

Date: February 9, 2015 (Monday)
Time: 6:30 p.m.
Place: City Council Chambers
350 North Valencia Blvd.
Woodlake, CA 93286

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact City Hall at 559-564-8055 at least 3 days prior to the meeting.

The full agenda including staff reports and supporting materials are available at City Hall.

- I. CALL TO ORDER & WELCOME
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS

This portion of the meeting is reserved for persons wishing to address the Council on items within its jurisdiction but not on this agenda. NOTE: Prior to action by the Council on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-C)

- A. Action: Approval of Minutes of the regular meeting held on January 26, 2015 (Pages 1-5)
- B. Action: Approval of Warrants (Pages 6-30)
- C. Action: Adoption of Resolution: Approval of the January 2015 Monthly Report of Investments (Pages 31-33)

V. ACTION/DISCUSSION ITEMS

- A. Action: Adoption of Resolution: Authorization to Go Out to Bid for Water Meter Project Design and Engineering (Pages 34-39)
- B. Action: Adoption of Resolution: Authorization to Initiate the Proposition 218 Process (Rate Increase for Water Services) and Approve Procedures for the Submission and Tabulation of Protests (Pages 40-45)
- C. Action: Adoption of Resolution: Enter Into a Supplemental Agreement with the Tulare County Transportation Authority (TCTA) for the Preliminary Engineering (PE) and Right of Way (ROW) Services of the Woodlake North Valencia Project and Authorize for Mayor of the City of Woodlake to Sign the Supplemental Agreement (Pages 46-51)
- D. Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2014/2015 Budget Amendment No. 2 (Pages 52-64)

VI. OTHER BUSINESS

- A. Information: Items from Staff
- B. Information: Items from Council Members
- C. Request from Council Members for Future Agenda Items

VII. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Employee Organization: Woodlake Police Officers, Administration, Non Represented
Labor Negotiator: Ramon Lara, City Administrator
Pursuant to Government Code Section 54957.6

NOTICE TO THE PUBLIC

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VIII. ADJOURN

The next scheduled City Council meeting will be held on Monday, February 23, 2015 at 6:30 p.m. at City Council Chambers located at 350 North Valencia Boulevard, Woodlake, CA 93286.

City Council:

Rudy Mendoza - Mayor

Frances Ortiz - Vice Mayor

Chuck Ray - Councilmember

Greg Gonzalez Jr. - Councilmember

Jose L. Martinez - Councilmember

PRESENT: Councilmembers Mendoza, G. Gonzalez Jr., Martinez & Ray

OTHERS: Lara, Waters, Marquez, Zacarias, Farley & Keller

ABSENT: Ortiz

FLAG SALUTE

PUBLIC COMMENTS – None

IV. CONSENT CALENDAR –ACTION AND INFORMATION ITEMS

Request Approval of the Consent Calendar Action Items (IV. A-C)

- A. Action: Approval of Minutes of the regular meeting held on January 12, 2015
- B. Action: Approval of Warrants
- C. Action: Approval of Proclamation: Proclaim January 26, 2015 as Canaan Smith

ON A MOTION BY GONZALEZ JR., SECOND BY MARTINEZ IT WAS VOTED TO APPROVE THE CONSENT CALENDAR. APPROVED UNANIMOUSLY.

V. ACTION/DISCUSSION ITEMS

- A. Information: Presentation of Appreciation Award to Helen Gonzales for 15 Years of Dedicated Service
Mayor Mendoza presented an award to Helen Gonzales for her 15 years of dedicated service to the City of Woodlake.
- B. Information: Water Meter Project Update
City Employee Waters reported the following: as part of the water meter project the City was required to complete a leak detection study and a rate study. The City recently completed the leak detection study that pinpointed areas where water loss was occurring. The City is also in the process of completing a rate study to help determine the new fee structure for water usage. At this time it is estimated the monthly rate for water may increase to \$37.00 but this will be over a 5 year period. This rate is estimated for about 10,000 gallons of water per household. The increase would begin in July of 2016. Once both of these processes are completed, the City will begin to work on the water meter engineering and installation process. Councilmember Ray asked if there are meters currently in place. City Administrator Lara stated yes, but they are manual read meters and do not give a good indication of water use. Councilmember Ray asked if the schools would be exempt from the water rate increase. City Administrator Lara stated no. Councilmember Martinez asked if rates would increase for commercial. City Administrator Lara stated yes, they would have a base rate as well. Councilmember Gonzalez Jr. asked if there were any major problems discovered in the leak detection study. City Employee Waters stated most of the leaks were near hydrants and there will be project funds to repair the leaks. City Administrator Lara stated the City has been able to replenish the sewer fund with the addition of the septic receiving station and this

will allow lowering the sewer rates for next year. Mayor Mendoza stated the City of Lindsay had conducted a leak detection study and discovered many leaks within the city. He asked City Employee Waters to describe how the study is conducted. City Employee Waters stated the process is an acoustic method that allows the use of a microphone to listen for water and detect leaks. Mayor Mendoza asked staff to continue to inform and educate the residents regarding the implementation of the water meters. Councilmember Martinez asked if the smart meters will be controlled from City Hall. City Administrator Lara stated yes, the Public Works staff will be able to read the meter within a one mile radius and all water shut off's will be controlled by city staff.

- C. Action: Adoption of Resolution: Approval of the Right-of-Way Agreements for the Properties with APN 060-134-018 (Mauer) and APN 061-170-060 (Orozco), which is Associated with Construction of the City of Woodlake Roundabout Project

City Administrator Lara reported the following: there were two remaining property owners who had signed Right of Entry Forms as presented by the City of Woodlake. This allows the City to enter their properties for the purpose of constructing or improving the public highway, but does not serve as a waiver for their right of compensation.

Last week both property owners, Mauer and Orozco agreed to sell their properties. Mauer accepted the City's original offer plus ten percent over appraised value and Orozco had her own appraisal done. The appraisal came in lower than what the City had offered in its last offer. The purchase prices of the two properties are as follows:

APN 060-134-018 (Mauer) \$134,750
APN 061-170-060 (Orozco) \$122,000

City staff recommends that Council approve the Right-of-Way Agreements for APN 060-134-018 (Mauer), APN 061-170-060 (Orozco) and grant the City Administrator the authority to sign the above mentioned Right-of-Away Agreement and pertinent Right-of-Way documents

ON A MOTION BY GONZALEZ JR., SECOND BY MARTINEZ IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE RIGHT OF WAY AGREEMENTS FOR PROPERTIES APN 060-134-018 MAURER AND APN 061-170-060 OROZCO FOR CONSTRUCTION OF THE WOODLAKE ROUNDABOUT. APPROVED UNANIMOUSLY.

- D. Action: Adoption of Resolution: Approval of the Right-of-Way Acquisition for APN 061-160-020 (Rivas)

City Administrator Lara reported the following: at the October 13, 2014 City Council meeting staff presented to Council the preliminary steps being taken for the possible development of a plaza in Downtown Woodlake on Magnolia St. One of the first steps would be to acquire four properties that are privately owned. Staff had appraisals performed on all four of the properties. Staff met with the four property owners to review their individual appraisal and answer any questions they may have regarding the appraisal and acquisition process. Each property owner was also given a copy of their appraisal. The property owner for APN 061-160-020 (Rivas) agreed to sell his property for seventy seven thousand dollars (\$77,000). That is ten percent above appraised value, which staff

believes to be a fair market price. Staff will continue to negotiate with the remaining property owners.

ON A MOTION BY MARTINEZ, SECOND BY RAY IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE RIGHT OF WAY ACQUISITION FOR APN 061-160-020 (RIVAS). APPROVED UNANIMOUSLY.

- E. Action: Adoption of Resolution: Enter Into a Supplemental Agreement with the Tulare County Transportation Authority (TCTA) for the Preliminary Engineering (PE) of the Woodlake Plaza Project and Authorize the Mayor of the City of Woodlake to Sign the Supplemental Agreement

City Administrator Lara reported the following: the City would like to initiate the preliminary engineering for the Woodlake Plaza Project and has requested funding from the Tulare County Transportation Authority to pay for the project's preliminary engineering. The cost of the preliminary engineering is estimated to be \$130,000 and would come from the City of Woodlake Bike/Pedestrian Tier 2 section of Measure R. The overall cost of the project is estimated to be \$1,982,000. The project will be funded with a Department of Housing and Community Development Grant, Measure R and local funds. Quad Knopf will draft the plans for review. Mayor Mendoza asked when project should be complete. City Administrator Lara stated by next April or May. Councilmember Ray asked why Quad Knopf was selected. City Administrator Lara stated the funding allowed for the City to select Quad Knopf. Quad Knopf has complete numerous other projects in the City and they understand this project.

ON A MOTION BY RAY, SECOND BY GONZALEZ JR IT WAS VOTED TO ADOPT THE RESOLUTION AND ENTER INTO A SUPPLEMENTAL AGREEMENT WITH TCTA FOR THE PE OF THE WOODLAKE PLAZA PROJECT AND AUTHORIZE MAYOR TO SIGN AGREEMENT. APPROVED UNANIMOUSLY.

- F. Action: Adoption of Resolution: Approval of the City of Woodlake's Independent Audit and Financial Statements for the Year Ended June 30, 2014.

City Administrator Lara reported the following: staff has reviewed the independent auditor's report for the year ended June 30, 2014, and concurs with the findings. The financial statements present fairly, in all material respects. The notes show that all funds but the Airport Fund has made a full financial recovery. While the General Fund now operates in the black, the City needs to continue working towards the development of a reserve. The Airport Fund continues to operate with a negative fund balance. This happened as the result of expenditures exceeding revenues year after year. In order to increase revenues within the Airport Fund, airport fees have been increased. This has helped increase revenues. Staff believes that the mechanisms, now in place, will continue keeping revenues above expenditures at the Airport, which will aid in the reduction of the negative fund balance in fund (041). While the City of Woodlake had seen a decline in revenues for the past five years; revenues are turning around. The City continues to be run in a very conservative fashion.

Administration fully believes that with the internal controls that have been set in place, the City of Woodlake will continue to recover and become a financially strong City. Mayor Mendoza asked City Administrator Lara to

give a brief overview of the general fund from its highest point in the red to where we are now. City Administrator Lara stated in November 2012 the general fund was 1.2 million in the red and so some changes were made, employees are now contributing to their retirement, changing to a partial self-insured health benefits plan and pay cuts. To date the City is now \$600,000 in the black. This allows the City to now support various programs such as the new city murals, the July 3rd event, continue to improve downtown, add a new police officer position for the 2015/2016 year and possible pay increases. The airport was once \$200,000 in the red and is now \$100,000 in the red. The airport is now making money with increased rental rate for the hangars. Councilmember Gonzalez Jr. asked how the renters felt when hit with the new rental rates. City Administrator Lara stated they were not happy but understood the increase. Councilmember Martinez asked if all the hangars are rented. City Administrator Lara stated yes.

ON A MOTION BY MARTINEZ, SECOND BY GONZALEZ JR. IT WAS VOTED TO ADOPT THE RESOLUTION AND APPROVE THE CITY OF WOODLAKE'S INDEPENDENT AUDIT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2014. APPROVED UNANIMOUSLY.

E. Information: Website Presentation

City Employee Waters reported the following: the City website is almost complete and should be ready to go live by next week. Mayor Mendoza asked for a historical statistic tab to be added to give history of the City, such as population.

VI. OTHER BUSINESS

A. Information: Items from Staff

City Administrator Lara – reported construction on the roundabout should start in April. Student Representative Keller – reported they had their Winter Formal on January 23rd and it was a great event. The high school was awarded a free concert by Canaan Smith and it was great. Sadie Hawkins is February 13th.

City Clerk Zacarias – reminded everyone the dedication ceremony for Mural #2 is Friday at 10 am and will be held in the parking lot of the Substation.

B. Information: Items from Council Members

Councilmember Martinez – reported he attended the Council of Cities meeting last week. The topic was water conservation and how to track water use. GSA groups will be formed throughout Tulare County and meetings will be held to discuss the topic and report back to the state. City Administrator Lara stated the issues will begin when competing starts for water usage and trying to get everyone to work together. Mayor Mendoza stated if the various entities do not curtail their use of water, the state will take over and everyone will be affected.

Councilmember Ray – stated when he was on Council before they would receive statistics from the police department and asked if they could receive them again. Chief Marquez stated the department only keeps stats that are mandated by the DOJ. He will discuss this request with legal counsel to determine if the stats are available for public viewing. Councilmember Ray asked why the Public Works Superintendent is no longer attending the council meeting. City Administrator Lara stated as mentioned in the last council meeting, any concerns or questions regarding Public Works should be directed to City Employee Waters. The PW Superintendent will be retiring on May 29, 2015 and the

position will be eliminated. Councilmember Ray asked for a listing of all the positions available in the City. City Administrator Lara will provide a list to Councilmember Ray. Mayor Mendoza – reported he is happy to see the airport is doing better and asked Councilmember Ray for his thoughts on what the previous council had in mind for the airport when they took it over, since Councilmember Ray was on Council at that time. Councilmember Ray stated at that time no one was interested in the property so the City decided to take it over. The previous Council discussed the land had great potential and discussed an expansion of the sewer plant. Mayor Mendoza reported he is happy to see the deficit decreasing.

C. Request from Council Members for Future Agenda Items

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City Council:

Rudy Mendoza - Mayor
Frances Ortiz - Vice Mayor
Chuck Ray - Councilmember
Greg Gonzalez Jr. - Councilmember
Jose L. Martinez - Councilmember

Meeting adjourned at 7:30 p.m.

Submitted by,

Irene Zacarias
City Clerk

City of Woodlake
Summary of Disbursements and Payroll
City Council Meeting : February 9, 2015

PAYROLL

12/26/2014 \$49,104.49

Gross Payroll	\$49,104.49
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DISBURSMENTS / WARRANTS

2/5/2015 \$209,295.64

Total Disbursements	\$209,295.64
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WIRES

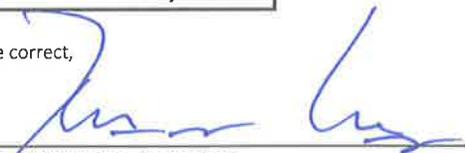
PAYROLL TAX WIRE	CITY	\$	7,228.49
	FIRE	\$	1,695.01

USDA - Water Loan
USDA - Sewer Loan
USDA - Airport Loan
USDA - Fire Truck Loan

Total Wire Amount Sent Out	\$	8,923.50
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Amount to be Approved	\$	267,323.63
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I, Ramon Lara, certify under penalty of perjury that the above listed accounts are correct, due and payable to the best of my knowledge.



City Administrator, Ramon Lara

Passed and adopted at a regular meeting of the City Council of the
City of Woodlake on the 9th day of February 2015.
by the following vote: _____

Ayes:
Noes:
Absent:
Abstain:

Mayor, Rudy Mendoza

City Clerk, Irene Zacarias

PERIOD 2 DATING 1/04/2015- 1/17/2015 CHECK DATE 1/23/2015
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	CODE	CHECK SEQ
20581	3,223.27	208	1 STUB ONLY
20582	1,797.31	210	1 STUB ONLY
20583	1,000.60	206	1 STUB ONLY
20584	1,919.15	212	1 STUB ONLY
20585	1,752.93	207	1 STUB ONLY
20586	1,009.05	173	1 STUB ONLY
20587	2,687.95	511	1 STUB ONLY
20588	1,978.72	528	1 STUB ONLY
20589	1,301.38	546	1 STUB ONLY
20590	1,558.09	539	1 STUB ONLY
20591	2,444.09	549	1 STUB ONLY
20592	1,539.16	554	1 STUB ONLY
20593	2,770.99	522	1 STUB ONLY
20594	1,296.15	552	1 STUB ONLY
20595	888.63	555	1 STUB ONLY
20596	1,314.13	553	1 STUB ONLY
20597	981.89	551	1 STUB ONLY
20598	1,233.06	107	1 STUB ONLY
20599	496.74	213	1 STUB ONLY
20600	1,584.42	134	1 STUB ONLY
20601	1,160.46	205	1 STUB ONLY
20602	1,185.59	187	1 STUB ONLY
20603	1,161.45	159	1 STUB ONLY
20604	1,894.43	209	1 STUB ONLY
20605	1,656.16	211	1 STUB ONLY
20606	1,597.53	199	1 STUB ONLY
20607	1,606.94	188	1 STUB ONLY
20608	83.11	4038	1 STUB ONLY
20609	82.76	4036	1 STUB ONLY
20610	124.67	4026	1 STUB ONLY
20611	2,180.69	4018	1 STUB ONLY
20612	1,573.05	4022	1 STUB ONLY
20613	978.98	4035	1 STUB ONLY

PERIOD 2 DATING 1/04/2015- 1/17/2015 CHECK DATE 1/23/2015
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS	AMOUNT	NAME	COUNTS
	0.00	*EMPLOYEE CHECKS	0
	0.00	*VENDOR CHECKS	0
	0.00	*BANK CHECKS	0
	0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

	0.00	*MANUAL CHECKS	0
	0.00	*CANCELLED CHECKS	0
	0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

	48,063.53	*DIRECT DEPOSIT STUBS	33
	0.00	*VENDOR DIR DEP STUBS	0

PERIOD 2 DATING 1/04/2015- 1/17/2015 CHECK DATE 1/23/2015

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
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GRAND TOTALS

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	***GRAND TOTAL	

NON-NEGOTIABLE CHECKS

48,063.53	*DIRECT DEPOSIT STUBS	33
0.00	*VENDOR DIR DEP STUBS	0
48,063.53	**TOTAL NON-NEGOTIABLE CHECKS	33

NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS

0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
48,063.53	*DIRECT DEPOSIT STUBS	33
0.00	*VENDOR DIR DEP STUBS	0

48,063.53	***TOTAL NEGOTIABLE & NON-NEGOT	33
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0.00	*OTHER CHECKS	0
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48,063.53	***TOTAL NEG, NON-NEG, OTHER CHECKS	
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	TOTAL SEQ 1 FEMALES	5
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PAY INFORMATION
GROSS PAY

F E A T U R E D I S T R I B U T I O N

RUN- 1/23/2015 12:57:17 PAGE 1
PR4B0R-V13.04 ACS Paymate

01/04/15 TO 01/17/15 - PAY DAY 01/23/15

GROSS PAYROLL

EMP #	CUR AMT	CUR HRS
511	3,245.31	80.00
213	576.00	48.00
4038	90.00	10.00
199	2,630.77	80.00
528	2,589.23	80.00
546	1,669.85	80.00
159	1,535.26	84.00
539	2,465.54	80.00
4036	90.00	10.00
188	2,271.38	80.00
209	2,278.15	80.00
208	4,415.08	80.00
173	1,626.93	80.00
549	3,698.77	80.00
554	1,840.00	88.00
522	3,178.57	91.00
210	2,471.08	80.00
4026	135.00	15.00
211	2,066.27	80.00
206	1,402.61	80.00
4018	2,869.24	106.50
205	1,525.85	80.00
4022	1,876.18	148.00
555	1,752.44	86.00
134	1,150.62	80.00
4035	2,373.56	87.00
553	1,692.51	150.00
107	1,780.00	86.00
212	1,946.38	80.00
187	2,471.09	80.00
207	1,382.31	80.00
551	2,630.77	80.00
	1,796.75	87.50
	65,523.50	2,617.00
	65,523.50	2,617.00

33 EMPLOYEES

PAGE TOTALS ***

33 EMPLOYEES

FEATURE TOTALS *

EMP #	CUR AMT	CUR HRS
554	240.00	8.00
522	423.80	11.00
4018	952.41	26.50
4022	75.06	4.00
552	177.21	6.00
134	252.18	7.00
4035	94.50	6.00
553	180.00	6.00
551	221.52	7.50
9 EMPLOYEES	2,616.68	82.00
PAGE TOTALS ***	2,616.68	82.00
FEATURE TOTALS *		

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF VISALIA				
000494	STATE OF CA-EDD	59509	01/09/15	1,620.57
000799	STATE OF CALIFORNIA	59510	01/09/15	111.34
000494	STATE OF CA-EDD	59606	01/23/15	1,477.05
000799	STATE OF CALIFORNIA	59607	01/23/15	166.96
000292	VANTAGEPOINT TRAN AGENT-	59653	01/24/15	4,073.85
000069	CSJVRMA	59654	01/28/15	71,010.00
.50204	A & C FUNDING INC	59655	02/06/15	110.68
000034	A C S	59656	02/06/15	170.00
001341	A D S I	59657	02/06/15	2,400.00
000593	ABH FOX SOLUTIONS	59658	02/06/15	440.00
000783	AFLAC	59659	02/06/15	516.20
001227	ANTHEM	59660	02/06/15	1,145.69
001114	AT & T MOBILITY	59661	02/06/15	204.68
001212	AT&T	59662	02/06/15	753.84
001310	AT&T (INTERNET)	59663	02/06/15	288.00
000599	AUTO GLASS CENTRAL	59664	02/06/15	306.96
000464	AWARDS & SIGNS UNLIMITED	59665	02/06/15	86.60
000334	BANK OF AMERICA	59666	02/06/15	2,967.80
001373	BATTERY SYSTEMS	59667	02/06/15	123.94
001296	BERNARD PROFESSIONAL T.S	59668	02/06/15	1,015.00
000351	BRAINARD INVESTIGATIONS	59669	02/06/15	587.62
000499	BSK ASSOCIATES	59670	02/06/15	355.00
001369	BURTON'S FIRE APPARATUS	59671	02/06/15	1,605.42
001350	BUSTON HEATING COOLING I	59672	02/06/15	69.00
001019	CALIFORNIA CHOICE	59673	02/06/15	20,970.56
00801	CENTRAL SANITARY SUPPLY	59674	02/06/15	96.53
001215	CMRS - TMS/US POSTAL SERVI	59675	02/06/15	800.00
001365	DASH MEDICAL GLOVES	59676	02/06/15	284.69
001249	DON ROSE OIL COMPANY INC	59677	02/06/15	2,332.37
001360	EXETER VETERINARY HOSPIT	59678	02/06/15	4,73.69
001011	FARLEY LAW FIRM	59679	02/06/15	4,167.96
000283	FRANZEN-HILL CORPORATION	59680	02/06/15	325.00
000025	FRUIT GROWERS SUPPLY CO.	59681	02/06/15	25.73
000252	GAS COMPANY/THE	59682	02/06/15	647.16
000846	GIANT AUTO GROUP	59683	02/06/15	60.25
001339	GUARDIAN-APPLETON	59684	02/06/15	2,605.86
001371	HAMNER JEWELL ASSOCIATES	59685	02/06/15	2,631.77
000129	HD SUPPLY WATERWORKS	59686	02/06/15	1,356.05
000381	JENSEN & PILEGARD	59687	02/06/15	1,822.59
000530	LEMONCOVE GRANITE PIT	59688	02/06/15	93.50
.50201	LOUIE'S AUTO PARTS	59689	02/06/15	528.72
001370	MONARCH FORD	59690	02/06/15	417.44
001154	MUNOZ/CARMEN	59691	02/06/15	3.73
001372	PEREZ/STEPHANY	59692	02/06/15	8.12
000022	PITTSBURG TANK & TOWER M	59693	02/06/15	2,075.00
	PORTERVILLE/ CITY OF	59694	02/06/15	1,520.00
	PRESSLEY & ASSOCIATES, I	59695	02/06/15	17,000.00
	QUAD - KNOPF	59696	02/06/15	19,794.82

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF VISALIA				
001366	RANKIN FIELD WEAPONS RAN	59697	02/06/15	1,000.00
001206	REYNOSO BUILDERS	59698	02/06/15	2,800.00
001344	RUPP CONSTRUCTION, INC.	59699	02/06/15	70.00
.50203	SANCHEZ/YESENIA	59700	02/06/15	11.20
000949	SHRED-IT FRESNO	59701	02/06/15	75.71
000024	SOUTHERN CALIF EDISON CO	59702	02/06/15	95.64
001145	STANTEC CONSULTING SERVI	59703	02/06/15	3,036.00
001066	STEWART LASER DESIGNS	59704	02/06/15	142.56
000868	TULARE COUNTY (868)	59705	02/06/15	12,470.25
000068	TULARE COUNTY REGISTRAR	59706	02/06/15	3,355.00
001158	TULARE REGIONAL MEDICAL	59707	02/06/15	1,037.00
001210	US BANK	59708	02/06/15	181.75
000832	VERIZON WIRELESS	59709	02/06/15	768.12
001367	VISALIA BREAKFAST ROTARY	59710	02/06/15	100.00
000863	WOODLAKE AUTO PARTS	59711	02/06/15	449.11
000028	WOODLAKE HARDWARE CO	59712	02/06/15	312.11
001211	4CREEKS	59713	02/06/15	12,474.97

BANK OF VISALIA

208,627.16

VENDOR NAME
DESCRIPTION

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A & C FUNDING INC WATER DEP RFND 02/15	110.68	UTILITY DEPOSITS	001.0000.200.034				016 00105
A C S 2014 YR END WEB EX 2/15	85.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1116500		016 00084
GFS PROC REV 02/2015	85.00	SPECIAL DEPARTMENT EXPEN	001.0410.060.029		1117468		016 00085
	170.00	*VENDOR TOTAL					
A D S I RCRDS MNGMNT 02/15	1,200.00	CONTRACTURAL SERVICES	001.0411.060.028		6422		016 00099
RCRDS MNGMNT 02/15	1,200.00	CONTRACTURAL SERVICES	001.0411.060.028		6452		016 00043
	2,400.00	*VENDOR TOTAL					
ABH FOX SOLUTIONS PD SERVICES 02/2015	440.00	CONTRACTURAL SERVICES	001.0411.060.028		4183		016 00018
AFLAC SUPPLMNTL INS. 02/2015	516.20	ACCIDENT & DIS INS WITHH	001.0000.200.038		519566		016 00086
ANTHEM BILLS INSURANCE 02/15	44.71	HEALTH INSURANCE	001.0403.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	43.56	HEALTH INSURANCE	001.0404.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	22.36	HEALTH INSURANCE	001.0405.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	46.90	HEALTH INSURANCE	001.0415.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	19.92	HEALTH INSURANCE	001.0416.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	75.81	HEALTH INSURANCE	001.0418.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	31.61	HEALTH INSURANCE	001.0421.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	105.87	HEALTH INSURANCE	001.0422.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	61.47	HEALTH INSURANCE	061.0461.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	273.69	HEALTH INSURANCE	062.0462.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	252.04	HEALTH INSURANCE	063.0463.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	95.88	HEALTH INSURANCE	021.0424.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	42.04	HEALTH INSURANCE	029.0429.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	21.74	HEALTH INSURANCE	032.0440.050.008		FEB. 2015		016 00100
BILLS INSURANCE 02/15	8.09	HEALTH INSURANCE	001.0402.050.008		FEB. 2015		016 00100
	1,145.69	*VENDOR TOTAL					
AT & T MOBILITY FD CELL PHONES 02/15	204.68	TELEPHONE	004.0414.060.020				016 00023
AT&T OFFICE PHONES 02/2015	485.76	TELEPHONE	001.0410.060.020				016 00092
PD OFFICE PHONES 02/15	112.14	TELEPHONE	001.0411.060.020				016 00093
SHOP PHONES 02/2015	69.37	TELEPHONE	001.0418.060.020				016 00094
WIR DEPT PHONES 02/15	15.12	TELEPHONE	063.0463.060.020				016 00095
SEWER DEPT PHONES 02/15	15.43	TELEPHONE	062.0462.060.020				016 00096
ATM LINE PHONE 02/15	15.12	UTILITIES	041.0441.060.021				016 00097
FD STATION PHONE 2/15	40.90	TELEPHONE	004.0414.060.020		6175760		016 00021
	753.84	*VENDOR TOTAL					

VENDOR NAME DESCRIPTION	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AT&T (INTERNET) SHOP INTERNET 02/2015 PD INTERNET 02/2015 CITY HALL INTERNET 2/15 FD INTERNET 02/2015	TELEPHONE TELEPHONE TELEPHONE TELEPHONE *VENDOR TOTAL	001.0418.060.020 001.0411.060.020 001.0410.060.020 004.0414.060.020				016 00015 016 00016 016 00019 016 00022
AUTO GLASS CENTRAL UNIT 8 PRIMER/TINT 2/15 UNIT 3 ADHESIVE 2/2015	VEHICLE MAINTENANCE/OPER VEHICLE MAINTENANCE/OPER *VENDOR TOTAL	001.0411.060.032 001.0411.060.032		24677 24678		016 00079 016 00080
AWARDS & SIGNS UNLIMITED DCLS FOR PD MTRCYCL 2/15	MEMBERSHIPS & SUBSCRIPTI	001.0411.060.038		924		016 00077
BANK OF AMERICA HH FIRE STATION 02/2015 FIRE GEAR 02/2015 FIRE GEAR 02/2015 SPEC. DEPT EXPENSE 2/15 SPEC. DEPT EXPENSE 02/15 SPEC. DEPT EXPENSE 02/15 SPEC. DEPT EXPENSE 2/15 FUEL 02/2015 FUEL 02/2015 SPEC. DEPT EXPENSE 02/15 SPEC. DEPT EXPENSE 02/15 HH FIRE STATION 02/15 VEHICLE MAINT. 02/15 VEH. MAINT 02/2015	HOUSEHOLD FIRE STATION FIRE TRUCK LEASE PAYMENT FIRE GEAR SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN VEHICLE GASOLINE VEHICLE GASOLINE SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN HOUSEHOLD FIRE STATION VEHICLE MAINTENANCE/OPER *VENDOR TOTAL	004.0414.060.016 004.0414.060.059 004.0414.060.058 004.0414.060.029 004.0414.060.029 004.0414.060.029 004.0414.060.029 004.0414.060.029 004.0414.060.035 004.0414.060.035 004.0414.060.029 004.0414.060.029 004.0414.060.016 004.0414.060.032 *VENDOR TOTAL				016 00026 016 00027 016 00028 016 00029 016 00030 016 00031 016 00032 016 00033 016 00034 016 00035 016 00036 016 00037 016 00038 016 00039
BATTERY SYSTEMS SUPPLIES 02/2015	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		4-248148		016 00120
BERNARD PROFESSIONAL T. S TRANSCRIPTS 14-01 02/15 TRANSCRIPTS 14-01 02/15 TRANSCRIPTS 02/15 TRANSCRIPTS 02/15	CONTRACTURAL SERVICES CONTRACTURAL SERVICES CONTRACTURAL SERVICES *VENDOR TOTAL	001.0411.060.028 001.0411.060.028 001.0411.060.028 *VENDOR TOTAL		CASE#14-01 CASE#14-01 CASE#14-01 CASE#14-02		016 00050 016 00051 016 00052 016 00078
BRAINARD INVESTIGATIONS BACKGROUND CLEMENTE 2/15	CONTRACTURAL SERVICES	001.0411.060.028		FT-91723		016 00098
BSK ASSOCIATES WEEKLY EFFLUENT 02/15 BACTI 02/2015 WEEKLY EFFLUENT 02/15	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN	063.0463.060.029 063.0463.060.029 062.0462.060.029		A501531 A501782 A501886		016 00103 016 00045 016 00046

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BSK ASSOCIATES BACTI 02/2015	90.00 355.00	SPECIAL DEPARTMENT *VENDOR TOTAL	EXPEN 063.0463.060.029		A502173		016 00042
BURTON'S FIRE APPARATUS PATROL-86 02/2015	1,605.42	VEHICLE MAINTENANCE/OPER	004.0414.060.032		W74765		016 00025
BUSTOS HEATING COOLING I DIAGNOSTIC ANALYSIS 2/15	69.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		4425		016 00128
CALIFORNIA CHOICE CITY EMPLOYEES 02/2015	458.52	HEALTH INSURANCE	001.0403.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	446.73	HEALTH INSURANCE	001.0404.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	229.29	HEALTH INSURANCE	001.0405.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	480.92	HEALTH INSURANCE	001.0415.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	204.35	HEALTH INSURANCE	001.0416.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	777.45	HEALTH INSURANCE	001.0418.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	324.13	HEALTH INSURANCE	001.0421.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	1,085.61	HEALTH INSURANCE	001.0422.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	630.34	HEALTH INSURANCE	061.0461.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	2,806.47	HEALTH INSURANCE	062.0462.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	2,584.48	HEALTH INSURANCE	063.0463.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	983.25	HEALTH INSURANCE	021.0424.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	431.12	HEALTH INSURANCE	029.0429.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	223.01	HEALTH INSURANCE	032.0440.050.008		MARCH 2015		016 00006
CITY EMPLOYEES 02/2015	82.27	HEALTH INSURANCE	001.0402.050.008		MARCH 2015		016 00006
CITY INS. W/HLD EMP 2/15	2,800.00	HEALTH INSURANCE WITHHEL	001.0000.200.031		MARCH 2015		016 00007
PD EXPENSE 02/2015	3,885.80	HEALTH INSURANCE	001.0411.050.008		MARCH 2015		016 00008
FIRE EXPENSE 02/2015	2,284.04	HEALTH INSURANCE	004.0414.050.008		MARCH 2015		016 00009
FIRE INS W/HLD EMP 02/15	252.78	HEALTH INSURANCE WITHHEL	004.0000.200.031		MARCH 2015		016 00010
CENTRAL SANITARY SUPPLY SUPPLIES 02/2015	96.53	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		579746		016 00088
CMRS-TMS/US POSTAL SERVI POSTAGE METER 02/15	200.00	POSTAGE	001.0411.060.022				016 00053
CITY PSTGE METER 02/15	600.00	POSTAGE	001.0410.060.022				016 00054
CSJVRMA LIABILITY PROGRAM 2/15	9,857.00	INSURANCE & BONDING	001.0410.060.027		RMA-2015-0767		020 00001
WORKRS COMP PROG. 2/15	512.74	WORKER'S COMPENSATION IN	001.0403.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	748.36	WORKER'S COMPENSATION IN	001.0404.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	256.24	WORKER'S COMPENSATION IN	001.0405.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	9,881.99	WORKER'S COMPENSATION IN	001.0411.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	252.17	WORKER'S COMPENSATION IN	001.0415.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	213.61	WORKER'S COMPENSATION IN	001.0416.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	713.60	WORKER'S COMPENSATION IN	001.0418.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	283.64	WORKER'S COMPENSATION IN	001.0421.050.007		RMA-2015-0767		020 00002
WORKRS COMP PROG. 2/15	867.24	WORKER'S COMPENSATION IN	001.0422.050.007		RMA-2015-0767		020 00002

VENDOR NAME
DESCRIPTION

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CSJVRMA	WORKRS COMP PROG. 2/15	685.11	WORKER'S COMPENSATION	061.0461.050.007		RMA-2015-0767		020 00002
	WORKRS COMP PROG. 2/15	3,250.20	WORKER'S COMPENSATION	062.0462.050.007		RMA-2015-0767		020 00002
	WORKRS COMP PROG. 2/15	2,891.99	WORKER'S COMPENSATION	063.0463.050.007		RMA-2015-0767		020 00002
	WORKRS COMP PROG. 2/15	343.92	WORKER'S COMPENSATION	021.0424.050.007		RMA-2015-0767		020 00002
	WORKRS COMP PROG. 2/15	504.86	WORKER'S COMPENSATION	029.0429.050.007		RMA-2015-0767		020 00002
	WORKRS COMP PROG. 2/15	279.39	WORKER'S COMPENSATION	032.0440.050.007		RMA-2015-0767		020 00002
	2014 WRKRS RETRO AD 2/15	879.99	WORKER'S COMPENSATION	001.0402.050.007		RMA-2015-0767		020 00002
	2014 WRKRS RETRO AD 2/15	1,284.39	WORKER'S COMPENSATION	001.0403.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	16,439.78	WORKER'S COMPENSATION	001.0404.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	16,960.12	WORKER'S COMPENSATION	001.0405.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	366.62	WORKER'S COMPENSATION	001.0411.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	1,224.74	WORKER'S COMPENSATION	001.0415.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	1,486.81	WORKER'S COMPENSATION	001.0416.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	1,488.41	WORKER'S COMPENSATION	001.0418.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	1,175.83	WORKER'S COMPENSATION	001.0421.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	5,578.21	WORKER'S COMPENSATION	001.0422.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	4,601.29	WORKER'S COMPENSATION	061.0461.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	1,530.26	WORKER'S COMPENSATION	062.0462.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	866.48	WORKER'S COMPENSATION	063.0463.050.007		RMA-2015-0767		020 00003
	2014 WRKRS RETRO AD 2/15	479.44	WORKER'S COMPENSATION	021.0424.050.007		RMA-2015-0767		020 00003
	2014 LIAB RETO ADJ 02/15	401.00	WORKER'S COMPENSATION	029.0429.050.007		RMA-2015-0767		020 00003
		71,010.00	INSURANCE & BONDING	032.0440.050.007		RMA-2015-0767		020 00003
			*VENDOR TOTAL	001.0410.060.027		RMA-2015-0767		020 00004
DASH MEDICAL GLOVES	BLCK EXAM GLVES 02/15	284.69	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		0907274		016 00049
DON ROSE OIL COMPANY INC	PA EP COMPND 02/2015	103.05	SPECIAL DEPARTMENT EXPEN	062.0462.060.029				016 00121
	SUPPLIES 02/2015	55.37	SPECIAL DEPARTMENT EXPEN	062.0462.060.029				016 00123
	SUPPLIES 02/2015	198.26	SPECIAL DEPARTMENT EXPEN	062.0462.060.029				016 00124
	SERVICES 02/2015	2,332.37	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		175610		016 00122
			*VENDOR TOTAL					
EXETER VETERINARY HOSPIT	CANINE OFFICE EXAM 2/15	73.69	CONTRACTURAL SERVICES	001.0411.060.028		124846		016 00012
FARLEY LAW FIRM	GENERAL MATTERS 02/15	1,105.96	LEGAL SERVICES - RETAINE	001.0410.060.025				016 00067
	AYALA CASE 02/2015	669.00	CONTRACTURAL SERVICES	001.0411.060.028				016 00068
	INITIUEZ CASE 02/2015	289.00	CONTRACTURAL SERVICES	001.0411.060.028				016 00069
	PERSONNEL ISSUES 02/15	2,104.00	CONTRACTURAL SERVICES	001.0411.060.028				016 00070
		4,167.96	*VENDOR TOTAL					
FRANZEN-HILL CORPORATION	ANNUAL VAPR RECO 02/15	325.00	CONTRACTURAL SERVICES	041.0441.060.028		148910		016 00011

VENDOR NAME
DESCRIPTION

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
LOUIE'S AUTO PARTS								
TRANS FLUID 02/2015	116.03	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		357596		016	00139
GAS CAN 02/2015	21.69	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		357635		016	00140
PATCH/CULCANNING 02/15	18.07	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		357691		016	00141
SUPPLIES 02/2015	48.96	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		357783		016	00142
50 PC TIRE VLVE 02/15	45.26	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		357832		016	00143
SUPPLIES 02/2015	174.54	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		357881		016	00144
SUPPLIES 02/2015	93.52	SPECIAL DEPARTMENT EXPEN	001.0421.060.029		357961		016	00145
LED LIGHT KIT 02/2015	10.65	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		357998		016	00146
	528.72	*VENDOR TOTAL						
MONARCH FORD								
BRAKE KIT 02/2015	129.56	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		90474		016	00057
KIT BRAKE 02/2015	287.88	SPECIAL DEPARTMENT EXPEN	001.0411.060.029		90486		016	00056
	417.44	*VENDOR TOTAL						
MUNOZ/CARMEN								
REFUSE 02/15	0.69	SERVICE CHARGES	061.0361.000.086				016	00108
SEWER 02/2015	2.12	SERVICE CHARGES	062.0362.000.086				016	00109
WATER 02/2015	0.92	SERVICE CHARGES	063.0363.000.086				016	00110
	3.73	*VENDOR TOTAL						
PEREZ/STEPHANY								
WTR DEP. RFND 02/15	8.12	UTILITY DEPOSITS	001.0000.200.034				016	00107
PITTSBURG TANK & TOWER M COMPLETE ROV INSP 02/15	2,075.00	SPECIAL DEPARTMENT EXPEN	063.0463.060.029		8399		016	00111
PORTERVILLE/ CITY OF 38 STRAY ANIMALS 2/15	1,520.00	CONTRACTURAL SERVICES	001.0411.060.028		14-667		016	00013
PRESSLEY & ASSOCIATES, I 12/13 AUDIT 02/2015	5,100.00	ACCOUNTING/AUDITING SERV	001.0404.060.024				016	00115
12/13 AUDIT 02/2015	1,700.00	ACCOUNTING/AUDITING SERV	021.0424.060.024				016	00116
12/13 AUDIT 02/2015	1,700.00	ACCOUNTING/AUDITING SERV	061.0461.060.024				016	00117
12/13 AUDIT 02/2015	4,250.00	ACCOUNTING/AUDITING SERV	062.0462.060.024				016	00118
12/13 AUDIT 02/2015	4,250.00	ACCOUNTING/AUDITING SERV	063.0463.060.024				016	00119
	17,000.00	*VENDOR TOTAL						
QUAD - KNOPF CSTLE ROCK ST PROJ 02/15	8,453.70	CONTRACTURAL SERVICES	023.0590.738.028		78991		016	00076
DWNTWN PH 1 02/2015	147.60	CONTRACTURAL SERVICES	020.0590.732.028		78992		016	00074
STE PLN RVW RITEAID 2/15	535.20	CONTRACTURAL SERVICES	001.0416.060.028		78993		016	00072
DWNTWN PH 4 02/2015	2,587.50	CONTRACTURAL SERVICES	020.0590.736.028		78994		016	00075
STE PLN REVW BIONDI 2/15	469.92	CONTRACTURAL SERVICES	001.0416.060.028		78998		016	00071
S. VAL PROJECT 02/15	7,600.90	CONTRACTURAL SERVICES	023.0590.734.028		79008		016	00073
	19,794.82	*VENDOR TOTAL						
RANKIN FIELD WEAPONS RAN SUB LEASE RNGE 02/2015	1,000.00	CONTRACTURAL SERVICES	001.0411.060.028				016	00126

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REYNOSO BUILDERS SEWER LATERAL 02/2015	2,800.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029				016 00087
RUPP CONSTRUCTION, INC. MATERIAL & LABOR 02/15	70.00	SPECIAL DEPARTMENT EXPEN	001.0423.060.029	783			016 00048
SANCHEZ/YESENIA WTR DEPOSIT RFND 02/15	11.20	UTILITY DEPOSITS	001.0000.200.034				016 00106
SHRED-IT FRESNO ON SITE SHRED 02/2015	75.71	SPECIAL DEPARTMENT EXPEN	001.0403.060.029	9404867102			016 00017
SOUTHERN CALIF EDISON CO VLTNER BLDG. 02/2015 WWTP 02/2015	2.61 93.03 95.64	UTILITIES SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	004.0414.060.021 001.0421.060.029				016 00081 016 00166
STANTEC CONSULTING SERVI WDLK ONCALL RPTNG 02/15	3,036.00	SPECIAL DEPARTMENT EXPEN	062.0462.060.029		867400		016 00083
STATE OF CA-EDD CITY ST TAX DEP 02/2015 CTY STATE TAX DEP 02/15	1,477.05 1,620.57 3,097.62	WITHHOLDING TAX-STATE WITHHOLDING TAX-STATE *VENDOR TOTAL	001.0000.200.028 001.0000.200.028				020 00005 020 00008
STATE OF CALIFORNIA FIRE ST TAX DEP 02/15 FIRE STATE TAX DEP 02/15	166.96 111.34 278.30	WITHHOLDING TAX-STATE WITHHOLDING TAX-STATE *VENDOR TOTAL	004.0000.200.028 004.0000.200.028				020 00006 020 00009
STEWART LASER DESIGNS CANAAN SMITH PLQ 02/15 PLAQUE 02/2015	104.76 37.80 142.56	SPECIAL DEPARTMENT EXPEN SPECIAL DEPARTMENT EXPEN *VENDOR TOTAL	001.0401.060.029 001.0401.060.029		3479 3486		016 00091 016 00089
TULARE COUNTY (868) AGREEMNT 25741-B 02/15	12,470.25	CONTRACTURAL SERVICES	001.0411.060.028		OCT 14-DEC 14		016 00047
TULARE COUNTY REGISTRAR ELECTION 11/14 02/2015	3,355.00	SPECIAL DEPARTMENT EXPEN	001.0401.060.029				016 00090
TULARE REGIONAL MEDICAL DRG/URINE ANALYSIS 2/15	1,037.00	CONTRACTURAL SERVICES	001.0411.060.028				016 00044
US BANK PD PRINTER 02/2015	181.75	CONTRACTURAL SERVICES	001.0411.060.028		270890312		016 00014
VANTAGEPOINT TRAN AGENT- CONTRIBUTIONS 02/15	4,073.85	DEFERRED COMPENSATION	001.0000.200.040		JAN 2015		020 00007

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VERIZON WIRELESS PD CELL PHONES 02/2015	261.05	TELEPHONE	001.0411.060.020		DEC-JAN 2015		016 00001
CITY CELL PHONES 02/2015	12.80	TELEPHONE	001.0404.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	8.53	TELEPHONE	001.0405.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	25.61	TELEPHONE	001.0415.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	4.26	TELEPHONE	001.0416.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	8.53	TELEPHONE	001.0418.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	21.34	TELEPHONE	001.0421.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	12.80	TELEPHONE	001.0422.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	25.61	TELEPHONE	061.0461.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	68.31	TELEPHONE	021.0424.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	113.15	TELEPHONE	062.0462.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	113.15	TELEPHONE	063.0463.060.020		DEC-JAN 2015		016 00002
CITY CELL PHONES 02/2015	12.90	TELEPHONE	001.0403.060.020		DEC-JAN 2015		016 00002
WWTP AIR CARDS 02/2015	80.08	TELEPHONE	062.0462.060.020		DEC-JAN 2015		016 00003
	768.12	*VENDOR TOTAL					
VISALIA BREAKFAST ROTARY ANNUAL FEE AED PROG 2/15	100.00	CONTRACTURAL SERVICES	001.0411.060.028				016 00127
WOODLAKE AUTO PARTS ENGINE MAINTENANCE 2/15	31.30	VEHICLE MAINTENANCE/OPER	004.0414.060.032		MULTIPLE		016 00024
BATTERY 02/2015	63.64	SPECIAL DEPARTMENT	062.0462.060.029		600757		016 00129
BATTERY 02/2015	37.63	SPECIAL DEPARTMENT	063.0463.060.029		600757		016 00130
HOSE/CLMP/PLIER 02/15	37.13	SPECIAL DEPARTMENT	062.0462.060.029		600801		016 00131
BLUE DEF 02/2015	26.55	SPECIAL DEPARTMENT	063.0463.060.029		600801		016 00132
HEADLIGHT CONN 02/15	26.97	SPECIAL DEPARTMENT	001.0411.060.029		600831		016 00133
FHP BELT/FUNNEL 02/15	68.59	SPECIAL DEPARTMENT	062.0462.060.029		601717		016 00134
FHP CREDIT 02/2015	59.29CR	SPECIAL DEPARTMENT	062.0462.060.029		601752		016 00135
SUPPLIES 02/2015	104.33	SPECIAL DEPARTMENT	001.0411.060.029		601791		016 00136
MOTOR OIL 02/2015	45.75	SPECIAL DEPARTMENT	062.0462.060.029		601886		016 00137
SUPPLIES 02/2015	40.51	SPECIAL DEPARTMENT	062.0462.060.029		601951		016 00138
	449.11	*VENDOR TOTAL					
WOODLAKE HARDWARE CO STORAGE TOTES 02/15	43.11	SPECIAL DEPARTMENT	001.0410.060.029		210234		016 00154
DRILL BIT 02/15	3.23	SPECIAL DEPARTMENT	001.0418.060.029		210289		016 00155
SAW BLADE 02/2015	3.23	SPECIAL DEPARTMENT	001.0421.060.029		210299		016 00157
SUPPLIES 02/15	26.87	SPECIAL DEPARTMENT	062.0462.060.029		210918		016 00151
PAPER ROLL/PAINT 02/15	14.56	SPECIAL DEPARTMENT	001.0423.060.029		211726		016 00150
SAMBLADES 02/2015	16.19	SPECIAL DEPARTMENT	001.0421.060.029		211751		016 00158
SUPPLIES 02/2015	25.33	SPECIAL DEPARTMENT	001.0418.060.029		211752		016 00156
SUPPLIES 02/15	9.00	SPECIAL DEPARTMENT	001.0418.060.029		211767		016 00160
SPLICING TORCE 02/15	4.31	SPECIAL DEPARTMENT	001.0418.060.029		211987		016 00163
SCREWS/LUMBER 02/15	18.33	SPECIAL DEPARTMENT	001.0423.060.029		211999		016 00148
HAND TRUCK 02/15	86.39	SPECIAL DEPARTMENT	001.0418.060.029		212756		016 00152
BATTERIES 02/15	7.55	SPECIAL DEPARTMENT	001.0418.060.029		212757		016 00153
SUPPLIES 02/2015	15.62	SPECIAL DEPARTMENT	063.0463.060.029		212774		016 00159
BRUSH/HANDLE 02/15	10.24	SPECIAL DEPARTMENT	001.0418.060.029		212791		016 00161

VENDOR NAME
DESCRIPTION

WOODLAKE HARDWARE CO
BUCKET 02/2015
SCREWS/COVERS 02/15
SUPPLIES 02/15
SUPPLIES 02/2015
SUPPLIES 02/15

4CREEKS
DWN TWN PH 4 02/2015
DWN TWN PH 4 02/2015

Schedule of Bills

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
4.96	SPECIAL DEPARTMENT EXPEN	001.0423.060.029		212866			016 00149
3.27	SPECIAL DEPARTMENT EXPEN	001.0423.060.029		212892			016 00147
7.54	SPECIAL DEPARTMENT EXPEN	001.0422.060.029		212898			016 00165
5.38	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		212935			016 00164
7.00	SPECIAL DEPARTMENT EXPEN	001.0418.060.029		234499			016 00162
312.11	*VENDOR TOTAL						
1,430.88	CONTRACTURAL SERVICES	023.0590.736.028		6783			016 00040
11,044.09	CONTRACTURAL SERVICES	020.0590.736.028		6783			016 00041
12,474.97	*VENDOR TOTAL						

VENDOR NAME
DESCRIPTION

REPORT TOTALS:

Schedule of Bills

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
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208,627.16

RECORDS PRINTED - 000252

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.
DATE APPROVED BY

ACS FINANCIAL SYSTEM
02/05/2015 12:

BANK VENDOR
BANK BANK OF VISALIA

Check Register
GL540R-V07.27 PAGE 1
CITY OF WOODLAKE

	CHECK#	DATE	AMOUNT
001234 US SCRIPT	13457	02/09/15	84.04
001374 FLAHERTY AND FLOREK FOOT	13458	02/09/15	299.12
001374 FLAHERTY AND FLOREK FOOT	13459	01/12/15	114.47
000619 VISALIA MEDICAL CLINIC	13460	01/19/15	20.07
001278 TRI COUNTY FAMILY MEDICA	13461	01/19/15	22.80
001374 FLAHERTY AND FLOREK FOOT	13462	01/19/15	127.98
BANK OF VISALIA			668.48

VENDOR NAME
DESCRIPTION

FLAHERTY AND FLOREK FOOT
DR VISIT 02/2015
DR VISIT 02/2015
DR VISIST 02/2015

TRI COUNTY FAMILY MEDICA
DR VISIT 02/2015

US SCRIPT
RX INVOICE 02/2015
RX INVOICE 02/2015

VISALIA MEDICAL CLINIC
LAB 02/2015
LAB 02/2015

Schedule of Bills

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
299.12	HEALTH INSURANCE	004.0414.050.008					026	00002
114.47	HEALTH INSURANCE	001.0411.050.008					026	00003
127.98	HEALTH INSURANCE	001.0411.050.008					026	00006
541.57	*VENDOR TOTAL							
22.80	HEALTH INSURANCE	001.0411.050.008					026	00005
3.28	HEALTH INSURANCE	001.0403.050.008					026	00001
3.19	HEALTH INSURANCE	001.0404.050.008					026	00001
1.64	HEALTH INSURANCE	001.0405.050.008					026	00001
3.44	HEALTH INSURANCE	001.0415.050.008					026	00001
1.46	HEALTH INSURANCE	001.0416.050.008					026	00001
5.56	HEALTH INSURANCE	001.0418.050.008					026	00001
2.31	HEALTH INSURANCE	001.0421.050.008					026	00001
7.76	HEALTH INSURANCE	001.0422.050.008					026	00001
4.50	HEALTH INSURANCE	061.0461.050.008					026	00001
20.07	HEALTH INSURANCE	062.0462.050.008					026	00001
18.48	HEALTH INSURANCE	063.0463.050.008					026	00001
7.03	HEALTH INSURANCE	021.0424.050.008					026	00001
3.08	HEALTH INSURANCE	029.0429.050.008					026	00001
1.59	HEALTH INSURANCE	032.0440.050.008					026	00001
0.65	HEALTH INSURANCE	001.0402.050.008					026	00001
84.04	*VENDOR TOTAL							
0.78	HEALTH INSURANCE	001.0403.050.008					026	00004
0.76	HEALTH INSURANCE	001.0404.050.008					026	00004
0.39	HEALTH INSURANCE	001.0405.050.008					026	00004
0.82	HEALTH INSURANCE	001.0415.050.008					026	00004
0.34	HEALTH INSURANCE	001.0416.050.008					026	00004
1.32	HEALTH INSURANCE	001.0418.050.008					026	00004
0.55	HEALTH INSURANCE	001.0421.050.008					026	00004
1.85	HEALTH INSURANCE	001.0422.050.008					026	00004
1.07	HEALTH INSURANCE	061.0461.050.008					026	00004
4.79	HEALTH INSURANCE	062.0462.050.008					026	00004
4.41	HEALTH INSURANCE	063.0463.050.008					026	00004
1.67	HEALTH INSURANCE	021.0424.050.008					026	00004
0.73	HEALTH INSURANCE	029.0429.050.008					026	00004
0.38	HEALTH INSURANCE	032.0440.050.008					026	00004
0.21	HEALTH INSURANCE	001.0402.050.008					026	00004
20.07	*VENDOR TOTAL							

ACS FINANCIAL SYSTEM
02/05/2015 12:52:58

VENDOR NAME
DESCRIPTION

REPORT TOTALS:

Schedule of Bills

GL540R-V07.27 PAGE 2
CITY OF WOODLAKE

AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM INVOICE	PO#	F/P	ID LINE
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668.48

RECORDS PRINTED - 000034

Schedule of Bills

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY
*****	*****
*****	*****
*****	*****

City of Woodlake

AGENDA ITEM IV-C

February 9, 2015

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the January 2015 Monthly Report of Investments

BACKGROUND:

Pursuant to Section 3.24.050 of the Woodlake Municipal Code the Finance Department prepares a report listing all investments of the City of Woodlake. The City's temporary idle cash, those funds not immediately needed to pay current bills, is invested in accordance with the City's Investment Policy that was approved by Resolution No. 09-05 which was adopted on February 9, 2009.

DISCUSSION:

The first objective of the investment policy is to secure the safety of the invested funds. The second objective is to match the availability (liquidity) of the funds to the cash flow needs of the organization. The third objective, that is only considered after the first two objectives have been met, is yield, or the earnings rate.

RECOMMENDATIONS:

Staff recommends that Council approve the January 2015 Monthly Report of Investments as submitted.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

1. Resolution: Approval of the January 2015 Monthly Report of Investments
2. November Monthly Report of Investments

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE JANUARY)
2015 MONTHLY REPORT OF)
INVESTMENTS)

Resolution No.

Councilmember _____, offered the following resolution and moved its adoption. Approve the City of Woodlake January 2015 Monthly Report of Investments.

WHEREAS, pursuant to Section 3.24.050 of the Woodlake Municipal Code, monthly, the Finance Department shall prepare a report listing of all investments of the City of Woodlake; and

WHEREAS, the City’s temporary idle cash, those funds not immediately needed to pay current bills, is invested in accordance with the City’s Investment Policy that was approved by Resolution No. 09-05.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the City of Woodlake’s January’s 2015 Monthly Report of Investments.

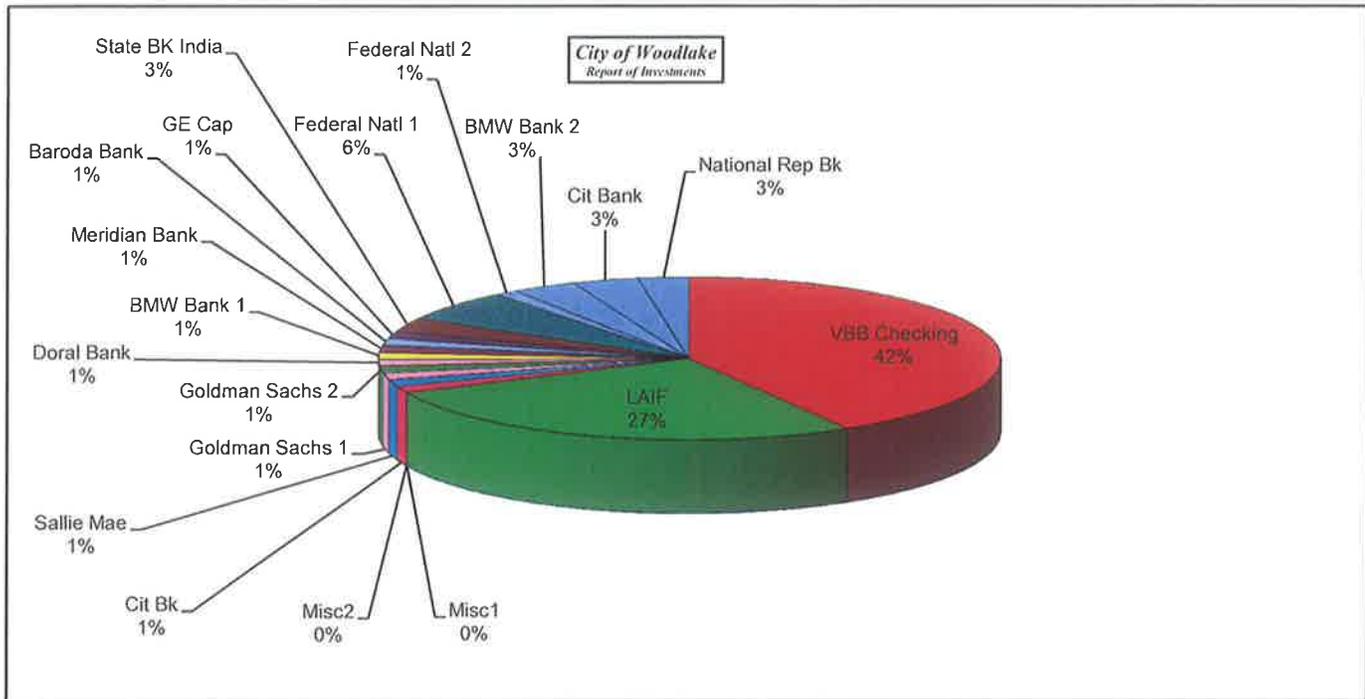
The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by _____, and carried by the following vote at the City Council meeting held on February 9, 2015.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

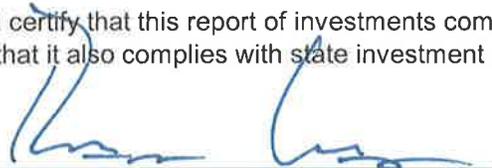
Irene Zacarias, City Clerk



January 31, 2015

<u>Investment Type</u>	<u>Principal</u>	<u>Percent of Portfolio</u>	<u>Yield to Maturity</u>	<u>Settlement Date</u>	<u>Maturity</u>
Checking - Valley Business Bank	\$3,054,976	41.5%	None	N/A	N/A
LAIF	\$1,951,106	26.5%	0.22%	N/A	Daily
MBS - miscellaneous Portfolio Holdings	\$0	0.0%			
Finance500 - Net Portfolio Balance	\$1,896	0.0%			
Cit Bk (Salt Lake City UTAH)	\$98,099	1.3%	1.50%	12/04/13	12/04/17
Sallie Mae (Salt Lake City UT)	\$99,611	1.4%	2.15%	10/30/13	10/30/18
Goldman Sachs BK USA New York CTF	\$99,757	1.4%	2.00%	04/30/14	04/30/19
Goldman Sachs BK USA New York	\$99,398	1.4%	2.00%	06/11/14	06/11/19
Doral Bank Catano P R	\$96,385	1.3%	3.00%	02/03/10	02/03/15
BMW Bank	\$102,069	1.4%	2.00%	11/12/10	11/12/15
Meridan Bank Natl Assn	\$104,320	1.4%	4.20%	03/03/08	02/08/16
Baroda Bank	\$103,142	1.4%	2.00%	08/02/11	08/02/16
GE Cap Finl Inc	\$101,485	1.4%	2.10%	12/02/11	12/02/16
State Bk India New York NY	\$204,374	2.8%	2.00%	04/27/12	04/27/17
Federal Natl Mtg Assn Prin	\$454,165	6.2%	2.50%	04/27/12	02/01/19
Federal Natl Mtg Assn S/CAP	\$87,877	1.2%	2.50%	04/27/12	10/09/19
BMW Bank	\$250,206	3.4%	2.15%	12/24/14	12/10/19
CIT Bank	\$250,000	3.4%	2.25%	12/24/14	12/24/19
National Rep Bk Chicago Ill	\$194,828	2.6%	1.25%	05/11/12	03/25/22
Total Portfolio	\$7,353,694	100%			

I certify that this report of investments complies with the City's adopted investment policy and that it also complies with state investment guidelines pursuant to Government Code Section 16481.2 .


 Ramon Lara, City Administrator

02/05/15
 Date

City of Woodlake

AGENDA ITEM V-A

February 9, 2015

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Authorization to Go Out to Bid for Water Meter Project Design and Engineering

BACKGROUND:

The City has received funding from USDA to install water meters in Woodlake and Wells Tract. The City currently has no operational water meter system and all water users are being charged fixed rates for their water service. Once installed, the meters will be used to determine usage and the City will charge users based on their water usage.

DISCUSSION:

The City of Woodlake has received authorization from USDA to begin the design and engineering portion of the City's water meter project. To complete this process, the City will hire a qualified engineering firm to prepare the final engineering designs, including drawings and specifications, for the installation of water meters for each connection in the city. Engineering services for pipeline replacement, chlorination units, sand separator and SCADA system will also be part of the services provided by the consultant. City staff seeks authorization to begin the RFP process in order to hire the consulting firm.

RECOMMENDATIONS:

Staff recommends that Council authorize staff to go out for bid for water meter project design and engineering.

FISCAL IMPACT:

The project will be funded through a USDA grant and loan.

ATTACHMENTS:

1. Resolution: Authorization to Go Out to Bid for Water Meter Project Design and Engineering
2. Water Meter Design and Engineering RFP

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

AUTHORIZATION TO GO OUT)	Resolution No.
TO BID FOR WATER METER)	
PROJECT DESIGN AND)	
ENGINEERING)	

Councilmember _____, offered the following resolution and moved its adoption. Authorization to Go Out to Bid for Water Meter Project Design and Engineering

WHEREAS, the City has received funding from USDA to install water meters in Woodlake and Wells Tract; and,

WHEREAS, the City has received authorization from USDA to begin the design and engineering portion of the City's water meter project; and,

WHEREAS, the City will need to hire a qualified engineering firm to prepare the final engineering designs, including drawings and specifications, for the installation of water meters for each connection in the city.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to authorize City Staff to go out to bid for water meter project design and engineering.

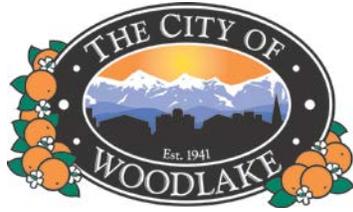
The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on February 9, 2015.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk



REQUEST FOR QUALIFICATIONS

Engineering Design Services for the Installation of Water Meters in the City of Woodlake

1.0 SUBMISSION INSTRUCTIONS

SEALED PROPOSALS must be submitted by: **4:00 p.m. PST Friday, March 13, 2015.**

Submit proposal to:

City of Woodlake
350 N. Valencia Blvd.
Woodlake, CA 93286
Attn: Jason Waters, Management Analyst
jwaters@ci.woodlake.ca.us

Number of copies to be submitted: One (1) original plus three (3) copies

Proposals received after the above-mentioned time and date may not be considered. Your proposal must include the name, e-mail address and telephone number of a contact person.

2.0 INTRODUCTION

The City of Woodlake, hereinafter referred to as “CITY”, is seeking proposals from consultants to perform engineering design services for the installation of 1,992 water meters for the CITY’s municipal water system. The consultant will be responsible for preparing the final engineering designs, including drawings and specifications, for the installation of water meters for each connection in the CITY. Engineering services for pipeline replacement, chlorination units, sand separator and SCADA system will also be part of the services provided by the consultant. The Preliminary Engineer Report and Addendum for the project is attached with this document and further details the scope of the project.

The project is being funded by grants and loans from USDA-RD. All agreements and oversights will be done in accordance with USDA guidelines. Any questions about the Request for Proposals can be submitted to Jason Waters (jwaters@ci.woodlake.ca.us).

3.0 SCOPE OF WORK/PROJECT DESCRIPTION

The City of Woodlake is seeking proposals for engineering design services for the installation of water meters for approximately 1,992 connections in the CITY. The consultant will be responsible for preparing the final engineering designs, including drawings and specifications, for the installation of water meters for each connection in the CITY. The drawings and specifications will be used during the water meter installation phase of the project. The consultant will also be responsible for engineering services for pipeline replacement (if needed), engineering services for the installation of chlorination units, engineering services for the installation of a sand separator, and engineering design services for the SCADA system.

The Consultant will coordinate with staff to establish design criteria, pipeline alignment, and engineering specification as it relates to the installation of water meters. When necessary, the consultant will conduct field visits to determine potential design and construction conflicts and verify field topography data. Consultant shall review design criteria, key issues and make recommendations to the City regarding water meter installation.

The Preliminary Engineer Report and Addendum for the project is attached with this document and further details the scope of the project.

4.0 PROPOSAL REQUIREMENTS

Please include the following in the proposal:

1. Name and address of main office
2. A resume of the individuals who will be assigned to the design team. Descriptions of experiences in similar projects should be included within each resume. Identify the specific individuals who will actually do the design work. The project manager of the design engineer must be a registered civil engineer with experience in similar projects.
3. A brief statement telling how the firm will undertake the project and why the consultant feels that its firm should be considered for this project.
4. A list of similar projects that the firm has worked on within the past five years. A brief statement describing each project and the specific work performed by the consultant should be included.
5. Indicate familiarity with the particular funding source, USDA Rural Development and regulatory agencies applicable to this project.
6. A schedule outlining the projects time for completion.
7. A sealed fee proposal for the project under a separate cover.

5.0 PROPOSAL EVALUATION

Evaluation of the submitted proposal will be based on:

1. Experience of the firm in similar projects, particularly in the design of water systems for small communities.
2. Familiarity and experience with USDA Rural Development funding procedures and requirements relative to water systems.
3. Proposed plan of action (scope of work) and its appropriateness to the community.

6.0 SELECTION AND SCHEDULE

The CITY will select a consultant from the received proposal and may request interviews with the consultants if needed. After the most qualified engineering firm is chosen, then the fee is negotiated. If negotiation of reasonable fees is not possible, then fees are negotiated with the next most qualified engineering firm. The engineering firm will need to understand that final fee negotiation will take place during USDA Rural Development review and acceptance of the engineering agreement. The firm must be licensed to perform the required services in California.

- RFQ Release Date February 10, 2015
- RFQ Responses Due March 13, 2015
- Contract Award April 13, 2015
- Issue Notice To Proceed Approximately April 15, 2015

7.0 COST PROPOSAL

Consultant shall provide a sealed cost to complete the work.

8.0 DISCLAIMERS

This RFQ does not commit the CITY to enter into a contract, nor does it obligate the CITY to pay for any costs incurred in preparation and submission of qualifications or in anticipation of a contract. The CITY may investigate the qualifications of any consultant under consideration, require confirmation of information furnished by a consultant, and/or require additional evidence of qualifications to perform the work described in this RFQ. All qualifications will be subject to public disclosure as required by the California Public Records Act.

The CITY reserves the right to:

1. Reject any or all proposals;
2. Issue subsequent Requests for Proposal;
3. Cancel the entire Request;
4. Appoint an evaluation committee to review the qualifications;
5. Alter the Selection Process Dates;
6. Remedy technical errors in the RFQ process;
7. Seek the assistance of outside technical experts in qualification evaluation;
8. Approve or disapprove the use of particular subcontractors;
9. Establish a short list of consultants eligible for interviews after review of written qualifications;
10. Negotiate with any, all, or none of the Proposers;
11. Solicit best and final offers from all or some of the Proposers;
12. Award a contract to one or more Proposers;
13. Accept other than the lowest offer; and/or,
14. Waive informalities and irregularities in proposals.

9.0 OTHER REQUIREMENTS

Consultant shall be required to possess, at his/her own expense, a valid and current City of Woodlake Business License, prior to commencing work.

10.0 ATTACHMENTS

1. Preliminary Engineer Report
2. Preliminary Engineer Report Addendum

City of Woodlake

AGENDA ITEM V-B

February 9, 2015

Prepared by Jason Waters, City Staff

SUBJECT:

Action: Adoption of Resolution: Authorization to Initiate the Proposition 218 Process (Rate Increase for Water Services), Set a Public Hearing Date, and Approve Requirements for the Submission and Tabulation of Protests

BACKGROUND:

Proposition 218 requires the City to provide notice and allow opportunity for a written protest prior to implementing a utility (water and sewer) rate increase; if a majority protest is received then the rate increase cannot be adopted. If protests do not represent a “majority protest”, then the City may adopt the rate increase.

DISCUSSION:

As part of the City’s water meter project, the City was required to complete a rate study that determined the appropriate water rate fees. The rate study determined that the City would eventually need to increase the cost of water services for residential customers to approximately \$37.00 by 2020. Because the \$37.00 rate is an increase from the current rate, the City is required to undergo a Proposition 218 process.

The City’s process for adopting the rate increase is as follows:

1. The first step is providing staff the direction to initiate the process. An affirmative vote on this agenda item tonight does not raise the water rates; it simply directs staff to proceed with the process.
2. Mail notices at least 45 days before public hearing. The second step in the process of adjusting rates is to mail notices to all water customers within the City’s service area. A standard letter will be sent out describing the amount of the rate adjustment, stating the effective date of the adjustment if approved, advising the customer of the protest procedure, and stating the date of the Public Hearing. Those who wish to protest must submit a written protest.
3. Hold Public Hearing. On the appointed date (tentatively April 13th), the City Council will hold a public hearing and receive testimony on the matter of the proposed rate adjustment.
4. Approval of resolution at same meeting as hearing. Following the Public Hearing, if a majority protest has not occurred and the City Council approves of the rate increase, the City Council will approve a resolution pursuant to Woodlake Municipal Code section 13.04.010 with the adjusted rates.

A PowerPoint presentation further detailing the Proposition 218 process will be provided at tonight's City Council Meeting.

RECOMMENDATIONS:

Staff recommends that Council authorize staff to initiate the Proposition 218 process, set a public hearing date, and Approve Requirements for the Submission and Tabulation of Protests

FISCAL IMPACT:

No fiscal impact to the General Fund.

ATTACHMENTS:

1. Resolution: Permission to Initiate the Proposition 218 Process, Set a Public Hearing Date, and Approve Requirements for the Submission and Tabulation of Protests

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

AUTHORIZATION TO INITIATE)
THE PROPOSITION 218 PROCESS,)
SET A PUBLIC HEARING DATE,)
AND APPROVE REQUIREMENTS)
FOR THE SUBMISSION AND)
TABULATION OF PROTESTS)

Resolution No.

Councilmember _____, offered the following resolution and moved its adoption. Authorization to Initiate the Proposition 218 Process (Rate Increase for Water Services), Set a Public Hearing Date, and Approve Requirements for the Submission and Tabulation of Protests.

WHEREAS, Proposition 218 requires the City of Woodlake to comply with certain procedures prior to increasing utility charges, which include the consideration of written protests; and,

WHEREAS, the City wishes to establish requirements for the submission and tabulation of protests; and,

WHEREAS, City staff will prepare a public hearing notice for distribution to all property owners and tenants that are customers of the City's water service, and said notice includes proposed rate increases; and

WHEREAS, Staff recommended the date of _____ to be set for a public hearing on water and sewer rates, during and in conjunction with the regular Council meeting to be held at 6:30 p.m. on that date; and,

WHEREAS, the City wishes to initiate the Proposition 218 process for rate increases related to the city-wide water meter project.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to authorize City Staff to begin the Proposition 218 process, set a public hearing date, and hereby approves requirements for the submission and tabulation of protests attached hereto as "Attachment A".

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on February 9, 2015.

AYES:
NOES:
ABSTAIN:
ABSENT:

Rudy Mendoza, Mayor

ATTEST: _____
Irene Zacarias, City Clerk

ATTACHMENT A

City of Woodlake Requirements for the Submission and Tabulation of Protests

DEFINITIONS

Unless the context indicates another meaning was intended, the following definitions shall apply in these requirements:

1. "Parcel" means a County Assessor's parcel the owner of occupant of which is subject to the proposed chard that is the subject of the hearing.
2. "Record customer" and "customer of record" mean the person or persons whose name or names appear on the City's records as the person who has contracted for, and is obligated to pay for, utility services to a particular utility account.
3. "Record owner" or "parcel owner" means the person or persons whose name or names appear on the County Assessor's latest equalized assessment roll as the owner of a parcel.
4. A "fee protest proceeding" is not an election, but the City Clerk will maintain the confidentiality of protests as provided below and will maintain the security and integrity of protests at all times.

NOTICE OF PROPOSED RATES AND PUBLIC HEARINGS

5. Notice Delivery
 - a. The City shall give notice of proposed new property related fee or charge via US mail to all record owners and customers of record served by the City. When providing notice of a proposed increase to an existing fee or charge, the City shall mail such notice to all customers of record served by the City.
 - b. The City will post the notice of proposed charges and public hearings at its official posting site.

SUMBISSION OF PROTESTS

6. Protest Submittal
 - a. Any record owner or customer of record who is subject to the proposed utility charge which is the subject of the hearing may submit a written protest to the City Clerk, by:
 - Delivery in person or by mail to the City Clerk at 350 N Valencia, Woodlake, CA 93286
 - Personally submitting the protest at the public hearing
 - b. Protests must be received by the end of the public hearing, including those mailed to the City. No postmarks will be accepted, therefore, any protest not actually received by the close of the hearing, whether or not mailed prior to the hearing, shall not be counted.
 - c. Emailed, faxed and photocopied protests shall not be counted.
 - d. Although oral comments at the public hearing will not qualify as a formal protest unless accompanied by a written protest, the City Council welcomes input from the community during the public hearing on the proposed charges.
7. Protest Requirements

- a. A written protest must include:
 - i. A statement that it is a protest against the proposed charge which is the subject of the hearing
 - ii. Name of the record owner or customer of record
 - iii. Identity of the affected parcel by assessor's parcel number or service address
 - iv. Original signature of the record owner or customer of record with respect to the identified parcel
 - b. Protests shall not be counted if any of the required elements outlined in the preceding subsection "a" are omitted.
8. Protest Withdrawal
- a. Any person who submits a protest may withdraw it by submitting to the City clerk a written request that the protest be withdrawn. The withdrawal of a protest shall contain sufficient information to identify the affected parcel and the name of the record owner or customer of record who submitted both the protest and the request that it be withdrawn.
9. Multiple Record Owners or Customers of Record
- a. Each record owner or customer of record of a parcel served by the City may submit a protest. This includes instances where:
 - i. A parcel is owned by more than a single record owner or more than a one name appears on the City's records as the customer of record for the parcel, or
 - ii. A customer of record is not the record owner, or
 - iii. A parcel includes more than one record customers, or
 - iv. Multiple parcels are served via a single utility account, such as multiple family residential units
 - b. Only one protest will be counted per parcel as provided by Government Code section 53755 (b)
10. Transparency, Confidentiality, and Disclosure
- a. To ensure transparency and accountability in the fee protest tabulation while protecting the privacy rights of record owners and customers of record, protests will be maintained in confidence until tabulation begins following the public hearing.
 - b. Once a protest is opened during the tabulation, it becomes disclosable as public record, as required by state law.

TABULATION OF PROTESTS

11. City Clerk

- a. The City Clerk shall not accept as valid any protest if he or she determines that any of the following is true:
 - i. The protest does not state its opposition to the proposed charges
 - ii. The protest does not name the record owner or record customer of the parcel identified in the protest as of the date of the public hearing
 - iii. The protest does not identify a parcel served by the City which is subject to the proposed charge.
 - iv. The protest does not bear an original signature of the names record owner of, or record customer with respect to, the parcel identified on the protest. Whether a signature is valid shall be entrusted to the reasonable judgment of the City Clerk, who may consult signatures on file with the County Elections Official and/or the City.

- v. The protest was altered in a way that raises a fair question as to whether the protest actually expresses the intent of a record owner or a customer of record to protest the charges.
- vi. The protest was not received by the City Clerk before the close of the public hearing on the proposed charges.
- vii. A request to withdraw the protest was received prior to the close of the public hearing on the proposed charges.

12. City Clerk's Decisions Final

- a. The City Clerk's decision that a protest is not valid shall constitute a final action of the City, and shall not be subject to any internal appeal.

13. Majority Protest

- a. A majority protest exists if written protesters are timely submitted and not withdrawn by the record owners of, or customers of record with respect to, a majority (50% plus one) of the parcels subject to the proposed charge.
- b. While the City may inform the public of the number of parcels served by the City when a notice of proposed rates is mailed, the number of parcels with active customer accounts served by the City on the date of the hearing shall control in determining whether a majority protests exists.

14. Tabulation of Protests

- a. At the conclusion of the public hearing, the City Clerk shall tabulate all protests received, including those received during the public hearing, and shall report the results of the tabulation to the City Council. If the total number of protests received is insufficient to constitute a majority protest, the City Clerk may determine the absence of a majority protest without validating the protests received, but may instead deem them all valid without further examination.

15. Report of Tabulation

- a. If at the conclusion of the public hearing the City Clerk determines that he or she will require additional time to tabulate the protests, he or she shall so advise the City Council, which may adjourn the meeting to allow the tabulation to be completed on another day or days. If so, the City council shall declare the time and place of tabulation, which shall be conducted in a place where interested members of the public may observe the tabulation, and the Council shall declare the time at which the meeting shall be resumed to receive and act on the tabulation report of the City Clerk.

City of Woodlake

AGENDA ITEM V-C

February 9, 2015

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Enter Into a Supplemental Agreement with the Tulare County Transportation Authority (TCTA) for the Preliminary Engineering (PE) and Right of Way (ROW) Services of the Woodlake North Valencia Project and Authorize the Mayor of the City of Woodlake to Sign the Supplemental Agreement

BACKGROUND:

As part of continued city-wide improvements, staff has been looking at ways to secure funds to add curb, gutter and sidewalks between Whitney Ave. and Sierra Ave. on Valencia Blvd. This section of road runs parallel with the Woodlake Unified School District and gets lots of pedestrian traffic from students going and coming from school.

DISCUSSION:

The City would like to initiate the preliminary engineering and right-of-way for the Woodlake North Valencia Project and has requested funding from the Tulare County Transportation Authority to pay for the project's preliminary engineering and right-of-way. The cost of the preliminary engineering is estimated to be \$83,000 and the cost for right-of-way is \$32,000 for a total of \$115,000. The funding would come from the City of Woodlake Bike/Pedestrian Tier 2 section of Measure R.

The overall cost of the project is estimated to be \$920,000. The project will be funded with Measure R and local funds. City staff will also apply for ATP funds in April to minimize the amount of Measure R and local funds being used.

RECOMMENDATIONS:

Staff recommends that Council approve the supplemental agreement so that up to \$115,000 allocated in Measure R funds may be used for the preliminary engineering and right-of-way for the City of Woodlake North Valencia Project and authorize the Mayor of the City of Woodlake to sign the Supplemental Agreement

FISCAL IMPACT:

There is no fiscal impact to the City of Woodlake General Fund. The City of Woodlake will work closely with the Tulare County Transportation Authority to ensure that Measure R funds and non-General Fund sources are secured to deliver the project.

ATTACHMENTS:

1. Resolution: Enter Into a Supplemental Agreement with the Tulare County Transportation Authority (TCTA) for the Preliminary Engineering (PE) and Right of Way (ROW) Services of the Woodlake North Valencia Project and Authorize the Mayor of the City of Woodlake to Sign the Supplemental Agreement
2. Draft Supplemental Agreement

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

ENTER INTO A SUPPLEMENTAL AGREEMENT WITH THE _____) Resolution No.
TULARE COUNTY TRANSPORTATION AUTHORITY (TCTA))
FOR THE PRELIMINARY ENGINEERING AND RIGHT OF WAY)
SERVICES OF THE CITY OF WOODLAKE NORTH VALENCIA)
PROJECT AND AUTHORIZE THE MAYOR OF THE CITY OF)
WOODLAKE TO SIGN THE SUPPLEMENTAL AGREEMENT)

Councilmember _____, offered the following resolution and moved its adoption. Enter into a Supplemental Agreement with the Tulare County Transportation Authority for the preliminary engineering and right-of-way services for the City of Woodlake North Valencia Project and authorize the Mayor of the City of Woodlake to sign the Supplemental Agreement.

WHEREAS, in November of 2006 the voters of Tulare County approved Measure R; and

WHEREAS, Measure R is a ½ cent sales tax that addresses the major regional, local and transit/bike/environmental report transportation needs in Tulare County; and

WHEREAS, the City of Woodlake North Valencia Project is funded with Measure R and local funds; and

WHEREAS, the TCTA has agreed to allocate the City of Woodlake local Measure R funds to pay for the expenditures associated with the preliminary engineering and right-of-way services associated with the City of Woodlake North Valencia Project in the amount of \$115,000.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to enter into a Supplemental Agreement with the Tulare County Transportation Authority for the preliminary engineering and right-of-way services for the City of Woodlake North Valencia Project and authorizes the Mayor of the City of Woodlake to sign the Supplemental Agreement.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on February 9, 2015.

AYES:
NOES:
ABSTAIN:
ABSENT: Ortiz

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

**MEASURE R PROGRAM SUPPLEMENT TO
COOPERATIVE AGREEMENT**

This Program Supplement is made and entered into on _____, by and between the City of Woodlake] ("Sponsor") and the TULARE COUNTY ASSOCIATION OF GOVERNMENTS, acting as the Local Transportation Authority ("Authority").

This Program Supplement hereby incorporates the "Measure R Cooperative Agreement" for Measure R Expenditures which was entered into between the Sponsor and the Authority on May 14, 2007, and is subject to all terms and conditions thereof. This Program Supplement is executed under authority of Resolution No. 2010-013, approved by the Sponsor on _____. (See copy attached)

Project Scope, Costs, and Schedule are incorporated herein as Attachment "A" and agreed upon by Sponsor and Authority.

Covenants of Sponsor

1.1. SPONSOR agrees that it will only proceed with work authorized for specific phases(s) with a written "Authorization to Proceed" or Authority action and will not proceed with future phase(s) of this project(s) prior to receiving a written "Authorization to Proceed" or Authority action.

1.2. The SPONSOR will advertise, award, and administer the project(s) in accordance with SPONSOR standards.

1.3. Award information shall be submitted by the SPONSOR to the AUTHORITY within 60 days after the project contract award.

1.4. Failure to submit award information in accordance with section 1.3 will cause a delay (without interest or penalties) in AUTHORITY processing invoices for the construction phase.

1.5. If no costs have been invoiced for a six-month period, SPONSOR agrees to submit for each phase a written explanation of the absence of project(s) activity along with target billing date and target billing amount.

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IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

COUNTY OF TULARE TRANSPORTATION AUTHORITY

By: _____

Authority Director

ATTEST:

By: _____

CITY OF WOODLAKE

By: _____

Mayor

ATTEST:

By _____

City Clerk

Valenica Boulevard Improvements Project
(from Whitney Avenue to Sierra Avenue)

Date: 12/03/14

	Total Cost
Preliminary Engineering (PE):	
- PS&E (Civil Design, Project Management/City Coordination)	\$40,000.00
- Topographic Survey	\$8,000.00
- Utility Coordination	\$5,000.00
- Caltrans Coordination and Documentation for PE Phase	\$10,000.00
- Environmental Document (Assumes CE with the following technical studies: Visual Assesment, Cultural Resources, and Initial Site Assesment)	\$20,000.00
PE Cost:	\$83,000.00
 Right of Way (R/W):	
- Right of Way Acquisition (Assume 800 sf @ \$10/sf)	\$8,000.00
- Right of Way Consultant	\$10,000.00
- Preliminary Title Reports (Assumes 4 @ \$500 ea)	\$2,000.00
- Legal Descriptions and Exhibits (Assumes 4 corner properties)	\$6,000.00
- Caltrans Coordination and Documentation for R/W	\$6,000.00
RW Cost:	\$32,000.00
 Construction (CON):	
- Construction Engineering (15%)	\$105,000.00
- Construction Improvements	\$700,000.00
CON Cost:	\$805,000.00
Total Project Cost:	\$920,000.00

City of Woodlake

AGENDA ITEM V-D

February 9, 2015

Prepared by Ramon Lara, City Staff

SUBJECT:

Action: Adoption of Resolution: Approval of the City of Woodlake's Fiscal Year 2014/2015 Budget Amendment No. 2

BACKGROUND:

Annually, the City staff submits, to the City Council, a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public. The purpose of the budgeting process is to propose necessary expenditures and the means of funding them. Occasionally, budget amendments will be necessary to cover unexpected expenditures or revenues. Amendments will be presented to the Council for approval.

DISCUSSION:

For Fiscal Year 2014/2015 the City of Woodlake General Fund saw an increase in budgeted revenues from \$1,769,920 to \$1,903,920. The increase was in the amount of \$134,000 and was due to an increase in Property Tax, Sales and Use Tax, Business Licenses and Building Permits. The increases can be attributed to revenues generated to the addition of downtown businesses, Family Dollar, Dollar General and the future addition of Rite-Aid.

For the same Fiscal Year budgeted expenses are expected to increase from \$1,667,538 to \$1,832,747. The increase is in the amount of \$165,209 and was due to increases in Planning and Zoning, Community Promotion and Parks and Grounds. The increases can be directly attributed to time spent on the development of the Rite-Aid and Self Help Development, Murals and City of Woodlake Plaza Project.

RECOMMENDATIONS:

Staff recommends that Council approve the Fiscal Year 2014/2015 Budget Amendment No. 2. The increase in expenditures to the General Fund will be covered by an increase in revenues to the General Fund.

FISCAL IMPACT:

Only fund affected is the General Fund and the increase in expenditures to the General Fund will be covered by an increase in revenues to the General Fund.

ATTACHMENTS:

1. Resolution: Approval of the City of Woodlake's Fiscal Year 2014/2015 Budget Amendment No. 2
2. Attachment No. 1 – General Fund Budget

BEFORE THE CITY COUNCIL
OF THE CITY OF WOODLAKE
COUNTY OF TULARE
STATE OF CALIFORNIA

In the matter of:

APPROVAL OF THE CITY OF)
WOODLAKE’S FISCAL YEAR)
2014/2015 BUDGET)
AMENDMENT NO. 2)

Resolution No.

Councilmember _____, offered the following resolution and moved its adoption. Approval of the City of Woodlake’s Fiscal Year 2014/2015 Budget Amendment No. 2.

WHEREAS, annually, the City staff submits, to the City Council, a draft budget. The draft budget is submitted at scheduled Council meetings, which are open to the public; and

WHEREAS, the purpose of the budgeting process is to propose necessary expenditures and the means of funding them; and

WHEREAS, occasionally, budget amendments will be necessary to cover unexpected expenditures. Amendments will be presented to the Council for approval.

NOW, THEREFORE, THE CITY OF WOODLAKE DOES RESOLVE to approve the City of Woodlake’s Fiscal Year 2014/2015 Budget Amendment No. 2 as shown in the attached Fiscal Year 2014/2015 General Fund Budget.

The foregoing resolution was adopted upon a motion of Councilmember _____, and seconded by Councilmember _____, and carried by the following vote at the City Council meeting held on February 9, 2015.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Rudy Mendoza, Mayor

ATTEST:

Irene Zacarias, City Clerk

City of Woodlake
Revenue Detail
FY 2014-15

**General Fund (001)
Revenues**

The General Fund is used for the accounting of local revenues such as property tax, utility users tax, business license, building permits, and vehicle license fees. The revenues collected in the General fund are used to pay for police services, general administration, finance, planning, building inspection, parks and street lights.

	Actual Revenues 2012-13	Projected Revenues 2013-14	Draft Budget 2014-15	
Property Taxes				
001.0300.000.001	Current Secured	337,833	140,000	175,000
001.0300.000.002	Current Unsecured	8,457	7,000	7,000
001.0300.000.003	Prior Year Secured	5,470	2,000	3,500
001.0300.000.004	Prior Year Unsecured	255	100	100
001.0300.000.006	Interest	806	500	500
001.0300.000.008	Homeowners Exemption	1,560	1,000	2,000
001.0300.000.012	Aircraft Tax	5,369	7,100	7,100
Total Property Taxes		359,749	157,700	195,200
Other Taxes				
001.0301.000.017	Sales and Use Tax	252,210	260,000	295,000
001.0301.000.018	Franchise Fees	58,876	45,000	50,000
001.0301.000.019	Property Transfer Tax	4,179	5,000	5,000
001.0301.000.020	Utility Users Tax	286,064	300,000	325,000
001.0301.000.068	Cash Overage or Shortage	373	-	-
Total Other Taxes		601,703	610,000	675,000
Licenses and Permits				
001.0302.000.021	Business Licenses	24,161	30,000	50,000
001.0302.000.022	Building Permits	38,710	35,000	50,000
001.0302.000.023	Yard Sale Permits	594	500	500
001.0302.000.025	Bravo Lake Access Permits	114	50	50
Total Licenses and Permits		63,579	65,550	100,550
Fines and Forfeitures				
001.0303.000.026	Vehicle Code Fines	497	3,000	3,000
001.0303.000.027	General Court Fines	3,167	4,000	4,000
001.0303.000.028	Other Fines and Forfeitures	2,476	2,000	2,000
001.0303.000.171	PC1463 Traffic Safety	18,851	22,000	24,000
Total Fines and Forfeitures		24,990	31,000	33,000

City of Woodlake
Revenue Detail
FY 2014-15

	Actual Revenues 2012-13	Projected Revenues 2013-14	Draft Budget 2014-15
Use of Money and Property			
001.0304.000.029 Interest Income	(6,682)	-	-
001.0304.000.030 Rents and Leases	1,267	1,200	1,300
001.0304.000.034 Sale of Other Fixed Assets	-	-	-
001.0304.000.035 Miscellaneous Sales	5,995	5,000	2,500
Total Use of Money and Property	580	6,200	3,800

Intergovernmental Revenue

001.0305.000.036 Motor Vehicle In Lieu	4,063	5,000	5,000
001.0305.000.041 POST Reimbursements	3,654	2,000	2,500
001.0305.000.042 Mandated Cost Reimbursements	-	-	-
001.0305.000.050 Abandon Vehicle Grant	2,941	3,000	4,000
001.0305.000.051 Public Safety Agmnt - Prop 172	18,890	15,000	16,000
001.0305.000.077 Other State/Federal Grants	558,990	550,000	655,000
001.0305.000.176 Sales Tax In-Lieu/ERAF Swap	82,832	70,000	70,000
Total Intergovernmental Revenue	671,371	645,000	752,500

Current Service Charges

001.0306.000.052 Zoning, and Subdivision Fees	3,715	500	1,000
001.0306.000.053 Other Filing & Cert Fees	800	100	100
001.0306.000.054 Environmental Fees	2,790	800	250
001.0306.000.057 Site Plan/Architect Fees	2,956	3,000	15,000
001.0306.000.058 Structural Plan Check Fees	16,169	2,000	1,000
001.0306.000.059 Street Cutting Fee	37	-	500
001.0306.000.062 Copying Fees	16	20	20
001.0306.000.063 Police Department Services	50,306	50,000	60,000
001.0306.000.065 Miscellaneous Services	1,500	500	1,000
Total Current Service Charges	78,289	56,920	78,870

Other Revenues

001.0307.000.068 Cash Overage or Shortage	-	-	-
001.0307.000.069 Reimbursement & Refunds	28,381	60,000	25,000
001.0307.000.070 Other Revenue	169,666	62,000	40,000
001.0307.000.078 Revolving Loan Payments	600	500	-
001.0307.000.996 Pass Thru Payments	-	-	-
001.0307.000.998 Transfer In	(1,905)	-	-
001.0307.000.999 CDBG PI Administration	-	-	-
Total Other Revenues	196,742	122,500	65,000

Total General Fund Revenues	1,997,003	1,694,870	1,903,920
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City of Woodlake
Expenditure Detail
FY 2014-15

**General Fund (001)
Expenditures**

	Actual Expenditures 2012-13	Projected Expenditures 2013-14	Draft Budget 2014-15	
City Council				
Services and Supplies				
001.0401.060.029	Special Department Expense	1,224	750	4,500
001.0401.060.030	Travel, Conferences, Meetings	2,126	1,000	1,000
001.0401.060.038	Memberships and Subscriptions	12,135	16,482	16,482
Total City Council		15,486	18,232	21,982
	EDC			7,682
	League			4,000
	TCAG			3,500
	Chamber, CDC			300
	Sequoia Tourism Council			1,000
General Administration				
Salaries and Benefits				
001.0402.050.001	Regular Salaries	(35,573)	15,000	22,430
001.0402.050.004	Salaries, Holiday Pay	238	800	600
001.0402.050.006	Retirement Plan	2,580	2,600	2,490
001.0402.050.007	Workers Compensation	597	1,400	1,391
001.0402.050.008	Health Insurance	1,395	1,300	1,565
001.0402.050.013	City Paid Employee PERS	504	-	-
001.0402.050.014	Medicare	400	400	334
001.0402.050.015	Auto Allowance	4,927	3,500	630
001.0402.050.018	Deferred Compensation	236	250	240
	Total Salaries and Benefits	(24,696)	25,250	29,680
Services and Supplies				
001.0402.060.020	Telephone	-	-	-
001.0402.060.025	Legal Services - Retainer	44,725	-	-
001.0402.060.026	Legal Services - Litigation	29,518	-	-
001.0402.060.028	Contractual Services	35,667	11,000	12,000
001.0402.060.029	Special Departmental Expense	220	1,000	500
001.0402.060.030	Travel, Conferences, Meetings	485	100	1,000
001.0402.060.038	Memberships and Subscriptions	25	100	500
001.0402.085.898	Debt Service - Principal	44,000	44,000	44,000
001.0402.100.102	Costs Applied - Non Dept	3,652	6,000	5,172
	Total Services and Supplies	158,292	62,200	63,172
Total General Administration		133,596	87,450	92,852

City of Woodlake
Expenditure Detail
FY 2014-15

	Actual Expenditures 2012-13	Projected Expenditures 2013-14	Draft Budget 2014-15	
City Clerk				
Salaries and Benefits				
001.0403.050.001	Regular Salaries	33,106	30,000	31,092
001.0403.050.004	Salaries, Holiday Pay	956	1,500	1,100
001.0403.050.006	Retirement Plan	3,787	4,000	3,983
001.0403.050.007	Workers Compensation	2,406	3,200	1,928
001.0403.050.008	Health Insurance	10,762	7,000	6,256
001.0403.050.013	City Paid Employee PERS	1,183	-	-
001.0403.050.014	Medicare	473	600	451
001.0403.050.018	Deferred Compensation	683	700	600
	Total Salaries and Benefits	53,356	47,000	45,410
Services and Supplies				
001.0403.060.020	Telephone	167	200	300
001.0403.060.028	Contractual Services	4,660	2,000	2,500
001.0403.060.029	Special Department Expense	1,545	3,000	2,500
001.0403.060.030	Travel, Conference, Meetings	25	100	250
001.0403.060.031	Advertising and Publication	550	1,000	1,000
001.0403.060.037	Training	-	100	250
001.0403.060.038	Memberships and Subscriptions	-	100	250
001.0403.100.102	Costs Applied - Non Dept	2,858	3,000	3,094
	Total Services and Supplies	9,805	9,500	10,144
Total City Clerk	63,161	56,500	55,554	
Finance				
Salaries and Benefits				
001.0404.050.001	Regular Salaries	28,755	35,000	48,850
001.0404.050.003	Overtime	341	-	100
001.0404.050.004	Salaries, Holiday Pay	682	1,500	1,500
001.0404.050.006	Retirement Plan	4,211	4,000	5,875
001.0404.050.007	Workers Compensation	1,960	5,000	3,029
001.0404.050.008	Health Insurance	9,014	6,500	6,412
001.0404.050.013	City Paid Employee PERS	1,224	-	-
001.0404.050.014	Medicare	517	600	717
001.0404.050.015	Auto Allowance	-	200	630
001.0404.050.018	Deferred Compensation	392	500	420
	Total Salaries and Benefits	47,095	53,300	67,532
Services and Supplies				
001.0404.060.020	Telephone	167	250	250
001.0404.060.024	Audit Services	12,393	10,000	20,000
001.0404.060.028	Contractual Services	10,320	10,000	25,000
001.0404.060.029	Special Department Expense	57	250	500
001.0404.060.030	Travel, Conference, Meetings	-	250	250
001.0404.060.037	Training	-	-	-
001.0404.060.038	Memberships and Subscriptions	325	400	400
001.0404.100.102	Costs Applied - Non Dept	3,493	4,500	6,721
	Total Services and Supplies	26,755	25,650	53,121
Total Finance	73,850	78,950	120,653	

City of Woodlake
Expenditure Detail
FY 2014-15

	Actual Expenditures 2012-13	Projected Expenditures 2013-14	Draft Budget 2014-15
Planning and Zoning			
Salaries and Benefits			
001.0405.050.001	Regular Salaries	3,353	2,000
001.0405.050.004	Salaries, Holiday Pay	414	750
001.0405.050.006	Retirement Plan	415	250
001.0405.050.007	Workers Compensation	1,007	2,000
001.0405.050.008	Health Insurance	4,613	3,500
001.0405.050.013	City Paid Employee PERS	172	-
001.0405.050.014	Medicare	52	100
001.0405.050.018	Deferred Compensation	73	100
	Total Salaries and Benefits	10,098	8,700
Services and Supplies			
001.0405.060.020	Telephone	111	150
001.0405.060.028	Contractual Services	14,175	15,000
001.0405.060.029	Special Department Expense	39	300
001.0405.060.031	Advertising	490	300
001.0405.060.038	Memberships and Subscriptions	2,959	-
001.0405.100.102	Costs Applied - Non Dept	3,334	2,750
	Total Services and Supplies	21,109	18,500
Total Planning and Zoning		31,207	27,200
Community Promotion			
Services and Supplies			
001.0409.060.029	Special Department Expense	133	-
001.0409.060.066	Community Promotion	575	2,000
Total Community Promotion		708	2,000
Non-Departmental			
Services and Supplies			
001.0410.060.020	Telephone	10,141	2,500
001.0410.060.021	Utilities	19,630	20,000
001.0410.060.022	Postage	3,564	250
001.0410.060.023	Office Supplies	2,623	3,500
001.0410.060.025	Legal Services - Retainer	-	55,000
001.0410.060.026	Office Equipment Maintenance	2,536	2,000
001.0410.060.027	Insurance and Bonding	57,547	75,000
001.0410.060.028	Contractual Services	38,581	20,000
001.0410.060.029	Special Department Expense	21,552	40,000
001.0410.060.042	Leased Equipment	2,601	3,000
001.0410.600.201	Costs Transferred	(158,774)	(221,250)
	Total Services and Supplies	0	-
Total Non-Departmental		0	-

City of Woodlake
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		Actual Expenditures 2012-13	Projected Expenditures 2013-14	Draft Budget 2014-15
Police				
Salaries and Benefits				
001.0411.050.001	Regular Salaries	499,565	500,000	503,760
001.0411.050.002	Part-Time Wages	18,647	7,500	45,956
001.0411.050.003	Overtime	34,115	35,000	35,000
001.0411.050.004	Holiday Pay	25,329	15,000	18,000
001.0411.050.006	Retirement Plan	120,370	125,000	117,426
001.0411.050.007	Workers Compensation	44,849	65,000	37,408
001.0411.050.008	Health Insurance	151,140	120,000	95,807
001.0411.050.009	Unemployment Insurance	1,334	4,000	10,000
001.0411.050.011	Uniform Allowance	3,699	4,000	5,500
001.0411.050.013	City Paid Employee PERS	28,166	-	-
001.0411.050.014	Medicare	15,101	10,000	8,828
001.0411.050.017	Tuition Reimbursement	-	500	1,000
001.0411.050.018	Deferred Compensation	4,724	4,000	4,800
	Total Salaries and Benefits	947,040	890,000	883,486
Services and Supplies				
001.0411.060.020	Telephone	18,462	6,500	10,000
001.0411.060.022	Postage	1,000	500	1,000
001.0411.060.023	Office Supplies	5,090	4,000	6,500
001.0411.060.026	Office Equipment Maintenance	780	1,000	1,000
001.0411.060.028	Contractual Services	99,161	70,000	90,000
001.0411.060.029	Special Departmental Expense	16,849	25,000	30,000
001.0411.060.030	Travel, Conference, Meetings	403	750	500
001.0411.060.031	Advertising	1,089	500	1,000
001.0411.060.032	Vehicle Maintenance	20,079	25,000	35,000
001.0411.060.033	Radio Maintenance	6,338	1,000	1,000
001.0411.060.035	Vehicle Gasoline	41,459	35,000	40,000
001.0411.060.036	Training - POST	2,283	2,000	3,000
001.0411.060.037	Training - Other	3,419	2,000	3,000
001.0411.060.038	Memberships and Subscriptions	546	1,000	1,000
001.0411.060.069	Narcotics Activity	144	500	500
001.0411.100.101	Costs Applied - Maint. Shop	21,319	20,000	20,967
001.0411.100.102	Costs Applied - Non Dept	60,969	70,000	66,535
	Total Services and Supplies	299,389	264,750	311,002
Total Police		1,246,430	1,154,750	1,194,488

City of Woodlake
Expenditure Detail
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	Actual Expenditures 2012-13	Projected Expenditures 2013-14	Draft Budget 2014-15	
Building Inspection				
Salaries and Benefits				
001.0415.050.001	Regular Salaries	17,047	14,000	17,908
001.0415.050.003	Overtime	300	500	500
001.0415.050.004	Salaries, Holiday Pay	245	600	600
001.0415.050.005	Standby Pay	-	250	468
001.0415.050.006	Retirement Plan	1,923	1,600	2,116
001.0415.050.007	Workers Compensation	552	2,000	1,110
001.0415.050.008	Health Insurance	2,461	7,000	6,877
001.0415.050.011	Uniform Allowance	66	360	108
001.0415.050.013	City Paid Employee PERS	826	-	-
001.0415.050.014	Medicare	252	250	268
001.0415.050.018	Deferred Compensation	197	200	210
	Total Salaries and Benefits	23,869	26,760	30,166
Services and Supplies				
001.0415.060.020	Telephone	334	250	300
001.0415.060.025	Legal Services	-	-	-
001.0415.060.028	Contractual/Prop Maint Services	2,530	500	500
001.0415.060.029	Special Department Expense	633	1,000	1,000
001.0415.060.030	Travel Conference & Meeting	720	-	-
001.0415.060.032	Vehicle Maintenance	886	750	1,000
001.0415.060.037	Training	257	500	500
001.0415.100.101	Costs Applied - Maint. Shop	1,579	1,600	1,677
001.0415.100.102	Costs Applied - Non Dept	1,111	1,600	2,073
	Total Services and Supplies	8,050	6,200	7,050
Total Building Inspection		31,919	32,960	37,216
Public Works Administration and Engineering				
Salaries and Benefits				
001.0416.050.001	Regular Salaries	3,427	9,000	12,946
001.0416.050.004	Salaries, Holiday Pay	102	500	500
001.0416.050.006	Retirement Plan	388	900	1,490
001.0416.050.007	Workers Compensation	356	1,500	803
001.0416.050.008	Health Insurance	2,381	3,000	2,784
001.0416.050.011	Uniform Allowance	7	50	72
001.0416.050.013	City Paid Employee PERS	115	-	-
001.0416.050.014	Medicare	48	150	189
001.0416.050.018	Deferred Compensation	62	175	240
	Total Salaries and Benefits	6,885	15,275	19,024
Services and Supplies				
001.0416.060.020	Telephone	383	100	150
001.0416.060.028	Contractual Services	38,729	10,000	20,000
001.0416.060.029	Special Department Expense	59	500	500
001.0416.060.030	Travel, Conference, Meetings	-	500	500
001.0416.060.032	Vehicle Maint/Operations	953	500	500
001.0416.060.038	Memberships and Subscriptions	-	-	-
001.0416.100.102	Costs Applied - Non Dept	794	1,500	2,399
	Total Services and Supplies	40,917	13,100	24,049
Total Public Works Administration		47,802	28,375	43,073

City of Woodlake
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		Actual Expenditures 2012-13	Projected Expenditures 2013-14	Draft Budget 2014-15
Maintenance Shop				
Salaries and Benefits				
001.0418.050.001	Regular Salaries	34,020	37,000	40,153
001.0418.050.002	Part-Time Wages	-	-	-
001.0418.050.003	Overtime	87	500	1,000
001.0418.050.004	Salaries, Holiday Pay	946	1,500	1,500
001.0418.050.005	Standby Pay	-	-	1,170
001.0418.050.006	Retirement Plan	3,881	4,500	5,003
001.0418.050.007	Workers Compensation	2,406	5,000	2,489
001.0418.050.008	Health Insurance	12,300	12,000	9,979
001.0418.050.011	Uniform Allowance	196	250	288
001.0418.050.013	City Paid Employee PERS	1,163	-	-
001.0418.050.014	Medicare	487	500	603
001.0418.050.018	Deferred Compensation	399	500	510
	Total Salaries and Benefits	55,886	61,750	62,697
Services and Supplies				
001.0418.060.020	Telephone	4,927	250	500
001.0418.060.021	Utilities	4,582	5,000	5,000
001.0418.060.029	Special Department Expense	9,233	10,000	10,000
001.0418.060.032	Vehicle Maintenance	44	500	500
001.0418.060.037	Training	-	500	500
001.0418.100.102	Costs Applied - Non Dept	4,287	5,000	4,672
001.0418.600.201	Cost Transfers	(78,958)	(83,000)	(83,869)
	Total Services and Supplies	(55,886)	(61,750)	(62,697)
Total Maintenance Shop		-	-	-

Parks and Grounds

Salaries and Benefits				
001.0421.050.001	Regular Salaries	15,528	24,000	28,000
001.0421.050.003	Overtime	273	200	200
001.0421.050.004	Salaries, Holiday Pay	411	600	600
001.0421.050.005	Standby Pay	-	-	468
001.0421.050.006	Retirement Plan	1,837	3,000	3,500
001.0421.050.007	Workers Compensation	927	2,000	1,061
001.0421.050.008	Health Insurance	5,096	5,000	5,200
001.0421.050.011	Uniform Allowance	224	350	144
001.0421.050.013	City Paid Employee PERS	621	-	-
001.0421.050.014	Medicare	234	400	257
001.0421.050.018	Deferred Compensation	293	500	300
	Total Salaries and Benefits	25,443	36,050	39,729
Services and Supplies				
001.0421.060.020	Telephone	278	250	500
001.0421.060.021	Utilities	1,126	1,500	1,500
001.0421.060.029	Special Department Expense	1,833	15,000	132,000
001.0421.060.032	Vehicle Maintenance	(66)	1,000	1,000
001.0421.100.101	Costs Applied - Maint. Shop	3,948	4,000	4,193
001.0421.100.102	Costs Applied - Non Dept	1,905	2,200	2,431
	Total Services and Supplies	9,025	23,950	141,624
Total Parks and Grounds		34,467	60,000	181,353

City of Woodlake
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		Actual Expenditures 2012-13	Projected Expenditures 2013-14	Draft Budget 2014-15
Streets, Lights and Storm Drains				
Salaries and Benefits				
001.0422.050.001	Regular Salaries	27,853	25,000	57,619
001.0422.050.003	Overtime	1,328	2,500	10,000
001.0422.050.004	Salaries, Holiday Pay	1,471	2,000	2,000
001.0422.050.005	Standby Pay	3,330	2,500	1,248
001.0422.050.006	Retirement Plan	3,670	3,000	6,872
001.0422.050.007	Workers Compensation	4,223	6,200	3,572
001.0422.050.008	Health Insurance	20,328	18,000	15,198
001.0422.050.011	Uniform Allowance	519	600	396
001.0422.050.013	City Paid Employee PERS	1,797	-	-
001.0422.050.014	Medicare	485	500	859
001.0422.050.018	Deferred Compensation	490	500	900
	Total Salaries and Benefits	65,494	60,800	98,664
Services and Supplies				
001.0422.060.020	Telephone	167	250	250
001.0422.060.021	Utilities	36,502	36,000	38,000
001.0422.060.028	Contractual Services	8,365	15,000	20,000
001.0422.060.029	Special Department Expense	16,194	7,500	15,000
001.0422.060.030	Travel, Conference, Meetings	-	100	500
001.0422.060.032	Vehicle Maintenance	8,865	6,000	6,000
001.0422.060.049	Sidewalk Repairs	-	-	5,000
001.0422.100.101	Costs Applied - Maint. Shop	11,844	12,000	10,903
001.0422.100.102	Costs Applied - Non Dept	13,972	15,000	11,462
001.0422.100.104	Costs Applied - Streets REDIP	-	-	-
001.0422.600.201	Costs Transferred - Streets	(161,402)	(152,650)	(205,779)
	Total Services and Supplies	(65,494)	(60,800)	(98,664)
Total Streets, Lights and Storm Drains		-	-	-
Building Maintenance				
Services and Supplies				
001.0423.060.028	Contractual Services	-	-	-
001.0423.060.029	Special Department Expense	1,365	200	2,000
	Total Services and Supplies	1,365	200	2,000
Total Building Maintenance		1,365	200	2,000
Contingency, Contributions and Other				
001.0550.080.504	Police Department	-	-	-
001.0550.080.521	City Hall Expansion	-	-	-
001.0550.080.529	City Hall Repairs	-	-	-
Total Contingency, Contributions, Other		-	-	-
Total General Fund Expenditures		1,679,992	1,546,617	1,832,747

City of Woodlake
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