

PRESENT: Councilmembers Mendoza, Martinez & G. Gonzalez Jr.

OTHERS: Lara, Waters, Diaz, Marquez and Zacarias

ABSENT: Ray

FLAG SALUTE

PUBLIC COMMENT

Phil Cox, Tulare County Board of Supervisors, 3rd District – Supervisor Cox thanked the City of Woodlake for their participation in the Summer Night Lights program this year. It was a great success and we are all looking forward to next year.

Councilmember G. Gonzalez Jr. introduced Karissa Castillo as the new student representative for Woodlake City Council. Karissa will attend her first official meeting on September 14, 2015.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-E)

- A. Action: Approval of Minutes of the regular meeting held on August 10, 2015
- B. Action: Approval of Warrants
- C. Action: Adoption of Resolution: Approval of the Agreement Between the Woodlake Lions Club and the City of Woodlake for the Property at 179 N. Magnolia St. Woodlake, CA 93286 Also Known as the Doris and Francis White Lions Club Community Center
- D. Action: Adoption of Resolution: Approving the Proclamation Declaring September 17-23, 2015 as Constitution Week
- E. Action: Adoption of Resolution: Approving the Proclamation Declaring October 18-24, 2015 as Freedom of Bullies Week

ON A MOTION BY MARTINEZ, SECOND BY G. GONZALEZ JR., IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. ABSTAIN FROM VICE-MAYOR ORTIZ. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Information: Presentation Regarding the Tulare County Regional Transportation Impact Fee
Ted Smalley, Director of TCAG and Supervisor Phil Cox presented a PowerPoint. City Administrator Lara asked when Council would have to make a decision on this subject. Mr. Smalley stated TCAG is meeting on September 25th and will ask each City to report their decision at that time. City Administrator Lara stated he will bring this item to Council at their September 14th meeting for their vote.
- B. Action: Adoption of Resolution: Authorize the Execution and Delivery of Certificates of Participation to Finance Water System Improvements and Approving Related Documents and Actions

City Employee Waters reported the following: as part of the next steps for the Water Meter Project, the City, working together with the Woodlake Public Financing Authority, need to authorize the financing related to the City's Water Meter Project. The attached documents and resolutions provide information and grant the City the authority to finance the project by causing the execution and delivery of certificates of participation in the principal amount of \$2,363,000 with an interest rate of 2.875%. The City has also received a commitment for \$1,637,000 in grant funding from USDA. Mayor Mendoza asked who would have first position on this loan. City Administrator Lara introduced Scott Ferguson, a lawyer representing Jones Hall and asked Council if they had any questions for him. Councilmember Martinez asked if the City will take full responsibility for this loan. Mr. Ferguson stated yes, it will belong to the City. Councilmember Martinez asked why the County is not responsible for Wells Tract. City Administrator Lara stated the City will update their contract with the County and they will be charged the same rate as our City residents.

ON A MOTION BY ORTIZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND AUTHORIZE THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION TO FINANCE WATER SYSTEM IMPROVEMENTS. APPROVED UNANIMOUSLY.

- C. Action: Adoption of Resolution: Authorization to Go Out to Bid for the City of Woodlake Water Meter Project
 City Employee Waters reported the following: the City of Woodlake has received authorization from USDA to begin the construction portion of the City's water meter project. To complete this process, the City will hire a qualified firm to install water meters for each connection in the city. The consultant will be responsible for the installation of meters, pipeline replacement, chlorination units, sand separator and SCADA system. City staff seeks authorization to begin the RFP process in order to hire the construction firm.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ, IT WAS VOTED TO ADOPT THE RESOLUTION AND GIVE AUTHORIZATION TO STAFF TO GO OUT TO BID FOR THE CITY OF WOODLAKE WATER METER PROJECT. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Award the Construction of the City of Woodlake Castle Rock Safe Routes to School Project to the Lowest Responsive Bidder Global International al Development, Inc.
 City Administrator Lara reported the following: at the July 13, 2015 City Council meeting staff was authorized to put to project out to bid. The engineers estimate for the project was \$219,912.00. Seven independent contractors submitted bids for the project. The contractor's names and bid amounts are as follows:

• Global International Dev. Inc.	\$187,181.98
• Dalian Construction	\$189,928.50
• Emmett's Excavation	\$191,713.05
• JT2 Inc.	\$204,003.97
• Clean Cut Landscape	\$217,992.87

- DOD Construction \$242,768.50
- Lee's Paving \$366,701.70

Staff recommends that Council award the City of Woodlake Castle Rock Safe Routes to School Project to the lowest responsive bidder Global International Development Inc. for an amount not to exceed \$187,181.99 (one hundred and eighty seven thousand one hundred and eighty one dollars and ninety-eight cents).

ON A MOTION BY ORTIZ, SECOND BY G. GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND AWARD THE CONSTRUCTION OF THE CITY OF WOODLAKE CASTLE ROCK SAFE ROUTES TO SCHOOL PROJECT TO THE LOWEST RESPONSIVE BIDDER GLOBAL INTERNATIONAL DEVELOPMENT, INC. APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Reaffirm the Approval of Emergency Expenditures for the Development and Implementation of the City of Woodlake Well Project

City Administrator Lara reported the following: at this time the City is prepared to drill a test well along the St. John's River within the City Airport Property. This test well will help verify that a new well along the St. John's River would be beneficial to the City. If the test well shows that the St. Johns River location is conducive to a new well, the City will move forward with drilling a new well at that site. City staff believes that if a new, deeper well is not added to the current water system immediately, then the City may not have the ability to meet its customers' demands this summer. The declaration of an emergency, when passed by four-fifths votes of its members, allows the expenditure of public money for a new City well, which will allow the City to meet its consumers' demands this summer and in the future. The declaration will help streamline the construction of the well by allowing the City to forego a competitive bid process as per the Public Contract Code. When the Council approves such action then the declaration of emergency will have to be re-approved by a four-fifths vote at every regularly scheduled meeting until the action is terminated.

ON A MOTION BY ORTIZ, SECOND BY MARTINEZ IT WAS VOTED ADOPT THE RESOLUTION AND REAFFIRM THE APPROVAL OF THE EMERGENCY EXPENDITURES FOR THE DEVELOPMENT AND IMPLEMENTATION OF THE CITY OF WOODLAKE WELL PROJECT. APPROVED UNANIMOUSLY.

- F. Action: Adoption of Resolution: Continuation of the Proclamation of the Existence of a Local Drought Emergency for the City of Woodlake
 City Administrator Lara reported the following: staff recommends that the City Council continue the proclamation by the City Council of the City of Woodlake, State of California, and proclaiming existence of a local drought emergency for the City of Woodlake. The City Council would review the need for continuing the local drought emergency at least once every 30 days until the Council terminates the local drought emergency. A well was taken off line this week for repairs. City staff has reached out to the schools and apartment complexes and also sent out a message to all residents regarding the request to minimize water use for the last two weeks, while the well is being repaired. He also drove through town with

Chief Marquez to help monitor usage of water. They did speak to some residents and the biggest comments from our residents are that they pay for the water so they should be allowed to use as much as possible. They both talked to residents and explained the water situation and also the difference between water usage and water waste.

ON A MOTION BY ORTIZ, SECOND BY G. GONZALEZ JR., IT WAS VOTED TO ADOPT THE RESOLUTION AND CONTINUE THE PROCLAMATION OF THE EXISTENCE OF A LOCAL DROUGHT EMERGENCY FOR THE CITY OF WOODLAKE. APPROVED UNANIMOUSLY.

- G. Action: Adoption of Resolution: Accept the City of Woodlake Downtown Enhancement Project Phase 4 and Authorize City Staff to File the Notice of Completion (NOC)

City Administrator Lara reported the following: this project was constructed in a timely and efficient manner by the contractor and was inspected and approved by the projects resident engineering firm Four Creeks, Inc. The project also had oversight provided by Caltrans and all of their requirements were met. Staff recommends that the City Council accept the City of Woodlake Downtown Enhancement Project Phase 4 and authorize City staff to file the Notice of Completion for the project. The project was adequately delivered within budget and on time.

ON A MOTION BY G. GONZALEZ JR., SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND ACCEPT THE CITY OF WOODLAKE DOWNTOWN ENHANCEMENT PROJECT PHASE 4 AND AUTHORIZE CITY STAFF TO FILE THE NOTICE OF COMPLETION (NOC). APPROVED UNANIMOUSLY.

- H. Action: Adopt of Resolution: Approval of the Woodlake Transit Development Plan

City Employee Waters reported the following: the City of Woodlake recently received a finalized version of the Woodlake Transit Development Plan, prepared by Moy & Associates. The TDP looks at Woodlake's transit operations and makes recommendations related to the operations and administration for Woodlake's transit system. The key recommendations are listed below:

- Maintain the current fare structure in the near term, monitoring changes to both ridership revenues and operating expenses that indicate fare increases may be necessary.
- Expand/improve monitoring and analysis of transit reliability/performance metrics with the specific goal of improving service.
- Initiate discussion with TCaT to provide earlier Saturday service beginning at 8:30 a.m. instead of the current 9:40 a.m. start.
- Identify and apply for funds for fleet replacement, upgrades to the Maintenance Facility and the Whitney Transit Center.

Councilmember Ortiz asked if City staff could talk to County staff and have the bus that picks up near the cemetery drop off the riders at the bus shelter on Cypress, instead of across the street, south of the cemetery. City Administrator Lara stated the bus shelter is only a pick up site not a drop off site. Mayor Mendoza asked if there has been any mention of a revenue source. City Administrator Lara stated not at this time but City staff can look in to this.

ON A MOTION BY MARTINEZ, SECOND BY ORTIZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE WOODLAKE TRANSIT DEVELOPMENT PLAN. APPROVED UNANIMOUSLY.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Employee Waters – attended a groundwater management meeting and will have provided information soon.

City Administrator Lara – reported Rite-Aid is moving along and hopes to open end of December or early January. The Roundabout is on schedule. There will be a closure of Valencia in the next couple of weeks but will be closed in sections and will only last about 6 weeks. Mayor Mendoza asked if there would be any night operations. City Administrator Lara stated yes. Mariachifest 2015 is Sunday, September 13th from 4 pm to 10 pm at Miller Brown Park. The event is free to everyone.

Chief Marquez – reported school has started and everything has been operating smooth. Councilmember Martinez asked if a new code enforcement officer has been hired. Chief Marquez stated no.

B. Information: Items from Council

Vice-Mayor Ortiz – asked if City staff has been able to get any information regarding available grants for water efficient toilets. City Administrator Lara stated there are none at this time. Mayor Mendoza stated he is aware of Cal-Water offering water efficient equipment to their customers, but we currently do not have anything available for this area.

Councilmember G. Gonzalez Jr. – thanked staff for positive information regarding water conservation and also for taking a proactive stand with the water situation. He would also like staff to reach out to new businesses in town and invite to Council meeting so that Council may welcome them to the City. Mayor Mendoza stated with the development of the new Economic Development Board, this would be one purpose for board formation. Councilmember G. Gonzalez Jr. asked if the car wash owner has made any attempt to make sure his business will be in compliance with new water regulations. City Administrator Lara stated no changes have been made but the owner is aware of new regulations.

Councilmember Martinez – reported he has received complaints regarding the trees on North Valencia obstructing the view of drivers. City Administrator Lara stated they will be trimmed next week. Councilmember Martinez reported the last HOW (Helping One Woman) event raised over \$1000 for the sponsored family. He is looking forward to Mariachifest 2015.

Mayor Mendoza – asked if Sierra Street would be repaired soon. City Administrator Lara stated there are no funds for this project at this time.

C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

- 1. PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(d)).

Initiation of litigation (Government Code § 54956.9(d) (4)).

Number of potential cases is: 1 .

MEETING MOVED TO CLOSED SESSION AT 8:15 PM

MEETING RECONVENED AT 8:25 PM

Mayor Mendoza reported there was nothing to report and no action was taken.

VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, September 14, 2015 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Chuck Ray - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

Meeting adjourned at 8:25 p.m.

Submitted by,

Irene Zacarias

City Clerk