with offers were presented to each individual owner. All property owners were offered three dollars a square foot. At this time the following owners have agreed to sell the necessary right-of-way for the construction of the City of Woodlake South Valencia ADA Project:

1.	APN# 061-181-015 (Cortes)	\$1,350.00
2.	APN# 060-240-017, 060-240-018, 060-240-019, 060-250-028 (Ray)	\$8,600.00
3.	APN# 060-240-014 (Scott)	\$2,900.00
4.	APN# 061-181-002 (Marquez)	\$1,800.00
5.	APN# 060-250-032 (Quezada)	\$1,800.00
6.	APN# 060-250-029 (Torres)	\$1,700.00
7.	APN# 060-250-033 (Cazares)	\$2,850.00
8.	APN# 061-181-032, 061-181-027 (Barajas)	\$5,150.00
9.	APN# 060-240-028 (Estrada)	\$3,000.00
10.	APN# 061-181-007 (Guijon)	\$1,150.00
11.	APN# 061-170-008 (Sandoval)	\$ 500.00
12.	APN# 060-240-031 (Hernandez-Aviles)	\$1,900.00
13.	APN# 060-144-011 (Ramos)	\$ 500.00

City staff recommends that Council approve the Right of Way Agreements, Grant Deeds, Temporary Construction Easement Deeds and Funds Disbursements for those properties listed above that are associated with the City of Woodlake South Valencia ADA Project and authorize the City Administrator to execute all necessary documents. City Administrator Lara asked if the remaining parcels could be approved by consent calendar. Council stated yes.

ON A MOTION BY MARTINEZ, SECOND BY LOPEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE RIGHT OF WAY AGREEMENTS, GRANT DEEDS, TEMPORAREY CONSTRUCTION EASEMENT DEEDS AND FUNDS DISBURSESEMENTS FOR THOSE PROPERTIES ASSOCIATED WITH THE CITY OF WOODLAKE SOUTH VALENCIA ADA PROJECT. APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Filing Amended Statement of Facts for Roster of Public Agencies

City Clerk Zacarias reported the following: when there are changes to council or administrative staff, an amended Statement of Facts must be filed with the Secretary of State and the County Clerk's office.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND FILE THE AMENDED STATEMENT OF FACTS FOR ROSTER FOR PUBLIC AGENCIES. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

- A. Information: Items from Staff

City Administrator Lara – reported the following: the Roundabout is in winter suspension and if weather permits there may be some work done when it is not raining. Rite-Aid is scheduled to open at the end of the month. The Woodlake Plaza should go out to bid in a couple of weeks. The seniors will be relocated to the scout shack until the new center is completed. Volunteers from the Woodlake Fire Department, Woodlake Lions and the Homegrown Project have worked many hours to renovate the scout shack for the seniors and building will accommodate about 40 persons. Mayor Mendoza asked staff to invite the CSET representative to the next council meeting for a presentation of the senior program. Councilmember Ortiz thanked city staff for the clean up on Naranjo and Cypress, it looks great.

Student Representative Castillo – reported that both boys and girls soccer is doing great. Boy's basketball had a tournament in Arizona, which was exciting. The seniors were

reminded that local scholarship applications are due March 31st. Mayor Mendoza stated his daughter has been a leading scorer for the girl's soccer team.

B. Information: Items from Council

Councilmember Ortiz – thanked staff for the great work they are all doing and wished everyone a Happy New Year.

Mayor Mendoza – asked staff to keep up on AB 243 which would allow the state to control local ordinances regarding medical marijuana. City Employee Waters stated we have amended our local ordinance and will be go before the Planning Commission board on January 20th and again before Council for approval before the deadline.

Deputy Escobedo, with the Tulare County Sheriff's was in attendance and asked if council or staff had any issues to address. Mayor Mendoza stated no and thanked Deputy Escobedo for attending.

C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

1. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d) (1)).

☐ Parties, case/claim no.

☒ Case name unspecified because of jeopardy to settlement negotiations or service of process.

2. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d) (1)).

☐ Parties, case/claim no.

☒ Case name unspecified because of jeopardy to settlement negotiations or service of process.

MEETING MOVED TO CLOSED SESSION AT 7:40 PM

MEETING RECONVENED AT 8:00 PM

Mayor Mendoza stated no action was taken and there was nothing to report.

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, January 25, 2016 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Louie Lopez - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 8:01 p.m.

Submitted by,

Irene Zacarias

City Clerk